

Western Kentucky University
University Senate Meeting
Thursday, April 13, 2017 -- 3:45 p.m.
Faculty House

A. Call To Order

1. A regular meeting of the Western Kentucky University University Senate was called to order by Chair Kate Hudepohl on Thursday, April 13, 2017 at 3:47 P.M. at the Faculty House.
2. A quorum was present.
 - a. 2016-2017 Regular Members Present:
Heidi Álvarez, Audrey Anton, D’Lee Babb, Jim Berger, Pamela Chandler, Thad Crews, Jerry Daday, Susann Davis, Marko Dumančić, Loretia Dye, Travis Essinger, Ann Ferrell, Marilyn Gardner, Dominique Gumirakiza, Jennifer Walton Hanley, Timothy Hawkins, Anne Heintzman, Gary Houchins, Kate Hudepohl, Grayson Hunt, Andrea Jenkins, Molly Kerby, Stephen King, Eric Kondratieff, David Lee, Fenghelen Lee, James Line, Jeremy Maddox, Gayle Mallinger, Sean Marston, Lauren McClain, Mac McKerral, Richard C. Miller, Patricia Minter, Sharon Mutter, Yvonne Petkus, Leslie Plumlee, Shura Pollatsek, Matt Pruitt, Beth Pyle, Jeffrey Rice, Jay Todd Richey, Dale Rigby, Tiffany Robinson, Julie Shadoan, Matt Shake, Melloney Simerly, Michael Smith, Heather Strode, Liz Sturgeon, Shannon Vaughan, Adam West, Aaron Wichman, Maribeth Wilson, and Dawn Garrett Wright.
 - b. 2017-2018 Departmental Senators Present for Caucusing:
Kirk Atkinson, Laura Bain-Selbo, Jim Berger, Scott Bonham, Dan Clark, Susann Davis, Loretia Dye, Michelle Dvoskin, Travis Esslinger, Colin Farrell, Yvett Getch, Elizabeth Gish, Dominique Gumirakiza, Tim Hawkins, Lawrence Hill, Jean-Luc Houle, Grayson Hunt, Stephen Locke, Heather Payne-Emerson, Mac McKerral, Patricia Minter, Melissa Pendleton, Veletta Ogaz, Dianna Ransdell, Mark Revels, Ron Rhodes, Joe Shankweiler, Melloney Simerly, Christy Spurlock, Ajay Srivastava, Heather Strode, Mary Wolinski, and Alison Youngblood.

- c. Substitutes Present:
Michael Carini for Keith Andrew, Danita Kelley for Neale Chumbler, Julia Mittelberg for Pam Jukes, Greg Arbuckle for Bryan Reaka, Christy Spurlock for Sandy Staebell, and Patricia Desrosiers for Dana Sullivan.

- d. Other Guests Present:
Amber Scott Belt, Monica Kast, Andi Dahmer (SGA President Candidate), and Douglas Smith.

- e. 2016-2017 Regular Members Absent:
Lori Alexander, Farhad Ashrafzadeh, David Bell, Barbara Brindle, Jill Brown, Barbara Burch, Fred DeGraves, Lisa Duffin, Ali Er, Claus Ernst, Keri Esslinger, Sam Evans, Connie Foster, Dennis George, Kate Hart, Lynn Hines, Don Hoover, Jarrett Johnson, Dean Jordan, Jeffrey Katz, Soleiman Kiasatpour, Ling Lo, Joshua Marble, Edmund Martelli, Doug McElroy, April Murphy, Hannah Neeper, Katherine Pennavaria, Gary Ransdell, Larry Snyder, Cheryl Stevens, Kevin Thomas, Tanya Vincent, Paul Woosley, and Zhonghan Xia.

