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## UA11/1 Teachers College Heights, Vol. 7, No. 1

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# Teachers College Heights

Published Bi-Monthly by  
The Western Kentucky State Teachers College and Normal School

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Vol. 7

BOWLING GREEN, KY, JUNE, 1923.

No. 1

## FALL SESSION

The Western State Teachers College and Normal School commences its seventeenth year as a state teachers' training institution on September 24, 1923, with a greatly augmented faculty. The teaching activities are organized under two divisions: a complete program of four years of work of high school grade leading to high school graduation or the securing of an Intermediate Certificate is presented by the Normal School; in the college field courses are presented leading to the Elementary and Advanced College certificates and a four year course is organized which leads to the degrees Bachelor of Arts and Bachelor of Science.

### GENERAL INFORMATION CONCERNING NORMAL SCHOOL WORK

The Normal School presents a four years' program of high school work. Credit in this field is measured in terms of units; this unit being defined as the amount of credit given for the successful completion of a subject offered five class periods per week for 36 weeks, the average period being 45 minutes in length. Ordinary practise permits a student to complete 4 units a year; thus it usually requires a period of four years to complete the high school program of 16 units.

#### Standards of Admission to Normal School:

1. No one under eighteen years of age, who has not completed an accredited high school course will be admitted if he has access to a high school at home. An applicant of this class should bring with him a statement signed by the County Superintendent to the effect that there are no high schools within 7 miles of the applicant's home, or, if so, there is some natural barrier making attendance impracticable.

2. Students applying for admission must present not less than four units (one year's high school work) from an accredited high school.

3. Students from non-accredited high schools who are planning to enter this institution and presenting eight units of work may enter on examination. This examination will be held on September 21st and 22nd. Students who are to take this examination are requested to notify the office of the Dean in advance in order that complete arrangements can be made.

4. All former students and all students holding certificates permitting them to teach in Kentucky, may re-enter and continue their work without taking an examination on entering.

5. Mature students, who have had teaching experience, will be eligible for examination for advanced standing.

### CERTIFICATES ISSUED

**Elementary Secondary Certificate:** The Elementary Secondary Certificate, valid for two years, will be issued to students completing a minimum of eight units of prescribed work or its equivalent, four of which units must be earned at this institution. At least one full semester of 18 weeks must be spent in residence and not less than two units completed at that time; the remainder of the four units that must be earned at this institution may be completed during summer sessions. The four remaining units may be completed at accredited high schools and not more than two units are accepted from summer extension schools. No credit for correspondence work is accepted on this certificate.

**Intermediate Certificate (Secondary):** The Intermediate Secondary Certificate, valid for four years, is granted with the successful completion of sixteen units of prescribed and elective work. At least two full semesters of eighteen weeks each must be spent in residence at this institution and not less than four units of work completed at that time. The remainder of the work may be completed at accredited high schools. Correspondence courses to the amount of four units will be accepted on this certificate. Not more than two units

will be accepted from summer extension schools. All courses specified below or their equivalent must be completed before this certificate is issued.

#### SUBJECTS PRESCRIBED FOR HIGH SCHOOL CERTIFICATE COURSES\*

\*(Required on Elementary Certificate Courses.)

Year I.	
*Grammar ..... ½ unit	*American History II. ½ unit
*American History ..... ½ unit	*Geography ..... ½ unit
*Arithmetic, Advan. .... ½ unit	*Physical Education ..... ½ unit
*Agriculture, General. ½ unit	*Public School Music. ¼ unit
*Oral and Written English ..... ½ unit	
Year II.	
*School Management. ¼ unit	*Elective ..... ½ unit
*Amer. Literature I. .... ½ unit	*Amer. Literature II. ½ unit
*Algebra ..... ½ unit	*Algebra II ..... ½ unit
*Greek History ..... ½ unit	*Roman History ..... ½ unit
*Observation and Participation ..... ¼ unit	
Year III.	
Plane Geometry I ..... ½ unit	Plane Geometry II ..... ½ unit
English Literature I. .... ½ unit	English Lit. II ..... ½ unit
General Science ..... ½ unit	Civics ..... ½ unit
Elective ..... ½ unit	Elective ..... ½ unit
Year IV.	
English Hist. .... ½ unit	Method in Reading. ½ unit
Biology, Botany, etc. ½ unit	Geography II ..... ½ unit
Drawing, Construction ½ unit	Elective ..... 1 unit
Elective ..... ½ unit	

Students in the secondary field are advised to carry not more than four subjects during a semester, but permission will be granted by the crediting committee to carry five to students who are capable of doing superior work.

All students are expected to attend literary society meetings and become affiliated with their class society. No certificate is granted unless the student has demonstrated his ability to write as well as seventy on the Ayres writing scale or thirty on the Thorndyke scale. The Department of Penmanship will issue a certificate of proficiency after examination. Students are advised to take this examination at the beginning of a semester, and, if the required standard is not met, the student may enter special classes.

The student may elect not more than three units of work on the Intermediate Certificate in the Departments of Latin, History, Mathematics, Home Economics, Manual Arts, Agriculture, Music, English, Science, or Education.

### TEACHERS COLLEGE REQUIREMENTS

#### Standards of Admission

An applicant for admission to first year college classes must present credit for fifteen units of high school work so chosen as to include not less than three units of English, one unit of Algebra, and one unit of Geometry. Only students who hold certificates of graduation from accredited high schools will be admitted without examination.

In addition to the five basic units of English and Mathematics, a sufficient number of units to make a total of fifteen, must be offered from groups A and B, except that not more than a total of four units may be offered from group B.

