

11-17-1997

UA1B3/6 Meeting Minutes

WKU Parking & Traffic Committee

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Parking and Traffic Committee

MINUTES

Monday - November 17, 1997

The W.K.U. Parking and Traffic Committee met on the above date at 2:00 p.m. in the Department of Public Safety's Conference room.

Members Present: Bob Cobb, Co-chair; Horace Johnson, Co-chair; Jim Cummings; Martha Houchin; Gary Meszaros; Heather Rogers; Warren Whitfield; Patty Witty; Finley Woodard; ex-officio member Capt. Mike Wallace

Members Absent: James Barksdale; Jeff Younglove; ex-officio member Conn Creswell.

Visitors: Professor Lynn Clark, Associate Professor Marshall Scott, Dr. Paul Rice

(OLD BUSINESS)

1. Motorcycle parking, decals.

There were two visitors, Prof. Clark and Assoc. Prof. Scott who were present to speak in reference to this issue. The main issue being the request to use the hanging transferrable car decals for motorcycles instead of purchasing a separate stick-on decal which had to be affixed to the motorcycle. Prof. Clark brought a sample decal with a small lock to display as his recommendation. This would eliminate the need to purchase another decal for a car or trade the motorcycle decal in for a car decal at additional costs. Co-chair Cobb asked where the decal would be displayed. It was suggested somewhere on the handlebar area or speedometer area as all cycles do not have a stand for the rearview mirror. The visitors said they would not object to being restricted to using only the "cycle parking". There was also some discussion by the visitors as to the spaces designated for "cycle parking". Some of the spaces that use to be marked for that purpose are now designated "yellow zones". Some had received tickets and some had not for parking in these areas. Cobb stated that the committee would address the decal issue at this meeting, and would address the zoning at the next meeting. After their presentation, the visitors left.

The committee's concerns in the area of transferrable decals for motorcycles was of the loss or easy theft of these decals and had previously discussed some type of devise to affix the decal to the motorcycle. The lock (a small padlock) that was presented seemed to be a good solution. The standardized location of the decal was also a concern to make it easily visible to the person checking the lots for permits. Meszaros gave a handout as to his thoughts on overall parking issues related to motorcycles. He thought it a good idea to encourage more people to use motorcycles as they are space saving. He suggested designated "motorcycle parking only" areas, permits at no charge, the purchase of a car decal at current procedures, and ticketing, towing of cycles in car spaces. The committee discussed each of these issues. To be consistent with the other decals issued, the committee felt it should not offer no charge permits for cycles, nor did they want to restrict the cycles to cycle parking only, but rather leave the current policy in place. A motorcycle may use a

motorcycle designated area in any lot which has such an area, or use a regular parking space in the "zone" (B,C,D,F/S) they are assigned. The committee also felt in keeping with the car stick-on decals offered to convertibles, jeeps, etc., the motorcyclists should have the option of a stick-on or the hanging decal.

RECOMMENDATION TO APPROVE: Witty made the motion, Whitfield seconded - to offer the option of a hanging decal to motorcyclists *provided they purchase a locking device* to affix the decal in the area of the handlebars. The cost to be the same as for any car permit. This allows them to use the decal on the motorcycle or on a car. The lost or stolen policy to be the same as for car (First time replacement cost, second time full cost of decal). Policy to start January 1, 1998, Spring Semester. The other policies in regards to motorcycle permits remain the same. One vote no (Meszaros), all others voted yes.

APPROVED

ACTION TAKEN : Co-chair Cobb requested that Capt. Wallace review all motorcycle parking areas to see if some of the spaces had been painted over when the lots were redone, see if additional areas could be designated, and report at the next meeting.

(NEW BUSINESS)

Since there was a visitor, Dr. Rice, to address this issue; it was moved up on the agenda.

