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Minutes of Faculty Meeting

Jan. 11 & 12, 1907

The Faculty of the State Normal School met in the President's office on January 11. After the meeting was called to order, the subject of classifying the students was taken up. The discussion resulted in a motion made by Dean Kinnaman and seconded by Professor Guilliams that the students can be excused from a Common Branch if he has taken it in high school or has taught it and made a grade of ninety per cent on a first-class certificate. Also the student shall be given to understand that this decision in his case can be reversed, when he is better known. Motion unanimously carried

It was moved by Professor Guilliams and seconded by Professor Alexander that the present Scientific and Classic classes be urged to continue their courses. Motion carried.

Dean Kinnaman moved and several seconded it, that Physical^H Geography be considered one of the phases in Geography. Motion was carried.

Prof. Roman moved and Prof. Green seconded the motion that History of England be considered the first course in General History. Carried.

As it was about ten o'clock when the last motion was passed, it was decided that it would be best to continue the meeting on the next evening and to proceed with the work of classification.

On the following evening, January 12, the meeting was called to order and the unfinished

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work taken up. A short drill in Phonetic Exercises was given. The only motion was made by Prof. Guilliams and seconded by Dr. Mutchler, that Laboratory Fee be charged as follows:-- Psychology fifty cents for the second term's work; \$1.00 for each term's work in Chemistry and Physics.

Motion carried

Minutes of Faculty Meeting Jan 15, 1907

The principal work of the evening was a discussion relative to classification of students.

A motion was made and carried that a student be allowed to substitute Southern Normal School work in Geology for the present for Physical Geography, and to substitute Ethics, for the present, for a term's work in Sociology.

Minutes of Faculty Meeting

Jan. 17, 1907

Dean Kinnaman moved that we make an attempt as early as seemed suitable to form a class organization of those who are planning to complete the two-years course (Life Certificate) in 1908. Passed.

It was moved and seconded that the Junior Debating Section be turned over to Prof. Roman at the proper time, who will take charge of the work in Forensics, with the recommendation that he retain its indentity as much as is practicable. Carried.

Jan. 17, 1907 Cont'd

Moved that the President appoint a Committee of three members from the faculty to take the Scientific and Classic classes and make an adjustment of each with such modifications as may seem wise to the Normal course, and that the same be submitted to the faculty. Carried.

Minutes Faculty Meeting
January 24, 1907

After completing the work of classifying new students, the following motions were discussed.

It was unanimously agreed that it shall be necessary for any student to get into the office and get permission to do so, before he is permitted to go to the class room and call out another student.

The teachers decided to use every effort to have students keep the chairs in recitation rooms in order. Also to stop them from throwing paper on the floors.

Moved and carried that weekly faculty meetings be held on Monday evening at seven o'clock.

The President appointed as members of the Committee to take the Scientific and Classic classes and make the proper adjustment to the State Normal Work, etc., Dr. Kinnaman, and Prof. Guilliams, Alexander, and Roman. The Meeting of the Committee was called for Saturday morning at 8:pp o'clock.

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Minutes of Faculty Meeting

January 24, 1907

Cont'd from preceding page.

Moved and carried that the Library be kept open each school day from 7:30 to 4:30 continuously and on Saturdays from 9:00 o'clock to 12:00 o'clock.

President Cherry appointed as a Library Committee to invest to the best advantage for the department the sum of one hundred and fifty dollars, Dr. Kinnaman, Green and Mutchler.

He also appointed as a committee to invest fifty dollars for the Music Department, Dr. Kinnaman, Miss ^Russell and Prof. Gebhart.

The motion was made and carried that the President take up the matter of Text Books with the Board of Regents and then decide on it.

It was also moved that no changes be made in the text books without the matter being first brought before the faculty.

The chapel hour was changed from 8:30 to 9:30.

Faculty Meeting Minutes
January 28, 1907.

Mr. Albert Clark has been missing classes. Mr. H. F. Simmons has been out of his classes for three days. Mr. I. J. Smith has been out for two days. Miss Florence Luckett has missed one class recently.

Dr. Mutchler was appointed Chairman of a Committee to look after the sick--measles especially.

Minutes of Faculty Meeting.

