

4-1-1971

UA35/2/1 Agenda & Meeting Minutes

WKU Academic Council

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AGENDA
ACADEMIC COUNCIL
April 1, 1971 at 3:00 p. m.
Regents Room, W. A. B.

I. Roll Call

II. Consideration of Minutes of Previous Meeting

III. New Business

- A. Report from Potter College Curriculum Committee
B. Report from Chairman on Election of Faculty Regent
C. Report from General Education Guidelines Committee

IV. Other Business

A. American Studies Proposal
Committee Authorized 4-1-71

Approved 4-1-71
← Thomason Amendment
defeated 23-16

Approved 4-1-71
Election to be before
the end of Semester

Alternates

Miss Vera Grinstead for Dr. William Floyd
Mr. James Oppitz for Dr. Wm. Jenkins, Jr.

July 23, 1970

THE ACADEMIC COUNCIL

Minutes of the Academic Council
April 1, 1971

Dr. Raymond L. Cravens, Chairman, called the Academic Council to order on Thursday, April 1, 1971, at 3:05 p.m. in the Regents Conference Room. The Secretary, Dr. Carl P. Chelf, checked the attendance without calling the roll, and Drs. Victor J. Christenson, Norman A. Deeb, William A. Floyd, William M. Jenkins, Jr., LeRoy Little, Tate C. Page, and Raytha L. Yokley ~~and Mr. Walter B. Nelbach~~ were absent.

The following alternates were present: Miss Vera Grinstead for Dr. William A. Floyd and Mr. Robert J. Oppitz for Dr. William M. Jenkins, Jr.

The Council was invited to consider the minutes of the previous meeting by Chairman Cravens, and they were approved by consensus after the date for the report of the Library Committee was corrected to read April 27 instead of April 1 in line 7, paragraph 1, page 2 of the minutes.

The first item of new business, the report from the Potter College Curriculum Committee, was presented by Dr. Paul G. Hatcher who moved its approval. The motion was seconded by Dr. Henry N. Hardin and carried.

The Chairman of the Academic Council presented the next item of business, a Report on the Election of Faculty Regent. Dr. Henry N. Hardin moved that the report be approved, and it was seconded by Dr. James L. Davis. Dr. Hugh M. Thomason then moved to amend the main motion by limiting the list of eligible faculty members to full-time teachers, researchers, or a combination thereof. Dr. Willson E. Wood seconded the motion to amend. The motion lost, and the main motion was voted upon and carried.

The last item of new business on the agenda, the Report from the General Education Guidelines Committee, was presented by Mr. Rhea P. Lazarus who moved its approval after deleting Music 221, 222, 223, and 224 from the report. The motion was seconded by Dr. Eugene E. Evans, and Dr. William E. McMahon moved to amend the main motion by receiving the report on a tentative basis in order to provide approximately one month for further study of the report and to give curriculum committees and interested faculty members an opportunity to submit recommendations to the General Education Guidelines Committee. The motion to amend was seconded by Dr. William H. Stroube who, following further discussion, moved the previous question. The motion to close debate was seconded by Dr. Carol P.

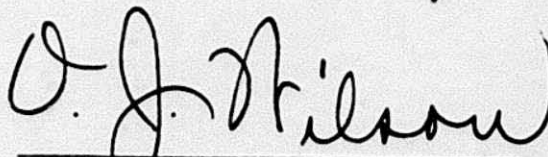
Brown and carried. The motion to amend was then voted upon and carried.

Chairman Cravens then opened the floor for other matters of new business, and Dr. Jack W. Thacker, Jr., presented a proposal from Dr. Carlton Jackson concerning a feasibility study for an American Studies Program at Western Kentucky University. Dr. Thacker moved that the proposal be approved, and Dr. Randall Capps seconded the motion. At this point, the Chair suggested that the minutes show that the Academic Council, by approving the feasibility study, would be giving neither tacit nor implied approval to any recommendation coming from the committee. The motion carried.

Since there was no further business to come before the Council, Dr. Gordon Wilson, Jr., moved to adjourn, and it was seconded by Dr. James L. Davis and carried. Chairman Cravens adjourned the Council at 4:37 p.m. until Thursday, April 22, at 3:00 p.m., in the Regents Conference Room.



