

1989

UA28/1 The Personnel File

WKU Human Resources

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The Personnel File

David Mefford: Totally Dedicated to Aiding Students



David Mefford holds two degrees from Western Kentucky University and a Master of Divinity Degree from Southern Baptist Theological Seminary. Prior to coming to Western, Mr. Mefford was a pastor for 17 years. Ten of those years were spent at two churches in Virginia. They were First Baptist Church in Bristol with 1,600 members and Harrisonburg Baptist Church with 1,000 members.

In the Fall of 1966, Mr. Mefford was hired as a graduate assistant in the Talent Search Program at Western. Shortly thereafter, he was promoted to Assistant Director where he was to spend the next two years. The following year he worked on his doctorate degree while supervising student teachers. During the fall of 1970, the University opened the University School-Relations Office. Mr. Mefford worked here representing Western in all the high schools west of Interstate #65 the next four years. The Fall of 1974 culminated in the appointment of Mr. Mefford to the position of Director of the University School-Relations Office. Over the next six years, Mr. Mefford and his staff developed and implemented Western's student recruitment program, including

campus tours, College Awareness Days, Parent Orientation during OAR days, and the organization of current departmental, student, and alumni recruitment activities. The University School-Relations Office was merged with the Office of Admissions in the summer of 1980, at which time Mr. Mefford was made Associate Director of Admissions. At that time, he assumed the responsibility of processing admission applications, counseling, and coordinating the academic scholarship program. Since February of 1988, his sole responsibility has been coordinating the academic scholarship program.

During his stay at Western, Mr. Mefford speaks fondly of two things that stand out to him. He refers to the increased enrollment during the days of the University School-Relations Office, in which a record enrollment of 13,532 was reached in 1979. A second highlight was his receiving the Tate C. Page/Charles Clark Service Award. This award is given by the University to a person who has made a significant contribution to the public schools of the region. He states, "The nomination for this award must come from the public schools; therefore, that makes it a little more special to me." He was the recipient of the award this past July.

The individuals that play a major role in the personal life of Mr. Mefford reflect the fact that education has truly influenced their lives. His wife, Mae, has three degrees from Western and was a teacher at McNeill Elementary School for 16 years. She has been the principal at Potter Gray Elementary School for the past six years. Their three sons, Jim, Jeff, and Doug are also graduates of Western. Jim is a 1981 graduate who currently lives in Fort Worth, Texas. In addition to working in the computer science field, he has obtained a Master of Divinity Degree from Southwestern Baptist

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1989-90 Semester Break Schedules

The following information outlines the semester break schedules for the Thanksgiving and Christmas holiday periods and the 1990 Spring Break.

Thanksgiving Holidays

The University will be closed for the Thanksgiving holidays during the period November 23-26, 1989. The University will close at 4:00 p.m. on Wednesday, November 22, 1989, and reopen at 8:00 a.m. on Monday, November 27, 1989.

Christmas Holidays

The University will be closed for the Christmas holidays during the period December 20, 1989, through January 1, 1990. The University will close at 4:00 p.m. on Tuesday, December 19, 1989, and reopen at 8:00 a.m. on Tuesday, January 2, 1990. The University will close at 4:00 p.m. on December 18 and 19 and on January 2 and 3. The University will revert to the regular 8:00 a.m. to 4:30 p.m. schedule on Thursday, January 4, 1990.

Spring Break

The University will be closed for Spring Break during the period March 3-11, 1990. The University will close at 4:30 p.m. on Friday, March 2, 1990, and reopen at 8:00 a.m. on Monday, March 12, 1990.

In addition, the following holidays will also be observed in the 1989-90 academic year:

January 15, 1990 Martin Luther King, Jr. Day
May 28, 1990 Memorial Day
July 4, 1990 Independence Day

Faculty/Staff Recreational Program

The Intramural-Recreational Sports Office would like to introduce faculty/staff members to a new recreational program. The program is for faculty/staff members and consists of five team sports—volleyball, bowling, basketball, tennis, and golf—that will be offered from September 1989 through July 1990.

Any team entering the competition may participate in one sporting event or all five. All teams will consist of no more than 24 individuals. Points will be given for participation as well as for placement in the standings at the conclusion of each event. The team with the highest point total will receive a traveling-team trophy. Also, T-shirts will be awarded to the winning team members of each sporting event.