February 18, 1907

The members of the faculty seemed unanimous in their opinion that the commencement exercises of the State Normal should be held in June of each year and the summer term should follow this closing.

It was agreed that it would be better to change the course of study so as to extend over a period of three years of forty weeks each instead of two years of forty-eight weeks each. This is to apply to the two-year course.

Moved and carried that the school show its patriotism and celebrate the birthday of the Father of our Country by --teaching through the day. Dr. Kinnaman was appointed as orator of the occasion, his subject to be George Washington.

The motion was made and adopted that the Scientific and Classic classes be continued as a part of the regular school work. The former to be under the direction of Prof. Green and the latter of Professor Williams. These courses are to be about the same as heretofore and diplomas though not degrees are to be awarded upon the completion of the same.

Faculty Notes

Nellie Rigdon, Cor. Center and Second Streets has been out for more than two weeks.

Ernest Gosson, 1324 Center St., has been absent for two or three days.

Roger Pollock has been absent one day.

Geo. Gibson has missed his geography class for several days.

Faculty Notes Cont'd from
Preceding page.

Miss Nola Green is doing nothing.
Has been missing the Phsiology class. 1231 Kentucky

Marion Dye has been put on probation for
one week. He has been doing womewhat better
recently.

The stove in room 15 should be moved
to the rear of the room and so make more
seating room for the students.

Jessye Wallace has been out of school
for two weeks--Frisbie Hall

Faculty Notes for Meeting
Feb. 26, 1907

Prof. Cherry wants to talk with Marion
Dye. Also to have a friendly conversation
with Cleo Demaree.

It was moved, seconded, and adopted
that the instructor who has in charge the
Scientific people, the Classic people, and
the one-year people be requested to hand
in a list of their prospective graduates,
giving a statement of the amount of work each
one must have in order to graduate, so this
matter will be definitely understood.

Moved and agreed that the class bells
be rung as usual up to the Chapel hour at 9:20
but after that ten minutes before the hour; that
is, at 10:00 and 10:10, the next one at 11:00
and 11:10 and the next at 12:00

Minutes of Faculty Meeting
Oct.15, 1907

President Cherry wants to see the following students for a personal conversation -- Miss Coral Whittinghill, the two Stroud boys, Messrs. Demaree , McFadden, Stratton, Waldrop, and Bates. Also Mabel Burton.

Prof. Green will see Superintendent White relative to Mr. Souther and his work.

After the regular business was completed, the general good of the school was discussed, and President Cherry brought up the question of keeping the school entirely out of the present or future political contests. He emphasixed the importance of this fact, and at the same time insisted on each member of the faculty exercising his right to belong to either or any part desired. His point was that nothing should be done that would bring the institution into any political contest or discussion

Minutes of Faculty Meeting,

October 21, 1907

Prof. Cherry brought up the question of finances, stating that the institution was now running on credit--that many of the maps, much of the apparatus, etc., was secured on credit, and that close economy and good management would be necessary in order to make things successful.

When the regular order of business was taken up, the first name on record for discussions was

Mr. Jesse Saunders. He has been absent from History. Seems to be entirely indifferent to his work.

Mr. Terry has gone home. Prof. Cherry wants to write his brother-in-law, who brought him here and put him in school.

Miss McKay is not doing anything with Dr. Mutchler--fairly well with Prof. Williams. Prof. Cherry desires to see her.

It was moved and passed unanimously that Prof. R.P. Green be excused from duty for a week or more in order that he may go to Chicago and take work with Dr. Drye in Geography, etc, and that the teachers volunteer to take his work and continue all classes until he return.

The faculty also discussed the advisability of having the institution empowered to award degrees--the B. of Ped., A. B. etc.

Faculty Meeting Minutes ,

October 28, 1907

First business taken up was discussion of individual students, among whom were Mr. Jesse Saunders and Mr. Wm. S. Homes. Prof. Cherry wants to see these two.

Mr. Samuel Ray is losing ground in most of his classes. Seems to have too much music on hand. Dr. Kinnaman was requested to advise with him.

Each Monday night at 7:30 the Warren County Medical Association meets in Dr. Mutchler's Department of Science and an invitation was extended to members of the Faculty through him to attend whenever desired. The teachers expressed themselves as being anxious to attend sometimes.