- f. 2017-2018 Departmental Senators Absent from Caucusing:
Mustafa Atici, Gordon Baylis, Tim Brotherton, Aquesha Daniels, Pitt Derryberry, Jim Fulkerson, Pat Kambesis, Soleiman Kiasatpour, Donielle Lovell, Guy Jordan, Elizabeth Norris, Morteza Nurchesmeh, Heather Payne-Emerson, Jo Shackelford, and Carol Watwood.

B. Approve March 16, 2017 Minutes

- 1. A motion by Molly Kerby to approve the March 16, 2017 minutes was seconded by Marilyn Gardner.
- 2. There was no discussion.
- 3. The March 17, 2017 meeting minutes were approved unanimously.

C. Officer Reports

- 1. Chair – Kate Hudepohl
 - a. Welcome to new Departmental Senators:

- Newly-elected departmental senators should sit in the wings today.
- Senators rotating off of senate will be excused early but have to come back to the May meeting.
- 2017-2018 members will elect officers and caucus
- Everyone should sign in; new members should initial by their name.

b. Senate budget:

- Chair Hudepohl got an estimate for the conference tables for the new senate meeting room. Paula Sadler from ORI was given the estimate. At the April Senate Executive Committee Meeting, the Senate Executive Committee made a unanimous motion to allow Chair Hudepohl to spend between \$3,900 and \$4,200 for a conference table setup to seat twenty-two.
- The current balance for Senate carry-forward money is \$10,849.
- Chair Hudepohl will purchase matching chairs to match those that we have to go with the new table and/or new technology (a proxima and a laptop).
- Chair Hudepohl thanked Jessica, Amber, and David for finding the new senate space.

c. Syllabus website:

- The link to the new syllabus information on the website is up:
<https://www.wku.edu/syllabusinfo/>
- Chair Hudepohl thanked Amber Scott Belt for working to make this happen.

- The link will live on the University Senate website. The Provost will send that around on email.

d. President Ransdell open forum on Wednesday, April 19 at 3:00 P.M. in MMTH Auditorium:

- Chair Hudepohl encouraged faculty to attend President Ransdell's open forum to discuss the Kentucky Higher Education Performance Funding Model.
- It is important for us to attend and to report back to our departments.

2. Vice Chair – Julie Shadoan

- a. The newly-elected departmental senator list is on the back table. Please sign in by initialing your name.
- b. The Academic Complaint Committee has to be populated today.
- c. The Faculty Award Mentor Committee had a lot drawing at the April Senate Executive Committee Meeting. The following names were drawn to serve on this committee: L. Bland, D. Lenoir, T. Sczymanski, G. Baylis, Fulkerson, and Potter. The University Senate approved these names by acclamation.
- d. At-large positions on committees can be filled by anyone, even if they are not a senator. Departmental senators rolling off of senate are allowed to sign up for these.
- e. Ballots were distributed to elect four faculty and two students for the Academic Complaint Committee. Vote for any faculty or any student. The votes will be counted after the meeting.

3. Secretary – Heidi Álvarez (no report)

4. Coalition of Senate and Faculty Leadership for Higher Education – Molly Kerby
 - a. Molly Kerby announced that this is the the first time since 1962 she won't be on senate.
 - b. She attended the April 7th meeting with Bob King, and he explained the performance based funding.
 - c. There will be new leadership in COSFL next year.

5. AAUP representative – Patricia Minter for Margaret Crowder (no report.)

D. Advisory Reports:

1. Faculty Regent – Barbara Burch (No report.)

2. Provost – David Lee
 - a. The Faculty Awards event was a nice occasion. There were thirty-one award recipients. Provost Lee finds it especially wonderful that there were 174 nominees. Provost Lee also recognized those who nominated them; it is important in making this successful. The University Award Winners are usually announced at commencement. This year, Provost Lee will also send something in the last week of the semester. Dr. Caboni will continue announcing the University Award Winners as part of the convocation ceremony.
 - b. Provost Lee encourage faculty to attend the April 19th session with President Ransdell to discuss performance funding.
 - c. The Library Dean search will be hosting two on-campus interviews in the next few weeks. The library information retrieval system has changed and will require critical thinking to see how things will change in the next ten years. This is an important hire. Let them know what you think is important to you in coming years.