Dr. Carl P. Chelf, Secretary



Dr. O. J. Wilson, Recorder

March 24, 1971

REPORT TO: ACADEMIC COUNCIL

FROM: Potter College of Liberal Arts Curriculum Committee

This matter has been approved by the Potter College of Liberal Arts Curriculum Committee and is submitted for consideration and approval:

PROPOSAL FROM THE DEPARTMENT OF MUSIC:

Course additions:

Music 173, 273, 373, 473, Piano Ensemble, .5 s.h.

PROPOSAL FOR NEW COURSE

Department: Music **Date:** March 5, 1971

Course No.: Music 173, 273, 373, 473 **Course Title:** Piano Ensemble

Credit Hours: .5 **Prerequisites:** Ability to play piano

Earliest date to be offered: Spring 1971

Frequency to be offered: Every semester

Additional staff required: None

Description of course: Includes practical experience in four and eight hand literature for the piano.

Justification of the course: Provides an opportunity for piano majors to become acquainted with the original four-hand literature for keyboard and orchestral literature through four-hand arrangements. It is needed to develop sight-reading skills for pianists.

Approval: Potter College of Liberal Arts Curriculum Committee 12/16/70.



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY

March 30, 1971

Office of the Registrar

4/1/71
Tabled -
Approved - 9/28/71

MEMORANDUM TO: Academic Council

FROM: General Education Sub-Committee

The main responsibility of this committee was to review courses submitted by departments for use as general education and to place those courses that were acceptable, in the opinion of the Committee, in the category to which they were best suited.

The Committee reviewed each course submitted and when there was a question regarding the acceptability of a course the Head of the Department and/or the teacher of the course were given the opportunity to provide additional information on the course in question.

Not all departments submitted courses nor were all courses submitted accepted.

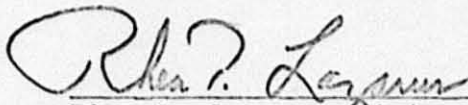
The Committee feels, and we assume the Academic Council realized, that while the original General Education Guidelines Committee set forth a philosophy and broad guidelines for the Sub-Committee to follow, there would probably have to come from the Sub-Committee some recommendations that might alter slightly the original categorical guidelines when the actual placing of courses occurred.

The original recommendation indicated that Mathematics would be in the category of Organization and Communication of Ideas. It was the recommendation of the Mathematics Department, and we concurred, that Math should be in the category with Science. Because of the number of hours originally allotted relative to the number of courses in that category we recommend that three hours be taken from Category F, General Education Electives, and be placed in Category D, Natural Science. We further recommend that this category be changed to Natural Science - Mathematics.

It is also our recommendation that certain overall restraints be placed in addition to restraints in particular categories so that a student could not take a disproportionate amount of work in any one department where that department might have courses in several categories.

The General Education Sub-Committee presents the attached report with the listing of courses by category, the restraints on the number of courses to be taken, the recommendation that Category D be changed from nine hours to twelve hours with the three hours to come from Category F, and the name of Category D changed to Natural Science-Mathematics.

The Committee recommends that the Academic Council endorse these guidelines and forward them to the University-wide Curriculum Committees with instructions to bring all curricula under their respective jurisdictions into conformity as quickly as possible. These committees are requested to make every effort to complete this task before the summer session ends in order that the new guidelines can become effective with the start of the fall semester in August, 1971.



Rhea P. Lazarus, Chairman
General Education Sub-Committee

RPL:mas

Attachments

Committee Members:

Dr. Faye Carroll
Dr. William Floyd
Mr. Steve Golen
Dr. Carl Chelf
Dr. Doug Humphrey
Dr. Robert Melville
Dr. Randy Capps

REQUIREMENTS FOR MAJOR OR MINOR IN
SECRETARIAL SCIENCE

Business Education Core:

BE & OA 100 - Fundamentals of Business	3 hours	
101 - Beginning Typewriting, or		
201 - Intermediate Typewriting	3	
142 - Fund. & App. of Data Proc.	3	
161 - Business Arithmetic	<u>3</u>	
		12 hours

Secretarial Science Minor, 11 or 12 additional hours, as follows. May not exceed 12 hours.

