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Meeting Minutes

WKU Council of Academic Deans

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**Council of Academic Deans
CAD Minutes
August 8, 2018
1:30 p.m.**

Voting Members Present: Cathy Carey, Larry Snyder, Cheryl Stevens, Corinne Murphy, Susann deVries, and Dennis George

Advisory Members Present: Terry Ballman, Cheryl Davis, Merrall Price, Beth Laves, Doug McElroy, Tuesdi Helbig, Michael Smith, Rheanna Plemons, Ladonna Hunton, and Amber Scott Belt

Guests Present: Stacy Biggs, Rachel Goodman and Greg Hackbarth

I. Approval of June 27, 2018 Minutes

Motion to approve the minutes from the June 27, 2018 CAD Meeting passed without dissent.

II. Information Items:

A. Changes to Fall Commencement

Dr. Plemons shared with deans, advisory members and guests upcoming changes to the Fall Commencement ceremony. Each college will hold an individual recognition ceremony using the same format that was used in the Spring. Students graduating in the Fall will be invited back to the university-wide commencement celebrations in the Spring. Deans are invited to set up a table for their college at the fall Graduation Fair to be held October 29 & 30th from 10:00a.m. to 5:00p.m. each day. Deans interested in setting up a table should contact Dr. Plemons.

Ms. Goodman asked deans to share whether or not the 75 minutes allowed for the individual recognition ceremonies in the spring was a sufficient amount of time? Dean Stevens asked how many students typically graduate in the fall versus the spring? Drs. McElroy and Plemons indicated the number of students who graduate in the fall is approximately one-third of the number of students who graduate in the spring.

B. Quarterly Information Technology Update

Mr. Hackbarth provided deans and advisory members with an overview of the recent reorganization within Information Technology. He indicated that IT is committed to providing the same services as they did prior to the RIF. Mr. Hackbarth also shared an overview of high priority IT initiatives for the current year.

Dr. McElroy asked about the state of the AA/IT advisory group. Mr. Hackbarth indicated a willingness to continue the group if the participants found it to be valuable. Drs. George, Laves, and McElroy agreed the group was helpful in triaging the large number of requests.

C. Kentucky Libraries' Medallion for Intellectual Achievement

Provost Ballman shared with deans and advisory members an opportunity to nominate an individual for the UK Medallion for Intellectual Achievement. Deans agreed not to submit a nomination this year. This item will be added to a future CAD agenda in the spring to select a nominee for next year.

D. Deans, Department Heads & Directors Work Day Agenda

Provost Ballman asked deans to review and suggest edits, if any, to the DDD Work Day agenda. Dean Stevens suggested removing the RAMP update agenda item. Dean Snyder agreed. Dr. McElroy shared the idea of hosting monthly professional development sessions for department heads and directors. He indicated these sessions may be offered on a monthly basis in lieu of the annual New Administrators Boot Camp.

III. Discussion Items:

A. Comprehensive Academic Program Review

Provost Ballman asked deans and advisory members to weigh-in on the potential structuring of the upcoming comprehensive academic program evaluation. The deans agreed that this would be a valuable undertaking during the DDD Work Day. Dr. Price suggested calling this initiative Synoptic Program Assessment.

B. Update on RAMP

Dean Snyder asked if President Caboni might allow WKU to run concurrent budgets for two years as opposed to one year. Dean Stevens also requested more information regarding governance of the new budget model. After much discussion, Provost Ballman indicated that she would take the recommendations under advisement.

IV. Closing Comments/Requests

Dean deVries requested an update concerning DELO distributions. Dr. Laves indicated that she is currently working up a distribution model. She shared that she feels confident there will be a distribution. She hopes to share definitive information in the near future.

Dr. Laves shared information concerning the Red and White night that will be held in Glasgow.

Respectfully Submitted,

Amber Scott Belt