AGENDA
UNIVERSITY SENATE
GARRETT BALLROOM
DECEMBER 14, 2000
3:30 P.M.

I. Call to Order

II. Disposition of the Minutes of the November 16, 2000 Meeting

III. Report from the Chair

IV. UNFINISHED BUSINESS
   A. APPOINTMENT OF PARLIAMENTARIAN
   B. ELECTION - University Academic Complaints Committee
   C. REPORT ON THE SENATE WEB PAGE

V. NEW BUSINESS
   A. REPORTS FROM THE STANDING COMMITTEES OF THE SENATE
      1. General Education Committee
      2. Curriculum Committee
      3. Faculty Welfare and Professional Responsibilities Committee
         a. Report from the Chair
         b. Faculty Salary Survey - Spring 2001

VI. OTHER BUSINESS
MINUTES
UNIVERSITY SENATE
DECEMBER 14, 2000
GARRETT BALLROOM

Chair Patricia Minter called the meeting to order at 3:30 p.m. The following members were absent without alternate representation: Karen Adams, Jeff Baynham, Michael Binder, Dan Jackson, Wilma King-Jones, David Lee, Alton Little, Patricia Minors, Lester Pesterfield, Joel Philhours, Gary Ransdell, Dale Smith, Brian Sullivan, Edward Yager. Alternates in attendance were: Douglas Smith for Kathryn Abbott, Kacy Harris for Linda Clark, Blaine Ferrell for Martin Houston, Michael May for David Keeling, Patricia Hodges for Sandra Staebell, John Oakes for Michael Klein.

The minutes of November 16, 2000 were approved as read.

REPORT FROM THE CHAIR
Chair Minter thanked the Senators for their support in facing the many challenges this semester. She pointed out that the Senate has passed several powerful resolutions, many of which received immediate attention and she commended the Senate for their actions. Dr. Minter said that next semester it would be necessary for the Senate to address some procedural issues. The Elections Committee will convene in January and she will appoint an Amendments Committee that will also convene in January. This latter Committee will, if necessary, amend and review the Charter of the University Senate. Dr. Minter invited the Senators to notify her in writing with proposed amendments, deletions or additions to the Charter.

UNFINISHED BUSINESS

A. NOMINATIONS AND APPOINTMENTS
The Chair reported that Dr. John White has been appointed to serve as Parliamentarian of the Senate.

B. REPORT FROM THE UNIVERSITY COMPLAINT COMMITTEE
Ruth Kinnersley distributed the ballot for the election of representatives to the University Complaints Committee. She reported that the Committee for AY 2000 met and nominated the individuals whose names appear on the ballot. The members were asked to vote for two faculty and one student. The votes will be tabulated at the end of this meeting. The Chair called for nominations from the floor for additional faculty nominations. There were no additional nominations. The Chair then called for nominations from the floor for additional student nominations. There were no additional nominations.

C. REPORT ON THE SENATE WEB PAGE
John White reported that a listserve has been created for the University Senate and for each of its standing committees. He further reported that all proposals for curriculum changes will be available electronically for the January University Senate Curriculum Committee meeting. Next, Dr. White explained the “electronic” routing process for
curriculum change proposals. Proposals will move from the college curriculum committees through the dean's offices where, if necessary, they will be converted to an electronic version. After proposals are approved by the Curriculum Committee, they will be placed on the US web page for review by senators and other interested parties. Dr. White indicated that the minutes of the USCC meetings will also be available for review on the US web page. The Chair noted that until the US web page is completed, hard copies of all Curriculum Committee proposals will be located in each college dean's office and will also be available at US meetings.