For more details or possible teams to join, contact Debby Cherwak at 6060.

Enrollment Figures

Preliminary enrollment figures once again indicate that enrollment has increased. The headcount for the current semester is 14,694 as compared to 14,121 last year (1988-89). There were 13,520 students attending school during the 1987-88 school year and 12,257 during 1986-87.

Cost Reduction Incentive Award Program

The National Association of College and University Business Officers (NACUBO) and the USX Foundation, Inc. invites you to participate in this year's program. Over the past fourteen years the program has awarded 634 cash prizes and generated savings of over \$270 million at colleges and universities. One or more cost-savings ideas can be submitted, and each one is available for public dissemination to assist other institutions whenever possible.

If anyone would like to receive an application or further information, please contact David Sloss at 5366.

Don't be left out of the fun.

Season tickets for Hilltopper basketball can be purchased by Western faculty and staff at half the regular price from the ticket office in the main lobby of Diddle Arena. Chairback seats for men's games are \$40.00 a seat (2 seats maximum) and bleacher seats are \$27.50 a seat (2 seats maximum). Chairback seats for Lady Topper games are \$12.50 (2 seats maximum in section 105) and all other seats are \$7.50 (2 seats maximum). You'll need your I.D. For more information, call the ticket office at 745-5222.

Seminar Information

The Department of Personnel Services often receives notices of pending seminars to be held in Kentucky and Tennessee. Upcoming seminars are described below.

Date	Seminar Topic	Cost	Location	Conducted By
Nov. 27	The Working Woman's Stress Management Seminar	\$48.00	Lexington	Career Track
Nov. 28	The Working Woman's Stress Management Seminar	\$48.00	Louisville	Career Track
Nov. 29	The Working Woman's Stress Management Seminar	\$48.00	Bowling Green	Career Track
Dec. 7-8	Supervisory Management Training and Development for First-Line Supervisors	\$435.00	Nashville	University of Tennessee
Dec. 13	Managing Multiple Priorities	\$99.00	Nashville	Dun & Bradstreet
Dec. 12	In Search of Excellence	\$95.00	Lexington	Career Track
Dec. 13	In Search of Excellence	\$95.00	Louisville	Career Track
Dec. 14	In Search of Excellence	\$95.00	Bowling Green	Career Track

Contact David Sloss at 5366 if interested in more details and/or registration forms.

New Employees

Martha Atkinson—English, Instructor
Diana Austroek—Physical Plant, Building Services Attendant
Gregory Baur—Computer Science, Associate Professor
Linda Bean—Training and Technical Assistance Services, Classroom Teacher
Daniel Biles—Mathematics, Assistant Professor
Susan Brady—Modern Languages and Intercultural Studies, Visiting Assistant Professor
Pansy Brunson—Community College, Instructor
Delbert Burkett—Philosophy and Religion, Visiting Assistant Professor
John Carter—Residence Life, Assistant Residence Hall Director
Kelli Cheever—Public Information, Graphic Designer
Charles Cherry—Physical Plant, Boiler Operator
Michael Collins—Residence Life, Assistant Residence Hall Director
James Coltharp—Physical Plant, Architect
Lonnie Craven—Educational Leadership, Assistant Professor
Tabitha Daniel—Teacher Education, Assistant Professor
Don Dinkmeyer—Educational Leadership, Associate Professor
William Donnelly—Residence Life, Assistant Residence Hall Director
Kenneth Dupee—Residence Life, Residence Hall Director, Senior Level
Karin Eglolf—Modern Languages and Intercultural Studies, Instructor
Christopher English—Recreational Activities, Assistant Director
Michael Gillilan—Residence Life, Complex Director
Audie Glenn—Physical Plant, Mason
Matthew Gore—History, Instructor
Mauy Granger—Economics, Assistant Professor
Susan Hackbarth—Educational Leadership, Assistant Professor
Donald Halcomb—Physical Plant, Building Services Attendant
Allan Hatcher—Residence Life, Residence Hall Director
Dana Hayes—Physical Plant, Building Services Attendant
James Hayes—Physical Plant, Building Services Attendant
Nancy Henry—Training and Technical Assistance Services, Administrative Secretary
Ilyoo Hong—Finance and Management Information Systems, Assistant Professor
Jo Howard—Food Services, Food Service Worker
Kevin Hughes—Psychology, Assistant Professor
Darla Hunt—Administrative Office Systems, Instructor
Anna Jo Johnson—Community College, Instructor
Elizabeth Jones—Psychology, Assistant Professor
Barbara Kacer—Teacher Education, Assistant Professor
Cheryl Keyes—Modern Languages and Intercultural Studies, Assistant Professor
Vicki Lane—Library Special Collections, Museum Assistant III
Key Lindsey—Training and Technical Assistance Services, Head Teacher

