

8-29-2000

Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA
ACADEMIC DEANS MEETING
TUESDAY, AUGUST 29, 2000, 9:00 a.m

- I. Consultation Policy
- II. Academic Program Review (continue process)
- III. Use of Data from Mike Dale
- IV. Academic Priorities
- V. Post Tenure Review Implementation
- VI. Tuition/Fees Study
- VII. Revised Travel Policy
- VIII. Option to Optional Retirement

MINUTES
COUNCIL OF ACADEMIC DEANS MEETING
TUESDAY AUGUST 29, 2000

Members Present: David Lee, Karen Adams, Robert Jefferson, Elmer Gray, Frank Conley, Michael Binder, Linda Brown-Ferguson (representing Martin Houston) and John Petersen

I. Consultation Policy

Dr. Petersen discussed with the Council the need to established a Consultation Policy that will be compliant with University policy and be administratively accountable. The Provost asked the deans to prepare a Consultation Policy "draft" to be discussed at a future meeting.

II. Academic Program Review (continue process)

Dr. Flynn updated the Council on the Academic Program Review process.

III. Use of Data from Mike Dale

Mr. Dale distributed Profiles and Productivity for 2000-01 in Academic Affairs reports. This information will be useful during planning.

IV. Academic Priorities

Deans need to engage their department heads in active discussions to think through their departmental academic priorities. Meetings will be scheduled within the next few weeks.

V. Post Tenure Review Implementation

The Provost will be addressing the University Senate and ask for concerns or questions from individual colleges. The following concerns were discussed:

- ◆ Need to clarify the post-tenure review is not on a 5-year rotation but rather an annual process.
- ◆ Need to discuss the need to conform University policies so that the Community College can exist within the same policy.
- ◆ Dr. Petersen and Dr. Conley will prepare information to be presented to the University Senate.
- ◆ Dr. Gray will get information to the Provost for needs at the Glasgow campus in relation to their faculty and post-tenure review.

There was discussion for the need of clarification of hiring faculty at the rank of Instructor who are ABD and the time frame for completion of their Ph.D. and promotion to Assistant Professor. The Provost asked the deans to review pages 36-37 of the *Faculty Handbook* and this will added to a future agenda.

VI. Tuition/Fees Study

The Provost will be formulating a committee that will study the current tuition and fees.

VII. *Revised Travel Policy*

The deans should review the revised Travel Policy "draft" and forward any comments to Dr. Petersen and he will compile the comments and forward them to Ann Mead and Len Kogut.

VIII. *Option to Optional Retirement*


Options to optional retirement were discussed. The Provost asked Dr. Petersen to discuss with Deborah Wilkins and Huda Melky and will prepare a "draft" for discussion at a future meeting.

IX. *Affirmative Action Liaisons*

Affirmative Action Liaisons have been appointed in each college. The liaisons will work with their search committees within their individual colleges to continue to maintain affirmative action compliance. Training will be held in the near future.

The meeting was adjourned.

Respectfully submitted,


Lois Hall