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Minutes of Faculty Meeting
January 7, 1925.

The Faculty met in room H as usual. The meeting was called to order by Dr. Gamble who called the attention of the teachers to the failure they had made in filling out the questionnaire. He suggested that no new courses of study be organized until they are brought before a committee and asked the teachers to give examinations to any advanced students who may wish to take them.

Dr. Gamble presented Miss Reynolds statement of the cost of the New Year's dinner. Mr. Loudermilk made a motion that the total cost be divided by the members that were there and the ones who promised to come. The motion was seconded and carried.

Dr. Cherry asked the advisability of having of having a meeting of the county delegations. Mr. Anderson talked about the publicity in connection with the county organizations. It was agreed that he should turn over to the chairman of each county organization a list of what their county paper could use and when.

Dr. Gamble brought up the matter of having school on Saturday next semester. Dr. Kinnaman made a motion that classes be held on Saturday for everyone except Mr. Alexander and Mr. Clagett. The motion was seconded and carried.

Mr. L. T. Smith and the department of Agriculture were given the privilege of using the rotunda for their exhibits during the Rural Life Conference. Miss Mason asked to exhibit her History of Counties booklets.

Minutes of Faculty Meeting
January 20, 1925.

The Faculty met in room H as usual. The meeting was called to order by Dean Gamble who requested that the Committees make their reports, the

first being the Committee on Athletics. The following is the report as submitted relative to regulations:

At a meeting of the Chairmen of the Athletic Committees the Kentucky Wesleyan University, of Louisville, Transylvania and Western Kentucky Teachers College in Louisville on December 22, 1924, it was agreed to submit for the approval of our respective faculties the attached constitution and by-laws prior to the organization of a Kentucky College Athletics Association.

I am presenting this material for your careful study and consideration that you may be prepared to voice your opinion at the next faculty meeting, as Mr. Pyatt our temporary chairman has asked for an immediate response.

L. T. Smith,
Chairman Athletic Committee.

Proposed of the K. I. A. C.

CONSTITUTION

Article I

Name

The name of this organization shall be the Kentucky Intercollegiate Athletic Conference. (K. I. A. C.)

Article II

Purpose

The function of the Conference shall be to study various important phases of collegiate athletics, to formulate rules governing athletics, to promote the adoption of recommended measures in order that

athletic activities in the colleges of Kentucky may be maintained on an ethical plane in keeping with the high purposes of education.

Article III

Officers and Committees

The officers of the Conference shall be a President, a Vice-president and Secretary-Treasurer.

Article IV

Powers and Duties of Officers

Powers and duties of the Officers shall be as follows:

Section 1. The President shall preside at the meetings of the Conference. He shall issue a call for a meeting of the Conference, if requested by one-third of its members. He shall state to the members of the Conference the specific reason for all extra meetings. He shall enforce all penalties provided for in these laws and shall fix penalties for all violations for which no penalty is prescribed, and shall announce all decisions of the Conference to all members.

Section 2. The president shall receive and pass upon all eligibility lists of the conference, except those of his own college. He shall have the right to pass judgement on all athletic questions as to the eligibility of players when appealed to by one or more colleges. His decision shall be final until reversed on appeal, by the Conference itself. He shall have the right to recommend to the Conference the suspension of any college for violation of orders or any of the provisions of this Constitution.

Section 3. The Secretary-Treasurer shall keep the records of the meetings of the Conference. He shall report at each meeting a detailed statement of all receipts and disbursements of funds. He shall keep the official records of the annual track meet. He shall inform the members of the Conference of the time and place of meeting. He shall pass upon the

eligibility lists of the college of the president. He shall send each member of the Conference, on September 15, the eligibility blanks. He shall have printed the Constitution and By-laws of the Conference and shall furnish each member with ten copies.

Article V

Representatives

In transacting official business with a college, the officers of the Conference shall recognize only the President of the college or some member of the faculty appointed by him or by the duly constituted authorities of the college.

Article VI

Members of this Conference shall be entitled to one vote. The voting delegate shall be appointed by the President or by the duly constituted authority of the college, and shall be a regular full-time member of the faculty with voting power in that institution. A majority of the voting members shall constitute a quorum.

Article VII

Membership

Formal application for membership in this Conference will be considered at any meeting.

Article VIII

The resignation of a member of this Conference shall not be considered except at the regular meetings. No resignation of a member shall be considered who is under sentence of suspension or who is in bad standing.

Article IX

Meetings.

The regular meetings of the Conference shall be held on the first Monday of March, October and December at such place as may be determined at the previous meeting.

Special meetings may be called by the President upon request of one-third of the members.

Article X

Any expenses incurred during the year in carrying on the work of the Conference, provided the annual dues are insufficient, shall be divided equally among the colleges of the Conference.

Article XI

Voting by Proxy is forbidden.

Article XII

(a) Athletic Boards

A majority of the members of the Athletic Board in each college shall be members of the faculty.

(b) Chairmanship of Athletics

The athletic director or coach shall not serve as faculty chairman of athletics.

Article XIII

General Principles

Each institution which is a member of this Conference agrees to enact and enforce such measures as may be necessary to prevent violations of the principles of amateur sports, such as--

(a) Proselyting: The offering of inducements to players to enter college because of their athletic abilities, or supporting the maintaining players while in college, either by athletic organizations, by individuals, by alumni, directly or indirectly.

(b) The playing of those ineligible as amateurs. An amateur athlete is defined as one who participates in competitive physical sports only for the pleasure and the moral, mental, physical, and social benefits derived directly therefrom.

