

2-1-1978

UA35/2/4 Meeting Minutes

WKU Committee of Staff Deans

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MINUTES

COMMITTEE OF STAFF DEANS

February 1, 1978

The Committee of Staff Deans met at 2:00 p.m. on February 1 in the Academic Affairs Conference Room with the following members present: Burt, Oakes, Brenner, Greeley, Oppitz, Corts, and Rickman. Dr. Ronnie Sutton, Dr. Drew Harrington, and Dr. William Stroube were guests at the meeting.

Dr. Sutton reminded the staff deans that it is time to begin preparation for the 1979 undergraduate catalog bulletin and that any suggested changes should be forwarded to Dr. Harrington or him as soon as possible. Departmental catalog copy is due in the Deans' offices on April 13 and in the Office of Scholastic Development by April 18. Departmental fall schedules are due in the Office of Scholastic Development on February 24. Dr. Sutton indicated that a separate schedule bulletin for Louisville-Jefferson County extended campus classes will be issued.

Dr. Stroube distributed a draft of a summary form for reporting organized research activities to be used in gathering information for the semi-annual program status report to the Council on Public Higher Education. There was a brief discussion and Dr. Stroube asked that any suggested changes be brought to his attention.

Dr. Corts informed the group that the Council of Academic Deans are scheduled to meet at 10:00 a.m. on first and third Tuesdays (with a few special exceptions) during the 1978 spring semester; therefore, the Committee of Staff Deans agreed to meet at 2:00 p.m. on Wednesday of the week following the Deans' meeting on a called basis.

The minutes of the December 12, 1977 meeting were approved as distributed.

Under Item III, "Other Business", Dr. Corts briefly discussed the Council on Public Higher Education format for baccalaureate curriculum review which is to be done on every undergraduate program. Dr. Corts also informed the staff deans that any new programs planned for implementation in January, 1979 were to be submitted to the Council by February 1. This was impossible because of the recent bad weather; therefore, Drs. Corts and Davis plan to deliver this information when they go to Frankfort on Friday, February 3. Dr. Corts asked for this information (which is only a listing of programs) from each college by early Thursday afternoon. The program proposals are to be submitted to the Council by May 8.

The meeting adjourned at 3:05 p.m.

Respectfully submitted,

Virginia Rickman

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