

4-18-2018

Meeting Minutes

WKU Council of Academic Deans

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Council of Academic Deans
CAD Minutes
April 18, 2018
1:30 p.m.

Voting Members Present: Cheryl Stevens, Sam Evans, Susann deVries, Jeff Katz, Scott Lyons, Larry Snyder, Dennis George, Neale Chumbler

Advisory Members Present: David Lee, Richard Miller, Cheryl Davis, Craig Cobane, Doug McElroy, Tuesdi Helbig, Sylvia Gaiko, Ladonna Hunton, Tiffany Robinson, and Amber Scott Belt.

Guests Present: Tony Norman, Kelly Scott, Tammy Spinks, Kristie Guffey, Ken Crawford, Danita Kelley, Rheanna Plemons, Stacey Biggs, and Rachel Goodman

I. Approval of April 4, 2018 Minutes

Dean Evans made a motion, seconded by Dean Katz, to approve the minutes from the April 4, 2018 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. Investiture Ceremony

Ms. Biggs explained there would be a processional prior to President Caboni's Investiture Ceremony. WKU Faculty who wish to be part of the processional were asked to register on-line as a delegate. Check-in will begin as early as 10:00a.m. Dowling Student Union 3023, 3024 & 3025 will be available for delegates to change, store belongings, etc. Information is available at: <https://www.wku.edu/investiture/delegates.php>.

B. Regional Campuses

Dr. Laves shared with deans, advisory members and guests that student access to academics is the priority for regional campuses. They are working toward centralizing administrative functions for regional campuses within campuses. Marketing materials will have a programmatic focus. She encouraged all available deans and faculty to attend the Commencement ceremonies at Glasgow, Elizabethtown and Owensboro.

Course scheduling has been centralized in Elizabethtown. She asks that all Academic Program Coordinators work to synchronize course offerings so that they may be offered via IVS to all regional campuses. Going forward, student cohorts will bridge all regional campuses as opposed to being separated by campus. Lastly, the goal is to continue implementing the adult learner program scheduling model that was initiated by Dean George and the former Regional Chancellors. Dr. Laves is also working on academic programming that is tailored to the workforce development needs for each area the regional campuses serve.

Dean Chumbler asked Dr. Laves if there was a plan to collect additional program data to determine in which areas academic programs are most vibrant. Dr. Laves responded that DELO would be reviewing a variety of data not only to discern in which areas programs will best thrive, but also which areas the same programs may be grown with the help of technology to connect multiple campuses.

III. Discussion Items:

A. Spring Commencement Exercises

Registrar Robinson shared with deans, advisory members and guests that the Office of the Registrar will be overseeing the following Commencement details:

Diddle Arena Set-up
Flowers
Commencement Program
Marshall Training and Final Meeting (Rheanna Plemons)
Red Marshall Robes (available upon arrival and must be returned before leaving)
Photographers
Spirit Masters (to assist in directing guests)

Registrar Robinson also indicated that the John D. Minton Award declaration, military commissioning, and Ogden awards are to be conferred Friday evening. Colleges will each be preparing their own scripts. Order of Exercises must be submitted to the Office of the Registrar by Friday, April 20th.

Rachel Goodman indicated that a room would be available for each college's administrators and faculty to remove and store their regalia following Friday evening Commencement exercises. The regalia will be moved to Diddle for the remaining Commencement exercises the following day.

Registrar Robinson also explained that Marshalls will use the old gonfalons on Friday evening to help students and faculty know where to line up for the inaugural Topper Walk. Additionally, each student will receive a red towel as he or she lines up for the Topper Walk.

Each college is being asked to collectively do something (confetti, play bazookas, etc) that is unique to their college. Colleges should have a tent on South Lawn for the Big Red Bash following Commencement. Food will be provided and Tyrone Dunn and Kin Folk will provide entertainment. Rachel Goodman reminded deans, advisory members and guests that Friday's atmosphere is intended to be festive and lively!

Registrar Robinson will provide deans a copy of Friday's Commencement script as well as a template to work from for Saturday's recognition ceremonies.

Respectfully Submitted,

Amber Scott Belt