(c) The playing of those who are not bona fide students in good standing.

(d) Improper and unsportsman-like conduct of any sort whatever, either on the part of the contestant, the coaches, their assistants, or the student-body.

Article XIV

Amendments

The constitution may be amended at any meeting by a majority vote of the delegates present and voting, provided that the proposed amendment shall have been submitted to the Secretary of the Conference four weeks before the meeting, and provided further that a copy of the proposed amendment shall have been duly sent to each college three weeks prior to the annual meeting; otherwise a two-thirds vote of the delegates present and voting will be required.

BY-LAWS

Article I

The order of business shall be as follows:

1. Reading minutes of preceding meeting.
2. Appointment and reports of committees.
3. Report of President.
4. Miscellaneous Business.
5. Report of Treasurer.
6. Report of Committees.
7. Election of Officers.
8. Report of Special Committees.
9. Adjournment.

Article II

The annual dues of each member shall be twenty-five dollars payable in advance not later than January thirty-first of each year.

Article III

The officers shall be elected by ballot at the March meeting and shall continue in office until their successors are chosen.

Article IV

Notice of New Business

Each member of the Conference shall send the Secretary, at least four weeks before a regular meeting, notice of an amendment to the constitution, and the Secretary is required to send complete copies

to all members three weeks before the meeting.

Article V

New Rules Effective Immediately

New rules adopted by this Conference shall go into effect immediately, unless otherwise expressly stated.

Article VI

Attitude Towards Athletics.

(a) The colleges in this conference severally agree to control student athletic sports, as far as maybe necessary to maintain in them a high standard of personal honor, eligiblity, fair play, and to remedy whatever abuses may exist.

(b) Whenever a player is suspected of athletic irregularities the faculty chairman of athletics of the institution concerned shall use every means to adjudicate the case. Upon failure to arrive at satisfactory adjustment the case shall then be submitted to the President for his decision which shall stand until the next regular meeting.

Article VII

Rules of Eligibility.

The Eligibility rules of the Conference shall apply to every student competing in any athletic contest as a representative of any college in this Conference.

Remuneration

Section 1. No student shall take part in any intercollegiate contest who receives any gift, remuneration, or pay for his athletic services directly or indirectly, or who bets on the game in which he participates.

Section 2. No student who receives any compensation from the college for services rendered by way of regular instruction shall be allowed to play on any team; but student labarotay assistants, or men

holding analogous positions, shall not be barred by this rule.

Assumed Name

Section 3. (a) No student shall play in any game under an assumed name.

(b) No student shall participate in football games not representing educational institutions.

Scholarship Requirements.

Section 4. No student shall take part in any intercollegiate contest unless he is a bona fide student regularly enrolled as a candidate for a degree and doing full work in a regular course as defined by the regulations of the department in which he is enrolled, or in default of such definition, by the regulations of the faculty committee or athletics.

Section 5. No student shall take part in intercollegiate athletics who does not matriculate in person within fifteen days after the opening date of the semester or term.

General one-year Residence Rule.

Section 6. No person who has been a student at any institution of collegiate rank shall participate in intercollegiate athletics in any college of this Conference until after the expiration of twelve (12) months from the date of his matriculation there, and until he shall have completed the scholastic requirements of this conference.

Note--This rule is not to apply to students who have pursued premedical or pre-dental courses in the first institution.

Section 7. No student shall be permitted to participate in intercollegiate athletics until he passes the scholastic requirements of his institution. This is interpreted to mean: The student must have or is entitled to have a class standing higher than that of the previous year.

Leaving College

Section 8. No student who takes part in intercollegiate athletics and fails to remain in college

for at least one semester shall be eligible to play the following year.

Four-year Limit

Section 9. Participation in intercollegiate athletics shall be limited to four years over a five-year period counting from the time of the first matriculation. Participation in any intercollegiate sport in any college year shall constitute one year of athletic participation.

Summer Baseball

Section 10. No person shall be eligible to participate in intercollegiate contests if he has played as a member of any summer baseball team that plays more than three games per week.

Ineligible player

Section 11. No team of this Conference shall play a suspended or debarred player.

Mandatory Rule

Section 12. No student who has participated in athletics as a member of any team of one institution of collegiate rank, shall be permitted to participate in any intercollegiate contests as a member of an athletic team of any institution of this Conference.

Note--This rule shall not apply to students who were pursuing premedical or pre-dental courses in the first institution.

Article VIII

Eligibility Certificates and Lists.

No student is eligible to take part in intercollegiate contests until he has filed his eligibility certificate with the faculty chairman of athletics of his institution.

The faculty chairman of athletics shall certify his eligibility to the President.

The eligibility lists of the college of the President must be filed with the Secretary of the Conference.

All the eligibility lists shall be made on blanks furnished by the Secretary and such blanks shall have printed at the top the headings "Name in Full", "Class Last Year", "Number of Years of Previous Competition"; and at the bottom the following wording:

"This is to certify that the above men matriculated within the required fifteen days; that they have a class standing higher than that of the previous year; that they had the fifteen required entrance units; that they are pursuing courses of study leading to a degree; that they have not less than twelve hours of study; that they remained in college one semester; that they are bona fide students; and so far as we have been able to ascertain by careful investigation are eligible to play on the teams of.....college."

This list shall be signed by the Faculty Chairman of Athletics and by the Registrar of the institution.

