

11-8-2017

Meeting Minutes

WKU Council of Academic Deans

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**Council of Academic Deans
CAD Minutes
November 8, 2017
1:00 p.m.**

Voting Members Present: Cheryl Stevens, Sam Evans, Susann deVries, Jeff Katz, Scott Lyons, Andrew McMichael (for Larry Snyder), Dennis George, and Danita Kelley (for Neale Chumbler)

Advisory Members Present: David Lee, Richard Miller, Cheryl Davis, Brian Meredith, Beth Laves, Doug McElroy, Tuesdi Helbig, Sylvia Gaiko, Ladonna Hunton, and Amber Scott Belt.

Guests Present: Chris Jensen and Jessica Steenbergen

I. Approval of October 18, 2017 Minutes

Dean deVries made a motion, seconded by Dean Katz, to approve the minutes from the October 18, 2017 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. DELO Distributions

Dr. Laves presented deans with DELO distribution information. She reminded deans and advisory members that year round Pell Grants are returning this summer which will likely boost enrollment. Dr. Laves indicated that DELO distributions going forward will be based on current year revenue rather than carryforward as it has been in the past, but she affirmed that revenue projections are on point.

Dr. Laves encouraged deans and advisory members to speak to their Budget Council constituents to restore DELO to a revenue dependent rather than centrally budgeted operation. She also affirmed that despite rumors, the new five week sessions are not mandatory.

B. Carry Forward

Provost Lee informed deans Dr. Hunton will soon be in contact with each of them concerning carry forward communications and distributions. Dean Katz asked if colleges should be reviewing potential cost savings options through personnel and/or program reductions. Provost Lee and Dr. Hunton agreed that information conversations would be wise. Dean Stevens said electing not to continue academic programs has not historically proven to save institutions large sums of money. Provost Lee concurred.

III. Discussion Items:

A. Army ROTC Priority Registration Request

Provost Lee provided deans with a request to approve priority registration for Army ROTC students. After much discussion, Dean Evans agreed to follow-up with LTC MacMillin regarding statements in the request that need additional clarification.

B. Student Publications

Dr. Miller requested deans consider contributing a small percentage of their DELO distribution to Student Publications in exchange for free advertisement opportunities in the Herald. Dr. Hunton indicated this is a good opportunity for Student Publications to review their business model. Dean Katz suggested seeking corporate sponsorship opportunities as well. After some discussion, Dr. Miller agreed to provide more specific information outlining the Student Publications specific needs.

C. Registration Policies and Procedures Work Group Recommendations

Dr. McElroy presented deans and guests with a brief summary of recommendations developed by the Registration Policies and Procedures Workgroup. After much discussion, deans unanimously supported the recommendations. Mr. Jensen indicated that the four year plans will need to be revisited and revised to accommodate this new approach. Dean George asked for written communication outlining these changes that deans can share with department heads. Provost Lee agreed to work with Dr. McElroy and Associate Dean Kelley to draft the requested communication.

D. Academic Affairs PAAC Process

Dr. Hunton reminded deans and advisory members that personnel actions must first be sent to provost@wku.edu for review/approval. Once approved, they may be input into Interview Exchange.

E. Miscellaneous

Mr. Jensen informed deans and advisory members that we have just over 1,100 students registered for Spring 2018 and all Connections Courses are currently full. He also indicated that there are over 5,000 holds on over 3,000 students.

Dr. McElroy indicated that while Visual Analytics data is not sufficient to predict Connections Courses demand, it can be used to determine overages in Explorations Courses which may assist in determining if resources can be moved from one to the other.

Respectfully Submitted,

Amber Scott Belt