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1910

## UA1B3/7 Meeting Minutes

WKU Faculty

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Dec.20,1909 Cont'd

Robert Duncan has promised to do better work in the future.

It was agreed to dismiss school for the Holidays ,beginning Thursday night,Dec.23 and continuing until Tuesday, January 4,1910

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Minutes of Faculty Meeting Jan. 10,1910

Meeting held as usual in the office of the President. The usual order of the day was taken up and discussed. The question of board in private homes came up. A committee was appointed to investigate the matter and see if our studnts are accorded just privileges, if they in their turn were reasonable in their demands upon the homekeepers.

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Jan. 17.1910

Upon motion it was agreed to allow the Debating Society the right to hold its sessions at night on Saturday in stead of Friday afternoon.

Moved and carried that Dr. Mutchler be granted the hours from 1:00 o'clock to 4:00 O'clock Thursday afternoon for examinations.

Moved and carried that Dr. Mutchler be excused from work on the Committee Program at this next term opening and that Prof. Craig take his place.

A reception committee, consisting of Professors Perling and Gilbert with Miss Reid , Miss Chatham, Mr. Chester Shaw, Mrs. Alexander, and Mrs. Kinnaman was appointed to look after the incoming

Jan. 17, 1910 Cont'd

students at the opening, January 24 and 25. This committee is to be assisted by members from the three graduating classes.

Moved and carried that the question of allowing Miss Mary Beeler to do some special work with Professor Green in Commercial Geography instead of her last thesis, be worked out by the Dean and Professor Green.

All teachers were urgently requested to hand Prof. Green a list of text books together with names of publisher, price, etc., immediately.

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Minutes of Faculty Meeting Jan.31, 1910

Full meeting in the office of the President at four o'clock.

After the usual order of business was discussed the following motions were made, seconded, and passed:

That the question of taking part in the International Oratorical Contest be submitted to a Committee and that this committee be composed of the leaders of the different debating societies with Prof. Craig as Chairman.

That the question of selecting a new text on Composition be left to President H.H. Cherry and Professor Gilbert.

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Minutes of Faculty Meeting

February 7, 1910

Faculty met promptly in the office of the President at four o'clock Monday afternoon.

The usual order of business was followed and disposed of.

Moved and carried that the matter of the rooming conditions be made special order as soon as the President is here.

\*\*\*\*\*

February 1, 4, 1910

Motion was made and passed that a committee be appointed from the faculty by the Dean to investigate the social condition of the different boarding homes--especially those for girls.

A committee should be appointed to look after the Oratorical Association. Motion made and passed.

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Minutes of Faculty Meeting Feb. 21, 1910

After the usual discussion of student's work ,etc., the Dean announced that he had turned the question of taking part in the International Oratorical Association over to Prof. W. J. Craig, It was recommended that Prof. Craig make a full report at the next meeting of the faculty, as the matter should be acted on immediately in order to put ourselves in line and notify the other institutions of our acceptance. Recommendation adopted unanimously.

The next subject discussed was the laying of the cornerstone of the New Administration Building.

Moved and carried that there be two talks--one by a woman and the other by a man--from the student-body. The selection of these young people was left in the hands of President H. H. Cherry.

A committee to arrange the program was appointed and consists of Professors Claggett, Alexander, and Miss Mattye Reid.

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These students have gone home:

Lucile Wallace, Mae Hall, A. R. Howard, Lawrence Harrell (?), Miss Vallie Keller (Married), R. F. Drake, Miss Eskridge (death of her father) Ed. Brooms, Sam Mitchell, Clifton, Stevens, Erie Keys, Dolly Crowder ( To teach)) Ethel Elizabeth Brown.

Moved and carried with a second that Dean Kinnaman be allowed to use Javon's Logic

These will make good grade or rural teacher:--Eliza Sith, Mary Barnhill, H. C. Bengé, Bertie Layman, Lucile Wade.

Moved and carried that President Cherry write the father of the Powers girls, telling him of their standing in school. They are doing nothing.

Mr. Loy and German?

