1919

UA1B3/7 Meeting Minutes

WKU Faculty

Follow this and additional works at: https://digitalcommons.wku.edu/dlsc_ue_records

Part of the Adult and Continuing Education Administration Commons, Curriculum and Instruction Commons, Elementary and Middle and Secondary Education Administration Commons, Higher Education Administration Commons, Leadership Studies Commons, Sports Studies Commons, and the Student Counseling and Personnel Services Commons

This Book is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in WKU Archives Records by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.
Faculty Meeting Jan. 13, 1919.

It was moved, seconded and voted that the annual plan of serving refreshments to the students on Monday preceding the opening of the Mid-Winter Term be followed this year. Accordingly Misses Scott and Johnson of the School of Domestic Science were asked to take charge.

The following members of the faculty were given permission to change text books in the subjects mentioned: Miss Scott in Domestic Economy, Mr. Burton in Rural Sociology and History of Education. Mr. Ford was also given the privilege of investigating new texts with a view of a different adoption.

February 3, 1919.

A general discussion was held as to the advisability of changing the time of the meeting of the literary societies from Friday afternoon of each week to Friday evening. Question was left for further discussion by members of the various societies. The decision to be reported at the next meeting of the faculty.

The plan was agreed upon for holding a rally for membership in the R. O. T. C. at chapel Tuesday morning. Professors Green and Craig are appointed to lead in the talks.

Tuesday, Wednesday and Thursday are the days set apart for the work of the R. O. T. C.
February 11, 1919.

Various members of the faculty report a number of students sick with colds and a few with influenza. Individuals were appointed to visit each student and ascertain his needs.

The faculty agreed to allow the boys to play their basket ball games on Monday, Saturday afternoon and Saturday morning till 10:00 o'clock until further notice.

February 24, 1919.

There was a general discussion as to whether it would be advisable to organize basket ball teams for the members of the E. C. T. C. The matter was finally left with Lieutenant Ellsworth with the understanding that the games were to be only inter-class games.

Upon the request of Mr. Strahm he was given the privilege of enrolling members of the Oratorio Society and making the membership dependent upon their regular attendance.

March 3, 1919.

Upon motion made, seconded and agreed upon the members of the Junior Society are to be excused from their classes at 7:30 and 8:30 Friday morning, March 7th in order to practice for chapel exercises, which they are to give at that time.
March 17, 1919.

The regular routine of the faculty was completed and afterwards general questions were brought up for consideration.

The Committee on the selection of moving pictures was appointed consisting of Mr. A. L. Crabb, Miss Elizabeth Woods and Mr. O. G. Byrn. Mr. Burton was given the privilege of introducing Bett's Psychology in the Department of Education.

Upon the suggestion of Prof. R. P. Green a Committee was appointed to make recommendation to the faculty for the adoption of a class pin. Dean Kinnaman appointed Mr. Green, Chairman, and Mr. W. J. Craig, M. A. Leiper and G. V. Page as associate members of this Committee.

Motion was made, seconded and carried that hereafter toward the end of each term the members of the faculty are to report to Mr. R. P. Green the number of text books they will likely need in their particular subjects for the following term. This to be reported to the book stores in town so that there will be no delay in getting the text books needed.

The motion was made that the present term will close at noon on Friday, April 4th.
April 14, 1919.

Faculty met in regular session in the office of President Cherry. Among the questions for the general good of the school the following were discussed:

Motion was made, seconded and unanimously passed that hereafter the classroom work be so adjusted as to close the forenoon classes at 11:55 instead of 12:00 and to begin the afternoon classes at 1:20 following with 2:15, 3:15, etc., instead of 2:10, 3:10 etc.

It was agreed that the question of the members of the R. O. T. C. wearing their uniforms be required for five days and the other two days to be left to their discretion.

The advisability of members of the faculty occupying seats in the rear of the chapel on Monday morning was discussed and approved by many.
Minutes of Faculty Meeting
May 20.

The faculty met in regular session in the office of President Cherry.