BE & OA 201 - Intermediate Typewriting, or		
301 - Advanced Typewriting	3 hours	
212 - Intermediate Shorthand	3	
311 - Shorthand Dictation	3	
Elective - 211, 315, 316, 241, 261, or 462	<u>2-3</u>	
		<u>11-12 hours</u>
Total, Secretarial Science Minor		23-24 hours

*Secretarial Science Major, 9 additional hours, as follows:

BE & OA 312 - Shorthand Transcription	3 hours	
350 - Business Communications	3	
471 - Internship in Business and Office Education	<u>3</u>	
		<u>9 hours</u>
Total, Secretarial Science Major		32-33 hours

*Secretarial Science Major must also complete Economics 201 and 202 as a part of the Social Science requirements.

Approval:

College of Commerce Curriculum Committee	11/18/70	College of Education Curriculum Committee	11/6/70
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Teacher Education Committee APR. 5 1971

A. **Organization and Communication of Ideas

12 hours

I. English Composition 6 hours

- English 101 - Freshman English
- English 102 - Freshman English

II. Electives 6 hours

- English 104 - Introduction to Linguistics
- English 401 - Advanced Composition
- *French 120, 121, 220, 221, 320, 321 -
- *German 130, 131, 230, 231, 330, 331 -
- *Latin 150, 151, 250, 251, 252 -
- *Russian 160, 161, 260, 261, 360, 361 -
- *Spanish 170, 171, 270, 271, 370, 371 -
- *Hebrew 282, 283 -
- *Greek 284, 285 -
- Math 240 - Computer Science
- Mass Communication 221 - Journalism
- Philosophy 110 - Logic I
- Speech 145 - Fundamentals of Speech
- Speech 149 - Group Division
- Speech 345 - Public Speaking
- Speech 446 - Classical Rhetoric

Beginning, intermediate,
grammar, or conversation
courses

*See catalog or department head for pre-requisite

**At least two fields must be represented

B. Humanities

9 hours

I. Literature 3 hours

- English 183 - Introduction to Literature
- English 380 - Masterpieces of American Literature
- English 390 - Masterpieces of English Literature
- *English 285 - World Literature
- *English 393 - Afro-American Literature
- *English 396 - Mythology
- French 323 - Civilization and Culture
- French 324 - Literature
- German 333 - Civilization and Culture
- German 334 - Literature
- Latin 350 - Literature
- Latin 396 - Mythology
- Spanish 373 - Civilization and Culture
- Spanish 374 - Literature
- Russian 464 - Literature

*See catalog or department head for pre-requisite

II. **Electives

6 hours

delete

- Art 100 - Art Appreciation
- Art 105 - Art Survey
- Art 304 - Oriental Art - India
- Art 305 - Aesthetics
- Art 306 - Far Eastern Art
- Music 120 - Music Appreciation
- Music 221 - Classic Era
- Music 222 - Romantic Era
- Music 223 - Opera
- Music 224 - Piano Literature
- Music 225 - Music Since 1900
- Philosophy 120 - Introduction to Philosophy: Problems
- Philosophy 130 - Introduction to Philosophy: History
- Philosophy 220 - Ethics
- Religion 100 - The New Testament
- Religion 101 - The Old Testament
- Religion 102 - Introduction to Religion
- Theatre 151 - Theatre Appreciation
- Theatre 354 - History of Drama to 1640
- Theatre 355 - History of Drama since 1640

**At least two fields must be represented.

C. **Social and Behavioral Studies

12 hours

- Agriculture 108 - Rural Sociology
- Anthropology 150 - Introduction to Man and Culture
- Anthropology 151 - Introduction - Human Origin
- Business Administration 415 - Comparative Management
- Economics 104 - American Economic History
- Economics 105 - European Economic History
- Economics 201 - Principles of Economics I
- *Economics 202 - Principles of Economics II
- Geography 101 - Principles of Geography
- Geography 150 - Economic Geography
- *Geography 360 - Geography of North America
- *Geography 471 - Conservation of Natural Resources
- Geography 480 - Urban Geography
- Geography 485 - Population and Resources
- Government 100 - Introduction
- Government 110 - American National Government
- Government 252 - International Politics
- *Government 432 - Early Political Theory
- *Government 433 - Modern Political Theory
- History 100 - U. S. to 1865
- *History 101 - U. S. since 1865
- History 103 - Civilization to 1648
- *History 104 - Civilization since 1648

- Home Economics 352 - Family Relations
- Intercultural Studies 300 - Negro in American Culture
- Psychology 100 - Introduction
- *Psychology 199 - Introduction to Developmental
- Psychology 200 - Advanced General
- *Psychology 250 - Personal Adjustment and Mental Hygiene
- Sociology 110 - Introduction
- Sociology 310 - Population
- * See catalog or department head for pre-requisite
- ** At least three fields must be represented.