Dr. Mutchler moved that this institution give Inter-Normal School Athletics a trial. Seconded and carried. Moved that a committee of four be appointed from the faculty to investigate this question, conferring with two of the students and developing a policy to be pursued. The President appointed on this committee Prof. Leiper Chairman, and W. J. Craig, Dr. Mutchler and J. H. Claggett.

Moved and carried that Miss Laura Frazee be allowed to use Chubb's English in connection with her second term method. Price of book is \$1.00 and is published by McMillan Book Co.,

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Minutes of Faculty Meeting March 22, 1910

The faculty met at the regular hour 4:30 in the office of the President, who called to order. The usual order of the day was taken up and carried out. As the time allotted to the meeting was consumed in the general discussions, a motion was made, seconded and passed that an evening session be held, beginning at 7:30.

At the evening meeting the question of graduating the present Life Certificate class was brought up and each member passed on individually.

March 22, 1910--Cont'd

During the evening a motion was made and carried that President H. H. Cherry and Miss Belle Caffee be appointed a committee to look after the matter of working out a plan so that it would be clearly understood from the certificate issued that it would become a Life certificate only after successful teaching for three years.

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Minutes of Faculty Meeting April 18, 1910

Moved and seconded that the dates of May 23 and 27 be offered as acceptable for the Inter-State Oratorical Contest and that those participating be invited to meet in Bowling Green.

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Minutes of Faculty Meeting April 25, 1910

Moved ,seconded and passed that Mr.B.F. Stillwell be allowed to substitute his work in Rhetoric Phisiology 3 and Algebra 3 for Pedagogy 1 and Drawing 1.

Virginia Smith be required to get down to work or be asked to withdraw from Biology.

Pres. Cherry besasked to talk with O. M. Thompson.

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Minutes Faculty Meeting June 14, 1910

Moved and carried that the school go to Henderson for the Kentucky Education Association, June 22, 23, and teach four days next week, thus making Saturday a school day.

Minutes Faculty Meeting

June 27, 1910

Moved and carried that no holiday be given on July 4th but that we continue school through the day.

Moved and passed that a one year's course in Agriculture be introduced into the curriculum at once.

The matter of a text book in Literature was referred to Prof. Claggett and President Cherry. Bronson's English Poems was adopted.

Faculty agreed to substitute for Straw's Art of Expression the following : "Elements of Public Speaking " by Fulton and Trueblood.

Both of the above are submitted to the President and teachers.

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July 16, 1910

President J. G. Crabbe,  
Richmond, Ky.

My dear President Crabbe:

After returning from Louisville, our faculty continued the discussion of the course of study at length and decided on some minor changes that we feel advisable. I inclose a list checked up as we think it best, and I think it has sufficiently crystallized now with us. We have examined carefully the course as proposed by you and have about arrived at the conclusion that we would make the following answer to you:--There are minor differences only. Your recitation period is shorter than ours, so the student can carry more subjects per term and you can carry a subject on a term longer than we do; but this is in part at least offset by the fact that one recitation period is longer than yours. Then we note that the English is identical. In Mathematics you have one term more each in Algebra and Geometry than we are proposing, but here the difference is not so great if we take into account the length of the recitation period.

The work in the Science Department is identical with the exception of the location of the subject of Biology and the substitution of Geology for one term of the Physical Geography. The History is identical. The Latin is given one term more by you than by us, but the difference in the length of the recitation period covers that. We note one more term in Music and one more in Drawing, but as these are drills we feel that to be no essential difference.

Faculty Meeting, July 18, 1910

The following motion was made and unanimously adopted:

Resolved that we accept the general plan of grading offered by the Dean to the effect that hereafter students are to be handed a card with one of three marks on each; namely, Passed, Not Passed, or Passed " ( meaning weak), and that a different record card be kept in the office; a committee of five being appointed , of which the Dean and the President shall be members, to complete the plan of grading and to determine how many "W's" a student will be allowed to carry and still graduate.

It was also the sense of the faculty that a report of the committee on the Oratorical Contests be received and accepted to the effect that we break with the Centraal Oratorical Association and that Prof. Craig be appointed a committee of one to open negotiations with other schools for the purpose of holding an Oratorical Contest in the spring.