Article IX

Scholastic Games

Football contests by members of this Conference shall be had only with teams representing educational institutions, and no contests shall be had with high schools, secondary schools, academies, or similar institutions without the consent and approval of the Conference. This rule does not forbid games with freshman teams or second teams.

Article X

(a) General Code

No teams, a member of the K.I.A.C. shall be permitted to have preliminary football practice prior to the first Monday in September.

No member of this Conference is permitted to ~~schedule~~ schedule games with colleges that do not conform with the code of rules adopted by this Conference. Before every intercollegiate contest with non-resident teams the respective faculty chairmen of athletics

of the colleges concerned shall submit to each other a certified list of the players eligible under the rules adopted to participate in said contests. In all cases this list must be filed seven days prior to the scheduled date of the contest. This list must be filed with the Secretary-Treasurer.

Article XI

Training Table

No member of this Conference is permitted to maintain a training table for any intercollegiate team.

Article XII

(a) Modifying Contract

Any team canceling or modifying a contract for a game with another institution without mutual consent must be reported to the Conference for discipline.

(b) Post season Games.

The football season shall close not later than Saturday immediately following Thanksgiving Day and no post-season games shall be permitted except by vote of the Conference.

The Coach

Any coach who in any way aids or abets in any violation of these laws, or in anyway violates the spirit of these laws, shall be debarred from coaching any team in this Conference, and any college employing such coach after his debarment or allowing him to serve in any capacity, shall be expelled from the Conference.

Article XIII

Annual Track Meet

No teams except those of members of this Conference shall take part in an annual field meet of this Conference.

Article XIV

The time and place of any annual track meet of the Conference shall be fixed at a regular meeting of the Conference.

Article XV

The rules adopted by the National Collegiate Athletic Association shall, in general, govern all track meets of this Conference.

Article XVI

The Railroad expenses of one representative from each school for each meeting shall be pooled.

Article XVII

The colleges of this Conference agree to make an honorable effort to schedule games with the other members of this Conference.

* * *

It was moved by Mr. Page and seconded by Mr. Wilson and unanimously passed that the report including the By-Laws and Constitution be adopted.

The report of the Committee on Extra-Curriculum activities was given by the chairman, Mr. Theophilus. Upon motion of Mr. Bert Smith with a second from Mr. Page, it was unanimously adopted. The report follows:

* * *

The Extra-curriculum Committee of the faculty recommends that there be organized a representative student organization which shall be known as the Student Council.

The Student Council in its formation and activities shall be governed by the following rules:

a. The Council's activities shall be cooperative with the Extra-curriculum Faculty Committee and shall be limited to student welfare, social activities, and athletics.

b. All recommendations or actions shall be first and only presented to the Extra-Curriculum Faculty Committee as a whole.

c. There shall be two members--one a man and one a woman--from each of the following groups: The Normal School group, the Freshman class, the Sophomore class, the Junior class, and the Senior class, each member being elected by a majority of the membership of the group.

d. Any member must be a regularly enrolled student and passing in at least three-fourths of the total hours of work taken.

1. In case of a member leaving school or in the event of failure to make a passing grade in three-fourths of the total hours work taken, said member is automatically no longer a member and the vacancy must be filled immediately by the group represented.

e. A President and a Secretary shall be elected by and from members of the Council.

f. Meetings shall be held at least once a month and additional meetings when called on authority of the President and Secretary or a majority of the members of the Council.

g. Minutes shall be kept of all meetings.

h. All members shall hold office for one semester and two weeks in the succeeding semester unless reelected.

1. Elections by group shall be held at the end of the second week of each semester.

2. The Summer School is not to be considered as a semester.

D. R. Theophilus--Chairman
C. P. Freeman
Gordon Wilson
Mildred M. Reynolds

* * * * *

The Report on the organization of special clubs among the student-body was next called for and, in the absence of Miss Robertson, Mr. McMurtry read the recommendations. These recommendations were carefully discussed and the Dean asked that the Committee consider the suggestion made and report again at the next meeting. Among the suggestions, a motion was made to the effect that no certain number of credits be required for entrance membership. Seconded and passed

The following is a copy as read:

In accordance with the recommendation passed by the faculty concerning student Organizations, the Extra Curricula Committee is desirous of having the group under your direction comply with recommendations as follows:

1. Each group of students sponsored by a regular member of the faculty, serving as a nucleus of a student organization must first present to the Extra Curricula Committee a clearly defined statement of purpose of such an organization to be formed.

2. After favorable consideration the Committee will present the proposed organ to the faculty for approval or rejection.

3. A notice of acceptance or rejection by the Faculty will be tendered by the Extra Curricula Committee Chairman to the Committee presenting the proposed plan of organization.

4. The proposed constitution must be presented to and accepted by the Extra Curricula Committee before permanent organization takes place.

5. A copy of the constitution should be placed on file with the chairman of the Extra Curricula Committee.

6. All existing organizations must conform to the above regulations.

* * * *

Mr. Leiper moved that each club be given the individual right to fix the minimum academic preparation required for entrance.

Minutes of Faculty Meeting,
February 4, 1925.

At a special meeting of the faculty at Chapel, February 4, 1925, upon a motion with a proper second and a unanimous passage it was amended to rescind a former action of the faculty to the effect that no student be allowed to carry more than 16 hours of college work unless having taken a special test. In case the test would demand additional work could be taken, 18 hours was to have been the maximum.

Motion was made, seconded and passed that hereafter students may be allowed to carry 18 hours and that no test be held.

