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UA3/6/7 Update - February

WKU President's Office

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Update

February 2, 1983

From the President

by which we will be able to achieve greater retention of students and will be reporting recommendations. Continue to help students in any manner you can to overcome some of the obstacles to their remaining at Western.

Now is also the time to begin planning recruiting activities for next year. Innovative ideas for attracting potential high quality students to Western are needed at all levels of the institution. Effective planning in each department now will result in effective recruiting later.

• SPRING VACATION

Spring vacation is scheduled for March 7-11. Classes will be

dismissed and administrative offices will be closed at 4:30 p.m., March 4. Classes will resume and all offices will reopen March 14 at 8:00 a.m.

• UNRESTRICTED DEVELOPMENT FUND GRANTS

Thirty-three grants totaling \$25,173 have been made from the unrestricted development funds to support innovative proposals to improve instruction, research, or student life. Approximately \$8,500 will be allocated to projects submitted for consideration in March. The application deadline is March 1, 1983.

Information and application instructions can be obtained from the Office of the President.

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• FORMULA FUNDING

The state-level committees considering formula funding for 1984-86 have completed most of their work. The Steering Committee is scheduled to meet on February 1 to review the latest version of the proposed formula. The Council staff will prepare a final packet following the Steering Committee meeting. This packet will include the proposed formula that will be the subject of the campus hearings. We will make copies available on request.

The Council plans to conduct hearings on the proposed formula on each of the campuses. The hearing at Western has been scheduled for 2 p.m., February 17, in the Regents Conference Room of the Wetherby Administration Building. The hearings are open, and members of the campus community are invited to attend and make a statement.

• 1983-84 OPERATING BUDGET

The instructions for the preparation of the 1983-84 Operating Budget have been sent to the heads of budget units. As a part of the budgetary process, we will distribute up to \$300,000

in fund balances before June 30, 1983. The requests for capital outlay and other nonrecurring expenses are due in the Office of the President by February 11.

The balance of the operating budget is due in the Office of the President by February 25. The preparation of the budget is complicated by uncertainty regarding available revenue. The two major sources of revenue are state appropriation and student registration fees. The projection of fee revenue is based on enrollment. The level of state appropriation for 1983-84 was a part of the Kentucky Executive Budget, 1982-84. However, this level of support could be impacted by the economic condition of the state. We are in the process of estimating the revenue from these and other sources.

• BOARD OF REGENTS MEETING

The quarterly Board of Regents meeting was held on January 29, 1983. The Board acted upon recommendations relating to provisions of H.B. 622 passed by the 1982 General Assembly. Western has elected to perform some management of funds

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functions and purchasing activities formerly performed in Frankfort. In order to carry out the funds management activities, Bowling Green Bank and Trust Company was selected to perform the necessary banking functions effective on or before July 1, 1983. This contract is awarded for a one-year period with the option to renew for two additional years, with the agreement of the bank and the university. The award was made after evaluating proposals from all three Bowling Green banks.

The Board approved a plan to purchase the assets of the College Heights Foundation Bookstore and Laundry but delayed final action until after June 30. The purchase will be made from fund balances and net revenue from the bookstore and laundry. If the funds are not available June 30, 1983, the purchase would be postponed until resources are available.

Included in the personnel actions approved by the Board were sabbatical leaves for the coming year. The individuals and period of leaves follow:

Dr. J. Wayne Ashley
1983-84 academic year
Dr. Rudolph Prins*
1983-84 academic year

Dr. James Skean
1983 fall semester
Mr. George Niva
1983-84 academic year
Mr. Leo A. Fernandez
1984 spring semester
Dr. Loren K. Ruff
1984 spring semester
Dr. Ronald D. Eckard*
1983-84 academic year
Dr. Joseph Survant*
1983-84 academic year
Dr. Robert Ward
1984 spring semester
Dr. James T. Baker*
1983-84 academic year
Dr. Lowell H. Harrison
1984 spring semester
Dr. David D. Lee
1983 fall semester
Dr. Jim Wayne Miller
1984 spring semester
Dr. Donald R. Tuck
1984 spring semester
Dr. Fuad G. Baali
1983-84 academic year
Dr. John R. Faine
1983 fall semester
Dr. Gary E. Dillard
1983 summer session
Dr. J. Regis O'Connor
1983 summer session
Dr. George Masannat
1983 summer session
Mr. David Whitaker
1983 summer session
Dr. Ronald Nash
1983 fall semester
Dr. Glenn H. Crumb
1983 fall semester

*Contingent upon receipt of Fulbright Fellowship

The following recommendations were approved in the academic programs area:

1. Implementation of a new certification program for secondary teachers.
2. Addition of a Community Agency Counseling option under the Master of Arts in Education degree program in Guidance and Counseling.
3. Elimination of the minor program in Art Education.
4. Elimination of the major program in Journalism Education.

• GRANT ACTIVITIES

During the second quarter of the current fiscal year, Western received 20 externally funded awards amounting to \$211,367. The number of proposals submitted continues to increase. However, the total value of awards received is declining. I appreciate the effort being made by each faculty member. The increased activities are essential to offset the decline in level of support.

The Office of Grant and Contract Services will provide information on funding sources at a Dutch breakfast on February 4. It is scheduled from 7:30 to 9:00 a.m. in the Auxiliary Dining Room of the Downing University Center.

• SPRING ENROLLMENT

Although the official spring enrollment will not be available for some time yet, the preliminary numbers are promising. The enrollments by category are closely comparable to those of spring, 1982, leading to the assumption that the final enrollment will also be similar to last spring's.

This is the time of year when many high school and community college students are making decisions concerning their future education and, therefore, the time when our recruiting efforts are particularly effective. Through the Office of Admissions, I am sending letters to nearly 10,000 prospective students and their parents acquainting them with the opportunities Western offers. Your recruiting contacts and efforts are also important, and you should take every possible opportunity to acquaint potential students with your programs. Western currently enrolls only about 4.7% of Kentucky's graduating high school seniors--a number we would like to see increased.

We should also be conscious of the needs of the students currently enrolled. With a retention of only 64% of the freshmen who enroll at Western, there is obviously a considerable opportunity and need to retain many fine students who might be considering withdrawing from Western. A Task Force on Retention has been studying means