It was also agreed that Miss Alma Buchanan be granted her certificate and that, on account of her health, she be allowed to withdraw from school for the present term.

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Faculty Meeting September 19, 1910

Moved and passed that the meetings of the faculty begin promptly at four o'clock and close at five o'clock unless the President desires to remain in session for a longer time.

September 26, 1910

Motion made, seconded and passed that Dean Kinnaman and Professor Strahm of the Music School be empowered to work out a system of which students who are members of the Oratorio Society be given credit for the work done there.

Moved, seconded and passed that Dean Kinnaman appoint a committee who shall with himself investigate a new grade card and report on the same at a future meeting. He appointed to assist him on this committee, Dr. Fred Mutchler, Professors Leiper, Guilliams and Alexander.

Prof. Clagett was appointed to investigate and report relative to the classification of Miss Georgia Peterson.

Permission was given Prof. Leiper to substitute second year Latin for Gunnison' & Harvey's Caesar.

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Minutes Faculty Meeting October 3, 1910

After the usual order of business was completed, the question of making a display at the Warren County Fair was brought up. President Cherry appointed the following: Colonel G.M. Guilliams, Professors Alexander, Stickles, Clagett, Webb, and Green and Misses Reid and Frazee to meet at four o'clock the following afternoon and formulate plans.

October 10, 1910

The faculty agreed to recommend the granting of the Elementary Certificate to Dewitt Martin, as he had more than fulfilled the requirements for that course.

Moved and passed unanimously that the Christmas Holidays begin on the evening of December 23, 1910 and continue until Tuesday morning, January 2, 1910.

Moved and carried that we have on day holiday for Thanksgiving.

October 19, 1910

Moved that Carrie Drake be considered out of school and that her parents be notified. Also the County Superintendent so that someone else can use that scholarship.

Moved that the policy of making orders through the Librarian for books be limited to those intended for the Library.

Moved and passed that Prof. Strahm be given the privilege of using in his class music "The Harmonic Primer", published by the American Book Company.

Minutes Faculty Meeting November 8, 1910

At a special meeting of the faculty on November 8, 1910, the question of finances was discussed. As it appeared that it was absolutely necessary for a heating plant to be installed in the Potter College building and as it further appeared that there was no money to pay for it, the faculty as a unit agreed to sign notes for the full amount \$3,600.00 in order to raise the necessary funds. Those present and those agreeing to sign are as follows: H. H. Cherry, A. J. Kinnaman, Fred Mutchler, V. O. Gilbert, J. R. Alexander, Laura Frazee, Florence Ragland, Mattye Reid, R. P. Green, Mattie McLean, O. G. Byrn, A. M. Stickles, M. A. Leiper, W. J. Craig, J. M. Williams, A. C. Webb, R. H. Marshall, and J. H. Claggett.

A resolution was introduced and unanimously adopted that faculty extend to the Board of Regents their sincere appreciation and thanks for the great interest and work manifested by the Board.

I move you, Mr. President, that the Board of Regents be informed that in view of the fact of the great work they are doing for the Normal School, as a faculty, we appreciate the consideration we at all times have received from the Board and President and esteem it a privilege on our part to aid in the purchase of the heating apparatus.

Oct. 8, 1910

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Paul Helsley said he was going home. Has not registered at the B. G. B. U. as someone reported. Is out of his classes at the Normal. Referred to President Cherry.

Sense of the Faculty that fire escapes should by all means be installed at Potter College.

Announcement should be made relative to Thanksgiving Concert.

MINUTES OF FACULTY MEETINGS

OF

WESTERN KENTUCKY STATE NORMAL SCHOOL  
AND TEACHERS COLLEGE

BOWLING GREEN, KENTUCKY

1907 - - - - - 1933

December 13, 1909.

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The usual order of the day was taken up and completed. The question of the ability of the different members of the Life Certificate class to complete the work during the present year was discussed. Two or three of them were showing a decided weakness in their work. Mr. A. J. Caldwell was referred to Dr. Kinnaman with the request that he report at the next faculty meeting as to the likelihood of his graduating.

DECEMBER 20, 1909.