3. Request from Dr. Rice to look at parking issues at South Campus (Community College).

Dr. Rice informed the committee that the Community College would be up and running as of Jan. 20, 1998, in its new location at the South Campus (Institute for Ec. Deve. Center). He wanted to know if permits to park would be required. His concern was in the enforcement area due to the large number of visitors the Institute may bring in (sometimes 600 to 700 for a seminar). He said the university was in competition with the convention center and easy parking was a key issue. He suggested that the shuttle bus parking be moved to a different location (perhaps the old mall) or moved to the back of the lot. He had thoughts there would be a need for evening shuttle service from campus. He was concerned for additional police patrol, especially in the evening hours when classes let out, for safety of the students. He also was asking about 2 reserved spaces (on the main campus) for the community college. Dr. Rice also informed the committee that a space behind the building was to be expanded parking in the area of the new intramural fields. Co-chair Cobb told Dr. Rice that the committee had already addressed many of these issues in it's report to Dr. Burch, zoning, visitor parking, expanded shuttle service and reviewed these recommendations briefly. Dr. Rice seemed pleased that the committee had been thinking ahead. After presenting his issues he left.

APPROVED

ACTION TAKEN: Capt. Wallace to interview with Mr. Lyman and report at next meeting.

The committee had recommended that the parking for the community college be zoned (F/S, B,C,D) and enforced the same as for the main campus. The committee had thought visitor permits could be issued for the conferences as is done on the main campus, but did not know that such large numbers may be required. Dr. Rice was asked about gate access, he did not feel that would work as a lot of times they have no notice of the individual who is coming, just a set number. Depending on the removal or moving of the shuttle stop, the number of visitor spaces would be effected. The committee thought that the lot might be divided between the community college (zoned) and the visitors for the conferences but would need to know more about the lay out of the lot. Mr. Johnson also recommended that an access road would be needed from the intramural fields to run along the housing line to connect the back of the south campus lot. The committee had also recommended expanded shuttle service if possible. Mr. Johnson stated that the police department had planned to patrol this area more often and possibly assign a unit to this area due to all the added activity.

◆**ACTION TAKEN:** Co-chair Cobb requested Mr. Johnson to obtain a drawing of the lot for the committee to review. Cobb to write a letter to Dr. Burch requesting clarification of the shuttle location (it may effect the recommendation of the way the lot is divided) and to get feasibility of night shuttle. Committee to address the reserved spaces on main campus at next meeting. Mr. Johnson to contact Mr. Struss in regard to the access road. Mr. Johnson to contact Dr. Rice in regards to the safety issues.

1. Request from Dan Roenker to change wording on the sign for the Perception Lab parking space.

The committee felt this was consistent with the other signs on campus and did not voice any concerns in this matter.

☐**RECOMMENDATION TO APPROVE:** Houchin made motion, Johnson seconded - to change wording of sign to be more accurate for the Perception Lab. All voted yes.

APPROVED

◆**ACTION TAKEN:** Capt. Wallace to follow-up with Mr. Roenker and Creswell at Facilities.

2. Request from Linda Lumsden to move H/C parking spaces from Van Meter to Garrett.

The committee looked at several ideas and suggestions but decided rather than move the spaces from Van Meter to Garrett it would be better to add two spaces in Old Fort Lot. (At this time Old Fort Lot is a time limit lot and does not have any H/C spaces.) There are two spaces at the end of this lot which is near the entrance to Garrett that might be suitable.

☐**RECOMMENDATION TO APPROVE:** Johnson made motion, Whitfield seconded - to add two H/C spaces in Old Fort Lot. All voted yes.

APPROVED

◆**ACTION TAKEN:** Capt. Wallace to follow-up with Ms. Lumsden and Creswell at Facilities.

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With all agenda items discussed, Co-chair Johnson passed on to the committee that the area on the top of the hill (Old Married Housing) would remain "Green Space" per Dr. Wilder from an Executive Committee meeting.

Co-chair Cobb added to the agenda the issue of speed humps. The committee had previously recommended and had approved through the President's office for four speed humps to be installed on top of the hill. At a previous meeting a fifth was added and approved. To date, none have been installed. He felt the committee should formally request this be done. The committee members all agreed.

◆ **ACTION TAKEN:** Co-chair Cobb to write a memo to formally request funding for these to be installed.

The committee's next meeting is scheduled for - Monday, December 15, 1997.

.....With all business concluded, meeting adjourned 3:30 p.m.