Bill Liu—Educational Leadership, Visiting Assistant Professor
Robert Lovitt—Physical Plant, Utilities, Electronics and Communications Specialist
Richard Magner—Accounting, Assistant Professor
Rebecca Matheny—Registrar's Office, Registration Assistant
John McClain—Physics and Astronomy, Visiting Associate Professor
Charles McGruder—Physics and Astronomy, Visiting Assistant Professor
Gary McKersher—Music, Visiting Assistant Professor
David Medina—Theatre and Dance, Assistant Professor
Zubair Mohamed—Finance and Management Information Systems, Assistant Professor
Kimberly Myers—Mathematics, Instructor
David Neal—Mathematics, Assistant Professor
Beverly Page—Development Office, Accounts Clerk
Frances Perdue—English, Instructor
Monica Pettigru—Residence Life, Assistant Residence Hall Director
Mary Phelps—Accounting, Instructor
Darleen Pigford—Computer Science, Associate Professor
Gerald Post—Finance and Management Information Systems, Associate Professor
Erin Poto-Dill—Allied Health, Instructor
Robert Prickett—Educational Leadership, Assistant Professor
Martha Ragland—Physical Plant, Building Services Attendant
Elizabeth Roark—Allied Health, Senior Departmental Secretary
Dale Rothwell—Agriculture, Dairy Herdsman
Lora Schlewitt—Residence Life, Assistant Residence Hall Director
Maclyn Scott—Residence Life, Assistant Residence Hall Director
Cliff Shaluta—Journalism, Assistant Professor
Patricia Shanahan—Teacher Education, Instructor
Beverly Siegrist—Nursing, Assistant Professor
Vicki Staylor—Teacher Education, Associate Professor
Kimberly Summers—Residence Life, Assistant Residence Hall Director
Debra Sutton—Health and Safety, Visiting Instructor
Louis Turley—Management and Marketing, Assistant Professor
Phillip Turner—Student Health Services, Chief Physician
Luz Umpierre—Modern Languages and Intercultural Studies, Department Head
James Wagoner—Admissions, Admissions Counselor
Neil Walker—Training and Technical Assistance Services, Classroom Teacher
Elizabeth Wallace—Library Special Collections, Departmental Secretary
Mildred Wallace—Teacher Education, Associate Professor
Dwiliis Wallman—Educational Leadership, Assistant Professor
Cheryl Webber—Residence Life, Residence Hall Director
Wanda Weidemann—Mathematics, Instructor
Douglas White—Finance and Management Information Systems, Instructor

Cynthia Wilson—Training and Technical Assistance Services, Head Teacher
Terry Wilson—Teacher Education, Assistant Professor
Steve Winfrey—Accounts and Budgetary Control, Staff Accountant
Brenda Wood—Library Automation and Technical Services, Serials Assistant III