GROUP A.	
English I.	
Foreign Languages:*	Mathematics:
French ..... 1 to 3	Advanced Algebra. 1
German ..... 1 to 3	Solid Geometry ..... ½
Greek ..... 1 to 3	Trigonometry ..... ½
Latin ..... 1 to 3	Advan. Arithmetic. ½
Spanish ..... 1 to 3	Science:
	Biology ..... ½
Social Sciences:	Botany ..... ½
History ..... 1 to 3	Chemistry ..... ½ to 1
Civics ..... ½	General Science ..... ½ to 1
Education ..... 1	Geology ..... ½ to 1
Political Economy. ½	Physics ..... ½ to 1
Sociology ..... ½	Phys. Geography ..... ½ to 1
	Physical Hygiene ..... ½ to 1
	Zoology ..... ½ to 1

GROUP B.

(Only four units may be offered in B.)

Agriculture** ..... ½ to 3
Bookkeeping ..... ½ to 1
Commercial Law ..... ½
Commercial Arithmetic ..... ½
Commercial Geography ..... ½
Drawing (Freehand) ..... ½ to 1
Drawing (Mechanical) ..... ½ to 1
Home Economics** ..... ½ to 3
Shop Work ..... ½ to 2
Music ..... ½ to 1
Shorthand ..... ½ to 1

\*Not less than 1 unit of foreign language accepted.  
\*\*Not more than 1 unit will be accepted in any one subject.

Candidates from other accredited institutions of collegiate rank may present advanced standing and thereby reduce the number of hours required for graduation. An official statement must be secured from the registrar of the institution in which the credit is made and must be sent to the office of the Registrar.

The student who is not a candidate for a degree or for any teaching certificate may enter the college and pursue special work. These students must present the same credentials as any other applicant for admission to collegiate work. The institution is not obligated to give the special student a teaching certificate unless the student has met the specific courses required for the certificate.

### COLLEGE CERTIFICATES

Commencing September, 1923, the Elementary College Certificate, valid for two years, is granted with the completion of a minimum of 32 semester hours of required and elective work. At least one full semester of 18 weeks must be taken in residence; the remainder of the work to be completed at other accredited collegiate institutions or taken at summer sessions at this institution. No correspondence courses are accepted on this certificate as credit. The courses marked with a (\*) must be completed before this certificate can be granted.

The Advanced College Certificate, valid for three years and renewable for life tenure, is granted with the completion of 64 semester hours of required and elective work. At least two full semesters of 18 weeks each must be spent in residence; the remainder of the work may be completed at other accredited institutions, at this institution during summer sessions and by correspondence (an amount not to exceed 12 semester hours). All courses specified below must be completed before this certificate can be granted.

#### SUBJECTS PRESCRIBED FOR COLLEGE CERTIFICATE COURSES.\*

(The number after each subject gives the semester hour credit.)

<b>Legal Requirements:</b>
*General Agriculture, 2.
*Physical Education and Health, 2.
*Public School Music, 1.
<b>Mathematics:</b>
*Teachers' Arithmetic, 3, or Algebra, 4.
<b>History:</b>
*Modern American History, 3.
Modern European, 3.
<b>English:</b>
*Freshman English (Grammar, 2, Composition, 3).
*Modern American or Mod. English Literature, 3.
Public Speaking, 2. (Method in Read. can be substituted.)
Shakespeare or Milton or Dante, 3.
<b>Science:</b>
Teachers' Geography, 3.
Chemistry, Physics, Biology, Geog., 4.
<b>Education:</b>
*Introduction to Education, 1.
*Psychology, 3.
*Observation and Participation, 1.
*Class Management, 2.
*Technique of Teaching, 2.
Practice Teaching, 3.
Sociology, 3, or Intelligence Tests, 2, or Educational Measurements, 2.

\*These are required courses for both certificates.

The average load carried by a student during a semester is 16 semester hours, the maximum is 18 and granted only in special cases. A student must carry not less than 12 hours to be enrolled as a regular student.

It will be observed that approximately 49 of the 64 semester hours required for the Advanced Certificate are prescribed. The remaining 15 are regarded as electives and provide the student the opportunity of preparing for specific types of teaching. It is recommended that the student who is completing his second year of college work select either a field in which to specialize or else utilize the elective credits in building up academic deficiencies or providing a liberal background.



## GENERAL REQUIREMENTS FOR THE DEGREE

The baccalaureate degree is granted with the successful completion of a minimum of 128 semester hours of prescribed and elective work. Former students who have received the Advanced Certificate, will be required to renew their attendance at the institution and spend a minimum of one full semester of 18 weeks in residence study before the degree will be granted. This is required regardless of the number of semester hours of credit which the student may have completed at other institutions. Such a student must complete not less than 16 semester hours of work which must be taken only after conference with the Dean of Faculty. All other candidates for the degree must meet a residence of one full year, consisting of two semesters of eighteen weeks each; at least 32 semester hours of work must be completed, the courses taken to be approved by the Dean.

Candidates for the degree are expected to have met the specific course requirements of the first two years of college work or their equivalent. The prescribed curriculum is divided among the following fields, the number of semester hours given being the minimum requirements:

Education	24 semester hours
English	18 semester hours
Foreign Language	10 semester hours
Mathematics	7 semester hours
Social Sciences (History, Economics, Sociology)	10 semester hours
Sciences (Chemistry, Physics, Biology, etc.)	12 semester hours

All students who are candidates for the degree must select a major and a minor field of study; completing a minimum of 24 and a maximum of 34 semester hours in the former and a minimum of 12 and a maximum of 18 semester hours in the latter.

