

6-21-1988

Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

*Meeting of the Council of Academic Deans
Tuesday, June 21, 1988, 9:00 a.m.*

- I. *Announcements*
- II. *Disposition of the Minutes of the May 23, 1988 Meeting*
- III. *Budget*
- IV. *Consulting Policy*
- V. *Salary Conversion for Departments Heads*
- VI. *Strategic Planning*
- VII. *Faculty Governance (Chairs Versus Department Heads)*
- VIII. *Copying on Campus--(Mr. Harry K. Largen)*
- IX. *Affirmative Action*
- X. *Review of Academic Units*
- XI. *Student/Faculty Ratio*
- XII. *Policy on Upper-Level Courses for Graduation*
- XIII. *18-Hour Graduate Credit Requirement*
- XIV. *CHE Policies for Extended Campus (Copies Distributed to Deans)*
- XV. *CHE Program Review Procedures (Copies Distributed to Deans)*
- XVI. *"Removal of Retirement Age Limit"*
- XVII. *Handbook for Part-time Faculty*
- XVIII. *Faculty/staff appointments made after February 1 will not be considered for an increase for the upcoming academic year. The faculty/staff member will have to wait until the next academic year to be eligible for an increase.*
- XVIII. *Other Business*

MINUTES

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Dr. Robert Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Hellstrom, Sutton, Gray, Binder, Wassom, and Kupchella. Dr. Martray represented Dr. Sandefur.

The minutes of the May 23, 1988, meeting were reviewed and approved.

To facilitate preparation for extended discussion of two important issues at the next meetings of the Council, Dr. Haynes announced in advance that the major agenda item at the July 12 meeting will be Fall registration and enrollment; at the July 19 meeting, Affirmative Action will be the main topic discussed.

The first draft of a Handbook for Part-Time Faculty was distributed for review. Members of the Council were asked by Dr. Haynes to share the draft with department heads and faculty. A second draft of the handbook will be developed when suggestions for modifications will have been received and incorporated.

Dr. Haynes reported on a CHE meeting of the Council of Chief Academic Officers on June 13 and 14, 1988. Two major items dominated discussion at the meeting: the proposed policies for Extended Campus and Program Review. Dr. Haynes referred to documents sent to each of the deans and directors detailing the CHE's current position on those issues. Extensive discussion of the topics ensued. Each member of the Deans' Council was asked to give his comments and reactions regarding both issues as quickly as possible.

Dr. Haynes mentioned that the budgets are out and should now be available in the offices of the deans and directors. With the exception of a few adjustments, the budget represents a continuation of last year's level of funding.

Several members of the Deans' Council expressed concern about a new policy regarding treatment of individuals injured on campus. The new policy stipulates that, barring life threatening injuries, injured victims must be referred officially by the University Health Center before treatment can be sought at a hospital.

Dr. Sutton reported that summer enrollments for 1988 had increased by approximately 500 students over enrollments for 1987. Dr. Haynes indicated that the Council will study at a later meeting alternative formats for summer school.

The policy on the number of upper-level courses which are required for graduation was discussed. Dr. Haynes mentioned that several issues remain unresolved regarding the policy. Drs. Hellstrom and Kupchella agreed to develop a proposal regarding the number of upper-level

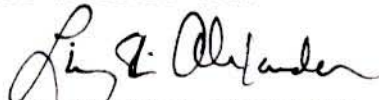
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courses required. The proposal will also address such unresolved issues as the number of upper-level hours which can be transferred into a program and the appropriate balance between lower and upper division classes.

Dr. Haynes and the Council of Deans expressed appreciation to Dr. John C. Wassom for his outstanding work while serving as Interim Dean of the College of Business Administration.

The meeting was adjourned at 11:20 a.m.


Livingston Alexander