

4-16-1996

Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

Meeting of the Council of Academic Deans
April 16, 1996, 9:00 a.m.
Academic Affairs Conference Room

- I. Disposition of the Minutes of the April 9, 1996, Meeting
- II. New Business
 1. Moving to a New Level
 2. Twelve Month Faculty Appointments
 3. Graduate Assistantship Budget
 4. "Alternative Calendar" (Year-round School)
Mr. Phil Eason, Director, Green River Education Coop.
Dr. Gary Pack Superintendent and
Ms. Amanda Brown, Elementary Supervisor from the Simpson County Schools
will be attending the CAD
 5. Community College Faculty Preparation (DRAFT)
 6. Faculty Exchange
 7. Student Grants for Study Abroad
 8. Faculty Awards
 9. University College
 10. Budgeting Regular Part-Time Non-Exempt Positions
 11. Average Fall 1995 Freshman and Sophomore Level Course Section Enrollments
 12. Summer School Enrollment
 13. Procedure to Save Faculty Evaluations
 14. Tenure--"Stop the Clock"
- III. Items for Information

MINUTES

Meeting of the Council of Academic Deans April 16, 1996

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Martin R. Houston, Jack O. Hall, Jr., Michael B. Binder, Carl R. Martray, David D. Lee, John H. Petersen, Jacqueline Addington, and Robert V. Haynes.

Guests: Dr. Gary Park and Ms. Amanda Brown from the Simpson County School District were in attendance to discuss the new alternative calendar. Special requirements from the university would likely include more night classes and possibly a six-week summer session. Intercession would be a time for short sessions. Franklin-Simpson will be a KTLN receive site for 96-97.

The Distinguished University Professor award will be on the agenda for the May 1, 1996, Board of Regents Meeting.

The Council of Academic Deans discussed issues related to how student evaluations are distributed. The faculty assessment committee will share the results of the assessment with the Council of Deans. The diagnostic portion is to be used for faculty development only. The present committee is looking only at the instrument. The core questions are the only questions shared with the department heads. The diagnostic questions are shared only with the faculty. The New Level document stresses that the assessment of faculty must be multi-dimensional. The CAD strongly endorses this concept and also that the emphasis be on behavior-based evaluation. The bigger issue is how widely are results distributed. The CAD supports the idea that items self-selected by the individual faculty for diagnostic purposes (written comments) will be sent to the faculty only.

The CAD discussed the retention of the actual documents from student evaluations. This would be approximately 80,000 evaluations per year and it would not be feasible to store this volume of material.

Tenure consideration allowing for stopping the clock in cases of illness/pregnancy, etc. was discussed. Dr. Haynes will get more information for further discussion.

Mike Dale presented information about the issue of salary increases for part-time faculty and staff employees. The title of the regular part-time faculty as lecturer allows for a pay scale that is different than the occasional part-time faculty. A lecturer would have a maximum of a six-hour load per semester. Some process should be established which affirms faculty in a lecturer category. The committee report will be distributed to the CAD for review. Both part-time (staff and faculty) categories will be reviewed. David Lee and Jacqueline Addington will look at the issue as it relates to the Community College.

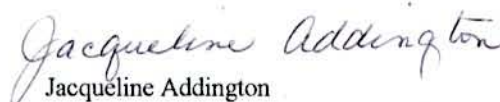
Mike Dale provided a list of requests for New Level funds. The CAD reviewed and designated amounts for each college:

College of Business Administration	\$15,000
College of Education and Behavioral Sciences	\$20,280
Ogden College of Science, Technology, and Health	\$28,519
Potter College of Arts, Humanities, and Social Sciences	\$24,300
Community College and Academic Services	\$18,800
Institutional Projects	\$ 7,101

Carl Martray presented an alternative schedule to allow the make up of the shortened summer schedule (snow delays). The proposed schedule would allow for time to be made up in the first two weeks.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,


Jacqueline Addington