The degree of Bachelor of Science will be conferred on students who specialize in Home Economics or Agriculture. It is recommended that all other students major in the field of Education, the degree conferred being Bachelor of Arts.

## THE COURSES OF STUDY

(All courses in the normal school are numbered from 1 to 100; the first two-year college courses from 100 to 200, and the last two college courses from 200 to 300.)

101. General Chemistry. Five semester hours. (Three hours of lecture work and four hours of laboratory.)
102. General Chemistry. Three hours of lectures and four hours of laboratory work. 5 semester hours. Prerequisite Chemistry 101.
103. Qualitative Analysis. (Metals.) 5 semester hours.
104. Qualitative Analysis. (Acid analysis.) 5 semester hours.
105. Methods in Chemistry. 2 semester hours.
201. Advanced Agric. Analysis. 5 semester hours.

### EDUCATION.

1. Observation and Participation. (Alternates with School Management.) ¼ unit.
2. School Management. Alternates with Observation and Participation. ¼ unit.
3. Method in Reading. ½ unit.
101. Observation and Participation. 1 semester hour.
102. Introduction to Education. 1 semester hour.
103. General Psychology. 3 semester hours.
104. Educational Psychology. 3 semester hours.
105. Technique of Teaching. 2 semester hours.
106. Practice Teaching. 3 semester hours.
107. Educational Tests and Measurements. 2 semester hours.
108. Intelligence Tests. 2 semester hours.
109. Classroom Management. 2 semester hours.
110. Educational Sociology. 3 semester hours.
111. Health Work in Schools.
112. Primary Methods. 2 semester hours.
113. Intermediate Methods. 2 semester hours.
114. Junior High School Methods. 2 semester hours.
115. Organization of Manual Arts. 2 semester hours.
201. History of Education. 2 semester hours.
202. History of Education in the United States. 2 semester hours.
203. School Administration. 3 hours.
204. Research in Educational Administration. 3 semester hours.
205. Statistical Methods in Education. 3 semester hours.
206. School Curriculum. 2 semester hours.
207. Problems of the High School Principal. 2 semester hours.
208. Problems in Advanced Educational Psychology. 3 semester hours.
209. School Surveys. 3 semester hours.
210. Problems of the Special Child. 3 semester hours.

### ENGLISH.

1. Grammar. ½ unit.
2. English, oral and written. ½ unit.
3. and 4. American Literature. 1 unit.
5. English Literature. ½ unit.
6. Method in Reading. ½ unit.
101. Children's Literature. 2 semester hours.
102. Written Composition. 3 semester hours.
103. College Grammar. 2 semester hours.
104. Public Speaking. 2 semester hours.
105. Modern American Literature. 3 semester hours.
106. Modern English Literature. 3 semester hours.
109. Romanticism. 2 semester hours.
110. Shakespeare. 2 semester hours.
201. Advanced Written Composition. 3 semester hours.
202. Teaching English in the High School. 1 semester hour.
204. Nineteenth Century Novel. 3 semester hours.
205. The Familiar Essay. 2 semester hours.
206. The Short Story. 2 semester hours.
207. Dante. 3 semester hours.
208. The Epic. 3 semester hours.
209. Milton. 3 semester hours.

### GEOGRAPHY.

1. General Geography. ½ unit.
2. Physical Geography. ½ unit.
101. Teachers' Course in Geography. 3 hours.
102. The Geography of Eurasia. 3 hours.
103. Physiography. 3 hours.
104. Geographic Influence. 2 hours.
201. Conservation of National Resources. 2 hours.
202. Economic Geography. 2 hours.
203. Economic Geography of South America. 3 hours.

### HISTORY.

1. American History. ½ unit.
2. American History (second half). ½ unit.
3. Civil Government. ½ unit.
4. Grecian and Roman History. ½ unit.
5. English History. ½ unit.
101. Modern American History. 3 hours.
102. American Government. 2 hours.
103. History of Kentucky. 2 hours.
104. Modern European History. 3 hours.
105. Rural Sociology.
201. American History from 1829 to the present. 3 hours.
202. The Lower South and Reconstruction. 2 hours.
203. American Diplomacy. 3 hours.
204. Method in History. 2 hours.
205. Economic History of the United States. 2 hours.
206. The European Expansion in the 19th and 20th Century.
207. The French Revolution. 2 hours.
208. Principles of Economics. 3 hours.
209. Principles of Economics (continuation of 208). 3 hours.
210. Educational Sociology. 3 hours.

### HOME ECONOMICS.

1. Sewing. ½ unit.
2. Cooking. ½ unit.
101. Garment Construction. 4 hours.
102. Foods and Cookery. 4 hours.
103. Foods and Nutrition. 3 hours.
104. Interior Decoration. 2 hours.
105. Child Welfare. 2 hours.
106. Methods in Home Economics. 2 hours.
107. Home Nursing. 2 hours.
108. Millinery. 2 hours.
109. House Planning and Construction. 2 hours.
200. Advanced Dress Making.
201. Art and Design. 2 hours.
203. Dietetics. 5 hours.
204. Home Economics Projects.
205. Practice House. 2½ hours.
206. Textiles. 2 hours.
207. Practice Teaching in Home Economics. 2½ hours.
208. Institutional Management. 3 hours.
209. Nutrition and Infant Feeding.