Minutes of Faculty Meeting
February 17, 1925.

The Faculty met in room H as usual. After the regular routine was completed reports of committees was called for and the committee on Extra-Curricula Activities submitted the following: It was adopted by paragraphs as indicated.

* * *

I. Tentative recommendations of the Extra-Curricula Committee to the Faculty concerning the regulation of Student Organizations.

A. All students are expected to become members of one of the primary organizations and it is recommended that they may be members of not more than two Student Organizations. The primary and secondary organizations including the following:

1. Primary

- a. Professional Clubs including those activities corresponding to the departmental work in which a student may specialize in working toward a degree.
- b. Literary Societies.
- c. Debating Clubs
- d. Theatre Guilds
- e. Similar Clubs

2. Secondary

- a. Athletics
- b. Student Relief Organizations
- c. A Capella Club. In this case,

the committee shall have power to pass on specific cases of membership. Motion made by Dr. Kinnaman.

B. All Normal Students, and Freshmen and Sophomores must be members of a class Literary Society and may be members of Professional Clubs.

Juniors and Seniors may be members of their Class Literary Society or Clubs, but their Class Organizations should be retained. **Passed.**

C.

1. Each group of students sponsored by a regular member of the faculty, serving as a nucleus of a student organization must first present to the Extra-Curricula Committee a Clearly defined statement of purposes of such an organization to be formed. **Passed.**
2. After favorable consideration the Extra-Curricula Committee will present the proposed organization to the Faculty for approval or rejection. **Passed.**
3. A notice of acceptance or rejection by the Faculty will be tendered by the Extra-Curricula Committee to the Committee presenting the proposed plan of organization. **Passed.**
4. The proposed constitution must be presented to and accepted by the Extra-Curricula Committee before permanent organization takes place. **Passed.**
5. A copy of the constitution should be placed on file with the Chairman of the Extra-Curricula Committee. **Passed.**
6. All existing organizations must conform to the above regulations. **Passed.**

II. Faculty recommendations concerning Student Organizations.

- A. Purpose of organization--The Extra-Curricula Committee shall fail to sanction an organization whose policy does not

conform with the policy of the institution. Passed.

- B. Each organization must be sponsored by a regular member of the Faculty of the institution. Passed.
- C. Frequency of meetings--Whether the primary organizations shall meet once every four weeks or once every two weeks should be left to each organization. Passed.

Professor Alexander moved that no student be permitted to meet oftener than twice a month. Passed.

Professor Leiper moved that it be limited to twice for the Primary and once for the Secondary. Passed.

- D. Membership--Professional Clubs should be open to the Majors and such other students as the clubs may admit, but the eligibility for membership in the different minor organizations should be left to the self-determination. Passed.
- E. Time and place of meeting shall be proposed by that particular club and submitted to the Extra-Durricula Committee. The fees should be left to the individual organizations to fix. Amended. Passed.
- F. Duration of membership--Membership in an organization must be retained for at least one semester. Passed.

Miss Jeffries moved that some plan be worked out by which, in case of conflicts with different organizations (athletic, etc.) a program may be postponed to a different date. Passed

III. These recommendations shall become effective two weeks from today, February 17, 1925.
Passed.

Minutes of Faculty Meeting
April 9, 1925.

At a called meeting this morning, April 9th, 1925, at Chapel, motion was made by Dr. Kinnaman, seconded by Mr. A. G. Wilson, that the school dismiss after the first afternoon class, for the ball game at 3 o'clock, Notre Dame vs Teachers College.

Minutes of Faculty Meeting
April 9, 1925.

The faculty was called to meet in Room H. at seven o'clock Thursday evening. A quorum was present.

Mr. Page moved that from now on only those students who could complete their course of study by the close of the Summer School, this year August 29, 1925, should be regarded as a part of the graduation class. It received a second and was passed.

Then President Cherry presented the subject of attendance at the approaching K.E.A., the Western Kentucky State Normal School and Teachers College banquet, all present uniting in the opinion that the attendance should be unanimous.

He also extended the invitation of Supt. M. J. Clark of Anchorage to the faculty to have lunch at his school of Friday of K.E.A. week.

The next topic for consideration was the status of the Bookstore. Upon motion of Dr. Kinnaman, with a second from Dr. Grise, it was unanimously agreed that--"We hereby re-affirm our policy that no book shall be adopted and introduced by any member of the faculty except

upon nomination of the instructor desiring the nomination and vote of the faculty and that notice of such change or adoption shall be given to the manager of the Bookstore at least one semester prior to its introduction."

The secretary was instructed to hand a copy of this resolution to each member of the faculty not present at the meeting.

The next item for consideration was the attendance at the institution next year and the best methods of "selling" the school during the K.E.A. President Cherry called on Mr. Pearce for suggestions and he made some helpful remarks, expressing a desire to have the faculty sponsors meet the various county delegations before the K.E.A. Following this discussion, the faculty was requested to meet Sunday afternoon for the purpose of devising effective plans.

Below is a copy of the recommendations relative to the conduct of the Bookstore and the desired cooperation of the faculty:

* * * * *

1. It is recommended that no books be ordered or purchased by members of the faculty for distribution among students except that order is placed with the bookstore and delivery made through same. Individual orders complicate express charges and create discord when delivered to students at cost.

2. In ordering books Faculty members are requested to estimate very carefully the needs of particular classes in order that books in large numbers may not be carried on the shelves of the bookstore when they are not needed for a long while. Caution in placing orders will enable the bookstore to keep an active stock of books on hand.