NEW BUSINESS

A. REPORT FROM THE STANDING COMMITTEES OF THE UNIVERSITY SENATE

1. General Education Committee
Dr. Dietle moved approval of the minutes of the November 9, 2000 meeting of the General Education Committee. Actions approved by the committee are as follows:

Proposal from Modern Languages and Intercultural Studies:
Proposal to delete Latin credit by departmental examination.
Dr. Weigel questioned the need to delete this examination. While few students arrive at WKU with training in Latin, Dr. Weigel thought it unfair to deny those few a chance to gain credit. Dr. Pickle pointed out that the Modern Language Department would have no one to grade a Latin exam, whereupon Dr. Weigel promised to grade the exams. Upon the committee vote, the proposal failed.

Proposals from the Government Department:
a. Delete Government 100: Passed
b. Grant Government 260 for inclusion in Category C: Passed
c. Grant Government 326, 327, 328 and 413 for writing designation: Passed
d. Grant Government 338 for Writing and Ethics designation: Passed

Proposal from the School of Teacher Education:
Proposal to Remove Restrictions on General Education Course Selection for Students seeking Teacher Certification: Passed.

Proposals from Modern Languages and Intercultural Studies:
a. ANTH 436/436G - Change of Course Catalog Description: Passed
b. ANTH 495/495G - Change of Course Catalog Description and Course Credit Hours: Passed

The motion carried.

Next, Dr. Dietle indicated that the Senate would be asked at its January meeting to consider the Report of the Task Force on General Education. He noted that this report is the outcome of careful and lengthy deliberation by the Task Force and that it would be
impossible to intelligently rewrite the report from the floor of the US. Dr. Dietle passed out a motion from the USGEC to adopt a special rule for the consideration of this report. He noted that the motion constitutes a change in normal procedures, that that a majority vote of the Senate is necessary to approve the change, and that the motion requires two readings. The motion will be voted upon by the Senate at its next meeting. The text of this motion is as follows:

The Report from the Task Force on General Education is the result of a lengthy consultation and revision process. After its own review of the report, the University Senate General Education Committee has decided it is important to preserve the integrity of the report. Therefore, we suggest that the Senate treat the report as they would a proposed new program, when after questions and discussion, the program is either approved or is sent back for revisions.

Therefore, the General Education Committee proposes that the University Senate adopt the following special rule:

The University Senate shall debate the Report of the General Education Task Force as a whole, discussing it section by section as long as the assembly desires, but no amendments to the report shall be accepted from the floor. At the end of the discussion, the Senate shall vote on the report as a whole. A yes vote will signal approval of the report, a no vote will send the report back to the Task Force for further revision.

After much discussion, the Chair declared the motion had had its first reading.

2. University Senate Curriculum Committee

Chair Minter reported that Dr. Darlene Applegate was elected chairperson of the US Curriculum Committee at its November 30, 2000 meeting. Dr Applegate will replace Dr. Linda Johnson who resigned as chair of the committee in November. Dr. Minter said that due to this change, she had attended the November 30, 2000 meeting of the committee and would present the committee's report. She then briefed the Senate members on the procedure for approval of USCC reports. As per the Charter, a report will be presented to the Senate as a consent agenda and senators will vote for approval of the entire agenda. Prior to the vote, however, each curriculum change category in the consent agenda will be considered individually and senators may ask for a point of information for an item in a category or may ask to have an item in the category moved from the consent agenda to the action agenda. After completion of this process, the Senate will vote on the items remaining on the consent agenda.

The University Curriculum Committee presented the following Consent Agenda for approval by the University Senate:
I. Creation of Courses:

CFS 152  Food Service Sanitation
CFS 352  International Cuisine
CFS 364  Sports Nutrition
FREN 499G  Advanced Studies in French
GERM 499G  Advanced Studies in German
SPAN 499G  Advanced Studies in Spanish
GOVT 201  Concepts of Political Science
GOVT 324  Mock Trial
GOVT 325  Mock Trial
GOVT 407  Directed Studies in Government
GOVT 413  Policies of Social and Family Welfare
GOVT 413G  Graduate Studies: Policies of Social and Family Welfare
GOVT 449  International Political Economy
GOVT 460  Selected Topics in Comparative Politics
GOVT 500  Public Administration Workshop
AMS 202  CADD for Architecture
AMS 205  CADD for Manufacturing
AMS 310  Work Design/Ergonomics
AMS 311  Digital Systems Simulation
AMS 317  Introduction to Manufacturing Materials
AMS 325  Survey of Building Systems
AMS 327  Manufacturing Methods
AMS 340  Manufacturing Operations I
AMS 341  Manufacturing Operations II
AMS 356  Systems Design and Operation
AMS 360  Architectural Design Studio I
AMS 364  Architectural Documentation
AMS 368  Problem Solving/Research
AMS 370  Computer Numerical Control and Robotics
AMS 373  Architectural Detailing
AMS 378  Architectural/Professional Presentation
AMS 401  Contemporary Issues in Architecture and Manufacturing
AMS 417  Advanced Manufacturing Materials
AMS 427  Advanced Manufacturing Process
AMS 460  Architectural Design Studio II
AMS 470  Land Development
AMS 471  Design of Industrial Experiments
AMS 480  Introduction to Computer Integrated Manufacturing
AMS 490  Senior Research
NURS 405  Nursing Informatics
NURS 501  Nursing, Politics, and Health Care
NURS 506  Transition to Advanced Nursing Practice
NURS 528  Leadership and Management in Nursing Administration
PHYS 318  Use of Computers for Physical Measurement
PHYS 420    Applications of Modern Physics I
PHYS 420L   Lab for Applications
PHYS 421    Applications of Modern Physics II
PHYS 421L   Lab for Applications
ECON 307    Financial Data Modeling
ECON 385    Economic Development
ECON 386    Economies in Transition
FIN 331     Applied Investments
FIN 442     Working Capital Management

II. Revision of Courses:

GOVT 211    The National Policy
GOVT 338    Government and Ethics
GOVT 361    Government and Politics of Europe
GOVT 450    Seminar in International Relations
ANTH 432/432G Field Course in Archaeology
NURS 325    Health Promotion Across the Lifespan
NURS 512    Research Applications
NURS 520    Teaching in Schools of Nursing
NURS 522    Teaching in Schools of Nursing Internship

III. Revision of Programs:

Program #708    Hotel, Restaurant and Tourism Management/Dietetics
Program #686    Government Major
Program #383    Government Minor
Program #665    French Major
Program #683    German Major
Program #778    Spanish Major
Program #571    Change Major from Industrial Technology to Industrial Sciences/Revise Hours
Program #617 and 525    Biology Major
Program #764    Recombinant Genetics Major
Program #754    Major in Physics
Program #664    Major in Finance
Program #357    Minor in Finance
Program #083    Master of Science in Library Media Education

IV. Creation of Programs:

Global Scholars Program

V. Creation of New Grade Policy:

Creation of IP (In Progress) designation
VI. Change in Catalog/Course Description:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 436</td>
<td>Public Archaeology</td>
</tr>
<tr>
<td>ANTH 499</td>
<td>Directed Studies</td>
</tr>
<tr>
<td>PHYS 207</td>
<td>Laboratory for College Physics I</td>
</tr>
<tr>
<td>PHYS 208</td>
<td>Laboratory for College Physics II</td>
</tr>
<tr>
<td>PHYS 232</td>
<td>Laboratory for Physics and Biophysics I</td>
</tr>
<tr>
<td>PHYS 233</td>
<td>Laboratory for Physics and Biophysics II</td>
</tr>
<tr>
<td>PHYS 251</td>
<td>Laboratory for University Physics I</td>
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<tr>
<td>PHYS 261</td>
<td>Laboratory for University Physics II</td>
</tr>
<tr>
<td>PHYS 271</td>
<td>Laboratory for University Physics III</td>
</tr>
<tr>
<td>PHYS 398</td>
<td>Seminar</td>
</tr>
<tr>
<td>BA 505</td>
<td>Survey of Accounting Principles</td>
</tr>
</tbody>
</table>