### LATIN.

1. Beginning Latin. ½ unit.
2. Second half of Beginning Latin.
3. Beginning Caesar.
4. Last half of Caesar.
101. Cicero, Oration and Letters, and Prose Composition. 4 hours.
102. Virgil, four books of the Aeneid. 4 hours.
103. Cicero, De Senectute and De Amicitia.
104. Ovid, Metamorphoses, Greek and Roman Mythology.
105. Livy.
106. Horace.
201. Tacitus, Agricola and Germania.
202. Roman Elegy.
203. Plautus-Captivi, Roman Private Life.
204. Method in High School Latin.
205. History of Latin Literature.

### MANUAL ARTS.

1. Bench Work. ½ unit.
2. Advanced Carpentry. ½ unit.
101. Bench Work and Drawing. 3 hours.
102. History of Manual Arts. 2 hours.
103. Machine Wood Work. 5 hours.
104. Organization and Practice.
105. Furniture Construction and Designing. 4 hours.
106. Mechanical Drawing. 3 hours.
107. Architectural Drawing. 5 hours.
108. Farm Mechanics. 5 hours.
109. Farm Carpentry. 4 hours.

### MATHEMATICS.

1. Advanced Arithmetic. ½ unit.
2. Beginning Algebra. ½ unit.
3. Second half of Beginning Latin. ½ unit.
4. Plane Geometry. First half. ½ unit.
5. Plane Geometry. Second half. ½ unit.
6. Solid Geometry. ½ unit.
101. Teachers' Arithmetic. 3 hours.
102. College Algebra. 4 hours.
103. Advanced College Algebra. Prerequisite 102. 2 hours.
104. Plane Trigonometry. 2 hours.
105. Spherical Trigonometry. 2 hours.
106. Analytical Geometry. 2 hours.
107. Theory of Equations. 2 hours.
108. Surveying. Prerequisite 104. 5 hours.
109. Theory of Investments. 2 hours.
201. Differential Calculus. 2 hours.
202. Integral Calculus. 2 hours.
203. Solid Analytical Geometry. 4 hours.
204. Differential Equations. 4 hours.
205. Methods in Mathematics. 2 hours.

### MODERN LANGUAGE.

101. Beginning French. 4 hours.
102. Advanced French. Prerequisite 101. 4 hours.
103. Composition and Reading. 3 hours.
104. The French Novel and the Drama. 3 hours.
201. French Plays. 3 hours.
202. Teachers' Course in French. 2 hours.

### PHYSICS.

101. General Physics. 4 hours.
102. General Physics. Prerequisite 101. 4 hours.
201. Methods in Physics. 2 hours.
202. Radiophony. 3 hours.

### MILITARY SCIENCE.

- Basic Course, first year. 3 hours.  
Basic Course, second year. 3 hours.  
Basic Course, third year. 5 hours.

### MUSIC.

1. Music. ¼ unit.
2. Music 2. Prerequisite Music 1. ¼ unit.
101. Public School Music. 1 hour.
102. Advanced Public School Music. 2 hours.
103. Organization and Subject Matter. 3 hours.
104. History of Music. 2 hours.
105. Elementary Harmony. 2 hours.
106. Musical Appreciation. 1 hour.
107. Advanced Harmony. 3 hours.

### PHYSICAL EDUCATION.

1. Physical Education and Health. ½ unit.
101. Physical Education and Hygiene. 2 hours.
102. Basal Course in Physical Education. 2 hours.
103. Folk Dancing. 2 hours.
104. Track Athletics. 2 hours.
105. Basketball. 2 hours.
201. Methods and Practice in Physical Education. 2 hours.
202. Aesthetic Dancing. 2 semester hours.

### DEPARTMENT OF HEALTH.

1. Health and Physical Education. ½ unit.
101. Hygiene and Sanitation. 2 hours.
201. School Hygiene. 2 semester hours.

### DEPARTMENT OF AGRICULTURE.

1. General Agriculture. ½ unit.
101. General Agriculture. 2 semester hours.
- General Farm Crops. 2 hours.
- Seed Inspection. 2 hours.
- General Animal Husbandry. 3 semester hours.
- Feeds and Feeding. 2 hours.
- Live Stock Problems. 3 hours.
- Fruit Growing. 2 hours.
- Truck Gardening. 2 hours.
- General Poultry. 2 hours.
- Incubation and Brooding. 2 hours.
- Soil Physics and Fertility. 5 hours.
- General Dairying. 2 hours.
- Farm Management. 2 hours.

### MISCELLANEOUS SCIENCES.

- Botany: 5 hours.  
Zoology: 5 hours.  
Bacteriology: 5 hours.  
Entomology: 2 hours.  
Pathology: 3 hours.

## THE SCHOOL CALENDAR

The school year consists of two semesters of eighteen weeks each, and one summer session of nine weeks. A holiday of ten days will be observed from December 22nd to January 2d.

- Sept. 21, 1923. Enrollment for Fall semester begins.  
Enrollment for classes begins.  
Examination for entrance.
- Sept. 25, 1923. Instruction begins.
- Sept. 28, 1923. Last day for registration for full credit.
- Oct. 3, 1923. Last day for registration.
- Dec. 22, 1923. The Christmas holidays begin.
- Jan. 2, 1924. Classes resumed after Christmas holidays.
- Feb. 1, 1924. Close of first semester.
- Feb. 4, 1924. Registration for second semester.
- Feb. 5, 1924. Classes begin for second semester.
- Feb. 9, 1924. Last day for registration for full program.
- Feb. 13, 1924. Last day of registration for second semester.
- April 4, 1924. Registration for Mid-Semester opening.
- April 9, 1924. Last day for registering for full credit.
- April 12, 1924. Last day for registering for credit.
- June 6, 1924. Close of second semester.
- June 6-7, 1924. Registration for summer session begins.
- June 9, 1924. Summer session classes begin.
- June 12, 1924. Last day for registration for full credit.
- June 14, 1924. Last day for registration for summer session.
- Aug. 8, 1924. Last day of summer session.