A drawing of the proposed Alumni pin was submitted to the faculty by Mr. F. P. Green. The pin is circular in form, showing in profile the columns in the entrance of the Administration Building with the letters "WK" in relief. The letter "C" encircles this design. This was approved and Mr. Green given the authority to have the pin made according to the design.

Mr. A. C. Burton explained to the faculty a project which has recently been inaugurated by the Department of Education through the Junior Society to "adopt" a rural school. By supplementing the regular salary of the teacher and by contributing a strong, instructive and entertaining Chautauqua Course, the community will be given advantages in the way of a trained teacher, a library, etc., that are enjoyed by larger and wealthier school communities. Each of the hundred members of the Junior Society, under the direction of Mr. W. J. Craig, has obligated himself to contribute $2.00, which he will earn for this purpose. The school in question is one situated in a good community in Hart County and Supt. R. W. Jaggers and the citizens of the school district have promised every possible cooperation in making the undertaking a great success. If the venture for the school year of 1919-20 proves a success, the undertaking will, no doubt, become a permanent scheme of the Junior Society of the Western Kentucky State Normal School.

It was unanimously agreed that the school attend the Kentucky Educational Association on Wednesday and Thursday, June 25th and 26th.
The question of more complete organization and cooperation of county delegations was discussed and various members of the faculty assigned to take charge of a certain group of counties. The faculty leader of each of these groups will discuss among other things:

1. Better attendance;
2. Better salaries;
3. Better school and community organization;
4. Prospective students for the R.O.T.C. and the Normal School;
5. Senior rally;
6. High school students;
7. County institutes;
8. Local surveys.

For these local surveys Mr. A. C. Burton submitted an outline which is to be printed and distributed among the active workers.
Minutes of Faculty Meeting
June 30.

The regular routine business was taken up and disposed of.

Upon the suggestion of Mr. R. F. Green, seconded by Mr. W. J. Craig, the following resolution was unanimously adopted by the faculty:

Whereas, since his association with the Western Kentucky State Normal School during the past ten years or more, Mr. O. G. Byrn has faithfully and efficiently discharged the duties of Registrar, Bookkeeper, Supervisor of Grounds, and Business Agent; and,

Whereas he has been tireless in his efforts to perfect the plans of the architect inside and outside of the classrooms as well as in the work of beautifying the campus and has been so successful in these efforts; therefore,

Be It Resolved that the faculty extend its sincere regret for his resignation, taking effect July, 1919, and wish him eminent success in the future.
NOTES

At a call meeting of various members of the faculty representing the heads of the departments in President Cherry's office, June 16th, the question of attending the K. E. A. was discussed. It is agreed that the school be urged to attend on Wednesday and Thursday, June 25 and 26, and that the members of the faculty who remain shall be reinforced by specially appointed teachers to conduct the regularly appointed work of the school.

A letter from Miss Fannie Surmann written from Louisville was read. This letter solicited the cooperation of the school in the organization and perfection of a teachers' union. It was decided that the school do everything legitimately possible to increase the salary of the teacher, but that the school do not go on record as favoring unions at this time.

Among numbers of suggestions to be made by Dr. Kinnaman to the Board of Regents was the erection of a Girls' Home which should offer accommodations for at least five hundred girls with opportunities for additions from time to time as the attendance demands it. The advisability as to using the basement of this building temporarily for the dining room, kitchen, etc., was carefully discussed. Also the advisability of having a large banquet room, reception room and a hospital suite with one bed room, one kitchenette and possibly an office on one wing of each floor. The question of having rest rooms in the Recitation building was also advocated. It was the unanimous opinion that a separate dormitory for boys and girls should be in the future plans and between these two buildings there would be erected a culinary department.

It was suggested that some of the leading schools of the country should be written with a request for copies of the plans and blue prints of the Girls' Dormitory.

The question of meeting institutes in the Western Normal District this summer was also discussed and assignments made for certain teachers to attend special institutes for one or two days.
Faculty Meeting Sept. 10, 1919.

