AGENDA

W.K.U. PARKING AND TRAFFIC COMMITTEE

April 20, 1994 - Wednesday

The W.K.U. Parking and Traffic Committee will meet on the above date at 2:00 p.m. in the Department of Public Safety's Conference room.

OLD BUSINESS

1. Chairman to report on status of Mimosa Alley Lot, regarding regraveling and log placement to better define parking area.

2. Chairman to report on status of entrance and exit from Normal Drive to Mimosa Alley Lot to make it more accessible.

3. Drawing of proposed 15th Street Lot.

4. Chairman to give status of proposal by this committee to have funds transferred from parking fee monies collected for maintenance of lots.

5. Time Limit Lot proposal for Old Fort Lot - part of Potter Hall renovation.

NEW BUSINESS

1. Request from Alton Little for evening class students to be allowed to park in parking structure free on game nights.

2. Request from Maclynn Scott for married student housing residence to be allowed, by special permit, to park in College Street Lot in addition to 15th Street Lot.

3. Proposal by Burch Oglesby to rezone Diddle Lot to "C" zone only.

4. Budget Committee's recommendation for selling of reserved parking spaces.

cc: Dr. Thomas Meredith, President
MINUTES
W.K.U. PARKING AND TRAFFIC COMMITTEE
Wednesday - April 20, 1994

The W.K.U. Parking and Traffic Committee met on the above date at 2:00 p.m. in the Department of Public Safety’s Conference Room.


- Approval of Minutes -

OLD BUSINESS

1. Chairman to report on status of Mimosa Alley Lot.
   The Chairman stated he contacted Mr. Threlkeld from Facilities Management Grounds Maintenance Department. Mr. Threlkeld stated there were no funds available to gravel or for log placement for this area at this time. After July 1, when new monies are alloted, this request will be resubmitted.

2. Chairman to report on status of entrance/exit Normal Drive to Mimosa Alley Lot.
   The Chairman discussed this matter with Mr. Threlkeld. He stated there is no funding approved for this project. After July 1, when new monies are alloted, this request will be resubmitted.

3. Proposed 15th Street Lot. (Hub Lot)
   Kemble Johnson stated this is on the President's desk awaiting his approval. Kemble asked what name was to be assignd to the new lot. The Chairman stated this was an extention of the "Hub Lot". Kemble recommended a name change to the "Goal Post Lot" for nostalgia. The committee had a short discussion on this.

   RECOMMENDED: Kemble Johnson recommended to rename the expanded "Hub Lot" to the "Goal Post Lot" with the approval of the President. Seconded by Jim Cummings.

   -APPROVED-

4. Chairman to give status on committee's proposal for funding for maintenance of lots.
   The Chairman discussed his meeting with Dr. Ramsey and Dr. Garmon. No definite allotment was agreed upon. There was some discussion by the Parking and Traffic Committee members to set a percentage of the funds taken in for decals and violation assessments. They agreed upon 15%. Chairman Johnson shared a safety recommendation correction in Diddle Lot which has been in the works since 1987. Most of the money can be

-over-
funded from this year's budget and the balance could come from the above allotment. The change would be to make an enter only at entrance #2, University Blvd, and entrance # 3, Big Red Way. This will eliminate the cross over traffic and gain some parking spaces. There was some discussion on this proposal, mainly for clarification for the need. Dave Parrott also recommended a mirror be installed for pedestrians coming out of the Public Safety Building to aid in looking for oncoming traffic. There was also some concern that this would be used for a cut through. However, the committee felt the safety at the entrances is a greater need and the other issues can be monitored and corrected with enforcement.

RECOMMENDED: To correct the safety problem in Diddle Lot at entrances #2 and 3. Also recommended that the Chairman and Mr. Threlkeld get together a list of other items for the proposed allotment.

-APPROVED-

5. Time limit Lot proposal for Old Fort Lot.
This project is due to the Potter Hall renovation. The recommendation is for the entire lot to be 30 minute time limit, eliminate the 3 center spaces, angle the parking. Two signs would be posted as you enter the lot stating this is a 30 minute time limit lot and 2 signs would be posted at the entrance of the next lot posting it as a Faculty Staff Lot. After some discussion the committee felt that this could be done on a trial basis to see if the entire lot needed to be time limit with the option of coming back later to remark fewer spaces with individual signs or parking meters and making the rest P/S. Also recommended to move the Handicap Spaces to Potter Lot since the access to the building is from that lot, and for Admissions to have 6 spaces in Potter Lot. They already have four spaces with signs where they are now and would move those signs making a need for 2 more signs. Kemble Johnson also recommended black topping and restriping both Old Fort and Potter Lot rather than just sealing and restriping. He stated with just sealing, the old lines will fade through.