VII. Change the Title/Description/Prerequisite/PREFIX of Course:

Change of Prefix from IT/MT to AMS on the following courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMS 103</td>
<td>Introduction to Wood Processing</td>
</tr>
<tr>
<td>AMS 105</td>
<td>Survey of Drafting</td>
</tr>
<tr>
<td>AMS 120</td>
<td>Basic Electricity</td>
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<tr>
<td>AMS 210</td>
<td>Introduction to Technology</td>
</tr>
<tr>
<td>AMS 213</td>
<td>Electrical Drafting</td>
</tr>
<tr>
<td>AMS 300</td>
<td>Industrial Finishing</td>
</tr>
<tr>
<td>AMS 271</td>
<td>Industrial Statistics</td>
</tr>
<tr>
<td>AMS 308</td>
<td>Graphic Communication</td>
</tr>
<tr>
<td>AMS 314</td>
<td>Advanced CAD</td>
</tr>
<tr>
<td>AMS 343</td>
<td>Automated Material Handling</td>
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<tr>
<td>AMS 355</td>
<td>Systems Design</td>
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<tr>
<td>AMS 361</td>
<td>Construction Methods and Materials I</td>
</tr>
<tr>
<td>AMS 365</td>
<td>Systems Operation</td>
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<tr>
<td>AMS 367</td>
<td>Supervised Work Experience in Industry</td>
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<tr>
<td>AMS 371</td>
<td>Quality Assurance</td>
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<tr>
<td>AMS 372</td>
<td>Commercial Architecture Floor Planning</td>
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<tr>
<td>AMS 375</td>
<td>Special Architectural Problems</td>
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<tr>
<td>AMS 380</td>
<td>Independent Study in Industrial Problems</td>
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<tr>
<td>AMS 389</td>
<td>Cooperative Education</td>
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<tr>
<td>AMS 390</td>
<td>Project Planning and Control</td>
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<tr>
<td>AMS 410</td>
<td>Industrial Technology Problems</td>
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<tr>
<td>AMS 430</td>
<td>Industrial Supervision and Corporate Resources</td>
</tr>
<tr>
<td>AMS 452</td>
<td>Industrial Wood Processing</td>
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<tr>
<td>AMS 465</td>
<td>Industrial Technology for Elementary Teachers</td>
</tr>
<tr>
<td>AMS 475</td>
<td>Selected Topics in Industry</td>
</tr>
<tr>
<td>AMS 489</td>
<td>Cooperative Education</td>
</tr>
<tr>
<td>AMS 495</td>
<td>Acoustic Guitar Construction</td>
</tr>
</tbody>
</table>
NURS 321 Transcultural Nursing
NURS 331 Basic Concepts in Pharmacology
NURS 332 Basic Concepts in Pharmacology
PHYS 301 Electrical Measurements Laboratory
PHYS 302 Atomic Physics Laboratory
PHYS 303 Electronic Laboratory
PHYS 320 Modern Physics I
PHYS 330 Thermodynamics
PHYS 340 Circuit Theory
PHYS 350 Classical Mechanics I
PHYS 440 Electricity and Magnetism I
PHYS 445 Electricity and Magnetism II
PHYS 450 Classical Mechanics I
ASTR 214 General Astronomy
ACCT 200 Introductory Accounting—Financial
ACCT 201 Introductory Accounting—Managerial
ACCT 300 Intermediate Financial Accounting I
ACCT 301 Intermediate Financial Accounting II
ACCT 310 Managerial Cost Accounting
ACCT 312 Computerized Accounting Systems
ACCT 401 Business Combinations and Related Topics
ACCT 420 Governmental and Not for Profit Accounting
ACCT 450 Auditing Theory and Application
ACCT 460 CPA Problems
ACCT 499 Senior Assessment in Accounting
CIS 446 Advanced Business Application Development
CIS 447 Advanced Business Telecommunications
FIN 330 Fundamentals of Finance
FIN 332 Investments
FIN 435 Commercial Bank Management
FIN 437 Corporate Asset Management
FIN 438 Corporate Funds Management
FIN 444 Retirement Planning
FIN 445 Estate Planning
BA 515 Managerial Accounting Concepts and Applications

