


9-8-1976

## UA35/2/4 Meeting Minutes

WKU Committee of Staff Deans

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MINUTES

COMMITTEE OF STAFF DEANS

SEPTEMBER 8, 1976

The Committee of Staff Deans met on September 8, 1976 at 2:00 p.m. in the Regents Room. Members present included: Burt, Oakes, Martin, Stroube, Wassom, Robinson, Brenner, and Cortts.

The Minutes of the September 2, 1976 meeting were approved as distributed.

As the first item of business, consideration was given to the operating procedures of this committee. It was agreed that the Agenda would be prepared each week for distribution at the meeting along with the agenda materials from the Council of Academic Deans meeting for the following week. It was agreed that Dr. Cortts would be responsible for keeping the Minutes of the committee, recording only basic action items.

On other items of business, each representative agreed to make certain that the appointment from their college for the University Lecture Series would be communicated to Dr. Regis O'Connor as soon as possible. The only other item on which action was taken was a request by Dr. Stroube for the Office of Academic Affairs to report in the Blue Sheet a reminder to faculty of the Kentucky Revised Statutes regulations regarding no smoking in the classrooms.

The meeting adjourned at 3:17 p.m.

Respectfully submitted,



Paul R. Cortts

PRC:lh