3. SGA President – Jay Todd Richey

- a. Student Government Association President Jay Todd Richey greeted the faculty and said that he hopes everyone is excited to finish out the semester.
- b. He announced that it is his final report as SGA President because his final term as President ends at the beginning of May.
- c. Senate Bill 17 response by SGA:
 - In response to Kentucky Senate Bill 17, the Western Kentucky University Student Government Association approved legislation that requires WKU student organizations to sign a statement of non-discrimination in order to be eligible to receive SGA funding through Organizational Aid.
 - Organizational Aid is the WKU Student Government Association's mechanism through which registered student organizations are granted up to \$500 if needed.
 - Senate Bill 17 enables "religious or political" student organizations to be able to discriminate against any student for any reason.
 - According to Section 4.4 of Senate Bill 17, "No recognized religious or political student organization is hindered or discriminated against in the ordering of its internal affairs, selection of leaders and members, defining of doctrines and principles, and resolving of organizational disputes in the furtherance of its mission, or in its determination that only persons committed to its mission should conduct such activities."
 - Discriminatory behavior by registered student organizations was previously banned by the WKU nondiscrimination policy.
 - While discriminatory organizations may now be formed on campus, they are now ineligible for SGA funding.
 - Here is the statement all WKU student organizations will have to sign in order to be eligible for SGA funding: "This organization prohibits discrimination against and harassment of any member or any applicant for membership because of race, color, national or ethnic origin, age, religion, disability, sex, sexual orientation (real or perceived), gender identity/expression (real or perceived), and/or veteran status."

- This is a clear statement from the WKU student governing body that they will not subsidize discrimination and want to ensure all students are treated with dignity and respect.
- d. Voice of Justice Video Contest
- A few weeks ago, Attorney General Beshear announced the #VoiceofJustice video contest to raise awareness about active bystanding to end sexual assault at Kentucky universities.
 - SGA partnered with Vid Monster Productions here in Bowling Green to create a 30-second PSA and the Student Government Association was informed Tuesday that they won the viral award.
 - Attorney General Beshear will be here in late April to present SGA with a \$500 check for winning, and SGA is going to match that with an additional \$500 and donate it all to the WKU Counseling and Testing Center to expand resources for survivors of sexual assault.
- e. Student Government Association Grade Point Average Requirement
- SGA has also changed their GPA requirement from a 2.5 to a 2.0.
 - The impetus for making this change is because of a belief that the Student Government Association should be as inclusive as possible.
 - To be in good standing with the university, one needs a 2.0.
 - Because the Student Government Association is an elective organization, not a selective one, senators believed this change was necessary in order to enhance the organization to better serve the entire student body.
 - Many excellent members have been lost along with the opportunity to appoint hard-working people to SGA because of the arbitrary 2.5 requirement.
 - This amendment will go to the student body for a referendum vote to see if students agree that SGA needs to be more inclusive.
- f. Student Government Resolution 7-17S, Resolution to Support and Increase for Full-Time Faculty Salaries
- On Tuesday, the Student Government Association approved Resolution 7-17-S, a Resolution to Support an Increase for Full-Time Faculty Salaries.

