


9-7-1994

UA1B3/6 Meeting Minutes

WKU Parking & Traffic Committee

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WESTERN KENTUCKY UNIVERSITY
DEPARTMENT OF PUBLIC SAFETY

*Approved with this
note: New Business item 2,
this should be temporarily
approved with the understanding
that when a policy is approved,
their status may change. The
licenses given are valid in
their applicability. Some places
are reserved for people being
serviced & not for the vehicles
of those who work there. Can
these vehicles under
consideration be kept in the
parking garage?!*

TO: Thomas Meredith, President
FROM: Horace Johnson, Director
DATE: September 14, 1994

*From
9/17/94
To
HFJ*

SUBJECT: W.K.U. Parking and Traffic Committee Meeting

The Parking and Traffic Committee met on September 7, 1994. I have attached a copy of the minutes.

Item (2) and (4) under NEW BUSINESS are standard requests for reserved spaces. Those are recommended for your final approval.

Item (3) regarding the issue raised by Mr. Mark Clauson on motorcycle permits was denied by the committee. All we need, is to clarify the language of our Parking Rules and Regulations regarding motorcycle permits. Recommend your approval.

The committee asked to approve a moratorium on requests for future reserve spaces for lease vehicles until we have a policy. This has surfaced because many departments are acquiring state lease vehicles. A sub-committee was formed to study this item.

Should you have any questions, please let me know.

Attachment
HFJ/pjm

cc: Wilder

MINUTES

W.K.U. PARKING AND TRAFFIC COMMITTEE

Wednesday - September 7, 1994

The W.K.U. Parking and Traffic Committee met on the above date at 3:00 p.m. in the Department of Public Safety's Conference Room.

Members Present: Finley Baird, Bob Cobb, Jim Cummings, Kemble Johnson, Stephanie McCarty, George Niva, Elizabeth Oakes, Dave Parrott, David Wilkinson, Chairman Horace Johnson, Ad-Hoc member Lt. Paul Joiner, visitor - Nancy Carwell.

Members Absent: Dr. Sandra Webb.

Chairman Johnson welcomed the members and gave a brief statement of the committees responsibilities. He gave a short review of what changes had taken place over the summer months.

Removal of the 40+ state vehicles from the Parking Structure, due to the elimination of this program at Western; entrance to Diddle Lot changed for safety issues, the new lot on 15th Street; Potter Lot resurfaced and restriped; Old Fort Lot changed to Time Limit due to the fact most of the student services have moved into Potter Hall; Diddle Lot particaly resurfaced and restriped.

OLD BUSINESS

1. Chairman to report on status of renaming of Hub Lot.

The renaming of Hub Lot is pending on the completion of the renovation of this lot. Chairman Johnson asked Kemble Johnson the status of the project and he stated they were in the process of taking bids.

~~-PENDING-~~

NEW BUSINESS

1. Introduction new members.

Chairman Johnson introduced each of the new members. The other members went around the table and introduced themselves and the area they represented.

2. Request from Teresa Ward, Educational Talent Search, to have three reserved parking spaces located behind Jones Jagers for state leased vehicles.

Chairman Johnson recognized a visitor, Nancy Carwell, and asked if she would like to state the reason for the request. Ms. Carwell said these were state vehicles leased for their program. The people in this program travel over 10 counties often arriving back to campus late. They also give evening workshops. The students in the dorms fill the Jones Jagers Lot in the evenings therefore making it quite difficult for these employees to find parking.

The question was asked by one of the new members if there were other reserved spaces for these types of programs. Chairman Johnson said yes, that ROTC, Athletics, Health Services, Food Services, the WKU Telephone Repairman were similar. Kemble Johnson said it was against state regulations for these employees to take the vehicles home.

The question of cost was brought up. Kemble Johnson said it should not be very much; he could assist in obtaining the signs if approved. In Ms. Ward's request, she states her department would be willing to assume the costs for the signs.

-Motion- by Kemble Johnson to favor the request. Dave Wilkinson seconded. All members voted to:

-RECOMMEND FOR APPROVAL- to add three reserved spaces for Talent Search's leased vehicles in Jones Jagers lot.

