2-6-1996

UA1B3/6 Meeting Minutes

WKU Parking & Traffic Committee

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TO:    Dr. Thomas C. Meredith, President
FROM: Horace Johnson, Chairman
        Parking and Traffic Committee
DATE:  2/16/96
SUBJECT: Minutes February 6, 1996 Meeting
        W.K.U. Parking and Traffic Committee

The W.K.U. Parking and Traffic Committee met on February 6, 1996. The minutes are
enclosed for your review.

Old Business centered upon speed humps for Big Red Way. Estimates for three cross­
walk/speed humps are as follows:

1. Crosswalk @ flashing light on Big Red Way-26’ long x 12’ wide = $410.00
2. Crosswalk across from Physical Plant-31’ long x 12’ wide = $480.00
3. Crosswalk @ D.U.C.-32’ long x 12’ wide = $500.00
   (Pricing does not include striping.)

We can proceed with this project, weather permitting, and when funds are available.

The Committee recommends approval of sign changes in New Business item 1 and 2. There
was some discussion of the proposed campus wide signage plan (item 3) by Tom Meacham.

The Committee recommends that no changes be made to current policies or fines to include
decals.

Mr. Conn Creswell of Facilities Management requested to allocate existing Service Vehicle
Spaces as Facilities Management spaces only was recommended for approval. Mr. Paul
Morgan’s request to accommodate ADA requirements for emergency phone access was also
recommended for approval.

Should you have questions, please let me know.

Enclosure

HFJ/pjm
MINUTES
W.K.U. PARKING AND TRAFFIC COMMITTEE
February 6, 1996

The W.K.U. Parking and Traffic Committee met on the above date at 2:00 p.m. in the Department of Public Safety’s Conference Room.

Members Present: Barry Brickman, Bob Cobb, Jim Cummings, Tom Dunn, Judy Thornton, David Wilkinson, Chairman Horace Johnson, and Ad-Hoc member Lt. Paul Joiner

Members Absent: Finley Baird, Martha Houchin, Stephanie McCarty, Dave Parrott

Visitors: Conn Creswell, Paul Morgan, Lucy Ritter

Approval of the minutes from last meeting.

(OLD BUSINESS)

1) Chairman Johnson to report on status of speed humps for Big Red Way. Mr. Johnson distributed handout - The Guidelines for the Design and Application of Speed Humps - that Mr. Hays had sent to him. He stated that Dr. Meredith was in favor of the idea. At this time Mr. Johnson will gather information as to cost estimates and look at the possibility of placing one or two speed humps at the crosswalks in front of the Parking Structure and in front of DUC on Big Red Way.

ACTION TAKEN: Chairman Johnson to gather cost information.

2) Chairman Johnson to report on status of Mimosa Alley Lot. Mr. Johnson stated that he had not had the opportunity to check on this but would be in contact with Mr. Creswell from Facilities before the next meeting to see if telephone poles or something could be placed in the lot to better define it. He also stated that missing white posts at Egypt Lot were beginning to be a problem and that area would need to be looked at as well.

ACTION TAKEN: Chairman Johnson to contact Mr. Creswell of Facilities Management.

(NEW BUSINESS)

1) Request from Dr. Kell to replace Time Limit parking at Kiss Me Quick Lot to F/S parking. The committee asked how many spaces were in this lot. Lt. Joiner stated there are 3 F/S spaces, 2 Time Limit spaces, 1 Banking Institute, and 1 Service Vehicle space. The building is not utilized at this time. Lt. Joiner recommended to keep the Service Vehicle space for maintenance. After a short discussion
the committee felt since the building was vacant at this time the spaces would be better utilized as F/S spaces. Motion Tom Dunn, second Bob Cobb, all members voted to:

RECOMMEND TO APPROVE: Changing the 2 Time Limit Spaces and the 1 Banking Institute space to F/S spaces and leave the Service Vehicle space.

2). Request from Charles Lott, Student Health Services, to relocate two 30 minute patient spaces and add one more space in A.C. Lot.
Lucy Ritter was present to speak on behalf of the Health Services Clinic. She indicated the problems they had in monitoring these spaces and spoke of various things they had tried in the past such as dash permits and parking cones which were not successful. She also stated with the moving of the Perception Lab space to another lot, a free space was available that had been reserved before. The committee discussed various solutions such as the possibility of the patient leaving their car keys at the desk so they would know how many patients they had in the building utilizing these spaces. Dave Wilkinson suggested that Media Services could swap spaces if that would be of some assistance. The possibility of utilizing the parallel spaces was also discussed but Ms. Ritter stated that patients with sprains and such had problems maneuvering the curbs. The main problem to moving these spaces is the fact that the remainder of the lot is sold for Reserved Spaces. Dave Wilkinson suggested that perhaps one of the Reserved Spaces could be relocated. The committee felt that some solution could be worked out. There was also some discussion of costs for moving the signs. Ms. Ritter stated she knew there might be costs involved. In the summer months, the lots are painted and restriped. Perhaps at this time the lot could be restriped in some manner as to accommodate all. Motion Tom Dunn, second Dave Wilkinson, all members voted to:

RECOMMEND TO APPROVE: Moving the Student Health Services spaces down 3 spaces so they may be observed from the office and to add 1 additional space in A.C. Lot.