3. It is recommended that when a text is once adopted for a particular course that it not be changed without consent of the Faculty nor without one semester previous notice, in order that books on hand may be disposed of. It is further recommended that Companies receiving the new adoption be requested and urged to take up books remaining on the shelf from previous adoption.

4. Constructive criticisms and suggestions on the part of the faculty are invited in order that the effectiveness of the service rendered by the bookstore may be improved.

Respectfully submitted,

Geo. Hunter, Mgr.
Florence Schneider, Treasurer
M. C. Ford, Faculty Representative

Minutes of Faculty Meeting
May 19, 1925.

The faculty met in room H as usual.

Upon motion of Mr. Ford, and with a second from Mr. Alexander, the adoption of the Report of the Committee on the awarding of the B. S. degree, was discussed.

Mr. Ford moved that the institution offer the B. S. degree, Seconded by Mr. Page. It was explained that the student would be allowed to complete a course with Science as his major, receiving the B. S. degree, the matter of omitting the two years in Foreign Language being left in the background for the present. Passed.

Mr. Wilson moved that the Language in the case of Mr. McKinley Johnston be omitted. Seconded and passed.

Moved that the question of the number of hours or required Mathematics for B. S. graduates be left with the Graduation Committee with power to act, except that of Mr. McKinley Johnston's case.

Minutes of Faculty Meeting
May 21, 1925.

The Faculty met in room H at 6:45 last evening, May 21st. There was only a small attendance as a number of the Faculty members were away to deliver Commencement addresses and others failed to come for some other reasons.

Dr. Gamble called the house to order and mentioned the following items that should be discussed:

1. The R.O.T.C. and the advisability of requiring this work in lieu of Physical Education.
2. The requirements for the B.S. Degree.
3. Holidays for the Seniors and the Sophomores who have returned just for the nine weeks.

After considerable discussion Mr. Taff moved that the people in these classes who have entered for the nine weeks only shall be excused from the same number of class periods as the other members of the class. Motion was seconded by Mr. W. J. Craig, duly passed.

This gave that class of people Holiday from the Wednesday morning following instead of Friday of this week.

The matter of excusing students who are very weak in their work was left to the judgement of the members of the faculty.

Dr. Gamble asked that the members of the Faculty be in their rooms on Thursday of the last week of school from 1:00 to 4:00 o'clock in order to give out grades to the students.

Upon motion duly seconded and passed the meeting then adjourned.

Minutes of Faculty Meeting
May 25, 1925.

At a called meeting of the faculty held in the office of the President on May 25th the question of awarding a B.S. Degree, giving students who desire to do so an opportunity to specialize in Chemistry, Physics, etc., was discussed in and out and up and down. It was agreed to leave the question of the omission of any foreign language from this course in the background for the present.

It was moved seconded and carried that in the case of Mr. McKinley Johnson the usual requirement for language should be enforced.

Minutes of Faculty Meeting,
June 29, 1925.

The Faculty met in room H as usual.

It was voted that school open on September 21st, 1925.

The faculty voted to allow July 4th as holiday, as usual, notwithstanding the shortness of the term.

Minutes of Faculty Meeting
July 11, 1925.

The Faculty met at 5 o'clock Saturday afternoon, July 11th.

It was moved, seconded and agreed that the Committee on Entrance and Credits of which Dr. Grise is chairman, be given power to pass on all entrance credits. It was recommended when unusually strong students were given the privilege of carrying 8 hours of work during the first of the term of the summer school, their limit during the second term should be six hours, making not more than fourteen hours.

August 12, 1925.

The following is a copy of the recommendations made below.

RECOMMENDATIONS OF THE COMMITTEE ON EN-
TRANCE AND CREDITS.

(1) Prior to 1915 it was possible for a student to earn one high school unit by pursuing a subject through a period of two ten-week terms. Many of these old students are still returning for further work in this institution. It is recommended that the high school credit of these students be valued on the old basis rather than on the present one of one unit per thirty-six weeks of work.

(2) Several subjects, e.g. Cicero, Agriculture, Physics, etc., were once offered as either high school or college subjects. Some of these are now given as college subjects only. In case a high school student has an excess of high school units earned at this institution he should be permitted to receive college credit for the subjects in question. Such credit to be given on our present basis of valuation.

(3) At one time when we had the ten-week terms there were some college subjects that met five times per week. The same or similar courses were offered later four times per week. The credit allowed for such subjects should be estimated on the basis of the time spent when the subject was taken.

(4) Several years ago all graduates of high school who entered this school were required to take certain "Test Term" or "Method Courses". It is recommended that such students be allowed credit for this work on the basis of two semester hours per ten weeks for each subject so taken: the subjects to be recorded as "Method Courses" and used as elective credits.

(5) Credits from defunct colleges and non-accredited sources of all kinds may be validated only by advance work in the subjects for which the student is asking credit, by examination or by both.

(6) Every college student should present a transcript of his high school credits before registration. In no case will any college credit be recorded for him until such transcript has been presented. High school graduates must remove all conditions in their entrance requirements within the first year of resident work.

(7) If a student has taught a high school subject successfully for three years he may be given high school credit for the subject taught.

(8) The regular student load shall be sixteen to eighteen hours. A student may take two additional hours if his grades in the preceding semester have been B, or above. All other special cases must be approved by the Committee on Entrance Credits.