## ENTRANCE REQUIREMENTS

Information in connection with credits and courses of study should be directed to the office of the Dean. Students who are entering for the first time are advised to send their credits in advance to Miss Mary Stallard, Registrar.

Owing to the fact that higher standards are being maintained, it has been found in checking the records of students who previously completed requirements for various certificates that their credits very frequently fall below the number required at the present time. This must be attributed to the fact that the institution has adopted higher standards. However, the institution will make every attempt to see that no injustice is committed against the student in the matter of evaluating credits or adjusting courses to meet the new demands.

## FREE TUITION

There is plenty of free tuition in your county for all eligible applicants. If you are planning to attend the Western Kentucky State Teachers College and Normal School, kindly see your County Superintendent and have him issue you an appointment to free tuition.

## GENERAL INFORMATION

### EXPENSES FOR ROOM.

#### J. WHIT POTTER HALL:

4 in a room	\$23.00 per semester*
3 in a room	33.00 per semester*
2 in a room	48.00 per semester*
Meals	70.00 per semester

\*A semester is 18 weeks.

Those who desire to have a reservation made, should send the required fee of five dollars. This amount is applied on room rent at the time the student enters here.

#### BAILY HALL:

2 in a room	\$7.00 per month
3 in a room	6.50 per month
4 in a room	5.00 per month

#### FRISBIE HALL:

Light housekeeping rooms.....\$12.50 per month per student  
Where two occupy a room..... 6.25 per month per student  
Rooms other than for housekeeping.....\$5.00, \$5.25 and \$5.75  
Rooms in the city range in price from \$6.00 to \$10.00 per month per student, two people occupy a room.

Meals in private families may be obtained for \$4.50, \$5.00 and \$6.00 per week.



## THE NEW CATALOG

The manuscript is being prepared for the catalog for the school year 1923-24. This Bulletin will give complete descriptions of all courses presented, specific requirements for the degree, and other matters in connection with the educational policies of the school. This Bulletin will be ready for distribution some time in August, and will be mailed to all individuals who may make a request for the same. Direct your inquiries for the Bulletin to the office of the President.

## THE EXTENSION DEPARTMENT

### I. CORRESPONDENCE STUDY.

Study and instruction by correspondence is a method now recognized by practically all of the large institutions of the country. It is no longer an experiment. The results depend entirely upon the ability and industry of the student. The plan is especially acceptable to those who desire training and are temporarily unable to take residence work.

**Meaning of Correspondence Study.**—Correspondence Study is instruction of high school, professional, and college grade made available to persons not in residence at this or other educational institutions. It is instruction by means of lesson outlines, prepared by members of the faculty of this institution, which take the place of the class exercises given in residence. Using these lesson outlines as guides, the student studies the text books and reference materials in each particular course and prepares papers and reports, which are mailed to this Department for correction and suggestions by competent instructors.

**Purpose.**—The primary object of this work is service, with the motive of helping those who are in need; those who desire to save time and money; and those who need encouragement. Correspondence courses are offered for the benefit of those who would like to study at home under the direction of this institution. The courses are designed specifically to meet the requirements of the following groups:

1. Persons not doing residence work who desire to take courses giving High School and College credit.
2. Teachers in service who need additional training for their work.
3. Teachers who wish to qualify to meet the requirements of the new school law.

**Advantages of Correspondence Study.**—This in no way is recommended as a substitute for residence study. However, instruction by correspondence has many decided advantages for those who, for the time being at least, can not avail themselves of the opportunities offered by actual presence in the institution. Some of the advantages of correspondence study may be mentioned as follows:

1. Work may be done at any time.
2. Studying may be done at a time and under conditions of the student's own choosing.
3. Studying may be done at leisure hours, without in any way interfering with the employment of the student on other work.
4. The completion of courses may be as rapid as the application and ability of the student will permit.
5. Correspondence study is inexpensive, both because the fees are small and because the work can be done at home.
6. The teaching and studying is personal and individual.
7. It develops initiative and perseverance. The student assimilates and is in a position to apply what he learns in this way.

### METHOD OF PROCEDURE

**Application.**—A student should select the course he wishes to take, fill out an application blank, a copy of which will be sent on request, giving all the information requested, and return it to the Extension Department with the fee.

**Lessons.**—If a student's application is accepted, the first lessons and suggestions for the preparation of the work are sent to him. Additional lessons are sent as needed.

**Lesson Reports.**—Reports are prepared on each lesson by the student and sent to the Department of Extension for correction by the instructor. Reports should be sent one at a time as soon as completed in order that the benefit of corrections and suggestions may be had in the preparation of subsequent lessons.

**Time Required.**—The average time required for the preparation of each correspondence lesson is about five hours. A student should send in at least two lesson reports each week. The time required for the completion of a subject varies from six to eighteen weeks.

**Length of Courses.**—In High School subjects, from thirty to thirty-six lesson assignments are required for a credit of one unit. In college subjects, from six to ten lessons give one semester hour's credit.

### II. CORRESPONDENCE STUDY GROUPS.

It frequently happens that several students in the same community or school are enrolled in the same course. In such cases it is possible for these persons to unite for mutual assistance and study.