The Faculty voted to admit Miss Rebecca Watkins again in the institution on condition that she obligate herself to make a good student.

Prof. Cherry brought up the question of the feasibility of abolishing the Department of Expression, since the teacher for this work who had been engaged, was too ill to fill the place this year. It was agreed that as each demand for Elocution came up, the special case should be arranged for.

Arrangements for the next Educational Conference to be held here in February were discussed. It was thought well to write the different city superintendents of schools as to the time of the week they could attend.

Prof. J.M. Williams recommended that the Faculty from this year on make a systematic study of the results accomplished by the tobacco user and abstainer, that they compare the same, etc.

Minutes of Faculty Meeting

Nov 4, 1907

The members of the faculty agreed that students should be limited in the number of studies they select. Five is as many as they should attempt to carry, including drills. If it were not necessary that they should carry this number in order to complete the courses as outlined, it would be best to take only four.

Dean Kinnaman requested that all teachers that could, be with him Friday, Saturday and Monday to aid in classifying.

Most of the evening was taken up in a discussion of the evil effect of tobacco on the young student and the way to warn them and to prevent the habit being formed of using it or to stop it if already formed.

See about a lock, blackboards, etc., for the old Law Room.

Faculty Meeting

Nov. 18, 1907

Most of the evening was consumed in discussing the programs of students, some having too many branches on them, others having too few, and still others having their programs unbalanced.

A number of boys, among them Earl Stroud, Mr. Southern, et.c, were referred to Dr. Kinnaman relative to their course of study.

The faculty agreed to leave the question concerning the length of holiday and the Program

for Thanksgiving to the President.

It was decided that Prof. Guilliams should divide his class in Mental Arithmetic and put a number of them in the Third Part of Rays Arithmetic.

Motion was made and passed that a Committee, consisting of the President and the Dean together with others, should formulate some definite regulations as to students' failing to make the required average repeatedly in any branch or branches.

The faculty was requested to meet at the home of the President on Friday evening.

Faculty Meeting Nov. 25, 1907

Prof. Cherry wants to have a friendly conversation with Mr. Mc Gill.

It was unanimously voted to dismiss for the entire day Thanksgiving.

It was decided to take a week off Christmas--dismiss Monday evening and take up work again the following Tuesday and teach five days that week.

It was recommended that the different teachers have a uniform standard of grading--not to use 95% unless it is for an unusually fine student.

The President was appointed to select a committee to make out programs for all students at the beginning of each term--that the programs may not be out of balance as some are now, having all science, all mathematics, etc.

Report of Faculty Meeting,

Dec 2, 1907

A change was made in the usual program of faculty meeting by calling the members and their wives together at the home of the President. Instead of the regular routine the meeting which was held around a blazing hickory fire in the Library of the President, a program consisting of delightful music by Miss Russell, Dr. and Mrs. Mutchler, Mrs. Cherry, and Miss Porter was rendered. An educational talk by Dean Kinnaman was a feature of the evening. This was very instructive as well as entertaining, and all present enjoyed it very much. He took for the subject of his talk "The School", and gave a discussion of its origin, purpose, and essential elements. He mentioned as the three sources from which the school sprang, the home, the slaves in early being the teacher, the church, when the monks and ministers were the teachers, and the business world, when members of guilds were accustomed to have their children instructed in books as well as the trades they were to learn. As the three essentials to every school Dr. Kinnaman named the teacher, the pupil, and a specific purpose. The Purpose of the invention of the school is twofold; the Egoistic --to benefit one's self, and Altruistic--to help others. The first to learn, the second to teach.

A most pleasant evening was spent.

Faculty Meeting, December 9, 1907

The faculty met in regular session at 4:30 Monday afternoon, December 9, and took up the regular work of discussing programs of students, the good of the institution, etc. No special action was taken.

MINUTES OF FACULTY MEETINGS

OF

WESTERN KENTUCKY STATE NORMAL SCHOOL
AND TEACHERS COLLEGE

BOWLING GREEN, KENTUCKY

1907 - - - - - 1933

JANUARY 11th and 12th, 1907.

