

10-1986

UA28/1 The Personnel File

WKU Human Resources

Follow this and additional works at: http://digitalcommons.wku.edu/dlsc_ua_records

 Part of the [Human Resources Management Commons](#), and the [Labor Relations Commons](#)

Recommended Citation

WKU Human Resources, "UA28/1 The Personnel File" (1986). *WKU Archives Records*. Paper 1456.
http://digitalcommons.wku.edu/dlsc_ua_records/1456

This Newsletter is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in WKU Archives Records by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

Administrative Affairs

On May 1, 1986, Western's Board of Regents created a major new administrative unit by grouping together seven previously separate areas of the University. Headed by Executive Vice President Paul Cook, the new area of administrative affairs includes alumni affairs, athletics, budget and planning, the center for computer and informational services, community affairs and special events, development, and public information. These seven sub-units function primarily in service capacities to meet both external and internal University needs. The assignment of time and effort to external affairs varies among these units. In addition to their internal duties, each unit holds responsibility for developing and maintaining the image of the University with its external constituencies.

Alumni affairs holds primary responsibility for maintaining contact with Western alumni, keeping them informed about activities on campus and relating to them the needs of their alma mater. By doing so it provides a linkage system for former students to have input into the University. The athletics office is the coordinating office for all athletic programs at Western and it works with appropriate units within the University to provide unity to the athletic program and to interface these activities with the community. The director of budget and planning has responsibility for overseeing the preparation of the annual university budget, preparing the biennial budget request to the state, and coordinating the budget with the planning processes within Western.

The center for computer and informational services is the primary source for administrative computer services. It maintains the necessary records and prepares reports relating to institutional data for both internal and external uses. Community affairs and special



Paul Cook

events works cooperatively with people and organizations in the community who desire to schedule activities on Western's campus, coordinating both site and time requirements with the availability of resources. The development office has primary responsibility for coordinating external solicitation of gifts to the University and works with others on campus to encourage external support for the University's programs. The public information office is the major source of media coverage for University activities. It coordinates these responsibilities both internally with its own photographer and writing staff and externally by providing news releases and related activities.

Administrative affairs holds three primary goals for 1986-87 which reflect its strong focus on meeting the needs of both internal and external groups. The declared goals are:

1. Assume a leadership role in shaping the image of Western Kentucky University.
2. Assume a leadership role in promoting Western Kentucky University.
3. Focus plans and activities on a service mission to internal and external constituents of Western Kentucky University.

continued on back page

The Personnel File

Vourvopoulos—Physics Research Kentucky Style



Dr. George Vourvopoulos works with students in the Physics Lab.



much sulphur is in each load as it is being burned—is very important to the efficient operation of the scrubbers. The process Vourvopoulos is working on is the only one that offers the potential of that on-line capability.

As well as being active on the frontiers of physics research, Dr. Vourvopoulos also keeps busy in a scientific search for physics students. By keeping in contact with physics teachers throughout the state, he finds out from them who their best students are and then he goes to the students to explain the advantages of a physics education at Western. He explains that the undergraduate program at Western is good—the graduates go on to obtain advanced degrees from some of the best graduate schools.

One of the reasons for Western's—and Vourvopoulos'—success in teaching physics is the students participation in research programs. This research provides invaluable experience for the students. Two students were recently paid by grants to go to the Oak Ridge National Laboratories and assist in research being done on the use of neutrons to detect the percentage of sulphur within a sample of coal. The opportunities for learning that this offers are obvious, and the students are enthusiastic participants and beneficiaries.

Western Kentucky University is a busy place with people engaged in a large number of diverse activities. It's easy to lose track of what other people are doing. To try and keep us all aware of what is going on all around us, each month we will offer a profile of someone within the University who contributes to this diversity.

Dr. George Vourvopoulos works in the physics department of the Ogdon College of Science, Technology and Health. As an internationally respected nuclear physicist, Vourvopoulos is currently engaged in teaching and research at Western. A graduate of the University of Athens and Florida State University, Dr. Vourvopoulos was director of the Nuclear Division of the Greek Atomic Energy Commission from 1974 to 1983. He returned to America with his wife and children in 1983, but he is still active in international research. He spent part of this summer engaged in nuclear research with colleagues at the University of Munich in Germany. He also brings research—and research funds—to Western. He is currently working on grants from the National Science Foundation and the EPSCOR (Experimental Program to Stimulate Competitive Research) program. Both grants provide invaluable research experience to faculty and students in the physics department, but EPSCOR is especially prestigious. For the EPSCOR grant, Western's research proposals competed—and won—against other major universities.