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Harry Dawson was reported by the Dean to be out of school. He was told to go home as soon as he could arrange to get the money.

Robert Duncan has promised to do better work in the future.

It was agreed to dismiss school for the Holidays, beginning Thursday night, December 23d and continuing until Tuesday, January 4, 1910.

January 10, 1910.

---

Faculty met as usual in the office of the President. The usual order of the day was taken up and discussed. The question of board in private homes came up. A committee was appointed to investigate the matter and see if our students were accorded just privileges and if they in turn were reasonable to their demands upon the homekeepers.

January 17, 1910.

Upon motion it was agreed to allow the Debating Society the right to hold its sessions at night on Saturday instead of Friday afternoon.

Moved and carried that Dr. Mutchler be granted the hours from 1 o'clock to 4 o'clock Thursday afternoon for examinations.

Moved and carried that Dr. Mutchler be excused from work on the Committee Program at this next term opening and that Prof. Craig take his place.

A Reception Committee, consisting of Profs. Perling and Gilbert with Miss Reid, Miss Chatham, Mr. Chester Shaw, Mrs. Alexander, and Mrs. Kinnaman, was appointed to look after the incoming students at the opening, January 24th and 25th. This committee is to be assisted by members from the three graduating classes.

Moved and carried that the question of allowing Miss Mary Beeler to do some special work with Prof. Green in Commercial Geography instead of her last thesis, be worked out by the Dean and Prof. Green.

All teachers were urgently requested to hand Prof. Green a list of their text books together with names of publisher, price, etc., immediately.

January 31, 1910.

---

Full meeting in the office of the President at four o'clock.

After the usual order of business was discussed the following motions were made, seconded, and passed:

That the question of taking part in the International Oratorical Contest be submitted to a Committee and that this committee be composed of the leaders of the different Debating Societies with Prof. W. J. Craig as Chairman.

That the question of selecting a new text on Composition be left to President H. H. Cherry and Prof. Gilbert.

February 7, 1910.

---

Faculty met promptly in the office of the President at four o'clock Monday afternoon.

The usual order of business was followed and disposed of.

Moved and carried that the matter of the rooming conditions be made a special order as soon as the President is here.

February 14, 1910.

---

Motion made and passed that a committee be appointed from the faculty by the Dean to investigate the social condition of the different boarding homes -- especially those for girls.

A committee should be appointed to look after the Oratorical Association. Motion made and passed.

February 21, 1910.

---

After the usual discussion of students' work, etc., the Dean announced that he had turned the question of taking part in the International Oratorical Association over to Prof. W. J. Craig. It was recommended that Prof. Craig make a full report at the next meeting of the faculty, as the matter should be acted on immediately in order to put ourselves in line and notify the other institutions of our acceptance. Recommendation adopted unanimously.

The next subject discussed was the laying of the cornerstone of the New Auditorium. *administration building*

Moved and carried that there be two talks -- one by a woman and the other by a man -- from the student-body. The selection of these young people was left in the hands of President H. H. Cherry.

A committee to arrange the program was appointed and consists of Profs. Clagett, Alexander, and Miss Mattye Reid.

March 8, 1910.

---

These students have gone home:

Lucile Wallace, Mae Hall, A. R. Howard, Lawrence Harrell (?), Miss Vallie Keller (Married), R. F. Drake, Miss Esk-

March 11.

The regular routine work of the faculty was taken up and completed. ✓

An invitation from the Loyal Literary Society was extended members of the faculty to attend party that was to be given on the evening of March 23rd. ✓

March 18th

After the regular work of the faculty was completed, the question of attending the K. E. A., which meets in Louisville April 24th to 28th, was discussed. It was agreed that no excursion from the school should be run, but that the school would dismiss on Wednesday evening and thus give faculty and students an opportunity to attend the Association on Thursday, Friday and Saturday following. ✓

President Cherry promised to talk to Earl Fowler about his work in general and also conduct. ✓

March 30th

At the suggestion of President Cherry the faculty agreed to dismiss school for two hours-- ten to twelve on the forenoon of April 3rd, at which time the government representatives in placing before the people the importance of the next Liberty Loan Issue would be present in Bowling Green. The school and faculty expected to attend. ✓ X

ridge (Death of her father), Ed. Grooms, Sam Mitchell, Clifton Stevens, Erie Keys, Dolly Crowder (To teach), Ethel Elizabeth Brown.