- This is the second SGA resolution in two years that supports faculty salary increases being a top priority for our university, since our faculty salaries are lower when compared to benchmark universities.
 - The Student Government Association believes the relationship between faculty and students is critical in order to have both a healthy academic institution and to improve on a variety of metrics including, but not limited to, student enrollment and retention.
- g. SGA President Richey said that his term officially ends very early May, and he encouraged the faculty to read the Herald about the SGA Elections and see the platforms of the candidates for Student Body President.
- h. SGA President Richey then took a moment to thank Dr. Burch: “What an interesting two years it has been. I do not believe there could have been a better mentor for me during my two years as a regent or a better representative for the WKU faculty. As I have often said, she has been an extraordinary advocate for you all. I have seen her operate in both public and private Board meetings, and she truly has your all’s best interests in mind. So much of the role of Student Regent is learning how to deal with a very tough environment and a group that is reluctant to change. Because of Dr. Burch, I believe I now understand the potential of a university governing Board to truly fulfill its fiduciary responsibility. From the Confucius Institute to the Medical Center to the presidential search, it’s been a long journey, but I cannot thank her enough for her tremendous support in working with me to improve the faculty and student alliance.”
- i. He then thanked the faculty for their support: “I would just like to say what an absolute honor it has been to be Student Body President. I have learned more about shared governance than I can ever imagine and why university leadership must listen to the needs of its primary stakeholders in order to succeed. I can only hope my successor will continue the strong relationship that has existed between faculty and students for the past two years. It has been an absolute pleasure working with you all. I wish all of you a wonderful rest of your semester and salary increases for years to come.”

E. Committee Reports and Recommendations

1. Graduate Council: Shannon Vaughn (Report posted; Endorsed by SEC)

- a. Shannon Vaughn made a motion for approval of the Graduate Council report.

- b. There was a change that was announced in the Senate Executive Committee meeting, and it is incorporated into this document.
- c. There was no discussion.
- d. The Graduate Council report was endorsed unanimously by Graduate Faculty only.
- e. Graduate Council elections are separate, and each college has an opening. Email Colette Chelf with nominations. Nominations close tomorrow at noon. The online elections are April 25-27.

2. Undergraduate Curriculum Committee: Liz Sturgeon (Report posted; Endorsed by SEC)

- a. Liz Sturgeon made a motion for approval of the Undergraduate Curriculum Committee report.
- b. There was no discussion.
- c. The Undergraduate Curriculum Committee report was endorsed unanimously as posted.

3. Colonnade General Education Committee: Marko Dumančić (Report posted; Endorsed by SEC)

- a. Marko Dumančić made a motion for approval of the Colonnade General Education Committee report.
- b. There was no discussion.
- c. The Colonnade General Education report was approved unanimously.

4. Academic Quality: Ann Ferrell (Joint report with FWPR posted below)

5. Budget and Finance Committee: Claus Ernst (No Report)

6. Faculty Welfare and Professional Responsibilities: Patti Minter (Report posted)

a. [FWPR_AQ March 10, 2017 Joint Report](#)

- The Academic Quality and Faculty Welfare Committees jointly filed a report on their March meeting and had one action item.

Patricia Minter made a motion to approve the joint report.

- There was no discussion.
- The joint Academic Quality and Faculty Welfare report was approved unanimously with no discussion.

b. [Policy 1.4062 Course Syllabi](#)

- The action item pertains to a revision to the University Syllabus Policy.
- Revisions came out of the joint committee meeting and are highlighted in yellow.
- It is a follow-up to include Title IX on the syllabus.
- Changes to the syllabus policy are also page three; the language includes federal mandate action, ADA, and Title IX. Language includes “should” and not “must.”

- Jennifer Hanley made a motion for approval of Policy 1.4062 Course Syllabi.
- The motion was seconded by Grayson Hunt.
- Mac McKerral asked Provost Lee if he is suggesting that this go through.
- Provost Lee said he thinks it can be on Monday's Administrative Council Agenda. He will send out an email on Monday afternoon.
- Sharon Mutter asked if we need to go back and massage earlier recommendations to the Provost regarding "mandatory requirement."
- Chair Hudepohl said no, procedurally, we do not have to go back.
- There was no more discussion.
- Policy 1.4062 passed unanimously.