Personnel Changes

Terry Blanton—from Police Officer (Grade B) to Police Officer (Grade A), Public Safety
Martha Boots—from Savings Officer 1 to Collections Officer 1, Credit Union
Bobby Brown—from Residence Hall Director and Part-time Assistant Coach to Assistant Basketball Coach, Men's Basketball
Linda Brumit—from Departmental Secretary, Music to Admissions Assistant, Admissions
Michael Burnette—from Assistant Residence Hall Director to Residence Hall Director, Residence Life
Debra Cherwak—from Associate Director to Director, Recreational Activities
Doral Conner—from Assistant Professor to Associate Professor, Geography and Geology
Charles Crume—from Associate Professor to Professor, Physical Education and Recreation
Charles Cumingham—from Assistant Basketball Coach to Associate Basketball Coach, Men's Basketball
Dawn Detofol—from Assistant Residence Hall Director to Residence Hall Director, Residence Life
Diane Dooley—from Residence Hall Director to Residence Hall Director, Senior Level, Residence Life
Elizabeth Eaton—from Residence Hall Director to Residence Hall Director, Senior Level, Residence Life
Douglas Fugate—from Associate Professor to Professor, Management and Marketing
Joseph Fulmer—from Assistant Professor to Associate Professor, Telecommunications
Thomas Green—from Assistant Professor to Associate Professor, Chemistry
Karen Hackney—from Associate Professor to Professor, Physics and Astronomy
Robert Huskey—from Groundskeeper to Tipster Operator, Physical Plant
Elizabeth Jensen—from Library Assistant III, Library Public Services to Senior Director, Departmental Secretary, History
Helen Johnson—from Building Services Group Leader to Building Services Supervisor, Physical Plant
Charles Jones—from Electrician to Senior Electrician, Physical Plant
Nathan Jordan—from Senior Cook to Assistant Kitchen Supervisor, Downing University Center Cafeteria and Grill
Tina Kelley—from Residence Hall Director to Residence Hall Director, Senior Level, Residence Life
Marie Keown—from Building Services Attendant to Building Services Group Leader, Physical Plant
Kaveh Khatir—from Assistant Professor to Associate Professor, Engineering Technology
Brian Kuster—from PFT Complex Director to Acting Director, Residence Life

PERSONNEL CHANGES
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Dottie Lake—from Accounts Clerk, Development to Senior Accounts Clerk, Accounts and Budgetary Control

Jacquelyn Meredith—from Registration Assistant, Registrar's Office to Admissions Assistant, Admissions

Rhonda Miller—from part-time Dish Machine Operator to Assistant Grill Supervisor, Downing University Center Cafeteria and Grill

Gregory Mills—from Assistant Professor to Associate Professor, Engineering Technology

Conrad Moore—from Associate Professor to Professor, Geography and Geology

Michele Muir—from Senior Administrative Secretary, Housing to Legal Secretary, Office of the University Attorney

Paula Owens—from Administrative Secretary, Alumni Affairs to Library Assistant IV, Library Automation and Technical Services

Edwin Parks—from Assistant Professor to Associate Professor, Allied Health

Roberta Parrigin—from Assistant Grill Supervisor to Kitchen Supervisor, Downing University Center Cafeteria and Grill

William Pfohl—from Associate Professor to Professor, Psychology

Steve Probus—from Assistant Professor to Associate Professor, Theatre and Dance

Sylvia Pulliam—from Instructor to Assistant Professor, Computer Science

Michele Reynolds—from Assistant Residence Hall Director to Residence Hall Director, Residence Life

Darrell Roberts—from Tipster Operator to Packer Truck Driver, Physical Plant

Julia Roberts—from Associate Professor to Professor, Teacher Education

Charles Saling—from Groundskeeper to Tipster Operator, Physical Plant

Jerry Shanks—Assistant Residence Hall Director to Residence Hall Director, Residence Life

Fred Stickle—from Associate Professor to Professor, Educational Leadership

Timothy Stockton—from Assistant Residence Hall Director to Assistant Complex Director, Residence Life

Katherine Tolbert—from Residence Hall Director, Senior Level, Residence Life to Assistant Director, Housing Office

Catherine Ward—from Associate Professor to Professor, English

Gerald White—from Packer Truck Driver to Boiler Operator Trainee, Physical Plant

Charles Zettlemoyer—from Dish Machine Operator to Senior Cook, Downing University Center Cafeteria and Grill

Service Anniversaries

25 years

John Brevit, Assistant Professor, Mathematics

John Chamberlin, Associate Professor, Chemistry

Wandel Dye, Assistant Professor, Industrial Technology

Keith Gabelhart, Assistant Professor, Accounting

Virgil Hale, Professor, Music

Evelyn Hayes, Assistant Superintendent, Physical Plant

Stephen Jacobs, Assistant Professor, Mathematics

Martha Jenkins, Professor, Home Economics and Family Living

Howard Pears, Boiler Operator, Physical Plant

Ivan Schieferdecker, Professor, Art

John Spurlock, Professor, English

Jack Thacker, Professor, History

20 years

James Babcock, Professor, Modern Languages and Intercultural Studies

William Beard, Associate Professor, Engineering Technology

Guy Briggs, Planetarium Technician, Ogden College of Science, Technology and Health