To establish a correspondence study group eight or more students enroll in the same course and begin their instruction together. They meet regularly once or twice a week, for the discussion of the lessons and for mutual assistance. After each meeting, each student prepares and writes individually his own lesson report and this is mailed at once to the Department. Methods of procedure, fees, credits, and rules are the same as in the case of regular correspondence instruction.

### III. STUDY CENTERS OF CLASS INSTRUCTION.

The desire of this institution is to serve the people in every way possible. The Extension Department was organized for the special benefit of those who find it impossible to attend the institution. A large number has made use of the opportunity to do correspondence work offered by the Department of Extension. This Department is now offering courses in several places to those who desire class instruction. This privilege will be extended to others as fast as demands justify.

### REGULATIONS GOVERNING STUDY CENTER CLASSES.

**Standard Course.**—A standard study center course consists of twenty class meetings of two hours each. When desirable, the number and hours of the class meeting may be changed, but the total number of the recitation minutes should not be changed.

**Credit.**—Two semester hours' credit in the college course, one-half unit credit in the High School course will be given for the successful completion of a subject for thirty meetings of two hours each. Credit cards signed by the instructor and the Director of Extension will be deposited with the Dean of this institution, and a duplicate credit card will be issued to the members of the class who have satisfactorily completed a course. These credits will be transferred to other institutions on request.

**Fees.**—A registration fee of three dollars is charged for all who have not previously enrolled in the Department of Extension. The study fee for a standard course is seven dollars. These fees should be collected by the instructor at the first meeting of the class and forwarded to the Department of Extension.

**Enrollment.**—The instructor will furnish enrollment blanks. These should be filled out at the first meeting of the class and returned to the Extension Department at once.

**Examinations.**—At the end of the course the instructor will give a final examination, using questions prepared by the Extension Department. He will send the examination papers to the Extension Department together with attendance record cards and class grades for the course. The Extension Department will determine the final grades, the examination grades counting one-half and the class grades one-half.

**Subjects Given.**—The subjects given at a study center must be selected from the list of courses outlined in the catalogue of this institution and must in every way conform to the work offered in residence.

**Number in a Study Center Class.**—This will depend upon whether a local instructor can be used or a member of the faculty of this institution is required for the work. As a rule, not fewer than fifteen students should be enrolled for a study center class.

**Marks.**—The system of marks used in grading correspondence papers is the same as that used in the regular classes in residence. The schedule of marks is as follows:

A—excellent.	C—average.	F—failed.
B—superior.	D—fair.	X—conditioned.

### EXPENSES OF CORRESPONDENCE STUDY AND CLASS INSTRUCTION.

**Fees.**—There is a registration fee of three dollars, payable only once. The payment of this fee gives the student life enrollment in this Department. There is also a study fee of seven dollars for each high school subject giving one-third of a unit credit; ten dollars and fifty cents for each subject giving one-half of a unit credit; and twenty-one dollars for each subject giving one unit credit; and fourteen dollars for each subject giving two-thirds of a unit credit.

In the college courses, the study fee is three dollars and fifty cents for each semester hour credit, or about seven dollars for each subject. All fees should be paid in advance, and no credit can be given for any course completed unless all fees are

paid. No fees are refunded. Transfer of fees from one student to another, except to a brother or sister, can not be made. All lesson reports and letters of inquiry should be addressed to the Extension Department.

**Texts, Reference Books.**—These are purchased by the student. They may be secured through local dealer or from the publishers.

**Supplies.**—All supplies required in the preparation of lessons are furnished by the student. The student also pays postage on his papers one way. The Extension Department pays postage on the returned lessons.

### REGULATIONS.

Students are not permitted to carry on correspondence study while in residence. Students doing correspondence study in other institutions should report this fact when making application for work in this institution. Work may be begun at any time. The student will be expected to complete a course within six months from the date of his enrollment.

All final examinations for correspondence study may be taken at the institution or under the County Superintendent of the county in which the student lives. The student is expected to pay his County Superintendent the cost of such examination, if any charge is made.

No fees are returned (but due bills, transferrable to a brother or sister and good for use at any time in the future, are given when the student of his accord discontinues the work). Not more than two courses may be carried at one time. Each course is equivalent to the corresponding residence course and commands the same credit.

Failure incurred in residence can not be removed by work in this department unless such an arrangement is recommended by the instructor in whose class the student was enrolled.

## SUBJECTS OFFERED BY CORRESPONDENCE

SECONDARY		(High School)	Study Fee
	Credit		
Plane Geometry	1 unit		\$21.00
Algebra 1, 2, 3	1 unit		21.00
Physical Geography I	½ unit		10.50
High School Geography	½ unit		10.50
American History (History 1)	½ unit		10.50
English History	1 unit		21.00
Greek History	½ unit		10.50
Early European History.			
Civics II	½ unit		10.50
Rural Economics	½ unit		10.50
Rural Sociology	½ unit		10.50
General Agriculture	½ unit		10.50
Agriculture 1H, 2, 3	½ unit		10.50
Rhetoric & Composition (English I)	1 unit		21.00
American Literature or English 2 and 17	1 unit		21.00
English Literature or English 6 and Eng. 7	1 unit		21.00
English Grammar	½ unit		10.50
School Management	¼ unit		3.50
Physiology 2	½ unit		10.50
Latin	1 unit		21.50
Caesar	1 unit		21.00

(College)			Study Fee
Advanced Psychology I	2 hrs.		\$7.00
Educational Problems	1 or 2 hrs.		7.00
Rural Sociology	2 hrs.		7.00
College Rhetoric (English 102)	3 hrs.		10.50
College Grammar	2 hrs.		7.00
Romanticism (English 107)	2 hrs.		7.00
College Algebra (Algebra 4)	2 hrs.		7.00
Plane Trigonometry (Trigonometry I)	2 hrs.		7.00
History of Education	2 hrs.		7.00
Geographic Influence	1½ hrs.		5.00
Recent European History	3 hrs.		10.50
Cicero			
Vergil			
Livy			
Economics			
Textiles			
Household Management			
Educational Psychology			
French 6			

Other subjects will be included from time to time.