Moved and carried with a second that Dean Kinnaman be allowed to use Jevon's Logic.

These will make good grade or rural teachers: -- Eliza Stith, Mary Barnhill, H. C. Bengé, Bertie Layman, Lucile Wade.

Moved and carried that President Cherry write the father of the Powers girls, telling him of their standing in school. They are doing nothing.

Mr. Loy and German?

Dr. Mutchler moved that this institution give Inter-Normal School Athletics a trial. Seconded and carried. Moved that a committee of four be appointed from the faculty to investigate this question, conferring with two of the students and developing a policy to be pursued. The President appointed on this committee Prof. Leiper, Chairman, and W. J. Craig, Dr. Mutchler, J. H. Claggett.

Moved and carried that Miss Laura Frazee be allowed to use Chubb's English in connection with her Second Term Method. Price of book is \$1.00 and is published by McMillan Book Company.

March 22, 1910.

---

The Faculty met at the regular hour, 4:30, in the office of the President, who called the meeting to order. The usual order of the day was taken up and carried out. As the time allotted to the meeting was consumed in the general discussions, a motion was made, seconded and passed that an evening session be held, beginning at 7:30.

At the evening meeting the question of graduating the present Life Certificate class was brought up and each member passed on individually.

During the evening a motion was made and carried that

President H. H. Cherry and Miss Belle Caffee be appointed a committee to look after the matter of working out a plan so that it would be clearly understood from the Certificate issued that it would become a Life Certificate only after successful teaching for three years.

April 18, 1910.

---

Moved and seconded that the dates of May 23 and 27 be offered as acceptable for the Inter-State Oratorical Contest, and that those participating be invited to meet in Bowling Green.

April 25, 1910.

---

Moved, seconded, and passed that Mr. B. F. Stillwell be allowed to substitute his work in Rhetoric, Physiology 3 and Algebra 3 for Pedagogy 1 and Drawing 1.

Virginia Smith be required to get down to work or be asked to withdraw from Biology.

President Cherry be asked to talk with O. M. Thompson.

June 14, 1910.

---

Moved and carried that the school go to Henderson for the Kentucky Educational Association, June 22 and 23, and teach four days next week. Thus making Saturday a school day.

June 27, 1910.

---

Moved and carried that no holiday be given on July 4th but that we continue school through the day.

Moved and passed that a One Year's Course in Agriculture be introduced into the curriculum at once.

The matter of a text book in Literature was referred

May 5-1910

Faculty of Western Normal School.

Open at Faculty Meeting.

Bowling Green, Ky., May 5, 1910.

To the Faculty of the Western Kentucky State Normal School: -  
Being somewhat familiar with the early history of this school, having witnessed the noble struggle of its teachers for the past twelve months, and knowing that, if left to the memory and gratitude of the general public, the greatest hero lasts but an hour, I have conceived the idea of perpetuating the names and deeds of the faculty of the Western Kentucky State Normal School by placing in the new building two memorial tablets; one bearing the names of the faculty, the other bearing the likeness of Pres. H. H. Cherry and a brief statement of his worth and work.

My plan is to raise the necessary funds by getting a contribution of one dollar from each student who is now <sup>attending</sup> or has attended the Western Normal since its organization, provided the latter are needed. It will be a Dollar Deed.

If I get the blushing consent of the faculty to make this effort, I shall <sup>ask</sup> for chapel to be opened to the students ~~Tuesday~~ <sup>Wednesday</sup>.

Are you willing for this voluntary effort on the part of the students to be made?

Respectfully,

*John D. Spears*

*P.S. Please consider this confidential at short time*

to Prof. Claggett and President Cherry. Bronson's English Poems was adopted.

Faculty agreed to substitute for Straw's Art of Expression the following: -- "Elements of Public Speaking" by Fulton and Trueblood.

Both of the above are submitted to the President and teachers.

July 16, 1910.

President J. G. Crabbe,  
Richmond, Kentucky.