(9) Mature and capable students only should be permitted to take special examinations with a view to establishing credits in certain subjects in which they feel that they are proficient but for which they have no evidence of credit. These examinations should in every instance be sanctioned by the Chairman of Entrance and Credits and the head of the department in which the credit is sought.

(10) The committee is of the opinion that at least one-half of the major and minor subjects should be done in the senior college field and that not less than one-third of the total number of hours required for the degree be completed in senior college subjects.

(11) Every candidate for the Life Certificate or Bachelors Degree should be required to have an average academic standing of not less than C. grade before such certificate or degree is granted. This should be determined on the basis of the grade-point system. If a student fails in a subject he should go back and pass in this work before receiving the Elementary College Certificate, the Life Certificate, or the Bachelors Degree unless excused by the head of the department concerned..

(12) All problems undertaken and completed for credit by students while teaching should be handled through the Correspondence Department and the regular fees charged.

(13) It is recommended that a uniform policy be established as regards credit for work in R.O.T.C. The following seems a safe and equitable distribution of this credit: If a student is doing high school subjects he should be allowed one unit for a year's work. In no case can more than one unit of such credit be accepted for high school credit. If the student is pursuing college work the credit should be one and one-half hours for each semester during the first two years of college work. In case of R.O.T.C. work done above Junior college the same credit should be given as that recognized for all other academic subjects requiring the same time and same amount of preparation.

(14) Ex-service men should receive college credit for their military service on basis of one and one-half semester hours for each full six months of service, not exceeding a total of two years.

Respectfully submitted:

(J.R. Alexander, Chairman
(A.M. Stickles
(M.C. Ford
(Bert Smith
(F.C. Grise

Minutes of the Faculty Meeting
September 21, 1925.

The Faculty met in regular session in the office of President Cherry.

It was moved and seconded and passed that hereafter members of the Life Certificate classes shall do their Practice Teaching in the Training School and not in the department in which they major.

Dr. Gamble, the former Dean, of the institution who was in the city was invited to attend the meeting and was given a warm welcome. He made a talk of appreciation and pleasure and promised to return for another visit at the dedication of the Training School building on October 30th.

President Cherry announced that the Third Congressional District Teachers Association has recently been organized and that the first meeting will be held here on the 30th and 31st of October. A school fair is to be a part of the meeting.

Minutes of the Faculty Meeting
September 28, 1925.

Upon assembling in room H the faculty discussed the advisability of holding a meeting every other Monday. It was finally agreed that regular sessions should be held two weeks apart and that extra sessions should be called whenever necessary. The next meeting should occur two weeks from this, which will be October 12th.

The question of allowing credit for members of the newly organized Brass Band was discussed. Dr. Crabb and Dr. Grise were asked to make a recommendation as to the amount if any, at the next faculty meeting.

President Cherry asked that any member of the faculty who desires or will be willing to spend a week during the present fall in visiting rural schools to see him.

The appointment of special committees of the faculty was postponed until later, also the question of clubs and literary societies. However, it was moved and seconded and passed that the following committees should be organized and the membership appointed later:

Curricula	Entrance Credits &
Publicity	Graduation
Social	Extension
Health	Athletics
Campus Improve- ment	Class Organization and Class Activities
	Rural School

The following is a list of the membership of the different committees:

<u>Curricula</u>	<u>Entrance Credits & Graduation</u>
Mr. Crabb,	Mr. Grise,
Mr. Stickles,	Mr. Alexander,
Dr. Kinnaman,	Mr. Leiper,
Mr. Ford,	Miss Robertson,
Mr. Yarbrough,	Mr. Bert Smith,
Mr. Gordon Wilson,	Mr. Page,
	Mr. Cannon.
<u>Publicity</u>	<u>Extension</u>
Mr. Craig, (W.J.)	Mr. Pearce,
Mr. Claggett,	Miss Jeffries,
Mrs. Cherry,	Mr. Taff,
Mr. Anderson,	Mr. Lindow,
Miss Richards.	Miss Howard,
	Mr. Johnston.

Social

Miss Robertson,
 Mr. Lancaster,
 Mr. Chas. Taylor,
 Mr. Willey,
 Miss Reynolds,
 Miss Thomas,
 All Faculty Wives.

Athletic

Mr. L. T. Smith,
 Mr. Theophilus,
 Miss Schneider,
 Miss Robins,
 Mr. Diddle,

Health

Mr. McMurtry,
 Miss McLean,
 Mrs. Travelstead,
 Sgt. Parkins,
 Miss Day,
 Miss Funk,
 Miss Lee.

Class Organizations and Class Activities

Mr. W. J. Craig,
 Mr. Gordon Wilson,
 Mr. Page,
 Miss Egbert,
 Miss Shobe.

Campus Improvement

Miss Woods,
 Mr. G.G. Craig,
 Mr. Ivan Wilson,
 Miss Mary Lee Taylor,
 Miss Helm.

Rural School

Mr. Burton,
 Mr. McMurtry,
 Miss Clark,
 Mr. A.M. Wilson,
 Mr. Edens.

Fire Drills

Mr. Lindow,
 Mr. Page,
 Miss Robins.

A.L. Crabb,

O.K.

H.H. Cherry. * * *

The matter of the meeting of the Third Congressional District Teachers Associations on the 30th and 31st of October was again discussed and it was unanimously voted that every member of the faculty should become a member of the association, the fee being fifty cents,

and thus have the membership of the faculty one hundred per cent.