3. Request from Mark Clauson to change fee for motorcycle permit.

There was discussion on the number of motorcycle permits issued per year. The members asked for a clarification of the current policy. Lt. Joiner reported that less than 100 permits were issued per year. At the present time motorcycles may park in motorcycle spaces or use a vehicle space. As the written policy now states, you may register only 1 vehicle. The department was allowing persons to register one car and one motorcycle, each at the full price of that decal, as a favor. There was some discussion as to the abuse of the second permit, or the tying up of two parking spaces. However, most of the motorcycle spaces are close to the buildings and plentiful making a parking space unattractive. There was some discussion of the term "one vehicle" thinking a motorcycle is a vehicle. It was brought out that Mr. Clauson could register the car he would be driving and later could exchange this permit at a cost of \$1.00 for the motorcycle permit or vice versa, thereby reducing the cost. The question was also asked about using the hanging decal. The problem with this is the likelihood of theft. The committee felt the current policy was not unreasonable and not a hardship on the parking system because of the available motorcycle spaces. Also there was a provision to make having the two cost effective by exchanging the decals.

-Motion- by Dave Parrott to deny the change in the cost of motorcycle permits. Put in writing in the Parking/Traffic Rules and Regulations the following: A motorcycle may be registered as a second vehicle, if you purchase a motorcycle permit, or you may use your hanging decal, though not recommended. Elizabeth Oakes seconded the motion. All members voted to:

-RECOMMEND TO DENY- the request to change fee on motorcycle permits.

-RECOMMEND FOR APPROVAL- the written policy on motorcycle registration.

4. Request from Jane Moore, WKYU-FM, to have two reserved spaces for visitors.

Chairman Johnson asked Dave Wilkinson if he would like to address this issue. With all the other reserved spaces by other departments (perception lab, dental clinic, etc.) and now the numbered reserved spaces, it was extremely difficult to find parking in this area. This is effecting the ability of the radio and the TV areas to attract guest speakers, interviewers, and volunteers. These people are essential to the continuation of these programs. A policy would be put into place as to how, when and by whom these spaces could be utilized. Also a check in system for visitors would be established.

The committee felt that this was a reasonable request and fell in line with the other programs in that area being afforded a space.

-Motion- by George Niva to provide ONE reserved space for the WKYU radio and TV stations for guests in AC Lot. Elizabeth Oakes seconded. Dave Wilkinson abstained from voting. All other members voted to:

-RECOMMEND FOR APPROVAL- to add ONE reserved space for guests to the TV and radio stations in AC lot.

Chairman Johnson asked if the committee wanted to discuss any other issues at this time that were not on the agenda.

The committee felt that with the elimination of the state carpool and the fact that more and more departments would be leasing or purchasing vehicles that some type of criteria should be in place to assist in deciding the need for these spaces. Also there was discussion on what is the definition of a university vehicle. What is the policy if a department already has a reserved space for its vehicle? Should that vehicle be allowed to park in other spaces on campus?

-Motion- by Dave Parrott and seconded by Bob Cobb suggesting a moratorium on requests for reserved spaces until the committee has the opportunity to recommend a policy. All voted to:

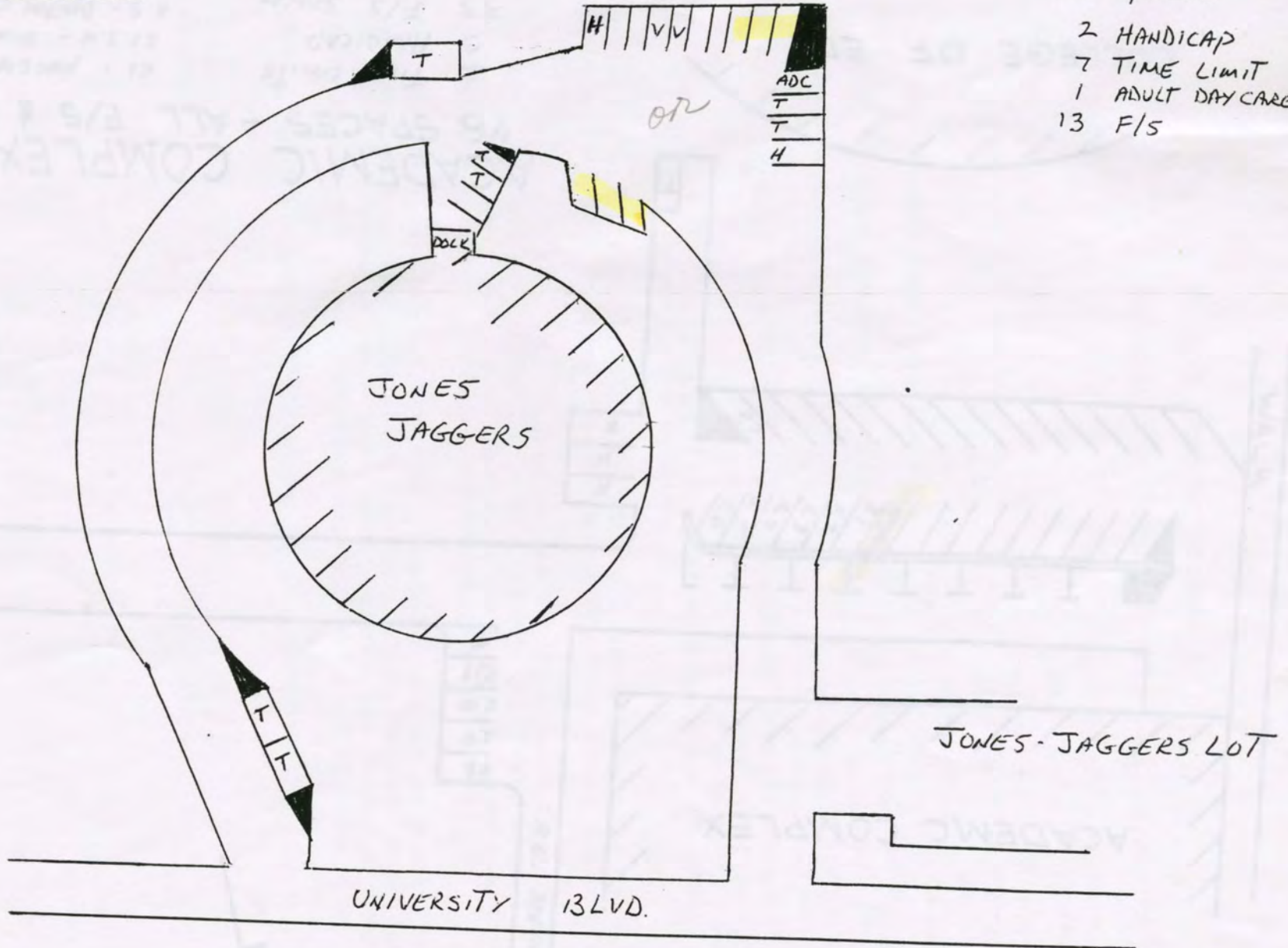
-RECOMMEND APPROVAL-

Chairman Johnson appointed a sub-committee consisting of Dave Parrott, Finley Baird, Kemble Johnson to be Chaired by Bob Cobb, to make a recommendation to the full committee at the next meeting regarding policy on university vehicles and suggestions for guidelines in awarding reserved spaces to individual departments.

The Chairman asked for any other business and with no requests, the meeting was adjourned at 4:15 p.m.