Dear Pres. Crabbe:

After returning from Louisville, our faculty continued the discussion of the course of study at length and, decided on some minor changes that we feel advisable. I inclose a list checked up as we think it best, and I think it has sufficiently crystallized now with us. We have examined carefully the course as proposed by you and have about arrived at the conclusion that we would make the following answer to you: -- There are minor differences only. Your recitation period is shorter than ours, so the student can carry a subject on a term longer than we do; but this is in part at least offset by the fact that our recitation period is longer than yours. Then we note that the English is identical. In the Mathematics you have one term more each in Algebra and Geometry than we are proposing, but here the difference is not so great if we take into account the length of the recitation period. The work in the Science department is identical with the exception of the location of the subject of Biology and the substitution of Geology for one term of the Physical Geography. The History is identical. The Latin is given one term more by you than by us, but the difference in the length of the recitation period covers that. We note one more term in Music and one more in Drawing, but as these are drills we feel that to be no essential difference.

July 18, 1910.

The following motion was made and unanimously adopted:--

Resolved that we accept the general plan of grading offered by the Dean to the effect that hereafter students are to be handed a card with one of three marks on each; namely, passed, not passed, or passed W (meaning weak), and that a different record card be kept in the office; a committee of five being appointed, of which the Dean and the President shall be members, to complete the plan of grading and to determine how many "W's" a student will be allowed to carry and still graduate.

It was also the sense of the faculty that a report of the committee on the Oratorical Contests be received and accepted to the effect that we break with the Central Oratorical Association and that Prof. Craig be appointed a committee of one to open negotiations with other schools for the purpose of holding an Oratorical Contest in the spring.

September 19, 1910.

---

Moved and passed that the meetings of the faculty begin promptly at four o'clock and close at five o'clock, unless the President desires to remain in session for a longer time.

September 26, 1910.

---

Motion made, seconded and passed that Dean Kinneman and Prof. Strahm of the Music School be empowered to work out a system of which students who are members of the Oratorio Society be given credit for the work done there.

Moved, seconded and passed that Dean Kinnaman appoint a committee who shall with himself investigate a new grade card and report on the same at a future meeting. He appointed to assist him on this committee Dr. Fred Mutchler, Profs. Leiper, Guilliams and Alexander.

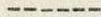
Prof. Clagett was appointed to investigate and report relative to the classification of Miss Georgia Peterson.

September 26, 1910.

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Permission was given Prof. Leiper to substitute 2nd Year Latin for Gunnison' & Harvey's Caesar.

PERMANENT COMMITTEES.



The following standing committees have been arranged to date.

COMMITTEE ON STUDENT ILLNESS

Mr. Alexander, Chairman; Miss Ragland, Miss Reid, Miss McLean, Mr. Turner, Mr. Ford.

COMMITTEE ON ENROLLMENT.

Mr. Kinnaman, Chairman; Mr. Craig, Mr. Alexander, Mr. Green, Miss Reid, Mr. Stickles, Mr. Clagett, Mr. Burton,

COMMITTEE ON ATHLETICS.

Mr. Leiper, Chairman; Mr. Craig, Mr. Clagett, Mr. Arthur, Mr. Byrn.

COMMITTEE ON LITERARY SOCIETIES.

Mr. Green, Chairman; Mr. Craig, Miss Reid, Mr. Ford.

COMMITTEE ON COURSE OF STUDY.

Mr. Kinnaman, Chairman; Mr. Clagett, Mr. Green, Mr. Craig, Mr. Leiper, Mr. Stickles, Miss Hatcher, Mr. Alexander, Mr. Burton, Miss Scott.

COMMITTEE ON CERTIFICATION AND GRADUATION.

Mr. Kinnaman, Chairman; Mr. Leiper, Mr. Stickles, Mr. Byrn.

COMMITTEE ON RECOMMENDATION OF STUDENTS.

Mr. Craig, Chairman; Miss McLean, Mr. Burton, Miss Hatcher, Miss Reid.

EXECUTIVE COMMITTEE.

