

1-31-1989

Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

*Meeting of the Council of Academic Deans
Tuesday, January 31, 1989, 9:00 a.m.*

- I. *Announcements*
- II. *Disposition of the Minutes of the January 17, 1989, Meeting*
- III. *Optional Retirement Report (Dr. Petersen)*
- IV. *Preparation of 1989-90 Operating Budget*
- V. *Strategic Planning and Academic Plans*
- VI. *Consulting Policy*
- VII. *Salary Conversion for Twelve-Month Administrators*
- VIII. *Faculty Evaluations*
- IX. *Faculty Student Ratios*
- X. *Policy on Upper-Level Courses--Dean Ward Hellstrom*
- XI. *Cooperative Doctoral Programs*
- XII. *Review of Academic Units (CHE-Institutional)*
- XIII. *Retention Strategies*
- XIV. *Recommendation to Ban Smoking Except in Offices and Designated Areas*
- XV. *Administrative Sabbatical Policy*
- XVI. *Plan for Advising Undeclared Students--Dean Ronnie Sutton*
- XVII. *Faculty Handbook*
- XVIII. *Relations with Community Colleges (2+2 Programs)*
- XIX. *CHE Institutional Activity Report*
- XX. *Other Business*

MINUTES

Meeting of the Council of Academic Deans January 31, 1989

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Ward Hellstrom, Charles E. Kupchella, Michael Binder, Ronnie N. Sutton, Elmer Gray J. Michael Brown and John H. Petersen. Dr. Carl R. Martray represented Dr. J. T. Sandefur.

The minutes of the January 24, 1989, meeting were reviewed and approved.

Dr. Haynes announced that the university salary policy for this year will be distributed to the deans and department heads within the next few days. There will be a significant component based on performance evaluation.

Dr. Haynes announced that President Thomas C. Meredith is arranging a visit for the deans to the Glasgow campus. The visit is tentatively set for February 28 in the afternoon.

The President has indicated concern about Homecoming activities. He wants to insure that more things are planned to involve alumni. The deans then discussed the format of Commencement and ways it can become more personalized, including the possibility of reading graduates names or holding separate college or department ceremonies.

The deans then discussed the recommendation on the Optional Retirement Program. The deans agreed that the program should be continued with some modifications. Specific changes suggested included adding optional retirement faculty to the annual evaluation process for purposes of salary increases.

Dr. Haynes led a discussion of strategic and long-range planning. The Council on Higher Education is requiring that the university submit its plans for academic and related programs over the next 3-5 years. A format for carrying out this project is being developed.

There was a brief discussion of the salary conversion policy. Dr. Haynes will collect information on various alternatives and present them to the deans.

Dr. Haynes requested that the deans submit the advising sheets for each academic program for students transferring from community colleges. These will be due by March 1.

Dr. Kupchella announced that Ogden College will sponsor a Health Careers Fair on April 12. He also announced that representatives from seven universities from China will be at Western April 16-22 to discuss possible future student and faculty exchange.