## EXPENSE FOR ATTENDING SCHOOL COLLEGE HEIGHTS

The expense for securing an education at the Western Kentucky State Normal School and Teachers College is far less than it is at the average institution. We make this statement after having made an earnest survey of the economic conditions existing in most of the institutions in this country. While the expense is nominal, the character of work that is being done is of the highest grade. One can attend school in Bowling Green for two years for the same amount it would cost them to attend school for one year in many institutions that are not doing superior, if as good, academic and professional work as that which is being done here.



## THE FOUNDATION NUMBER OF TEACHERS COLLEGE HEIGHTS.

The August issue of Teachers College Heights will be devoted to the College Heights Foundation.

It will have forty pages and be graphically illustrated.

It will contain a brief and interesting history of the institution and pictures showing the past, the present and the future.

It will make a complete interpretation of College Heights Foundation movement.

It will contain a half tone cut of the student-body that was made last spring. This cut will be twelve inches deep and sixty-one inches long, the largest half tone cut ever made.

It will have many other features that will be most interesting to all students who have at any time attended the institution.

This issue of Teachers College Heights is too expensive to send out miscellaneously.

It will be mailed only to those persons requesting a copy or more.

The Foundation Number will be ready for distribution on the 10th of September.

Persons desiring a copy should write at once. Your request will be filed and the publication sent to you on the 10th or near the 10th of September. All requests should be addressed to H. H. Cherry, President, Bowling Green, Kentucky.

### DO YOU WANT A CERTIFICATE?

We give below condensed information concerning the certificates that will be issued by the Western Kentucky State Normal School and Teachers College. All persons who have in mind securing a certificate in the future should read the following carefully.

No student can in the future secure any of the certificates issued by the institution for less than one year of thirty-six weeks resident work. It is very important for those person who have in mind teaching during the scholastic year beginning in 1924, but will not teach during the present year, to keep this in mind and to enter the institution at the opening of the fall session on September 24th, in order to do the required work by the end of the second semester. The semester will in the future be eighteen weeks instead of twenty.

An Elementary Certificate will be issued to those persons pursuing high school subjects who have been in resident attendance for one scholastic year and have finished the required subjects in this course.

We call the attention of the high school graduates to the fact that they can enter the institution on September 24th, attend for the two semesters of eighteen weeks each and receive from the institution an Elementary College Certificate which will permit them to teach anywhere in Kentucky for two years. They will at the same time finish and get credit for one of the two years' work that leads to a Life Certificate. This is a great opportunity for high school graduates who desire to attend school for a year before entering the teaching field. The Elementary College Certificate has a higher salary value than the Elementary Certificate issued to those pursuing high school studies.

The Intermediate Certificate which permits the holder to teach anywhere in Kentucky for four years will in the future be issued only to those persons having been in the institution for as long as one scholastic year and having finished all of the subjects in the high school course.

A Life Certificate which permits the holder to teach anywhere in Kentucky for life will be issued to all who have graduated from high school or done the equivalent of high school graduation and who have attended the institution for two scholastic years and been in resident attendance for one year. All students who finish this course of study will have finished one-half of the college course which leads to a degree and will in the future be issued by the institution.

The work done by students of the Western Normal and Teachers College is evaluated in other institutions for its full face value. The students of this institution are in favor in other institutions.

### A WORD TO HIGH SCHOOL GRADUATES

You have attained one of the great objectives in American education, namely, the mastery of four years of work above the graded school. You have learned some great lessons. You have learned, I presume, the value of work, that there is indeed no earthly salvation except through work. You have learned further that even work is in vain ex-

cept as it may contribute to the common good. You have learned that in whatever field you may choose to serve years of prodigious toil must enter your preparation if you are to measure to your potential powers.

The Western Kentucky State Normal and Teachers College now offers four years of college work, and at the completion of the full course awards a bachelor's degree which will be accepted at the leading universities at face value. We have a faculty amazingly strong when considered in relation with our income. We have spent many years in carefully organizing our college work. We honestly believe that our faculty and courses of study have no superiors.

If you should decide to come to this institution, we can promise our collective efforts to make your work here very pleasant and very profitable.

The spirit in our school is exuberant, yet wholesome. Our students are virile. This is no place for the negative student. We have carefully striven to place life's values where they belong. Worth counts for very much here; wealth for very little.

The tone of our school is definitely spiritual, as is the tone of the environment here. The churches are vigorously hospitable to students.

If you are interested in clean, vigorous athletics you will find an ample opportunity to develop your talents here. If you care for music you will meet with many kindred spirits. No school of my acquaintance offers superior advantages in the line of music. If you are interested in oratory, in acting, we feel that we are warranted in commending the training we are prepared to offer.

If you have graduated from an accredited high school you are eligible to admission into our College Freshman year. A genuine welcome awaits you.

### COLLEGE HEIGHTS NEWS

Great things are happening on the Hill. Even the casual visitor must be impressed with the fact that the institution on College Heights fully appreciates its responsibility to the educational interest of the State and is meeting that responsibility in an admirable way.