RECOMMENDED: Dave Parrott recommended that the plan for Old Fort Lot be adopted with the option to monitor to be sure the lot is being utilized fully as a 30 minute time limit lot. Also to add two spaces for Admissions and move the Handicap Spaces to Potter Lot, and to black top and restripe both lots. Sandra Webb seconded the recommendation.

-APPROVED-

NEW BUSINESS

1. Request from Alton Little for night class students to be allowed to use the Parking Structure on game nights at no charge.
    Several items were discussed from using the shuttle bus to moving classes off campus. The committee felt that the professors could inform their students at the beginning of the semester of possible alternative areas to park on game nights, like the Preston Center does for it's patrons. The night class students are not required to purchase a decal and can park in any lot after 5:00 p.m. The committee agreed that there is a lack of convenient parking during special events, however there is parking.

-DE nied-
2. Request from Maclynn Scott reference married student housing parking - use of College Street Lot in addition to 15th Street Lot.

The committee has addressed several requests from married student housing in reference to parking. The committee felt that this request would not be unreasonable since you are dealing with a small, set amount of residents. They already have a temporary permit to park in one lot. This gives them a choice of one or the other. There will be some additional P/S spaces in the new lot (Old Hub Lot). Only one of their vehicles is eligible for the special permit. There still is no guarantee of a space. Sandra Webb recommended that the committee grant this request and Kemble Johnson seconded.

-APPROVED-

3. Request to rezone Diddle Lot to "C" Zone Only.

The committee agreed that zoning Diddle for "C" Zone only would be a good idea, especially to assist with special events and visitors parking. However, there are nine "B" Zone residence halls that may need to utilize this area. Unless an additional lot could be added for "B" Zone the committee felt they could not agree with the request at this time. Kemble Johnson made a motion the request be denied. Dave Parrott seconded.

-DENIED-

4. Budget Committee recommendation for selling reserved spaces.

The Chairman discussed the Budget Committee's recommendation to sell spaces for $200 in any lot, not mark them with a sign as being reserved, but painting them a certain color, and to have a roving tow-truck remove any violators. The Chairman informed the committee that the first he heard of this plan was at the President's open budget meeting. The Chairman plans to have a meeting with the President tomorrow to get some direction. The committee felt the system it had worked on last year would better serve the community if reserve spaces must be sold. Also the Chairman presented the proposed increases in decal fees and violation assessments. There was a question to clarify the charge for "Possession of a forged permit" and "Altered permit or decal". It was explained by Lt. Joiner that a forged permit usually deals with a decal and an altered permit usually deals with a temporary permit.

RECOMMENDED: Dave Parrott recommended that the reserved parking plan the W.K.U. Parking and Traffic Committee worked on be adopted if reserved parking spaces must be offered. He also recommended the fees be adopted. The motion was seconded by Finley Baird.

-APPROVED-

The Chairman asked for any other business and with no requests, the meeting was adjourned at 3:25 p.m.

cc Dr. Thomas Meredith, President
March 8, 1994

Dear Horace,

Enclosed is a copy of a memo from President Meredith and on the reverse is a memo to the President. It appears that parking is a problem for students who are enrolled in evening classes at Western. Therefore, I would like to suggest your committee review this situation and propose a solution to the President.

Since the student and his/her education is the reason for the University, it would appear to me that we should allow those enrolled in evening classes to park free in the parking structure. We used to do this. The student could present a registration card showing he/she is enrolled in an evening class.

I believe the positive public relations generated with the students would be very helpful to Western.

Thank you for your consideration of this request. Please let me know your committee actions.

Have a nice day.

Sincerely,

[Signature]

Alton Bittle, ED.D.

Enclosure

AL: mc
MEMORANDUM

TO: Faculty Breakfast Group of February 24, 1994

FROM: Thomas C. Meredith, President

I'm afraid I don't have too much to share regarding the one question for which I was going to provide a response. The information on the back of this memo from Dr. Heck to me, dated February 3, provides the only answer we have to our problem of parking on game nights. It should be noted that only nine scheduled games have fallen on a week night during the entire season. Weekend games are typically not a problem.

Thank you for taking the time to meet with me. I found it to be very helpful. I hope you also found it to be beneficial.

Have a great semester.

TCM:If
MEMORANDUM

TO: Dr. Thomas C. Meredith
   President

FROM: James C. Heck
   Executive Assistant to the President

SUBJECT: Parking on Men's Basketball Game Nights

I spoke with Major Wilson this morning regarding parking provisions in place during men's basketball game nights. He told me the following:

1. One permanent sign is erected at each entrance to Diddle lot informing individuals that they must leave the red-squared parking spaces two hours prior to the game.

