

4-4-2018

Meeting Minutes

WKU Council of Academic Deans

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Council of Academic Deans
CAD Minutes
April 4, 2018
1:30 p.m.

Voting Members Present: Cheryl Stevens, Sam Evans, Susann deVries, Jeff Katz, Scott Lyons, Larry Snyder, Dennis George, Neale Chumbler

Advisory Members Present: David Lee, Richard Miller, Cheryl Davis, Craig Cobane, Doug McElroy, Sylvia Gaiko, Ladonna Hunton, Tiffany Robinson, and Amber Scott Belt.

Guests Present: Tony Norman

I. Approval of February 21, 2018 Minutes

Dean Evans made a motion, seconded by Dean deVries, to approve the minutes from the February 21, 2018 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. Library's Collection and Budget Allocations

Dean deVries shared with deans and advisory members an overview of the Library's Collection Development budget and plan formula that considers data relative to demand (e.g. number of faculty, students, etc), cost and use.

III. Discussion Items:

A. Spring Commencement Exercises

Provost Lee indicated that at 5:00p.m. Friday, May 11th everyone who is graduating will convene in the front lawn of the Kentucky Museum for the inaugural *Topper Walk* to L.T. Smith Stadium. Commencement will begin immediately following at 6:00p.m. Deans will be seated on stage in full regalia and asked to say a few words prior to the conferring of the degrees.

Registrar Robinson indicated that students will meet at 4:00p.m. on the front lawn of the Kentucky Museum. Faculty will also meet at a nearby location and will likely precede the students to L.T. Smith Stadium. Following Commencement everyone will meet on the WKU South Lawn at 7:00p.m. for the Big Red Bash. Each college is asked to have a tent set-up on South Lawn during the Big Red Bash, but what they do under the tent is at the discretion of the College.

Registrar Robinson also shared that the Commencement Committee will convene again soon to finalize any remaining details. Provost Lee asked if there was a template available to guide the individual college ceremonies. Registrar Robinson responded that on Saturday students and faculty will convene in the Diddle auxiliary gyms. Each college will only have 75 minutes on Saturday for

processional, dean introduction, honors or other individual designations (e.g. hooding), student speaker and calling of each student's name.

B. Policy 1.6010 Class Meeting Times

Dr. McElroy shared with deans and guests that the intent is to begin scheduling classes in accordance with the policy effective Spring 2019. He also asked deans whether or not the policy should be modified to include ADA exceptions requested by faculty. Dean Stevens responded that as long as the procedures are clearly outlined, it does not necessarily be added to the policy.

Dr. McElroy requested deans approve various non-substantive changes to Section III so that the procedures will align with the policy. The motion passed without dissent.

Respectfully Submitted,

Amber Scott Belt