3). Request to develop a campus-wide signage plan.
Chairman Johnson stated he felt that the grey signs now being used were not highly visible. He also stated that highway signs already had a standard and that WKU did not own all the streets that are surrounding it. Mr. Paul Morgan stated that he was working on an ADA project that would dictate a lot of standards for signs, one of that being a more visible background. Tom Dunn brought up the fact that he liked flat signs for direction. It makes it easier to tell where you are and what direction you need to go, similar to those in state parks or in shopping malls. Judy Thornton also stated that many universities have an “entrance” to their campus with a welcome area for visitors to get information and directions. The committee thought that Lt. Joiner could gather information as to the busiest crossroads and streets. The committee felt since an ADA project was already in the works that it would table the discussion at this time to bring up again before the mid-August deadline.

ACTION TAKEN: Committee requested Lt. Joiner to gather information on streets and crossroads. The committee would like to see ADA standards after Paul Morgan has completed his project. Committee will table this to bring up again before August.
4) Request/changes for next year’s decals and parking/traffic policies.

(a) Changes in parking/traffic policies or fines - There was some discussion as to the motorcycle policy but Lt. Joiner stated there had not been any problems in this area. The committee did not recommend any changes in any policies or fines at this time.

(b) Changes in price for decals - The committee did not recommend any changes in price for decals for 1996/97. The price for a decal is $50.00.

(c) Changes in Reserved Parking policies or fees - The committee did not recommend any changes in the policies or fees for Reserved Parking. The price for a reserved space is $250.00 plus $50.00 for decal.

(d) Consideration for special Vendor Decal - Chairman Johnson discussed the possibility of charging vendors for decals. Some such as the Food Services personnel already purchase F/S decals. Others such as Johnson Control or Xerox receive dash permits at no charge. He stated that at this time there is not a huge problem but more and more areas are being contracted out. He also stated a lot of these use marked vans or trucks and park in Commercial or Service Vehicle Spaces however, more and more are using personal vehicles and parking in F/S and Student areas. He stated that many other schools charge their vendors for permits. He also asked if the vendors should not have a different decal identifying them not as F/S but as contract services personnel and the possibility of restricting their parking. The committee had much discussion but could not reach any decision. Since this was not a pressing problem the committee decided to table at this time.

ACTION TAKEN: Item (d) tabled at this time.

With all agenda items discussed, Chairman Johnson asked for any other business.

ITEMS NOT ON THE AGENDA:

1) Mr. Conn Creswell of Facilities stated that he had moved some maintenance vehicles from the spaces on Dogwood to another area on campus and requested these vacant spaces be utilized by the Marriott Service vehicles and visitors to Facilities Management.

The committee felt since these spaces were already used as maintenance spaces and the Marriott personnel can not use state vehicles and had their own service vehicles the spaces could be remarked for Facilities Management Business. The committee recommended that Lt. Joiner and Mr. Creswell meet to decide on the wording of these signs to be consistent with the other signs on campus. Motion Bob Cobb, second Judy Thornton, all voted to:

RECOMMEND TO APPROVE: Changing individual numbered service vehicle spaces to service vehicle spaces for Marriott on Dogwood Drive.
2) Mr. Paul Morgan requested, due to the ADA project and the Emergency Phone project, that two spaces in the Parking Structure be eliminated. The placement of the phones does not meet the ADA requirements on the 1st and 2nd floor due to a curb and in order to make a ramp and make the telephones accessible, these spaces need to be removed.

Motion Bob Cobb, second Dave Wilkinson, all members voted to:

RECOMMEND TO APPROVE: The removal of 2 parking spaces in the Parking Structure (1st floor and 2nd floor) to install emergency phones and meet ADA requirements.

3) Dave Wilkinson suggested that as soon as the weather permitted that the committee take a tour of campus through all the lots (while school is in session) to become more familiar with all the lots and the various problems. The rest of the committee agreed.

With all business concluded the meeting was adjorned at 3:45 p.m.

xc: Dr. Thomas C. Meredith, President
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With all business concluded the meeting was adjourned at 3:45 p.m.

xc: Dr. Thomas C. Meredith, President