

3-2-1999

Agenda & Meeting Minutes

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AGENDA

Meeting
Council of Academic Deans
Tuesday, March 2, 1999, 9:00 a.m.
Conference Room, Second Floor--WAB

- I. Minutes of the February 16, 1999, Meeting
- II. Information/Clarification Items:
 - A. Summer Campus Use for Annual Training for Army (Cobb)
 - B. All-University Team - Participation in "In Praise of Education Conference"
June 18-21, Seattle, WA
 - C. Budget (1999-2000) Faculty Salary Entries Update (Dale)
 - D. CAD Retreat
 - E. "An Environmental Scan"
 - F. Year 2000-Departmental Preparation (Anderson)
 - G. Parking Committee Update (Cobb)
 - H. Possible Visit by Commissioner Cody
- III. Discussion Items:
 - A. Responsibility for Accreditation Fees
- IV. For Future Agendas:
 - A. Virtual University--Team Representing Western at the Conference in Denver (Elmer Gray, Sally Kuhlenschmidt, Robert Dietle, Freida Eggleton and Charles Anderson)
 - B. Emeriti/Retired Faculty--Recommendations for Recognition/Benefits--(J. Petersen)
 - C. Courses/Programs Developed for Internet--Approval Process
 - D. Priorities for Sponsored Research (P. Myers)
 - E. Dr. Binder to report on the status of University Libraries presently and future plans in relation to state cost structure
 - F. Dr. Gray and Dr. Hughes report on out-of-state tuition revenues
 - G. Leadership Studies Program (C.J. Woods, Howard Bailey, Jerry Wilder, Gene Crume)

MINUTES

Meeting of Council of Academic Deans March 2, 1999

Members Present: John Petersen, Paul Rice, Elmer Gray, Michael Binder, Luther Hughes, Martin Houston, Bob Cobb, Phil Myers, Sam Evans, David Lee, Mike Dale and Charles Anderson

Guest: Jim Sanders

I. Minutes of the February 16, 1999, Meeting. There were no corrections.

II. Information/Clarification Items:

A. Summer Campus Use for Annual Training for Army (Cobb)

The Army will be training approximately 200 students on Western's campus this summer teaching computer usage and skills June 10 through July 10. They will be paying for room and board and classroom space. Mr. Cobb has been working with Dr. Anderson and Dr. Sanders to locate possible classroom space for computer labs. Mr. Cobb will work with the college deans to locate the additional classroom space needed after the Army completes their tour of the campus.

**B. All-University Team - Participation in "In Praise of Education Conference"
June 18-21, 1999, Seattle, WA**

The "In Praise of Education Conference" will focus on what has happened in education renewal in the past decade. Registration has been submitted for 17 people and the deans are to let the Provost know who their representative(s) will be as soon as possible.

There was discussion of changes occurring in education and the Provost asked Dr. Gray to meet with people in the MAP area and discuss how it can be restructured to create a MAT.

C. Budget (1999-2000) Faculty Salary Entries Update (Dale)

The budget process is continuing according to schedule. The Provost ask the Deans to let her know if they will be out of town during the third week of March and where they can be reached if questions arise.

D. CAD Retreat

Lois will email possible dates and times for the period of March 17-19, 1999.

E. "An Environmental Scan"

Each council member discussed strategic areas of concern in their individual areas.

The Provost met with the Black Faculty Association to discuss ways to use individuals in recruiting more black faculty to Western and retaining them. This group will be invited to meet with the Council.

Mr. Dale distributed results from the Early Retirement Programs and Phased Retirement Programs Survey of Kentucky Public Universities and WKU Peer Groups on early retirement incentives and re-employment programs. There will be forums held on campus during March to discuss early retirement programs. The Committee will have a report by the end of the semester.

F. *Year 2000-Departmental Preparation (Anderson)*

Dr. Anderson reminded the Council of how critical it is to review programs that are date specific as soon as possible and discuss the IT so they can be compliant with the year 2000.

The implementation of Banner was discussed. The Steering Committee and Implementation Committee will be invited to present a demonstration to the Council.

G. *Parking Committee Update (Cobb)*

Mr. Cobb gave an update from the parking committee on proposed changes in parking on the campus.

H. *Possible Visit by Commissioner Cody*

Tentative date for Commissioner Cody's visit is March 29 or 30.

I. *Scholarship Awards (Hughes)*

A listing of scholarships awarded was distributed to the Council. Dr. Hughes asked the deans to correspond with those in their particular areas to reinforce Western's support. Dr. Hughes will get an updated listing the deans with majors added. The minority scholarship listing will be forthcoming next week after the committee has reviewed and awarded.

III. *Discussion Items:*

A. *Responsibility for Accreditation Fees*

Accreditation fees for programs will be paid by Academic Affairs and annual fees are paid by the individual departments.

The meeting was adjourned.

Respectfully submitted,



Lois Hall