D.** Natural Sciences - Mathematics 12 hours

- Astronomy 104 - Astronomy of Solar System
- Astronomy 106 - Astronomy of Stellar Systems
- Biology 106 - General
- Biology 148 - Principles
- *Biology 151 - General Botany
- *Biology 152 - General Zoology
- Biology 207 - General Microbiology
- *Biology 210 - Microbiology
- Biology 300 - Genetics and Human Affairs
- Biology 149 - Biology Lab
- Chemistry 101 - Introduction
- Chemistry 105 - General
- *Chemistry 107 - General II
- Chemistry 120 - College
- *Chemistry 122 - College II
- Chemistry 102, 106, 108, 121, 123 - Chemistry Labs
- Geography 105 - Physical Geography I
- Geography 107 - Physical Geography II
- Geography 121 - Meteorology
- Geography 106, 108 - Geography Labs
- Geology 102 - Introduction to Physical Geology
- Geology 111 - Physical Geology
- Geology 112 - Historical Geology
- Geology 113, 114 - Geology Labs
- Math 109 - General Math
- *Math 115 - Finite
- *Math 125 - Algebra and Trigonometry
- *Math 126 - Calculus and Analytic Geometry
- *Math 203 - Statistics
- Physics 101 - General Physics I
- *Physics 102 - General Physics II
- *Physics 201 - College Physics I
- *Physics 202 - College Physics II
- *Physics 205 - University Physics I
- *Physics 206 - University Physics II
- * See catalog or department head for pre-requisite
- ** At least three fields must be represented.

E. Physical Development 3 hours

- Health 100 - Personal Health
- Health 171 - Safety and First Aid
- Home Economics 167 - Human Nutrition
- Physical Education Activity 101, 102, 103, 104

F. General Electives 6 hours

- Education 496 - General History of Education
- Engineering Technology 280 - Intro. to Environmental Studies
- *English 276 - Introduction to American Folklore
- *English 376 - The Folktale
- Health 165 - Drug Abuse
- Health 481 - Environmental Factors in Health Problems
- Home Economics 120 - Basic Design
- Home Economics 140 - Management of Family Resources
- Honors 100H - Contemporary Man
- Honors 101H - 20th Century Views and Issues
- Industrial Education 101 - Industrial Design
- Library Science 101 - Use of the Library
- Mass Communications 120 - Understanding Mass Media
- Mass Communications 236 - Survey of Broadcasting
- Office Administration 361 - Personal Finance
- *Philosophy 210 - Logic II
- *Philosophy 330 - Philosophy of Science
- *Philosophy 405 - Existentialism
- *Philosophy 420 - Philosophy of History
- *Religion 300 - Life of Jesus
- *Religion 305 - The Christian Faith
- *Religion 320 - Religions of the Near East
- *Religion 321 - Religions of the Far East
- *Religion 440 - Judaism

*See catalog or department head for pre-requisite.

No more than twelve hours may be earned in any one subject for use in fulfilling the general education requirements.

Students in the Education Curriculum should note the following:

1. Social Science: Business Administration 415, Home Economics 352, Intercultural Studies 300, and Psychology courses will not count as part of the Social Science requirements.
2. Natural Sciences - Mathematics: At least 3 hours must be in the field of biological science and at least three hours must be in the field of a physical science.

April 1, 1971

REPORT TO THE ACADEMIC COUNCIL

FROM: Raymond L. Cravens, Chairman

SUBJECT: Election of Faculty Regent

Attached is a copy of a memorandum from President Dero Downing relative to the election of a faculty representative to succeed Dr. Herb Shadowen on the Board of Regents. This election will be held within the next few days.



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY

March 12, 1971

Office of The President

MEMORANDUM TO: Dr. Raymond L. Cravens
Chairman of the Academic Council

The membership of the Boards of Regents at the public institutions of higher education in Kentucky was revised by the General Assembly in 1968. The conditions and specifications for the election of a faculty regent are included in KRS 164.320. The statute provides in part as follows:

"The non-voting faculty member shall be a teaching or research member of the faculty of his respective university or college of the rank of assistant professor or above. He shall be elected by secret ballot by all faculty members of his university or college of the rank of assistant professor or above. The faculty member shall serve for a term of three years and until his successor is elected and qualified. The faculty member shall be eligible for reelection, but he shall not be eligible to continue to serve as a member of such board if he ceases being a member of the teaching staff of the university or college."

