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Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

Meeting of the Council of Academic Deans

November 1, 1994, 9:00 a.m.
Academic Affairs Conference Room

I. Disposition of the Minutes of the October 25, Meeting

II. Action Items

III. New Business

1) Draft Statement on Productivity of Learning Rather Than Teaching Through Increasing Output of Graduates
2) Administrative Internship
3) Behavior-Based Evaluations
4) Associate Degree Programs
5) Faculty Consultation Policy
6) Student Course Loads and Course Numbering Policies
7) Program Review
8) Policy on GPAs/Transfer GPAs
9) Policy - Post Grant Award Administration
10) Reporting Faculty Workload - DRAFT
11) Proposal for Exception to Regular Teaching Load
12) Graduate Assistantships--Budget
13) University Procedures for Sponsored Programs
14) Advisory Committees
15) Sponsored Programs Advisory Committee
16) Inclusion of Tour Through Library as Part of New Faculty Orientation
17) Vice President For Academic Affairs's Discretionary Fund
18) Part-time Faculty Budgets
19) Ad Hoc Committee on Awarding of Academic Scholarships--Committee Findings and Recommendations

IV. Information Items

1) Transfer GPA Task Force Recommendation
2) 1994 Fall Preliminary Enrollment
Vice President Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included: Martin R. Houston, Elmer Gray, Michael B. Binder, J. Michael Brown, David D. Lee, Carl R. Martray, and Jacqueline Addington.

Performance Funding Measures: Identification of 15 Performance Funding Measures was agreed upon (see attached).

Graduate Assistantship Budgeting and Appointment: Dr. Gray recommended that graduate assistant appointments go directly from the dean's office to payroll rather than coming through the Office of Academic Affairs. Dr. Gray recommends that Graduate Studies should continue to be responsible for the out-of-state graduate student tuition. He is going to bring to the Council of Dean more information of actual tuition as allocated to each college.

A memorandum from Peggy Wright regarding new faculty orientation to the library was distributed.

Dr. Haynes announced that all of the $10,000 contingency funds allotted to the budget of the Vice President for Academic Affairs has been committed for the year.

Dr. Haynes read his memorandum to the President regarding part time faculty for 1993. The issue reinforces the need for faculty workload guidelines. Kim Jordan provided a history for the past five years on part-time instruction costs. The issue of how to handle the alternate assignment time issue was discussed. It was decided that the deans would provide a department by department listing of alternate assignments and outcomes or rationale.

Dr. Haynes indicated that the deans need to submit a report on the status of their effort to move to a performance-based evaluation system.

The GPA Task Force recommendation will be on the agenda for next week.

The President wants to meet with the Council of Academic Deans once a month. The first meeting will be November 8.
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There was a brief discussion of the fund balance allocations. Dr. Haynes will provide a listing of the allocations next week.

The meeting adjourned at 12:45 p.m.

Respectfully Submitted,

Jacqueline Addington