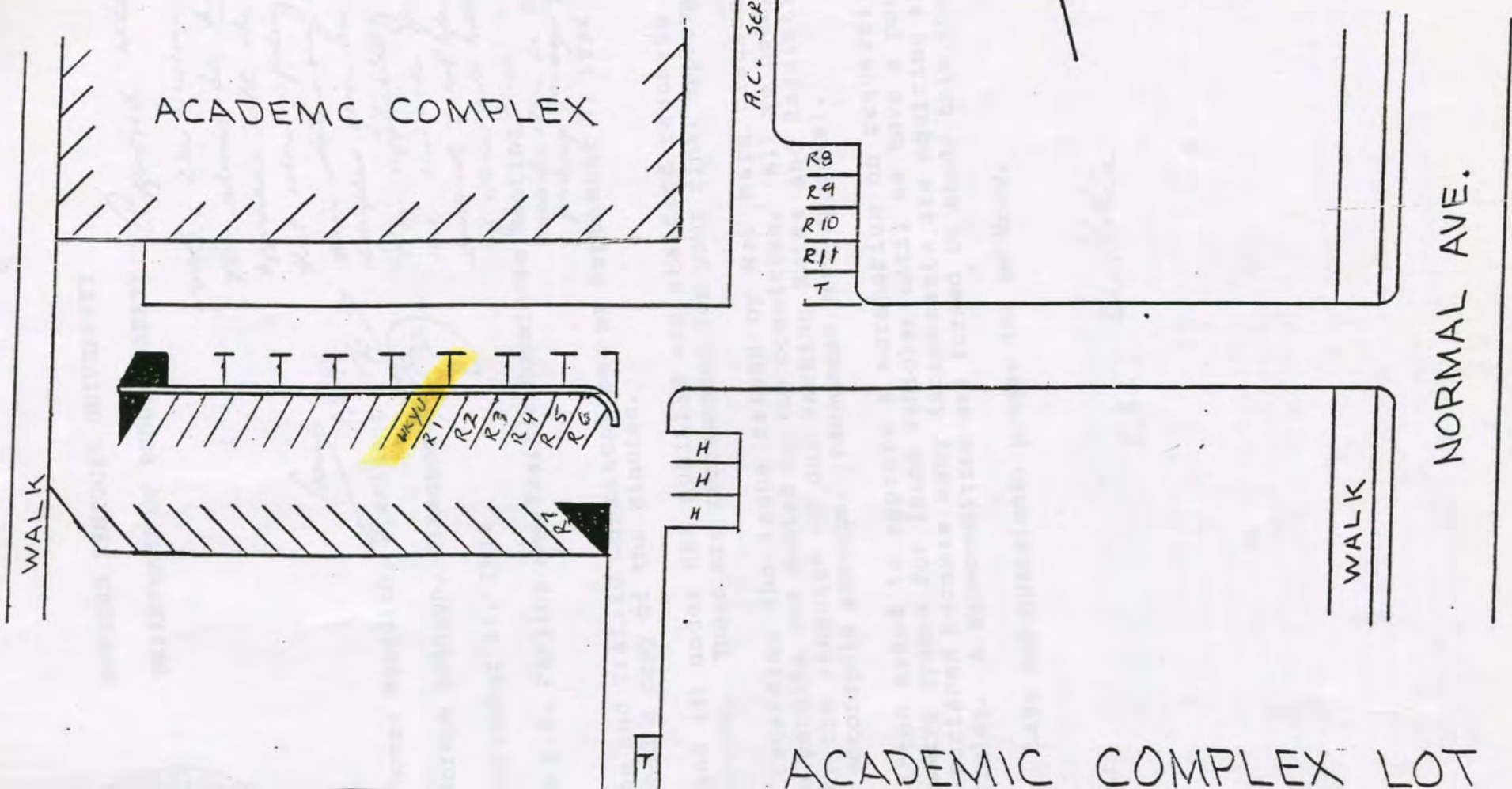
PROPOSED ADDITION OF 3 RESERVED
SPACES FOR TALENT SEARCH IN
JONES JAGGERS LOT.
NEW BUSINESS - Item #2

23 SPACES
2 HANDICAP
7 TIME LIMIT
1 ADULT DAY CARE
13 F/S



JONES JAGGERS SERV. DR.
23 SPACES

PROPOSED ADDITION OF
RESERVED SPACE IN AC LOT
NEW BUSINESS - Item #4



ACADEMIC COMPLEX LOT
48 SPACES - ALL F/S & RES.

- | | |
|---------------|---------------------------------------|
| 2 TIME LIMITS | R1 - PERCEPTION LAB |
| 3 HANDICAP | R2,3,4 - MUSICAL PATIENTS |
| 33 F/S SPACES | R.5 - DENTAL CLINIC - school BUS only |
| | R.6 - Vehicle #8 |
| | R.7 - COGNITION LAB |
| | R.8,9 - SPECIAL CLINIC |
| | R.10,11 - DR. PARKING |

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