The first question discussed at the faculty meeting was the advisability of making several changes in the Recitation Hall in order to give more available space in the Library. By shifting the classes to the second and third floors it was decided to add to the Library the space now occupied by the History Department and the small hall adjoining, to use rooms on second floor for History Department, and Geography and Agriculture in other wings of second and third floor.

The necessity of a Boarding Home was next discussed, and it was agreed that this was the most urgent need and that every effort should be made to secure the necessary appropriation at the earliest possible date for a modern, attractive girls hall with a minimum capacity of three hundred.

Mr. Strahm explained to the faculty the proposition of Mr. Will Hill relative to having the school join him in presenting a series of concerts by Columbia artists. After a lengthy discussion, it seemed to be the sense of the faculty that it was a dangerous venture to undertake, in view of certain rulings on bringing commercial enterprises into the school.

Following a discussion of the advisability of offering extension courses from the institution by Correspondence, the President agreed to appoint a committee of the Heads of the Departments to meet later and work out a plan. Mr. A. L. Crabb was made Chairman of this committee.

Suggestions pro and con as to changing the morning hour for opening the school and the consequence of
shortening the recitation periods during the day were made. After a lengthy discussion the matter was postponed until a later meeting.

Another important item discussed was the rearrangement of the curriculum so as to give high school graduates an opportunity to complete the course in two years and to complete a University course in two years more.

Sept. 15, 1919.

After the routine work of the faculty the discussion of changing the length of the recitation periods was renewed. The final decision, however, was to leave the daily schedule as it is at this time.

Motion made, moved and duly carried that the date for the Chestnut Hunt this fall should be fixed for October 17. President Cherry will appoint committee to make the necessary arrangements for this year.

Mr. W. J. Craig was given permission to change his text in Physiology.

A lively discussion as to the inconvenience the school is being put to because of the inability of students to purchase text books at the book stores followed. It was finally agreed that the teachers should hereafter be more prompt and exact in their instructions to Mr. R. F. Green, who has charge of the work of notifying the book stores what should be ordered, as to the number and names of text books which will be used each term. They agreed to let him know at least two or three weeks before the close of the term what will be needed during the succeeding term.
Sept. 15th (Cont'd)

The matter of giving prospective students an opportunity to do Correspondence work was also discussed and the hope was expressed that this plan could be worked out in the future.

The matter of having an Alumni representative who can spend much of his time in the field keeping in touch with the graduates of the school was advocated.

September 22.

The report of the Chairman of the Building Committee on Extension work was received and adopted. Upon motion duly made, seconded and passed it was decided that this correspondence work would begin with the opening of the November Term, and that wherever it is possible for a department of the school to offer a course, it shall be done.

Upon motion duly made, seconded and passed, the faculty recorded their approval of the erection of a rustic Senior Building with the understanding that the material is to be secured from the dead cedars on Normal Heights and such other additions as may be needed.

It was further agreed upon motion duly seconded and passed that the question of employing the Russian Symphony Orchestra for the next Music Festival be referred to Mr. Strahm, who should cooperate with President Cherry in the matter.

The faculty again considered the offer made by Mr. Will Hill relative to a series of concerts during the present scholastic year. The proposition as it now stands agrees to supply tickets to the entire student-body, to members of the faculty and the wives, and to pay ten per cent of the ticket receipts after $100.00 has been made. The Normal School is to furnish the auditorium and pay $200.00 for a series. These entertainments are to be given under the auspices of the State Normal School with Mr. Hill cooperating.
September 28.

The routine business was taken up and transacted.

Motion made and duly passed that the faculty accept the invitation of Mrs. Elrod at the Boarding Home for dinner the following day.

Motion made and carried that Mr. R. P. Green be instructed to notify Superintendent Risley that the faculty stands in favor of the Educational Survey to be made in Kentucky and that they approve of having experts outside the state doing the work. It is understood that these experts are to be sent out by the Federal Government.
Motion was made and carried that President Cherry be requested to take up with the State University the matter of giving short courses in Agriculture and Domestic Economy at this time.