Mr. Alexander, Chairman; Mr. Kinnaman, Mr. Clagett, Mr. Green, Mr. Craig, Mr. Leiper, Mr. Stickles, Mr. Burton.

COMMITTEE ON COUNTY DELEGATION

Mr. Burton, Chairman; Mr. Alexander, Mr. Ford, Mr. Grise.

COMMITTEE ON SOCIAL AFFAIRS.

Miss Scott, Chairman; Miss VanHouten, Mr. Grise, Mr. Turner  
Miss Wood, Miss Reid, Mr. Strahm, Miss Beach, Miss  
Rodes, Miss Surmann, Miss Caffee.

COMMITTEE ON COMMENCEMENT AC-  
TIVITIES.

Mr. Green, Chairman; Miss Reid, Miss Scott, Mr. Kinnaman.  
*Miss McLean,*

COMMITTEE ON LECTURE COURSE.

Mr. Kinnaman, Chairman; Mr. Strahm, Miss McLean, Mr. Byrn.

COMMITTEE ON SECOND ELECTIVE.

Mr. Kinnaman. Chairman; Mr. Alexander, Mr. Stickles, Mr.  
Clagett, Mr. Leiper, Mr. Green. *(Mr Craig?)*

COMMITTEE ON WOMEN'S ACTIVITIES.

Miss Ragland, Chairman; Miss McLean, Miss Madison, Miss  
Wood, Miss Reid.

October 3, 1914.

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After the usual order of business was completed, the question of making a display at the Warren County Fair was brought up. President Cherry appointed the following, Col. G. M. Williams, Profs. Alexander, Stickles, Clagget, Webb, and Green and Misses Reid and Frazee to meet at four o'clock the following afternoon and formulate plans.

OCTOBER 10, 1910.

---

The faculty agreed to recommend the granting of the Elementary Certificate to DeWitt Martin, as he had more than fulfilled the requirements for that course.

Moved and passed unanimously that the Christmas Holidays begin on the evening of December 23, 1910, and continue until Tuesday morning, January 2, 1910.

Moved and carried that we have one day holiday for Thanksgiving.

October 17, 1914. [1910]

---

Moved that Carrie Drake be considered out of school and that her parents be so notified. Also the County Superintendent so that someone else can use that scholarship.

Moved that the policy of making orders through the Librarian for books be limited to those intended for the Library.

Moved and passed that Prof. Strahm be given the privilege of using in his class music "The Harmonic Primer", published by the American Book Company.

November 8, 1910.

---

At a special meeting of the faculty on November 8, 1910, the question of finances was discussed. As it appeared that it was absolutely necessary for a heating plant

to be installed in the Potter College building and as it further appeared that there was no money to pay for it, the faculty as a unit agreed to sign notes for the full amount (\$3,600.00) in order to raise the necessary funds. Those present and those agreeing to sign are as follows:-- H. H. Cherry, A. J. Kinnaman, Fred Mutchler, V. O. Gilbert, J. R. Alexander, Laura Frazee, Florence Ragland, Mattye Reid, R. P. Green, Mattie McLean, O. G. Byrn, A. M. Stickles, M. A. Leiper, W. J. Craig, J. M. Guilliams, A. C. Webb, R. H. Marshall, and J. H. Clagget.

A resolution was introduced and unanimously adopted that faculty extend to the Board of Regents their sincere appreciation and thanks for the great interest and work manifested by the Board.

I move you, Mr. President, that the Board of Regents be informed that in view of the fact of the great work they are doing for the Normal School, as a faculty, we appreciate the consideration we have at all times received from the Board and President and esteem it a privilege on our part to aid in the purchase of the heating apparatus.

Paul Helsley said he was going home. Has not registered at B. G. B. U., as someone reported. Is out of his classes at the Normal. Referred to President.

Announcement should be made relative to Thanksgiving.

Concert.

Sense of the faculty that fire escape should by all means be installed at Potter College.

April 6, 1911.

It was moved, seconded, and passed that the History of Education be considered one of the subjects for substitution. (This to apply to a previous motion to the effect that the Substitution of Subjects in the catalog be interpreted to apply both to the old and the new regime.)

Moved and carried that students desiring to make substitutions present this request at the office of the Dean