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Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

COUNCIL OF ACADEMIC DEANS

Office of Academic Affairs - January 13, 1981

8:15 a.m.

I. Disposition of the Minutes of the December 16, 1980 Meeting

II. Discussion Items:

A. Academic Program Review - Attachment

B. Rank and Promotion Guidelines - Attachment

C. Summer School Teaching Assignments

III. Other Business
MINUTES
COUNCIL OF ACADEMIC DEANS
January 13, 1981

The meeting was called to order by Dr. Davis at 8:15 a.m. Members present included Drs. Nelson, Hourigan, Hardin, Sutton, Lloyd, Robinson, Chelf, Petersen, Gray, Brown and Sandefur. Dr. Don Bailey, Faculty Senate Chair, was a guest as was Dr. Olofin Boba, Visiting Fulbright Scholar from Nigeria.

The minutes of the December 16 meeting were read and, following clarification of some points, approved as written.

The first item to be considered was the academic program review. Dr. Davis provided background information including the comments of President Zacharias regarding the financial crisis facing the university and the need to carefully review all programs to reduce financial commitments where possible. The President has set a target date of February 15 to have recommendations made to him. Because of the close deadline, the academic program review must be done quickly. For this reason, Dr. Davis suggested moving back deadlines for department heads to submit faculty evaluations, tenure and promotion decisions in order that they will have time to complete the academic program review by a February 2 deadline. Dr. Davis suggested that faculty evaluations be submitted to deans' offices by February 16 and tenure and promotion recommendations be submitted by March 2 rather than the current February 2 deadline.

The Council members discussed the draft of the academic program review instrument which will be circulated to department heads. Some suggestions were made and Dr. Davis indicated the need to submit any further recommendations for change in the instrument no later than tomorrow (January 14). The instrument will be distributed to department heads on January 19. It will be due in the deans' offices on February 2 and in the office of the Vice President for Academic Affairs on February 9.

Dr. Davis advised the deans of his plan to appoint a special university-wide committee to study the overall structure and program of the university and make recommendations to him regarding possible cost savings.

Dr. Hourigan moved that the Council of Deans adopt a resolution commending President Zacharias for the content of his recent speech to the Bowling Green-Warren County Chamber of Commerce. The motion was approved unanimously.

Dr. Davis reported to the Council that consideration was being given to making available staff members holding faculty rank with twelve-month contracts for summer teaching assignments. This would be one way to help fill the need for summer school staffing created by budget cutbacks. There appeared to be general agreement that a university policy on this subject would be a good idea.

After introducing the subject of the revised rank and promotion policy for discussion, Dr. Davis left the meeting and was replaced in the chair by Dr. Robinson. Dr. Nelson made several suggestions for revision. After a period of discussion, it was decided to resume discussion of a further revised rank and promotion policy proposal at the next meeting of the Council.

There being no further business, the meeting was adjourned at 10:30 a.m.

Respectfully Submitted,
John H. Petersen