In many ways this has been the best year in the history of the school. The average daily attendance of the institution will be very much larger than any former year. The total enrollment is also very high. Nothing has encouraged the management more than the tremendous increase in daily attendance. The school had more than a thousand in daily attendance all of last fall and most of this number continued the entire year. The daily attendance in the spring reached 1800 and the annual enrollment of different students will exceed 2500. Judging from the correspondence the enrollment next fall will surpass anything for this season of the year in the experience of the institution.

A mere enumeration of some of the things that are going on here gives one an inspiration. To be here, however, and see things that actually are being accomplished is to realize that the vision that lies behind the spiritual and material activities on College Heights is not an idle dream.

Prof. A. M. Stickles, who has been teaching the Summer School of Indiana University for the summer, will return to his position at this place at the opening of the Fall Session on September 24th. By unanimous vote of the faculty of the University of Indiana he was, early in August, awarded the Ph. D. degree. The institution as well as the student-body generally will be glad to extend hearty congratulations to Dr. Stickles on his return to the institution.

Prof. George Page has been in the University of Illinois the past year is back to his post of duty which has been filled in the interim by Prof. Henry Clay Anderson.

Prof. H. M. Yarbrough, who has been doing post-graduate work in the Department of Mathematics as a student and some teaching for the University of Indiana during the present year, has returned to his position and is now giving his splendid preparation and energies to his work. He will be permanently connected with the institution.

Prof. F. C. Grise who has been in Peabody College pursuing a course that leads to the Ph. D. will be here and ready for action as a regular instructor at the opening of the Fall Session. Prof. Grise has done much of the work on his doctor's degree and will receive the same in the near future.

### SECURE A ROOM NOW.

Persons desiring a room in J. Whit Potter Hall should make reservations at once. The rooms will not be reserved unless the student sends in a check for \$5.00 and when the student enters school she will receive credit on her room rent for the \$5.00. The rooms are being taken rapidly. All who desire a room should notify the school at once.

## THE NEW CATALOG.

Dean G. C. Gamble is preparing the manuscript for the new catalog of the institution. In fact, most of the manuscript is already completed, a synopsis of which is published in this issue of Teachers' College Heights. The catalog will be ready for distribution early in the fall. This publication, however, contains such subject matter as is usually given in a catalog and is intended to furnish information to those desiring it at once.

### THE TEACHERS COLLEGE

It looks at this writing that not less than sixty strong men and women will constitute the first graduating class of the Teachers College of the Western Normal. No degrees will be issued by the institution until this class graduates in June, 1924. The class will be composed of men and women of splendid academic and professional training and men and women who have already had extensive experience in the teaching service and in the work of administering schools.

A large number of leading young men and women who are dedicating their lives to the teaching service are entering and preparing to enter the institution for the purpose of securing a degree at the earliest possible moment. Many of the graduates of the Life Class of this year and of former years, many graduates of Junior Colleges, etc., are making their plans to take advantage of the unexcelled opportunities offered by College Heights to teachers who desire to advance their training and secure a degree.

The outlook for College Heights grows brighter and brighter. It could hardly be more optimistic than it is now. The approaching scholastic year will be the greatest in the life of the institution. If you enter here you will be the beneficiary of personal interest and attention in all of your efforts to become a leading citizen, an outstanding teacher, and in your efforts to acquire an education that will prepare you for real service in life.

The Life Class which graduated last June had twice as many graduates as any former class. It looks at this time as though the Life Class of next year will have fully 250 earnest men and women in it. It is the purpose of the Hill to make the Life Graduating occasion one of the big annual programs of the institution. The school hopes in the near future to have fully 500 Life Graduates annually. In addition to the large Life Class there will be at least sixty in the Teachers College Class who will receive their degrees in June, 1924.

### THE STUDENT ENTERPRISE CLUB

A two-reel motion picture, "The Story of a Hundred Dollars," is the contribution of the Students' Enterprise Club of College Heights. This picture is a local product from the beginning to the finish. The story, actors and actresses, producing organization, photographer, locations, and the whole thing, is literally a College Height's product.

The Students' Enterprise Club sprang from a meeting called together by Henry Clay Anderson in January, of a handful of students who were interested at that time in radio. The department was short on radio equipment. After this fact was made known to this group, the sum of three hundred dollars was raised in fifteen minutes and the Physics Professor was told to go ahead and get the equipment needed. The money thus expended was made up later by the presentation of the American Legion picture, "The Man Without a Country," and several other entertainments by the radio bunch.

About this time the Foundation came into existence, and not being satisfied with what they had done for radio, this group organized what is known as the Students' Enterprise Club, and made a present of the two reeler described above which will be shown throughout Western Kentucky in spreading the leaven of the Foundation.

The picture is based on the true story of the Foundation which, of course, was adapted to the mechanics of the cinema. The organization which made the picture possible was made up of the following students assisted by Mr. Anderson of the faculty:

Assistant Director .....	Roscoe Murray
Assistant Cameraman .....	Melvin Berry
Assistant Cameraman .....	Townsend
Technical Director .....	Earl Hahn
Locations .....	Raymond Vincent
Locations .....	L. C. Curry
Casting Director .....	D. P. Curry
Title Director .....	T. O. Hall
Title Director .....	"Jimmie" Barnes
General Arrangements .....	Grover Ferren
Continuity Writer .....	"Jimmie" Barnes
Ways and Means .....	Warren
Ways and Means .....	Kerr
Ways and Means .....	C. B. Croft
Ways and Means .....	L. E. DeMumbrum
Ways and Means .....	W. E. Berry
Ways and Means .....	Miles Meredith