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1968

# **UA1D Jacqueline Beck Personnel File**

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### WESTERN KENTUCKY UNIVERSITY Bowling Green, Kentucky

#### PAYROLL AUTHORIZATION

		June 18, 1968
		(Date)
MEMORANDUM 1	IO: Mr. Harry Larg	gen, Business Manager
The salary of	Mrs. Jacqueline	Beck
and the second second	Department of N	Jursing
	(Departr	ment, office, other)
	<u> </u>	
should be	,	
Added to t	he regular p	ayroll, effective
		payroll, effective August 31, 1968
Increased		
Adjusted	то ф	,effective
Comments: Res	ignation.	
		President
This is to confirm	n that the salary of	
has been		
	th above instructions	
Payroll C	lerk	
Business	Manager	

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# WESTERN KENTUCKY STATE COLLEGE BOWLING GREEN, KENTUCKY

May 27, 1966

OFFICE OF THE PRESIDENT

Mrs. Jacqueline Beck c/o Dr. James Dennis Beck Guidance Department Florida A. and M. University Tallahassee, Florida

Dear Mrs. Beck:

Dr. Raymond L. Cravens, Vice-President for Academic Affairs and Dean of the Faculties, has told me of your acceptance of a teaching position in our Department of Nursing. I would like to take this opportunity to officially welcome you to Western.

Your salary, as discussed with you, has been set at \$7,200.00 for the twelve months' period, effective September 1, 1966. In addition, you would be paid a stipend for summer school teaching should your services be required. Your rank will be that of Assistant Professor.

College policies concerning faculty teaching load, rank, tenure, and retirement have been discussed with you by the Dean of the Faculties, the Associate Dean for Undergraduate Instruction, and the Department Head, and are outlined in the Handbook of Information for Faculty and Staff. This publication, which is enclosed, also includes information concerning professional office hours; guidance and counseling of students; service on college committees; reporting of class attendance and grades; attendance at faculty meetings, assembly programs, and academic convocations; and other faculty responsibilities. Faculty members are expected to familiarize themselves with these policies and responsibilities and to faithfully fulfill all of their obligations appertaining thereto. Faculty members will participate in the Saturday or evening instructional program of the College when requested by the Department Head.

Please sign and return immediately to the President of Western the <u>carbon copy</u> of this letter, which will constitute your official acceptance of this appointment. All of us are pleased over your acceptance of this position, and we look forward to working with you and having you as a member of the faculty.

Enclosed is a personal data sheet which we would like for you to complete and return to us at your earliest convenience, along with two

Mrs. Jacqueline Beck -2 - May 27, 1966

glossy-type photographs. Any size will suffice. This material will be used in connection with a newspaper release at the appropriate time.

If I can be of any personal help to you or your family at any time, I hope that you will not hesitate to let me know.

With every good and kind personal wish, I am

Sincerely yours,

Kelly Thompson

President

KT/mcb

Encls.

cc: Dean Raymond L. Cravens Dean William R. Hourigan Mrs. Lucy A. Erwin

I am returning this copy of your letter as my official acceptance of the faculty appointment outlined above.

Signature

#### BIOGRAPHICAL INFORMATION FORM

#### WESTERN KENTUCKY STATE COLLEGE STAFF

in making certain we have only If you do not use a typewrite	es. We will great y the correct facts r, please write or	ly appreciate your co-operation s concerning you and your work.
Name in Full Beck		
(Last Name)	(First Name	) (Middle Name)
Home Address		Telephone
Birthplace (City) (State o	Sissippi Date of I	Sirth July 19. 1931 (Month-Day-Year)
Are you Married? VPS Name	in Full of Wife or	r Husband Tames Dennis
If Not Married, Give Name and	Address of Next of	r Kin
and the second of the second		(Name)
	Relation	
(Address)		
Names of Children (Flease st married names): Juanda Joan	ate date of birth,	present address, daughters!
(Name)	(Month-Year)	(Fresent Address)
*		
(Name)	(Month-Year)	(Present Address)
(Name)	(Month-Year)	(Fresent Address)
(Name)	(Month-Year)	(Fresent Address)
Present Position at Western	ssistant Fotessor	Dept. Nursing
Date of Present Appointment_	September 1	966 -Year)
Medical-Surgical	our Major Responsib	· N · / ·
Your First Position at Wester		tment date-month-year) (Dept.)
Other Positions at Western	(Title) (Appoint	tment date-month-year) (Dept.)

PHOTOGRAPH: If you have a recent picture available that we may use, please enclose with this form. (DO NOT PIN OR CLIP FICTURE TO THE FORM)

(Appointment date-month-year) (Dept.)

(Title)

2 Head Nurse: University of Mississippi (Redical Center, 1955-56) 2 Head Nurse: 1956-57 3. Instructor in Musing, Florida A.M. Univ., Vallahascre, 1958-5				
Positions Before Coming to Western (Give title, position, place and dates.)  Class Mursey University of Mississian Medical Center 1935-56.  Head Mursey University of Mississian Medical Center 1935-56.  Head Mursey University of Mississian Medical Center 1935-56.  Jastructor in Mursing Honda diffillation, all almost perfect 1959-66.  Fersonal Facts about You. (Such as military service; decorations; political offices; church affiliation; social fraternity, lodge and civic club affiliations; hobbies; recreation.)  Methodist  Dette Summa Thesa Servity.  League of Western Markey Challenge and Civic club affiliations; hobbies; recreation.)  Methodist  Dette Summa Thesa Servity.  Academic and Honorary Degrees:  College Men Cylcans and Degree B.S. Year 1948  Academic and Honorary Degrees:  College Missional Miniersity Degree B.S. Year 1955  College Training Interest Degree M.S. Year 1958  College Training Market Degree M.S. Year 1958  College Training	Scholarshing or Falloushing	Reserved -	lederal Traine	eshin
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Any Additional Comment				

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CHH 9/26/1966

# Jacqueline B. Beck Nursing

A Gulfport, Miss., native, Mrs. Beck was awarded the B.S. degree by Dillard University in 1955 and received the M.S. deree from Indiana University in 1958. Since 1958 she has been a member of the Department of Nursing faculty at Florida A & M University. Her husband, Dr. James D. Beck, is a member of the staff of Western's Human Relations Center.