The Faculty of the State Normal met in the President's office January 11th. After the meeting was called to order, the subject of classifying the students came up. One of the results of this discussion was a motion made by Dean Kinnaman and seconded by Col. Guilliams to the effect that "students may be excused from a common branch, if he has taken it in a High School or has taught it and made a grade of ninety per cent. on a first-class certificate. Also the student shall be given to understand that this decision in his case can be reversed when he is better known. Motion unanimously carried.

Moved by Prof. Guilliams and seconded by Prof. Alexander that the present Scientific and Classic classes be urged to continue their courses. Motion carried.

Dean Kinnaman moved and several seconded it, -- that Physical Geography be considered as one of the phases of Geography. Motion carried.

Prof. Roman moved and Prof. Green seconded it, that History of England be considered the first course in General History. Carried.

As it was about ten o'clock when the last motion was passed, it was agreed to continue the meeting on the next evening and to proceed with the work of classification.

On the following evening, January 12th, the meeting was called to order and the unfinished work taken up. A short drill in Phonetic Exercises was given. The following motion was made and carried:-- A Laboratory Fee of 50 cents for second term's work in Physiology and \$1.00 for each term's work in Chemistry and Physics to be charged.

JANUARY 15, 1907.

Principal work of the evening was a discussion relative to classification of students.

Motion made and carried that any student be allowed to substitute Southern Normal School work in Geology, for the present, for Physical Geography, and to substitute Ethics, for the present, for a term's work in Sociology.

JANUARY 17, 1907.

Dean Kinnaman moved that we make an attempt, as early as seemed suitable, to form a class organization of those planning to complete the Two Years' Course (Life Certificate) in 1908. Passed.

Moved and carried that the Junior Debating Section be turned over to Prof. Roman, at the proper time, who will take charge of the work in Forensics, with the recommendation that he retain its identity as much as is practicable.

By motion the President appointed a Committee of 3 members from faculty to adjust the Scientific and Classic courses, with such modifications as may be wise, to the Normal course and submit same to faculty.

JANUARY 24, 1907.

After completing the work of classifying new students, the following motions were discussed.

Moved and carried that weekly Faculty Meetings be held on Monday evening at seven o'clock.

Unanimously agreed that it shall be necessary for

any student to go into the office and get permission to do so, before he is permitted to go to the class room and call out another student. ✓

The teachers decided to use every effort to have students keep the chairs in recitation rooms in order. ✓ Also to stop them from throwing paper on the floors.

Motion made and carried that the President take up the matter of text books with the Board of Regents and then decide on it. ✓

Also moved and carried that no changes be made in text books without the matter being first brought before the Faculty. ✓

Chapel hour was changed from 8:30 to 9:30.

President Cherry appointed as members of the Committee that should make the adjustment of Classic and Scientific classes to State Normal work, etc. Dr. Kinnaman and Profs. Guilliams, Alexander, and Roman. A meeting of the Committee was called for Saturday at 8 A. M. ✓

Moved and carried that the Library be kept open each school day from 7:30 to 4:30 continuously, and on Saturdays from 9 to 12 o'clock. ✓

President Cherry appointed as a Library Committee to invest to the best advantage for this department the sum of one hundred fifty dollars, Dr. Kinnaman and Profs. Green and Mutchler. ✓

He also appointed as a committee to invest fifty dollars for the Music department, Dr. Kinnaman, Miss Russell, and Prof. Gebhart. ✓

JANUARY 28, 1907.

Mr. Albert Clark has been missing classes. Mr. H. F. Simmons has been out of his classes for three days. Mr. I. J. Smith has been out for two days. Miss Florence Luckett has missed one class recently.

Dr. Mutchler was appointed Chairman of a committee to look after the Sick -- measles especially.

FEBRUARY 18, 1907.

The members of the faculty seemed of the unanimous opinion that the Commencement Exercises of the State Normal should be held in June of each year and the Summer Term should follow this closing.

It was agreed that it would be better to change the course of study so as to extend over a period of three years of forty weeks each instead of two years of forty-eight weeks each. This to apply to the Two Years course.

Moved and carried that the school show its patriotism and celebrate the birthday of the Father of His Country by -- teaching through the day. Dr. Kinnaman was appointed orator of the occasion, his subject to be George Washington.

