11-22-1994

Agenda & Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: https://digitalcommons.wku.edu/coun_acad_dean
Part of the Higher Education Administration Commons

Recommended Citation
https://digitalcommons.wku.edu/coun_acad_dean/1204

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.
AGENDA

Meeting of the Council of Academic Deans
November 22, 1994, 9:00 a.m.
Academic Affairs Conference Room

Dr. Sam McFarland will be joining the meeting at 9:00 a.m.

I. Disposition of the Minutes of the November 15, 1994, Meeting

II. Action Items

III. New business

1) Draft Statement on Productivity of Learning Rather Than Teaching Through Increasing Output of Graduates
2) Behavior-Based Evaluations
3) Associate Degree Programs
4) Faculty Consultation Policy
5) Student Course Loads and Course Numbering Policies
6) Program Review
7) Policy on GPAs/Transfer GPAs
8) Reporting Faculty Workload - DRAFT
9) Advisory Committees
10) Sponsored Programs Advisory Committee
11) Ad Hoc Committee on Awarding of Academic Scholarships--Committee Findings and Recommendations
12) Form 16s (who should sign)
13) A Proposal for the Establishment of an Honors College at Western Kentucky University (Dr. Sam McFarland)
14) Instructional Equipment Recommended for Approval from the $300,000 Allotment from the 93-94 Fund Balance
15) Classification of Secretarial Positions
16) Strategies for Development (Fund Raising)
17) Cooperative Education Intern Credit
18) Sexual Harassment
19) Proposal for Funding Under the Academic Excellence Program

IV. Information Items

1) Withdrawal Data
2) Grade Changes
MINUTES
Council of Academic Deans
November 8, 1994

Members present included: Carl R. Martray, Jacqueline Addington, J. Michael Brown, Martin R. Houston, Elmer Gray and Vice President Robert V. Haynes.

Dr. Sam McFarland attended the meeting.

Dr. Haynes called the meeting to order at 9:05 a.m. Dr. McFarland responded to several of the issues raised by the deans regarding the Honors Program. He has conducted a survey of 24 Honors Colleges throughout the country regarding the honors core, fund raising, assistant dean's role, improvement in overall program quality and other issues. He discussed this survey information. Dr. Houston recommended the interdigitation of the program. The deans feel that department chairs must be involved in the instructional decisions made and in the selection of college representatives who serve on the Honors Committee. The next step is for each dean to discuss the Honors proposal with department heads. Dr. Haynes spoke of the very positive efforts on the part of Dr. McFarland to bring the honors program to a level that is worthy of support.

Dr. Haynes reviewed the Instructional Equipment list as recommended for approval from the $300,000 fund balance allotment.

Four proposals for Academic Excellence funds were reviewed. Dr. Martray requested support for a proposal from Teacher Education for restructuring to meet the new teacher standards. Dr. Lee submitted two proposals but recommended support for the purchase of hardware to support non-linear editing in the Broadcasting Program. Dr. Houston stated that with additional dollars from the Instructional Fund balance, he would withdraw his request. The Council recommended funding of the proposals submitted by Dr. Lee and Dr. Martray at $5,000 each for a total of $10,000.

Revisions in the Faculty Handbook were discussed relating to a conflict of interest statement regarding research as required for federal government compliance regarding research. The handbook will only state that the policy exists and Phil Myers will make sure that the policy is attached to appropriate grants.

At the next CAD meeting Mike Dale and Tony Glisson will meet to answer pros and cons related to secretarial position reclassification. Also clarification and simplification is being requested relative to Form 4s, Form 16s, DPRs and payroll authorization forms.

Dr. Haynes spoke of his meeting with Mr. Rutledge related to fund raising, particularly related to the positions initially designated as attached to each college. Mr. Rutledge is recommending two positions at $70,000 each in lieu of the original proposal. Dr. Haynes asked the CAD to identify a priority list of academic programs for their college for which fund raising will support. Identify what is needed to take a program to a desired level in three to five years.

Dr. Haynes distributed additional data from the Registrar's Office related to course withdrawal. The procedure followed by several institutions for withdrawal past the deadline was also distributed.

The meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Jacqueline Addington