Larry Byrd, Associate Professor, Chemistry

Salvye Clark, Professor, Home Economics and Family Living

James Craig, Professor, Psychology

Ruby Dison, Building Services Attendant, Physical Plant

Ed Dorman, Associate Professor, Physics and Astronomy

Thomas Dunn, Professor, Sociology, Anthropology and Social Work

Robert Farina, Professor, Chemistry

Joseph Glaser, Professor, English

Delbert Haydon, Professor, Home Economics and Family Living

Hugh Heaster, Patrol Lieutenant, Public Safety

Robert Hoyt, Professor, Biology

William Leonard, Department Head, Theatre and Dance

Howard Lindsey, Assistant Director, Food Services

Emodan McClure, Staff Nurse (LPN), Student Health Services

William Meadors, Professor, Physical Education and Recreation

Sue Miller, Office Supervisor, Alumni Affairs

Eula Monroe, Professor, Teacher Education

Lynwood Montell, Professor, Modern Languages and Intercultural Studies

Russell Moore, Assistant Professor, English

Charmaine Mosby, Professor, English

Anne Murray, Assistant to the Vice President, Office of the Vice President Student Affairs

Lee Murray, Director, Downing University Center

Jerry Nole, Special Services Supervisor, Physical Plant

Regis O'Connor, Professor, Communication and Broadcasting

John Petersen, Associate Vice President, Office of the Vice President for Academic Affairs

William Powell, Assistant Professor, Physical Education and Recreation

Charles Ray, Department Head, Administrative Office Systems

Charles Roberts, Associate Professor, Economics

Jerry Rutledge, Assistant Professor, English

Julius Sloan, Director, Academic Computing and Research Services

Robert Stevenson, Associate Professor, Teacher Education

Richard Stone, Professor, History

Francis Thompson, Professor, History

Richard Troutman, Department Head, History

Donald Tuck, Professor, Philosophy and Religion

Robert Ward, Professor, English

James Wesolowski, Professor, Communication and Broadcasting

Clarence Wolff, Assistant Professor, Physics and Astronomy

15 years

May Barnes, Student Records Specialist, Registrar's Office

Harvey Cox, Building Services Supervisor, Physical Plant

Alvin Hogue, Cabinetmaker, Physical Plant

Carol Humphrey, Building Services Attendant, Physical Plant

Sandra Jander, Checker, Downing University Center

Steve Owens, Assistant Chief Cashier, Accounts and Budgetary Control

Bessie Whitfield, Head Nurse, Student Health Services

Charles Wimpey, Senior Systems Programmer, Computer and Informational Services

10 years

Linda Anderson, Cook, Garrett Conference Center

Norma Barkman, Senior Programmer/Analyst, Computer and Informational Services

Phyllis Bessette, Financial Aid Counselor, Student Financial Aid

Judy Craft, Building Services Attendant, Physical Plant

Linda Davis, Catalog Assistant III, Library Automation and Technical Services

Lascenna McIntire, Senior Departmental Secretary, Engineering Technology

Mona Moughton, Coordinator, Nursing

Rachel Osborne, Food Service Worker, Garrett Conference Center

Ray Reeder, Heavy Equipment Operator, Physical Plant

Joyce Smith, Building Services Group Leader, Physical Plant

Mary Stahl, Acquisitions Assistant II, Library Automation and Technical Services

Sharon Wassom, Examinations Clerk, Independent Study

Carol White, Associate Director, Career Services Center

Robert Zibert, Electrician, Physical Plant

5 years

Anita Bishop, Cake Decorator, Downing University Center

Michael Donnell, Building Services Group Leader, Physical Plant

Doris Farley, Administrative Secretary, Academic Affairs

Rose Hullett, Laboratory Supervisor, Ogden Environmental Laboratory

Jeweldeen Jessie, Building Services Attendant, Physical Plant

Teresa Monroe, Senior Secretary, College Heights Foundation

Sue Pillow, Senior Secretary, Personnel Services

Josephine Richardson, Building Services Attendant, Physical Plant

Patrick Thomas, Senior Administrative Secretary, Ogden College of Science, Technology and Health

Margaret Wallace, Share Draft Manager, Credit Union

Patricia Wells, Building Services Attendant, Physical Plant

Sharon Whittaker, Building Services Attendant, Physical Plant

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Theological Seminary and plans to enter the pastorate in the near future. Jeff is a 1982 graduate of Western and is currently a CPA in Nashville. Doug graduated from Western in 1985. He was a finance officer for three years at Citizens National Bank before entering the University of Kentucky School for Law in 1988. Mr. Mefford also enjoys the company of four grandchildren.