In keeping with this plan, Dr. Herbert E. Shadowen was elected Faculty Regent at Western in the spring of 1968. Therefore, the specified term expires at the close of this year, necessitating the election of the Faculty Regent for the next three years.

In recent weeks the Council of Academic Deans has engaged in a review of the procedures followed for the election of the Faculty Regent in 1968. The recommended revisions in procedure and the plan proposed by the Council of Academic Deans has the endorsement of the Administrative Council and the approval of the President.

I am submitting the proposed plan to you for review by the Academic Council, requesting that the Council make their recommendations after which the matter will be referred to the Rules Committee for implementation.

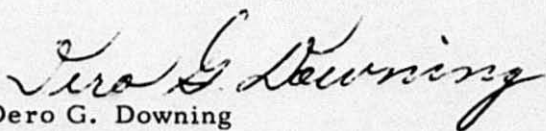
Proposed Procedures for Selection of Faculty Regent

1. An alphabetical list of all assistant professors, associate professors, and professors who are engaged in teaching or research will be distributed to each individual in the University who holds the rank of assistant professor or above.

two
votes

Dr. Raymond L. Cravens
Page 2
March 12, 1971

2. This list will serve as the ballot on which each voter is to designate no more than two persons as their choice for Faculty Regent. The two must be from different departments.
3. If a simple majority is obtained by any single individual, that person will be elected to the position of Faculty Regent. If a simple majority is not obtained, a second ballot will be called for, including those individuals receiving the highest number of votes and whose votes total 50 percent of the votes cast. one
vote
4. To be elected, the successful candidate must receive a simple majority of the votes cast. If a simple majority is not obtained on the second ballot, a third ballot will be called for, involving the two individuals receiving the highest number of votes. one
vote
5. The election will be conducted under the supervision and direction of the Rules Committee of the Academic Council. Arrangements are to be made for ballot boxes to be placed at the locations considered most convenient to the faculty in each of the colleges.


Dero G. Downing
President

DGD:mcb

April 1, 1971

Proposal To: The Academic Council

From: Carlton Jackson

It is proposed that the Academic Council authorize Dean Raymond Cravens to create a committee to study the feasibility of establishing an American Studies Program at Western Kentucky University.

My opinion is that we should develop an American Studies program slowly. I would not support such a program at W. K. U. on any but an undergraduate level, nor do I believe that it should ever be made a major. I can, however, envision the time that it might become a minor.

My idea for the first year is this: Set up a class with juniors and seniors in it. Prerequisites would be six hours in history, or six hours in English, or six hours in Government. The courses, American Studies I (fall semester) and American Studies II (spring semester) would be conducted by three professors, one each from the departments of history, English, and government. They would present topics from a syllabus. Each professor could give, say, a twenty minute presentation of his subject. After the presentations, hopefully, much discussion could be provoked on the subject at hand. The methods would be flexible enough to derive the best possible learning situation. For example, each student could be asked to come to class with three or four well pointed and intelligent questions, with the intent of asking at least one. This procedure could produce discussion on several different aspects of the same subject. I have used this method before in several of my classes, and I know its effectiveness.

After running this course for a year, the appropriate committees could decide then whether the program should be continued, expanded, or discontinued altogether. The courses could come under the auspices of the history department, or the English department, or the government department. Each student would receive three hours credit for each course.

Conducting this class on a trial basis for one year would have obvious benefits. First, it would complement the General Education Guideline Committee's work, for this is general education. Second, it would give would-be teachers a very broad approach to social studies. Third, it would give the faculty a chance to study American Studies programs in complete detail, and decide which form, if any, our own program should take.

The proposed courses would not necessitate any hiring of new faculty members, nor would it entail a reduction in the teaching load of any participant. On the contrary, it would probably increase the load.

This is a solid program, and one that needs enactment. If anyone is interested in seeing my file on American Studies, they are welcome. At this moment, there are 175 American Studies programs being operated in the United States. Contrary to some opinion, the number seems to be growing rather than diminishing.