President Cherry appointed the following committee on the question of the Senior House: Mr. R. P. Green, Chairman, Mr. W. J. Craig and Miss Florence Bagland, who will work in connection with Dr. Kinnaman, President Cherry and the architect to be selected later.

Mr. Stickles suggested that President Cherry write to the University of Illinois, Champaign, Illinois, concerning the architect of those buildings, as he is considered an unusually fine one.

President Cherry stated that he had looked into the question of the practicability of using linoleum on the floors of Potter College building.

President Cherry appointed the following committee to study and select the color for the walls of Potter College building which are to be renovated immediately; also to consider and make a recommendation concerning the vines growing on walls and over windows: Miss Mattie Hatcher, Chairman, Miss Sally Rodes, Miss Florence Bagland, Miss Alice VanHouten, Miss Iva Scott and Mr. A. M. Stickles.
President Cherry appointed the following committee on the social activities of the school: Miss Iva Scott, Chairman, Misses Van Houten and Rodes and Messrs. Strahm and Wilson.

The following committee was appointed on Moving Pictures: Mr. R. P. Green, Chairman, Misses Schneider and Rodes, Dr. A. J. Kinnaman and Messrs. Crabb, Stickles and Leiper.

---

Nov. 10.

The faculty met in regular session in the office of President Cherry.

The usual routine business was taken up and disposed of, after which discussions and motions for the good of the school were entertained.

It was moved, seconded and agreed upon that the work of the present term be continued until the very last day and that the student's grades be given him at his last recitation. The school will close Friday at noon, November 14th, and recitations on the new term will begin at 7:30, November 18th.

Upon motion duly seconded and passed, it was agreed that no student hereafter be permitted to enter the athletic contests unless he is doing creditable work in at least three classes. It was further agreed that the faculty representative of each Society shall stand sponsor for the proper registration of the individuals who play on the respective teams in these contests.
Faculty Meeting, Nov. 24, 1919.

After the routine business was disposed of the question of permitting a group of students requesting it to organize a separate debating society for men was thoroughly discussed. It was finally agreed by the faculty that the matter should be referred to Mr. Craig to be worked out, as practically all of the members of the debating society would be drawn from the Junior Literary Society.

In connection with the above it is agreed that those at present members of any literary society should continue that work in addition to the work they expect to do in the debating society.

It is announced that the school will close for the Thanksgiving Holidays Wednesday evening and resume work again Monday morning.

The Christmas Holidays were fixed to begin Friday, December 19th and to close Monday evening, December 29th.

*****
President Cherry called the faculty in a special session at 7:30 o'clock on the evening of Tuesday, December 16th, in his office. At this meeting he made a report of the work done at the joint meeting of the Boards of Regents of the Eastern State Normal School, State University and Western Kentucky State Normal School, held recently at Richmond and also at Lexington for the purpose of considering matters of legislation and constructive work in the interest of the three schools.

Following the report of the President, a thorough and lengthy discussion was made of the following items:

A Girls' Boarding Home, consisting of one hundred-fifty double rooms; the conversion of the Barracks into a number of rooms for the use of the boys.

Changes to be made in Bailey Hall. It was agreed that this hall should hereafter be used for the girls of the Normal School exclusively and that the Bailey Dining Hall and the barracks cafeteria shall also be used exclusively for Normal Students.

It was definitely decided that the Rural Model School shall be established and put into operation at the beginning of the approaching Mid-Winter Term. On this committee President Cherry appointed Prof. A. C. Burton, Chairman, with the Dr. Kinnaman, Mr. Crabb and Mr. Ford associates.

The lower floor of the upper barracks was set aside to be used as a Manual Training Room. The faculty members of the Science Department were appointed a committee to investigate details pertaining to equipment, operation, etc.
Enlargement of the library was unanimously agreed upon. Miss Florence Ragland and Prof. J. R. Alexander were appointed to secure information and bids as to the cost of the work.

Correspondence - Extension work was discussed with a good deal of interest, but no definite decision was reached.

It was agreed if Room 27 is not needed for classes in Mathematics, it shall be used to enlarge the present Penmanship and Drawing room.