

6-14-2017

Meeting Minutes

WKU Council of Academic Deans

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Council of Academic Deans
CAD Minutes
June 14, 2017
1:30 p.m.

Voting Members Present: Cheryl Stevens, Steve Winger (for Sam Evans), Connie Foster, Michelle Trawick (for Jeff Katz), Scott Lyons, Larry Snyder, Dennis George, and Vijay Golla (for Neale Chumbler)

Advisory Members Present: David Lee, Chris Keller (for Craig Cobane), Cheryl Davis, Brian Meredith, Doug McElroy, Sylvia Gaiko, Tiffany Robinson, Ladonna Hunton, and Amber Scott Belt.

Guests Present: Chris Jensen, Sharon Hunter and Jessica Steenbergen

I. Approval of April 19, 2017 Minutes

Dean Foster made a motion, seconded by Dean Snyder, to approve the minutes from the April 19, 2017 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. 2017 CAD Retreat

Provost Lee reminded deans and advisory members that the 2017 CAD Retreat is scheduled for 8:30a.m. – 3:00p.m. on Wednesday, July 26th at Mariah's. Candice Tope-Phillips will forward additional information on later a date.

B. KCEWS Data

Dr. McElroy offered an alternative to the STAMATS route suggested by Evelyn Ellis at a recent gathering of deans. KCEWS is working with CPE to modify reporting that concerns academic program review. He also provided deans and advisory members an overview of other reporting options offered via <https://kcews.ky.gov>.

III. Discussion Items:

A. Digital Measures

Dr. McElroy indicated that Digital Measures agreed to extend WKU's contract by one year if CAD would agree to schedule a 90-minute presentation. After some discussion, deans and advisory members agreed to the terms of the one-year extension.

B. Fall Course Availability

Provost Lee indicated that there is a shortage of Colonnade courses for upcoming TOP events. Mr. Jensen shared that this has been a continuing problem likely since the change in general education requirements. He also indicated that a shortage in Connections course offerings is one of the greatest challenges.

Dean Stevens indicated that Ogden has added additional Biology courses and will be following up with Chemistry in the near future. She also indicated that there is availability in Physics and Astronomy 108 and additional evening labs could be added.

Dean Snyder indicated that enrollment caps will be raised in a Political Science course, additional Music Appreciation sections will be added, and additional seating has been added to English courses.

Provost Lee asked deans to consider appointing an individual within each college who has the ability to raise caps on course enrollments where possible. Dr. McElroy also suggested releasing seats currently reserved for cohorts and learning communities. Dean Snyder agreed, but also argued that if WKU was going to utilize learning committees and/or cohorts, determining course offerings and enrollment caps must collectively involve colleges and AARC.

Dr. McElroy asked deans if instructors would be willing to raise caps on Connections courses for students who simply need general education credit? Dr. Trawick suggested such a request needs to be reviewed on a case-by-case basis each semester. Dean Snyder indicated that he would be willing to have a conversation with his college regarding a willingness to commit to offering a certain number of general education courses each year.

Provost Lee and Dean Snyder agreed to review the inability for the University to offer enough sections to meet the foreign language requirements. Dr. Keller reminded deans and guests that non-Honors students are eligible to enroll in Honors courses.

C. Draft Policy 1.4142 *Honorary Degrees*

Provost Lee requested that deans approve draft Policy 1.4142 *Honorary Degrees*. The motion passed without dissent.

D. 5 Year Priority Registration Review for AY 2018-19 through AY 2022-23

Provost Lee asked deans and advisory members to review the requests for priority registration renewal. After much discussion CAD declined the request to add 'students with disabilities' and agreed to add 'Veterans utilizing the GI Bill'

to Tier II priority registration. CAD approved all other priority registration requests as written.

Respectfully Submitted,

Amber Scott Belt