

12-15-1988

Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

Meeting of the Council of Academic Deans
Thursday, December 15, 1988 10:00 a.m.

- I. *Announcements*
- II. *Disposition of the Minutes of the November 22, 1988, Meeting*
- III. *Preparation of 1989-90 Operating Budget*
- IV. *Visiting Scholars Program*
- V. *Policy for "W" Grade*
- VI. *Consulting Policy*
- VII. *Sexual Harrassment--Policies and Procedures*
- VIII. *Salary Conversion for Twelve-Month Administrators*
- IX. *Faculty Evaluations*
- X. *Part-Time Faculty*
- XI. *Faculty Student Ratios*
- XII. *Policy on Upper-Level Courses--Dean Ward Hellstrom*
- XII. *Cooperative Education Course Policy--Ms. Carol White*
- XIV. *Cooperative Doctoral Programs*
- XV. *Procedures for Approval of New Courses and Programs in the
Community College of Western Kentucky University*
- XVI. *Review of Academic Units (CHE-Institutional)*
- XVII. *Strategic Planning*
- XVIII. *Retention Strategies*
- XIX. *Fee Payment*
- XX. *Recommendation to Ban Smoking Except in Offices and Designated
Areas*
- XXI. *Administrative Sabbatical Policy*
- XXII. *Other Business*

Item for Information:

Summer School Schedule

MINUTES

Meeting
of the
Council of Academic Deans
December 15, 1988

Dr. Robert V. Haynes called the meeting to order at 10:00 a.m. Members present included Drs. Charles E. Kupchella, J. T. Sandefur, Ward Hellstrom, Ronnie N. Sutton, Michael Binder, J. Michael Brown, Elmer Gray and John H. Petersen.

The minutes of the November 22 meeting were reviewed and approved.

The 1989 summer school schedule was distributed and approved. It will include two five-week terms, one eight-week term and two three-week terms.

The 1989-90 operating budget request forms were distributed. The salary lists will be distributed in January.

There was an extended discussion of salary policy. The majority of the deans clearly favor salary adjustment based on performance and market factors.

The current status of part-time faculty expenditures was discussed. These expenditures are running well ahead of last year and Dr. Haynes asked the deans to review commitments for the spring term very carefully to minimize reliance on part-time faculty.

Dr. Haynes raised the issue of interpretation of Western's transfer policy for students coming from community colleges. There was consensus that the policy should be interpreted so that all such students will take at least two years of work at Western to earn a baccalaureate degree. Dr. Sutton will draft interpretative wording of the transfer policy to achieve this objective.

The meeting was adjourned at 12:15 p.m.

Respectfully submitted,



John H. Petersen

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