VIII. Suspension of Courses:

GOVT 352 International Relations of the Middle East
GOVT 365 Middle Eastern Governments and Politics
FIN 432 Derivative Securities

IX. Deletion of Courses:

GOVT 100 Introduction to Political Science
GOVT 351 Latin American International Relations
GOVT 410    Seminar in National Government
GOVT 411    Seminar in State Government
GOVT 353    Russian Foreign Policy
ANTH 431/431G Field Course in Archaeology
FREN 429G   Studies in French Literature or Language
GERM 439G   Studies in German Literature or Language
SPAN 479G   Studies in Spanish Literature or Language
IT 108      Introduction to Fluid Power Mechanics
IT 202      Engineering Graphics
IT 204      Computer Applications in Technical Management
IT 205      Computer Assisted Drafting
IT 216      Technical Illustration
IT 310      Industrial Safety
IT 311      Technical Computer Rendering
IT 312      Technical Computer Graphics Lab
IT 313      Technical Drafting
IT 317      Manufacturing Materials
IT 320      Energy Resources and Power Production
IT 325      Applied Electricity
IT 326      Applied Electronics
IT 327      Manufacturing Methods
IT 330      Computer Graphics
IT 340      Automated Systems I
IT 341      Automated Systems II
IT 342      Automated Systems III
IT 351      House Planning and Construction
IT 364      Residential Architectural Drafting
IT 370      Machine Vision and Robotics
IT 373      Commercial Architectural Detailing
IT 374      Mechanical Architectural Perspective Drawing
IT 378      Architectural Model Making
IT 387      Industrial Photography
IT 401      Senior Seminar in Industrial Technology
IT 405      Printing
IT 480      Computer-Aided Manufacturing (CAM)
IT 490      Senior Project
IT 491      Instructional Methods and Organization for Industrial Trainers
BIOL 398    Undergraduate Seminar
PHYS 418    Use of Computers for Physical Measurements
PHYS 406    Solid State Physics Laboratory
PHYS 407    Nuclear Physics Laboratory
PHYS 443    Lasers and Modern Optics
PHYS 460    Solid State Physics
PHYS 470    Nuclear Physics
ASTR 414    Astrophysics
Item IV, Creation of Program and Item V, Creation of New Grade, were moved from the consent Agenda to the action Agenda.

The Chair called for the vote on the Consent Agenda. The motion was approved.

The Chair opened the floor for discussion of the items that were moved from the consent agenda to the action agenda.

IV. Creation of Program: Global Scholars Program

After lengthy discussion of the program and its title, Dr. Katrina Phelps moved to change the title from: Global Scholars Program to Global Studies Program. The motion was seconded. Dr. Jane Olmstead then offered a substitute motion to amend the title Global Studies Program to: Emphasis in Global Studies. The motion was seconded.

The Chair called for a vote by show of hands on the main motion for the creation of a program as amended: Emphasis in Global Studies.

The motion carried 38 to 6.

V. Creation of New Grade: Grade IP (In Progress)

Description: The designation of IP (In Progress) is proposed for cases in which student work is expected to extend beyond a given term. The designation of IP is not to be confused with a designation of X (Incomplete) which is appropriate only for individual students unable to complete their course work by the end of the term due to illness or other reason satisfactory to the instructor.

Catalog Description: IP - In Progress. The IP designation is restricted to specific courses designed to span more than one term. Unless approved otherwise, an IP designation unresolved at the end of one year after its assignment will be converted to an F.