2. Two temporary signs are erected at Center Street and University Boulevard informing individuals of game days.

3. Two hours before the game, University Police begin citing and towing cars that are parked inappropriately on red-squared spaces.

4. All of Diddle lot is shut down at 4:30 p.m. Only those individuals who have appropriate HAF credentials are allowed into the lot after 4:30.

5. Special provisions are enacted at 5 p.m. of game night at the parking structure. At that point, each car is charged $3 to park in the area unless the car has appropriate HAF credentials. Students with B zone stickers (indicating they live in the area) are allowed to park for free, along with cars that display a faculty-staff sticker.

6. No other special provisions have been enacted to accommodate students who have evening classes. Major Wilson indicates that there are usually spaces available at the University Boulevard lot and the gravel lot behind it.

Should you require additional information, please contact me.

JCH:clk

cc: Mr. Horace Johnson
    Mr. Jim Richards
    Vice Presidents
DEPARTMENT OF PUBLIC SAFETY

March 28, 1994

Professor Alton Little
PE & Recreation
Diddle 222

Dear Professor Little:

I am in receipt of your letter requesting students enrolled in evening classes be allowed to park free in the parking structure.

I have placed this item on the April agenda of the WKU Parking and Traffic Committee. If you would like to attend, please contact my secretary, otherwise I will notify you by letter of the committee's decision.

Horace Johnson, Chairman
WKU Parking/Traffic Committee

HFJ/pjm
TO: Paul Joiner, Lieutenant
Public Safety

FROM: Maclynn Scott, Assistant Director
University Housing

DATE: April 7, 1994

As you are aware the ten family units on College and 15th Streets do not have the luxury of individual parking. At the present time it is my understanding that they may park in the 15th Street lot with a specially numbered decal. I believe the tenants appreciate this although they experience great difficulty in finding a parking space. Please consider offering the same opportunity in the College Street lot. I realize that the parking issue will never be completely resolved, but this might help eliminate some of the frustration of the residents.

Please present this request to the Traffic Committee. If I can provide additional information please let me know.
OLD BUSINESS
Item # 3

FIFTEENTH STREET (ONE WAY) ———

8'-6" x 18'-0" PERPENDICULAR SPACES
QUANTITY: 30 SPACES
OLD BUSINESS
Item #5

30 Minute Time Limit
Parking Strictly Enforced
Tandem Away Zone
Size 18 X 24”
Black Letters on
White Background

OLD FORT LOT
24 Spaces - ALL F/5
6,000 sq ft

POTTER HALL
Proposal for Old Fort Lot
Old Business, Item # 5

TOTAL SPACES = 19
9'-0' WIDE
18'-0' DEPTH
## DEPARTMENT OF PUBLIC SAFETY

### DECALS

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<tr>
<th></th>
<th>Current</th>
<th>Proposed</th>
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<tbody>
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<td>b) January 1-August 15</td>
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<td>c) May 1-August 15</td>
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<td><strong>Faculty/Staff — Permanent</strong></td>
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<td>a) August 15-August 15</td>
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<td>c) May 1-August 15</td>
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<td><strong>Motorcycle</strong></td>
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<td>c) May 1-August 15</td>
<td>$ 5.00</td>
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### VIOLATIONS

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<tr>
<th>Violation</th>
<th>Current</th>
<th>Proposed</th>
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<td>a) Possession of lost/stolen permit</td>
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<td>b) Falsely reporting a permit lost or stolen</td>
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<td>c) Possession of a forged permit</td>
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<tr>
<td>d) Altered permit or decal</td>
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<td>e) Unregistered vehicle</td>
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<td>f) Failure to display permit or decal</td>
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<tr>
<td>g) Improper display of permit or decal</td>
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<tr>
<td>h) Parked in improper zone</td>
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<tr>
<td>i) Parked in handicap space</td>
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<tr>
<td>j) Parked in reserved space (other than handicap)</td>
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<tr>
<td>k) Time limit parking</td>
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<td>l) Parked in yellow zone</td>
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<tr>
<td>m) Obstructing traffic</td>
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<td>n) Parked in roadway</td>
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<td>o) Parked in crosswalk</td>
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<td>p) Parked on sidewalk</td>
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<td>q) Moving a barricade or cone</td>
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<td>r) Parked in non-designated space</td>
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<td>s) Restricted parking</td>
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<td>t) Parked outside of marked parking space</td>
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<td>u) Parked on lawn or grass</td>
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<td>v) Parked on expired meter</td>
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<td>w) Parked facing wrong direction</td>
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