7. Faculty Handbook Committee: Margaret Crowder (Report posted; Endorsed by SEC)

a. [FH Meeting Report 3/20/2017](#)

- Patricia Minter made a motion for approval of the Faculty Handbook meeting minutes as in information item.
- There was no discussion.
- The March 20, 2017 Faculty Handbook minutes were endorsed unanimously.

b. [09-2017 Grading and Quality Point System](#)

GC Item on IP Grades

- Molly Kerby made a motion to endorse Proposal 09-2017 Grading and Quality Point System and IP Grades.
- The motion was seconded by Gayle Mallinger.
- Mac McKerral thanked Ron Mitchell for bringing this forward and said that he supports it strongly.
- There were no more comments.
- 09-2017 Grading and Quality Point System passed unanimously.

c. 10-2017 Continuance Documentation Flow

- Patricia Minter gave the context of 10-2017 Continuance Documentation Flow. It is a resubmission of the continuance document change. First, the timetable is different for continuance memos. Second, the candidate memo going forward to the candidate was discussed a lot last year. This makes it clear that the committee member can request the memo through the Provost's office.
- Patricia Minter made a motion to endorse 10-2017 Continuance Documentation Flow.
- The motion was seconded by Molly Kerby.
- Greg Arbuckle asked which document is the correct one? Margaret gave something yesterday. Patricia Minter said that it will require a friendly amendment on the floor. Greg Arbuckle said it pertains to date changes on the department chair and giving it back to the candidate. Patricia Minter said that the version that Margaret Crowder sent is not marked up. Greg Arbuckle said

that the committee vote occurred via email. Chair Hudepohl said that items have to be posted a week in advance of the meeting. Patricia Minter said she does not see the revisions in her document. After it went forward at the Senate Executive Committee, Margaret Crowder had a discussion with the Ogden Department Chair. There were revisions made but they are not marked in her copy. Mac McKerral said if there is confusion, it should be resolved outside of the senate meeting. Chair Hudepohl asked if anyone was on the committee. Greg Arbuckle said that the change occurred Wednesday afternoon at the Department Chair Meeting.

- Greg Arbuckle made a motion to table 10-2017 Continuance Documentation Flow.
- The motion was seconded by Aaron Wichman.
- The motion passed unanimously. 10-2017 Continuance Documentation Flow is tabled.
- Chair Hudepohl said it is very odd that this came about this way. It was not handled appropriately.

d. 11-2017 Salary and Paychecks

- 11-2017 Salary and Paychecks deals with a personnel issue.
- Susann Davis made a motion to endorse 11-2017 Salary and Paychecks.
- The motion was seconded by Gayle Mallinger.
- There is a friendly amendment that corrects a misspelling; recourse/resources, and the second sentence the word “anticipation” was added. Both are not substantive changes.

- The friendly amendment was accepted by the Chair of the Faculty Handbook Committee
- There was no more discussion.
- 11-2017 Salary and Paychecks was endorsed unanimously with the friendly amendment.

F. Old Business

- There was no old business on the agenda for the current body of senate.

G. New Business

1. Meal Plan

- a. Mac McKerral said he saw the article in the Herald and would like to see a Student Government Association statement about the meal plan, which came about because of poorly administered finances.
- b. McKerral stated that he thinks it gets around CPE's limits and caps. He said that things happen to us because we let it. This kind of budgeting and financing cannot continue.
- c. Chair Hudepohl said that the Faculty Welfare and Academic Quality Committees are working on a statement for the new president. She added that this new business from the floor is where a new motion can take place; all other things require work in advance.
- d. McKerral said he thinks working together to write a resolution and bringing it up in May can happen. He will write a resolution with others and thinks that COSFL should be involved. It matters to pay attention and it matters to take a stand.
- e. Patricia Minter said that Faculty Welfare will help McKerral with the resolution.

2. Faculty Welfare Survey

- a. Please take time to fill out the Faculty Welfare Survey. The Board of Regents reads the comments. They really do see what the faculty says. For example, in May 2015, when Margaret Crowder was Chair of the University Senate, there was a \$9.5 Million

shortfall caused by administrative decisions. University Senate made a motion that caused the Board of Regents Chair and constituents to meet with the officers of University Senate. Chair Hudepohl said she thinks the 3% raise came out of this. She said that the faculty voice matters.