The motion was made and adopted that the Scientific and Classic classes be continued as a part of the regular school work. The former to be under the direction of Prof. Green and the latter of Prof. Guilliams. These courses are to be about the same as heretofore and diplomas though not degrees are to be awarded upon the completion of same.

Nelia Rigdon, Cor. Center and Second Streets, has

been out for more than two weeks.

Ernest Gossom, 1324 Center St. has been absent for two or three days.

Roger Pollock has been absent one day.

Geo. Gibson has missed his Geography class for several days.

Miss Nola Green is doing nothing. Has been missing the Physiology class. 1231 Kentucky Street.

Marion Dye has been put on probation for one week. He has been doing somewhat better recently.

The stove in room # 15 should be moved to the rear of the room and, so make more seating room for the students.

Jessye Wallace has been out of school for two weeks -- Frisbie Hall.

FEBRUARY 26, 1907.

Prof. Cherry wants to talk with Marion Dye. Also to have a friendly conversation with Cleo Demaree.

It was moved, seconded, and adopted that the instructor who has in charge the Scientific people, the Classic people, and the One-Year people be requested to hand in a

list of their prospective graduates, giving a statement of the amount of work each one must have in order to graduate, so this matter will be definitely understood. ✓

Moved and agreed that the class bells be rung as usual up to the Chapel hour at 9:20, but after that ten minutes before the hour; that is, at 10:00 and 10:10, the next one at 11:00 and 11:10, and the next at 12:00. ✓

OCTOBER 14, 1907.

President Cherry wants to see the following students for a personal conversation -- Miss Coral Whittinghill, the two Stroud boys, Messrs. Demaree, McFadden, Stratton, Waldrop, and Bates. Also Mabel Burton. ✓

Prof. Green will see Supt. White relative to Mr. South-er and his work.

After the regular business was completed, the general good of the school was discussed, and President Cherry brought up the question of keeping the school entirely out of the present or future political contests. He emphasized the importance of this fact, and at the same time insisted on each member of the faculty exercising his right to belong to either or any party desired. His point was that nothing should be done that would bring the institution into any political contest or discussion. ✓

OCTOBER 21, 1907.

Prof. Cherry brought up the question of finances, stating that the institution was now running on credit -- that many of the maps, much of the apparatus, etc., was secured on credit, and that close economy and good management would be necessary in order to make things successful. ✓

Attractions , Lectures, etc.,
that would be well to secure for Commencement, or
other public occasions.

Hamilton Wright Mabie,
John Sharpe Williams, Yazoo City, Miss.
President of Texas University
President of Tulane, N.O.
Dr. Ed. B. Craighead, University of Montana, formerly of Tulane.
Dr. Allen G. Hall, Dean of Law, Vanderbilt,
Albert S. Burelson, Postmaster General.
Bishop Gailor, Chancellor, ~~Yanderbilt~~ Sewanee.
Bishop J. H. Kirkland, Chancellor, Vanderbilt.
Jane Addams, Hull House, Chicago.
Jeremiah Jenks, see Who's Who. Gramacery Park, N.Y. City.
==== Hughes of Cornell, Ithaca, N.Y.
J.T. Heflin, Washington, a fine speaker, was a school man, now
a Congressman.
Dr. Clark of Chicago University.
Elmer B. Bryanm President Colgate University, Hamilton, N.Y.
Leland T. Powers, New Century Bldg, 177 Huntington Ave., Boston.
-----Colgrove,
Dr. Rector, Terre Haute.
Dr. Jones of Murfreesboro, State Normal.
Mrs. Thorne-Thompson, Chicago University, Story Telling.
Bishop Quail, Y.M.C.A., Indianapolis, see Dr. Kinnaman.
Rev. J.E. Daugherty, Vincennes.
Miss Adalaide Baylor, State Department of Education, the only
woman City Superintendent. Indianapolis.
William Hyde Bailey
Lyman Abbott
Lowell of Harvard
Henderson of Chicago
H. Church
King of Oberlin
Cordell Hull
W.W. Landrum
Ira Landrith
. . Brumbaugh
Senator Morris Shepherd
Dr. Hugh Black, for Sermon.
PHELPS OF YALE
RABBI WISE OF NEW YORK CITY. These two given by Dr. Kinnaman.