The question of adjusting credits allowed for R.O.T.C. work in the high school field was discussed and left for definite decision at a subsequent meeting.

The importance of proper procedure in the change of text books and the adoption of new ones was stressed, and the faculty again urged to cooperate as closely as possible with the bookstore. This has been urged from time to time heretofore, especially at the meeting on April 9, 1925.

Minutes of Faculty Meeting
October 12, 1925.

The Faculty assembled in room H and in the absence of President Cherry, Dr. A. L. Crabb, called the meeting to order and presided.

At the beginning the chairman presented to the faculty the great need of prompt attendance at Chapel especially on the part of the faculty and office force stating that it was absolutely impossible to expect the student body to be up to the desired standard when the faculty were careless about it. He also spoke of the disorder at Chapel during the regular program. All deplored this conduct and agreed to unite in an earnest effort to correct it.

The Chairman then called for a report of committees and the Athletic Committee, Mr. L. T. Smith chairman, submitted the following resolutions, which were unanimously adopted. ✓

THE ATHLETIC COMMITTEE WISHES TO
PRESENT THE FOLLOWING RESOLU-
TION:

That a yell-leader and three assistants be elected annually by the student-body, preferably two men and two women. The method of procedure should be as follows:

At the earliest possible date we should announce in chapel the plan of procedure and those interested in trying for election may be prepared. A few mornings later the trials should be held, each candidate being allotted five minutes to demonstrate his ability as a yell-leader by appearing before the student-body and leading a few yells.

The following morning the election should be held and the man securing the highest number of votes should serve as official leader. The woman receiving the highest as first assistant, the man receiving second highest, second assistant, and the woman receiving second highest, third assistant.

These persons should be responsible for all organized pep and enthusiasm at all school activities. They shall also be in charge of decorations, parades, and demonstrations during school competitions.

They shall advise and counsel with the Athletic and Social Committees of the faculty in all undertakings.

At the close of the term of office the yell-leader shall upon the recommendation of the Faculty Committee be presented with a school sweater and the

three assistants each a letter.

The leader will be given the opportunity of making one trip with an athletic team during his term of office.

COMMITTEE.

* * * *

The next committee to report was the one on Class Organizations, Mr. W. J. Craig, chairman. It was moved seconded and passed that the recommendations be accepted and referred to the President for appointment of leaders to which it referred.

The report follows:

* * * *

October 6, 1925.

President H.H.Cherry:

The newly appointed committee on Class organizations is pleased to make the following report and recommendations to you and the faculty.

The committee met, organized, and made some study of the work done last year by the different classes of the institution, both in class activities and literary work. We find that for several reasons the organizations of the classes was loose, lacking in enthusiasm, and inadequate to do the work of building up a morale for this years organization and that the forensic of literary work done by these organizations was, except in a very few exceptional cases wholly ineffective.

The committee feels that by proper

organization, good leadership, and cooperation on the part of the faculty that in so far as the class spirit and activities are concerned, it will be possible to reestablish these class organizations so that they may become factors for good leadership in the school and build up the morale for the school next year and that if this is done some good can also be done toward literary training. The committee makes the following recommendations.

1. That since the morale cannot be maintained by meeting of small groups under separate leadership that the previous organizations be discontinued and five groups organized, namely; the High School or Normal group; Freshmen; Sophomore; Junior; and Senior classes.

2. That one class sponsor for each group shall be appointed by the President at the earliest possible date, who shall have charge of all the activities carried on by each of these classes, including commencement and class days. The committee deems it inadvisable to allow the groups to elect their respective sponsors.

3. That every second Thursday afternoon from 4:20 to 5:30 be set aside for meeting of these classes and that no other school activities or academic classes shall be scheduled at that time.

4. That the programs carried on at these meeting shall be for the most part literary but shall be varied in their nature as it may seem

advisable to the leader of the class group.

5. At the discretion of the leaders of these groups inter-class contests, debates, declamatory contests, etc., may be arranged between the classes.

6. That in order to create enthusiasm in class organizations, at ~~some~~ time during the Spring semester each respective group shall be permitted by the faculty to take one day as a class day. That activities of this day to tend toward the uplift of the institution and that they shall contribute to the Chapel or the student-body some entertainment at this time, of fitting character.

7. That on the appointment of the class sponsors that the duties of this committee automatically and that the five instructors appointed for this purpose shall constitute a permanent committee on class organizations.

Respectfully submitted,

W.J. Craig,
Patsy Shobe,
Gordon Wilson,
Ercell Egbert,
George Page.

* * * *

The Social Committee, Miss Gabriella Robertson, chairman, was then called on for a report. They reported that they were unable

to make definite recommendations and had thought of suggesting hereafter social affairs should be confined to the different departments and different class organizations rather than extended to the entire school at one time. Some form of a special social gathering was discussed for October 24th at which time the football game between this institution and Centre College will occur, but nothing definite could be worked out because of the tremendous attendance of the school and the difficulty of finding a hall large enough to serve a dinner or banquet. The faculty suggested that Miss Robertson ask her committee to meet and report details at the next meeting.

Mr. Cannon, the registrar, reported that some very embarrassing complaints had reached the office concerning failure of students at the end of the term when no intimation of his work or probable failure had been reported to any office or to the parents. He reported that a type of card had been printed and could be secured by the members of the faculty so that it would be a very simple matter to report any ~~any~~ especially weak cases, to be handled by a committee. This committee to be appointed by President H. H. Cherry. He also referred to the fact that a number of complaints had come to his office from students who left here feeling that they were to pass in all of their work only to find that they had been given an "X", or a conditional pass. He further stated that hereafter all grades should be turned into the office before commencement each year so that certificates could be prepared and given to the students before leaving the institution.