The topics of physics research can sound imposing to outsiders, but the aims of that research can often be very practical and beneficial. One of Dr. Vourvopoulos' main areas of research is the development of a process that allows the accurate aging of groundwater. With Nick Crawford, of the geography and geology department, he is working with the National Science Foundation to determine how to find safe places to dispose of toxic wastes. By the age of the subterranean water in an area, Dr. Vourvopoulos can tell whether or not it would be advisable to put toxic chemicals into a given area. If the water is, for example, 300,000 years old (determined by the amount of chlorine 36 present), it would be safe—the water isn't going anywhere. "Younger" water would offer the potential of leakage into other areas. Development of such a dating system would have significant environmental benefits.

Another project of extreme interest to Kentucky is a method under development for the on-line detection of sulphur in coal. Because Kentucky coal often has a high sulphur content, industries or utilities that burn it must use expensive scrubbing devices to clean the air of the sulphurous emissions. Failure to do this can result in air pollution and the environmentally destructive reaction known as acid rain. Because the percentage of sulphur within a given load of coal can vary, a process of detection—telling how



New Employees

The *Personnel File* welcomes the following new employees to Western. We hope you enjoy your chosen career with the University.

- Wanda Adkins**—Purchasing Agent/Assistant Dining Room Manager, Home Economics and Family Living
- Wanda Carter**—Senior Baker, Garrett Conference Center Cafeteria
- Ralph Downey**—Groundskeeper, Physical Plant
- Ruby Ford**—Building Services Attendant, Physical Plant
- David Hall**—Maintenance Plumber, Physical Plant
- Aaron Hughey**—Assistant Director, Housing
- Edward Johnson**—Electrician, Physical Plant
- Thomas Johnson**—Admissions Counselor, Admissions
- Teresa Moore**—Administrative Secretary, Teacher Education
- Michelle Muir**—Senior Administrative Secretary, Housing
- Debbie Parsley**—Speech/Language Pathologist, Diagnostic Network Coordination Center
- Robert Skipper**—Photographer, Public Information
- Vicki Slocum**—Administrative Secretary, Psychology
- David Sloss**—Personnel Services Coordinator, Personnel Services
- Elaine Smith**—Departmental Secretary, Teacher Education
- David Sprouse**—Air Conditioning Technician, Physical Plant
- George Summers**—Building Services Attendant, Physical Plant
- Floyd Wilkerson**—Boiler Operator Trainee, Physical Plant
- Deborah Wilson**—Administrative Secretary, Small Business Development Center

Personnel Changes

Congratulations to the following University employees who were recently promoted or transferred:

- Anthony Bowles**—from Postal Services Clerk to Postal Services Supervisor, Postal Services
- Phyllis Causey**—from Senior Administrative Secretary to Principal Secretary, Bowling Green College of Business Administration
- Libby Downs**—from Personnel Clerk to Senior Personnel Clerk, Personnel Services
- Linda Johnson**—from Administrative Secretary to Senior Administrative Secretary, Women's Basketball
- Nathan Jordan**—from Food Service Worker to Salad Maker, Downing University Center Cafeteria and Grill
- Anita Madison**—from Senior Secretary to Principal Secretary, Athletics
- Terri McBrayer**—from Recorder to Administrative Secretary, Registrar's Office
- Winnie Palmer**—from Senior Mailroom Clerk to Mailroom Supervisor, Postal Services
- Laymon Phelps**—from Groundskeeper, Physical Plant, to Dish Machine Operator, Downing University Center Cafeteria and Grill
- Ivy Roberson**—from Senior Personnel Specialist to Personnel Services Coordinator, Personnel Services
- Shirley Schoen**—from Personnel Specialist, Personnel Services, to Medical Secretary, Health Services
- Ewell Scott**—from Superintendent of Building Trades to Assistant Administrator, Physical Plant
- William Stephens**—from Police Officer (B) to Police Officer (A), Public Safety
- Susan Todd**—from Library Clerk II, Library Public Services, to Serials Assistant II, Library Automation and Technical Services

Service Anniversaries

15 Years

- Glenda Galloway**—Building Services Supervisor, Physical Plant
- David Gordon**—Patrol Sergeant, Public Safety
- Raymond Pryor**—Electronics Supervisor, Physical Plant
- Barry Steen**—Staff Pharmacist, Health Services
- James Worthington**—Professor, Agriculture

10 Years

- Sally Boswell**—Accounts Clerk, Accounts and Budgetary Control
- Edward Wilson**—Captain of Police, Public Safety
- Jo Ann Woods**—Building Services Attendant, Physical Plant
- Howard Zeigel**—Director, Health Services

5 Years

- Susan Adams**—Project Director, Talent Search Project
- Dorothy Allen**—Building Services Attendant, Physical Plant
- Luevill Allen**—Food Services Worker, Downing University Center Cafeteria and Grill
- Kenneth Drysen**—Counselor, Special Services Project
- Harry Williams**—Counselor, Talent Search Project



Season Tickets

Lots of places offer benefits to their employees—dull stuff like career advancement, job security, insurance and pension plans. Full-time faculty and staff of Western have another benefit, though—the opportunity to have inexpensive fun. Season tickets for Hilltopper basketball can be purchased by Western faculty and staff at half the regular price from the ticket office in the main lobby of Diddle Arena. Bleacher seats for men's games are \$22.50 and seats for Lady Topper games are \$12.50. You'll need your ID. For more information, call the ticket office at 745-5222.