Wm Starr Myers Dept. Hist, Princeton

Then the regular order of business was taken up, the first name on record for discussion was

Mr. Jesse Saunders. He has been absent from History. He seems to be entirely indifferent to his work.

Mr. Terry has gone home. Prof. Cherry wants to write his brother-in-law, who brought him here and put him in school.

Miss McKay is not doing anything with Dr. Mutchler -- fairly well with Prof. Williams? Prof. Cherry desires to see her.

It was moved and passed unanimously that Prof. R. P. Green be excused from duty for a week or more in order that he may go to Chicago and take work with Dr. Drye in Geography, etc., and that the teachers volunteer to take his work and continue all classes until he returns.

The faculty also discussed the advisability of having the institution empowered to award degrees -- the B. of Ped., A. B. etc.

*Oct. 28th follows
this*

NOVEMBER 4, 1907.

The members of the Faculty agreed that students should be limited in the number of studies they select. Five is as many as they should attempt to carry, including drills. If it were not necessary that he should carry this number in order to complete the courses as outlined, it would be better to take only four.

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Most of the evening was taken up in a discussion of the evil effect of tobacco on the young student and the way to warn them and to prevent the habit being formed of using it or to stop it if already formed.

See about a lock, blackboards, etc., for the old Law Room.

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First business taken up was discussion of individual students, among whom were Mr. Jesse Saunders and Mr. Wm. S. Homes. Prof. Cherry wants to see these two.

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The Faculty voted to admit Miss Rebecca Watkins again in the institution on condition that she obligated herself to make a good student.

Prof. Cherry brought up the question of the feasibility of abolishing the Department of Expression, since the Teacher for this work, who had been engaged, was too ill to fill the place this year. It was agreed that as each demand for Elocution came up, the special case should be arranged for.

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back for Nov. 14

NOVEMBER 18, 1907.

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A number of boys, among them, Earl Stroud, Mr. Southern, etc., were referred to Dr. Kinnaman relative to their course of study.

The Faculty agreed to leave the question concerning the length of holiday and the Program for Thanksgiving to the President. ✓

It was decided that Prof. Williams should divide his class in Mental Arithmetic and put a number of them in the Third Part of Rays. ✓

Motion made and passed that a Committee, consisting of the President and the Dean together with others, should formulate some definite regulations as to students' failing to make the required average repeatedly in any branch or branches. ✓

The Faculty was requested to meet at the home of the President on Friday evening. ✓

NOVEMBER 25, 1907.

Prof. Cherry wants to have a friendly conversation with Mr. McGill. ✓

It was unanimously voted to dismiss for the entire day Thanksgiving. ✓

It was decided to take a week off for Christmas -- dismiss Monday evening and take up work again the following Tuesday and teach five days that week. ✓

It was recommended that the different teachers have a uniform standard of grading -- not to use 95% unless it was for an unusually fine student. ✓

The President was appointed to select a committee to make out programs for all students at the beginning of each term -- that the programs may not be out of balance as some are now, having all science, all mathematics, etc. ✓

DECEMBER 2, 1907.

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the home, the slaves in early days being the teacher, the church, when the monks and ministers were the teachers, and the business world, when members of guilds were accustomed to have their children instructed in books as well as the trades they were to learn. As the three essentials to every school Dr. Kinnaman named the teacher, the pupil, and a specific purpose. The purpose of the invention of the school is two-fold; the Egoistic -- to benefit one's self; and Altruistic -- to help others. The first to learn, the second to teach.

A most pleasant evening was spent.

DECEMBER 9, 1907.

The Faculty met in regular session at 4:30 Monday afternoon, December 9th, and took up the regular work of discussing programs of students, the good of the institution, etc. No special action was taken. ✓

JANUARY 13, 1908.

Faculty met at the usual hour, there being a full attendance.

A motion was made and adopted that Mr. B. W. Sherrill be given permission to substitute for the next two terms in Latin a year in German. ✓

Again the question of making announcements at Chapel Exercises was discussed, and it seemed to be the general opinion of the faculty that the President should make all of the announcements as far as possible, leaving only those necessary to be made by the individual teachers themselves. The motion was not put to the vote. ✓