As Mr. Mefford looks beyond his working days, he envisions leaving the scholarship program in such a condition that it will run smoothly and efficiently. He comments, "The scholarship program has grown tremendously in the last ten years, probably 1,000%. This year alone, approximately \$1.6 million of local money was given in over 1,800 academic scholarships. I would like for this program to continue growing and playing a vital role in the future success of the University." After retiring, Mr. Mefford also plans to engage in some writing, painting and perhaps building a new home.

In summing up his career at Western, Mr. Mefford feels that WKU has been an extremely pleasant place to work, is truly interested in people, and has maintained that image over the years. He continues by saying that public schools over the state are aware of the personal touch provided here at WKU—"For that reason, I have always found public school doors open and the people most receptive." In closing, Mr. Mefford comments on his fellow employees at WKU by stating, "All of the people that I have encountered at WKU have been professional and most helpful. It has been a privilege to work with all of them."

Retirements

Rachel Osborne—Food Services, 10-31-89,
Food Services Worker

Social Security Update

1990 Social Security Wage Base:	\$50,400
1990 Social Security Tax Rate (Employee):	7.65%
1990 Social Security Tax Rate (Employer):	7.65%
1990 Maximum Tax Per Individual:	\$3,836
1990 Annual Earnings Maximum for Retired Beneficiaries Aged 62 thru 64:	\$6,840
1990 Annual Earnings Maximum for Retired Beneficiaries Aged 65 thru 69:	\$9,360

There is no limit on the amount an individual aged 70 or over may earn and still receive benefits.

The wage base for 1990 will increase from \$48,000 to \$50,400.

The contribution rate for 1990 will increase from 7.51% to 7.65%.



*Invest in Your Future!
Purchase U.S. Savings Bonds.
Payroll Deduction Plan Available.
Contact Personnel Services.*

6.98 Percent Interest Rate Set for Savings Bonds

The market-based interest rate for U.S. Government Series EE Savings Bonds issued November 1, 1989 through April 30, 1990 is 6.98 percent. The market-based interest rate changes in May and November of each year. The rate for May through October 1989 was 7.81 percent. The current guaranteed minimum interest rate is 6.00 percent for Series EE Bonds held at least five years. Series EE Savings Bonds may be purchased through payroll deduction. If interested, contact Georgia Powell in the Payroll Office (2073).

Beneficiary Designation for Life Insurance and Retirement

Reminder: Please make sure that your beneficiary designations are correct. If there has been a change in your marital status, number of dependents, etc., you may need to change your beneficiary designations. If you do need to do so or if you have any questions, please contact Bettie Fliener in Personnel Services at 5346.

WKU  CCC

**Western Kentucky University
Campus Child Care**

WKUCCC operates a combined Head Start and non-profit child care program for children ages 2 through 12 years old. The center, licensed for 48 children, operates from 7:30 a.m. until 5:30 p.m.

- The child-centered program for preschool children includes:
- individualized developmental assessment and program planning;
 - curriculum that focuses on physical, cognitive, social, and emotional development using the High/Scope cognitive curriculum;
 - support services for every child and family in the areas of parent involvement, social services, health and special services for handicapped children;
 - nutritious meals and snacks prepared by WKU Food Services;
 - individualized attention in a loving, caring and safe environment.

- The school age program provides:
- recreational activities/field trips;
 - nutritious snacks;
 - homework/study space;
 - full day child care for snow days, school inservice days.
- In addition, WKUCCC offers:
- summer child care;
 - supervised training for WKU students;
 - opportunities for parents and others to volunteer services and skills.

For more information, call 745-4042 or come by Page Hall, Room 344.