Thanksgiving Holiday Schedule

For the Thanksgiving holidays, all offices will close at 4:00 p.m. on Wednesday, November 26, and reopen at 8:00 a.m. on Monday, December 1. Enjoy your holidays!

End of month and semi-monthly checks will be available November 26, 1986.

HAVE A SAFE HOLIDAY! BUCKLE-UP!



Administrative Affairs

Each of the seven units within administrative affairs has established objectives that are designed to assist in realizing these goals.

Administrative affairs units are located in several parts of the campus but are centered in the Wetherby Administration Building. Vice President Cook's office is at 112 Wetherby (745-2434), along with the development office headed by John Sweeney (745-4494) and the budget and planning office, directed by Cecile Garmon (745-2434). Public information also remains in Wetherby under the direction of Fred Hensley (745-4295). The center for computing and information services, directed by Curtis Logsdon, is on Wetherby's third floor (745-3259). Dee Gibson and community affairs have moved to Van Meter Hall (745-2497) and Jimmy Feix, director of athletics, works in Academic and Athletic Building #1 (745-3542). Alumni affairs director Jim Richards and his staff are located in the Craig Alumni Center (745-4395).

Within the new area of administrative affairs all of these departments and people work toward maintaining the smooth operation of the University, solving problems faced by Western and making Western Kentucky University a better place.

OCTOBER HISTORICAL TIDBITS

1936*****


President H. H. Cherry presided over "Dad's Day", the "annual fete in honor of the fathers of Western students...". 200 dads attended.

"Coach Carl "Swede" Anderson's Red and Gray clad Hilltoppers took their initial contest from a scrappy squad of huskies from West Virginia by the score of 33-0".

A 3-dip banana split cost 10¢ at the "Goal Post"—"The Hub of the Hill".

E. A. Diddle's dog, Rex ("the king of Western dogdom"), passed away.

The cornerstone was laid by H. H. Cherry for "Bowling Green's largest building" at 15th and College Streets.



AT LEAST NOT FOR ONE DAY

RELAX...TAKE A DAY OFF...

...from smoking. Join the 10th Annual Great American Smokeout on Thursday, November 20. Millions of Americans across the country will make a fresh start and try not to smoke for 24 hours. How about you? Or if you don't smoke, *adapt* a smoker for the day and promise to help that friend get through the 24 hours without a cigarette!

A few "quit tips"

- Hide all ashtrays, matches, etc.
- Lay in a supply of sugarless gum, carrot sticks, etc.
- Drink lots of liquids, but pass up coffee & alcohol.
- Tell everyone you're quitting for the day.
- When the urge to smoke hits, take a deep breath, hold it for 10 seconds, & release it slowly.
- Exercise to relieve the tension.
- Try the "buddy system", and ask a friend to quit too.

1946*****

"Veterans Wives Like Living in the Village" the headline says. Discussing veterans housing on campus (the "Veteran's Village") Margie Shelby said "It's sorta small, but it's certainly compact..."

The first post-war homecoming.

First home football game (against U of L) since 1942

A "rugged 22 game season" of basketball featured home games against the University of Havana and the University of Hawaii.

1956*****

The 50th annual homecoming, Oct. 19th, with Western vs. Eastern. Opening ceremonies consisted of "cheers, a few speeches, and at the close a snake dance around town..."

Construction of a new entrance off 15th street (engraved with "the spirit makes the master") gets underway.

In advertisements, male students were told to use Wildroot Cream Oil — "Hair looks healthy & handsome the way nature intended. Neat but not greasy."

1966*****

A 1% city occupational tax was put in place.

"Undefeated Middle Tennessee Crushes Youthful Hilltoppers"

Italian spaghetti, meatsauce, bread and butter dinner was available for 97¢.

Groundbreaking for a new nursing, home economics and broadcasting facilities.

The excess of noise from, and the lack of parking for, "sportcycles" was a hot topic.

1976*****

"East Tennessee Bucs overwhelm Tops with four early TD's"

A lecture by Watergate reporter Bob Woodward was cancelled.