Mr. A. C. Burton reminded the faculty that at an earlier meeting they had agreed to one hundred percent membership in the Third Congressional District Educational Associa-

tion and that he is now ready to receive the membership of fifty cents each.

Mr. H. C. Anderson of the Publicity Department announced that there would be a special meeting for all new students on Wednesday afternoon of this week and that he would be glad to have the faculty present.

The chairman then called for a motion to adjourn which was promptly done.

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Minutes of Faculty Meeting
October 26, 1925.

The Faculty met in room H as usual. President Cherry called the meeting to order and presided.

It was moved and carried that school dismiss at 2:40, Tuesday afternoon, October 27, 1925, so the students could attend the program given by Whiteman's Orchestra.

The fire Drill Committee, Mr. Lindow chairman, made the following report:

* * * * *

To the President and Faculty:

The newly appointed committee on fire drills desires to submit the following recommendations to the President and faculty.

1. That announcement about fire drills be made at chapel with explanation.
2. That immediately following chapel the fire alarm be given so that the students may know the difference between

the bells. (This is not a fire drill.)

3. Drills be given every two weeks preferably just preceding chapel.

4. That the instructor see that the instructions posted as to routes be made known to every class under his instruction.

5. That the position of fire alarm boxes be made known to the students.

6. That an iron bar be supplied at each of these posts and securely fastened to be used for breaking the glass.

7. A set of instructions is to be furnished to each instructor and he be made responsible for the carrying out of these instructions.

8. On first written quiz one question shall be asked the class viz: How would you get out of this room if the fire alarm was sounded?

Upon the acceptance of these recommendations the term of this committee shall automatically terminate.

Signed C. W. Lindow (Chairman)
George V. Page,
Miss Nell Robins.

* * * * *

GENERAL DIRECTIONS FOR FIRE DRILL

1. Do not treat Fire Drill as a joke-- it may mean your life or death.

2. Move rapidly in double line thru exit, remain quiet, and do not push or crows.

3. Instructor must see that no one is left behind and the doors are closed to empty rooms.

NOTE: Instructors are to be responsible for bringing general directions to student body according to the methods indicated by the committee on fire prevention.

Students are to be responsible for information pertaining to exits and method of exit from the various rooms in which their classes are scheduled. Specific directions for the emptying of all rooms and offices in Potter College will be posted on the doors of that building.

* * * *

Mr. Morris asked about the boys of the Normal playing with the boys in the High School and it was agreed that this was all right.

The meeting then adjourned to meet again at the usual time.

Minutes of Faculty Meeting
November 23, 1925

The Faculty met in room H as usual.

The Faculty was asked to contribute to the Welfare Home. Those desiring to do so were requested to hand their contributions to Miss Funk. The motion was given a second and passed.

The Committee when called upon for a report on fire drills, asked for more time which was granted.

The meeting adjourned to meet again at the usual time.

Minutes of Faculty Meeting
December 7, 1925.

The faculty met in room H as usual. Plans for the Christmas Holidays were discussed, and it was agreed that school work, except for the classes that meet regularly on Saturdays, should close Friday, December 18th with the last afternoon class and that regular work should be resumed January 4th, Monday morning at 7:30.

Dr. Kinnaman asked for the privilege of changing his text in Elementary Psychology, and the request was granted, since this change would work no hardship on the students or the bookstore.

Mr. Lindow also requested permission to change the text in Chemistry next spring. Granted.

President Cherry then stated that he had been asked what stand he would take on the plans of the Murray and Morehead State Normals to extend their curricula to include four years of college work, saying that he wanted to know that the faculty was united in whatever stand was taken. The faculty upon motion, duly seconded, authorized him to use his judgement in the matter when the question came up, and that whatever he did would be the sense of the faculty.

Mr. Taff asked for permission to have books ordered for his new classes. Mr. Johnson asked for permission to change the text: Hughes, Problems of Democracy, for the class in the Training School, to a new text to be selected hereafter. Both granted, also Method in Reading.

Miss Day was authorized to have books ordered for the new course in Housewifery, as asked for the class in Physiology. Mr. Gordon Wilson asked to be allowed to use Slater instead of Stanford and Brown Grammar, both published by Heath and Company.

Dr. Stickles was given permission to use Turner's History published by Doubleday Page & Company.

Minutes of Faculty Meeting
January 28, 1926.

At a called meeting of the Faculty on January 28th, the question of adhering strictly to the agreement concerning Senior College credits, was thoroughly discussed.

Upon motion of Professor Alexander, with a second from Mr. Lindow, it was unanimously agreed that for the next semester we stick strictly to the statements in the catalog.

In case of students failing in two or more hours of their work during a term, it was agreed that during the following semester that student's load should not exceed two units of High School work or sixteen hours of College work respectively. The motion was made by Mr. Gordon Wilson and seconded by Mr. A. M. Wilson.

It was announced by the Chairman of Faculty, Dr. A. L. Crabb, that all teachers would be on hand during registration days to assist, and that on Monday night a mass meeting would be had in the Administration building, President Cherry making a talk to the new students, and Mr. Burton entertaining the crowd by his rendition of "Bingen on the Rhine", etc., and that President Cherry would introduce each member of the faculty on the stage that morning following.

The meeting then adjourned.