After lengthy discussions, Dr. Uta Ziegler moved for a substitute motion to read: "Any course seeking the IP designation would have to be approved through the regular Curriculum Committee approval structure." More discussion followed.

Dr. Tony Norman suggested as a friendly amendment to the substitute motion the insertion of the following text: "with the exception of those that are designed to be multiple semester courses, such as Internships, Independent Studies, and Thesis." The substitute motion on the floor then read: Any course seeking the IP designation would have to be approved through the Curriculum Committee approval structure, with the exception of those that are designed to be multiple semester courses, such as Internships, Independent Studies, and Thesis.
The motion was seconded.

After information was presented showing that the original proposal covered these contingencies, Dr. Ziegler asked to withdraw her motion from the floor. The Parliamentarian indicated that the motion was on the floor and could not be withdrawn. The Chair called for a vote on the substitute motion as amended.

The motion failed.

Next the Chair called for a vote on the main motion as presented through the University Curriculum Committee.

The motion carried 30 to 0.

3. Faculty Welfare and Responsibilities Committee

Dr. Katrina Phelps distributed Minutes from the December 7th, 2000 meeting of the Faculty Welfare and Professional Responsibilities Committee and reported on the activities of the Committee.

Communications: Dr. Phelps indicated that the committee is gathering information on the membership and activities of other committees across campus that address issues of faculty welfare (e.g., the Women's Advisory Committee to the President, and the Faculty Handbook Revisions Committee). The goal is to maintain active communication with each committee to support and complement the work that is being done in other areas.

Post Tenure Review: Dr. Phelps said a request would be submitted to all departments to send the Web Master their Post Tenure Review documents to be posted on the US website. This will be done in January, and after the information has been gathered the committee will meet to address faculty concerns about the implementation of PTR.

Part-Time Salaries: This information has not been obtained.

Salary Survey: The last salary report was prepared by the Faculty Senate two years ago and the FWPRC has requested that Institutional Research assist them in preparing a similar document in the Spring, 2001.

Professor Emeritus: A proposal to create Professor Emeritus status has been presented to the Board of Regents. However, the details of how and when to grant this status have not been determined. The FWPRC will be providing input on this matter.

Tracking Faculty Positions: Data will be collected on retention of new faculty hired over the past 5 years, what type of positions are being filled by these individuals...
(tenure-track vs. visiting professor), and whether individuals are staying in these positions or leaving for other academic posts. Data will also be collected on what decisions are being made regarding replacement lines when faculty leave their positions. This information is seen as essential to the University goal of "recruiting and retaining quality faculty. This survey will be constructed and sent to Department Heads in January.

**Information Technology:** Draft 4 of the Five-Year Strategic and Operations Plan was presented to the FWPRC. The Committee members will evaluate and provide feedback on the document.

**OTHER BUSINESS**

Dr. Fred Murphy expressed concern that adequate information on curriculum change proposals that are moved from the Senate consent agenda to its action agenda is generally not available at the US meeting. After considerable discussion of this issue, Dr. Applegate suggested that individuals should carefully review the consent agenda prior to the US meeting and notify her if they intend to ask for item removal to the action agenda. She will then make copies of the proposal for that item. Other senators suggested that overheads could be made of these proposals for use during the meeting and that email asking senators to review these proposals prior to the meeting could be sent via the US listserv.

The meeting adjourned at 5:10 P.M.

The votes for representatives to the University Complaint Committee were tabulated following the adjournment of the US meeting. The following individuals were elected to serve on this committee for the calendar year 2001.

Faculty Representative: Linda Pulsinelli  
Faculty Representative: Katrina Phelps  
Faculty Alternate: Ron Eckard  
Faculty Alternate: Lee Emanuel  
Student Representative: Mark O'Brien  
Student Alternate: Lisa Bricker

Respectfully submitted

Sharon Mutter, Secretary  
Lou Stahl, Recorder