8-22-1989

Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA
Meeting of the Council of Academic Deans
Tuesday, August 22, 1989, 9:00 a.m.

I. Announcements

II. Disposition of the Minutes of the August 15, 1989, Meeting

III. Summer School

IV. Policy on Use of Blue Slips Regulating Number of Host Per Meal

V. Registration in Garret Conference Center for Spring 1990 Semester

VI. Requests for Instructional Equipment

VII. Policy with Regard to the Purchase of Video and Audiovisual Purchases

VIII. Doctoral Faculty Development Policy

IX. Part-time Faculty Evaluations

X. Faculty Honors Program

XI. Affirmative Action

XII. Fee Payment and Refund System

XIII. Special Student Fees

XIV. Educational Objectives of the Institution

XV. Assessment of Student Outcomes

XVI. Strategies for Meeting Anticipated Faculty Shortages

XVII. Comprehensive Plan for Extended Campus

XVIII. Academic Planning

XIX. Consulting Policy

XX. Salary Conversion for Twelve-Month Administrators

XXI. Faculty Evaluations and Departmental Criteria (Especially Teaching)

XXII. Retention Strategies

XXIII. Administrative Sabbatical Policy (Dean Ward Hellstrom)

XXIV. Revision of the Faculty Handbook

XXV. Other Business
MINUTES
Meeting of the
Council of Academic Deans
August 22, 1989

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Ward Hellstrom, J. Michael Brown, Michael Binder, Ronnie N. Sutton, Elmer Gray, and John H. Petersen. Dr. Carl R. Martray represented Dr. J. T. Sandefur and Dr. Martin R. Houston represented Dr. Charles E. Kupchella.

The minutes of the August 15, 1989, meeting were reviewed and approved.

Dr. Robert Haynes announced that an all-day conference on economic development has been scheduled for September 19. The conference will be co-sponsored by Western and the Cabinet for Economic Development and held at the Agriculture Exposition Center.

Dr. Paul Cook has requested a review of the "blue slip" policies and practices for the university-hosted meals for guests and family. Dr. Haynes will draft a response for future discussion.

The special requests for instructional equipment funding were discussed. Each college presented recommendations and these requests will be considered further at the next meeting.

Revisions in the summer term schedule were considered. Dr. Elmer Gray expressed concern about students enrolling for too many credit hours at one time and whether regular graduate courses should be offered during three-week terms. Dr. Sutton recommended that for 1990 the summer session be structured around two five-week terms and one eight-week term. There was general agreement that, except for workshops, three week courses should be avoided.

Dr. Brown agreed to work on a draft policy regarding summer compensation for faculty. He also will work further, along with Dr. Hellstrom, on a faculty development policy relating to graduate study.

Dr. Haynes requested that the deans give consideration to establishing a system for evaluation of part-time faculty. All part-time faculty are to be included in the annual student assessments of teaching.

Dr. Binder announced that development of the library on the Glasgow Center campus is going forward.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

John H. Petersen