- b. The Faculty Welfare Survey closes at 11:59 this evening. Everybody's voice matters.
- c. Lauren McClain added a general comments box; this is very important for the new president.

3. Standing Committees of Senate

- a. Please consider joining the standing committees of senate. It builds networks with colleagues.

4. Dismissal of outgoing senators/welcome new senators

- a. With there not being any new items of business from the floor, Chair Hudepohl reminded everyone to sign in. 2016-2017 senators sign in on the regular sheet before leaving. Newly elected departmental senators sign in on the new sheet.
- b. At 4:45 departmental senators who are leaving/rolling off of senate for 2017-2018 were dismissed. Everyone else stayed and new departmental senators came to the table.

2. Election of University Senate Officers (Chair, Vice Chair, Secretary)

a. Election of University Senate Chair for 2017-2018:

- Mac McKerral declined the nomination for Chair, as did Marko Dumančić. Jerry Daday was also nominated, but said he believes he cannot serve in this capacity because he is becoming an administrator. Grayson Hunt also declined the nomination for Chair, but indicated that he would be interested in serving in this capacity in a future year.
- Chair Hudepohl then nominated Eric Kondratieff.
- The motion was seconded by Marko Dumančić.

- Patricia Minter said that it does not take Kondratieff off of the Benefits Committee.
- Eric Kondratieff accepted the nomination to serve as University Senate Chair for 2017-2018.
- There were no further nominations for the 2017-2018 Senate Chair.
- Chair Hudepohl closed nominations for 2017-2018 Senate Chair.
- Eric Kondratieff was elected unanimously to serve as the incoming University Senate Chair for 2017-2018.
- Chair Hudepohl said she will give Dr. Kondratieff's contact information to incoming President Caboni.

b. Election of University Senate Vice Chair for 2017-2018:

- Vice Chair Shadoan gave a brief overview of what this job entails. There will be an election for Faculty Regent in Fall 2017, and this election is coordinated through IT. The incoming vice chair will also conduct the at-large election and coordinates anything else that involves elections and populating committees.
- Patricia Minter nominated Audrey Anton, who declined. Audrey Anton nominated Grayson Hunt, who also declined.
- Audrey Anton nominated Liz Sturgeon.
- The nomination was seconded by Maribeth Wilson.
- Liz Sturgeon accepted the nomination to serve as Vice Chair for 2017-2018.

- Liz Sturgeon was elected unanimously to serve as the Vice Chair of the University Senate for 2017-2018.

c. Election of Secretary for 2017-2018:

- Patricia Minter nominated Jennifer Walton Hanley to serve as Secretary of the University Senate for 2017-2018.
- The motion was seconded by Marko Dumančić.
- Jennifer Walton Hanley accepted the nomination to serve as University Senate Secretary for 2017-2018.
- Jennifer Walton Hanley was elected unanimously to serve as University Senate Secretary for 2017-2018.

2. Caucus for Standing Committee membership:

- Vice Chair Shadoan led the new departmental senators in caucusing for the 2017-2018 Standing Committee Membership.
- Caucusing for 2017-2018 Standing Committees began at 5:02 and concluded at 5:20 P.M.
- Results of the Caucus will be published on the University Senate Website.

H. Information Items

1. Syllabus Information Website: <https://www.wku.edu/syllabusinfo/>

I. Motion to Adjourn

1. At 4:45, there was new business from the floor.
2. Chair Hudepohl excused those 2016-2017 senators who are not serving in the 2017-2018 academic year.
3. Election of University Officers for 2017-2018 began at 4:45 and ended at 5:00.
4. Caucusing for 2017-2018 Standing Committees began at 5:02 and concluded at 5:20 P.M.
5. Julie Shadoan made a motion to adjourn that was seconded by Heidi Álvarez.
6. The meeting concluded at 5:20 P.M.

Respectfully Submitted,

Heidi Álvarez, Secretary