

Western Kentucky University

TopSCHOLAR®

---

WKU Archives Records

WKU Archives

---

1932

## UA1B3/7 Meeting Minutes

WKU Faculty

Follow this and additional works at: [https://digitalcommons.wku.edu/dlsc\\_ua\\_records](https://digitalcommons.wku.edu/dlsc_ua_records)

 Part of the Adult and Continuing Education Administration Commons, Curriculum and Instruction Commons, Elementary and Middle and Secondary Education Administration Commons, Higher Education Administration Commons, Leadership Studies Commons, Sports Studies Commons, and the Student Counseling and Personnel Services Commons

---

This Book is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in WKU Archives Records by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

Faculty Meeting

February 8, 1932.

The faculty met in regular session at 4:15 in the Little Theater.

As requested by President Cherry, there was a full meeting. He discussed for a few minutes the prospective legislation and the plans of the present Legislature for raising the amount of necessary funds to continue operation of colleges and other State institutions. He expressed himself as being optimistic. Among other things, he referred to the fact that records should be presented showing the amount of time during each day devoted by instructors, administrators, and other employees of the school to their work; also that a statement was being prepared which should be signed by each employee certifying whether or not they had been at any expense while doing soliciting work for the Western Teachers College in the states of Tennessee, Missouri, or any state other than Kentucky. Every member was requested to sign the statement immediately after adjournment.

Announcements relative to inconveniences caused by members of the faculty changing class rooms without first consulting the Dean were made.

Mr. George Woods requested permission to adopt a new textbook in Geography since he had ascertained there were no textbooks left in the bookstore which had formerly been used. Upon motion and a second it was passed that he be given that privilege.

The meeting then adjourned.

## Faculty Meeting

April 11, 1932

A special meeting of the faculty was called by President Cherry in the Little Theater of the Library Building for Monday night, April 11, 1932. A full membership was in attendance.

President Cherry stated that the purpose of the meeting was for an explanation concerning a general retrenchment program to be practiced by the institution, calling attention to the fact that it is especially necessary to economize wherever possible. During his explanation, he read a definite and sympathetic statement concerning the policy to be practiced in the future. It was heard with interest.

After President Cherry talked, he requested that Mr. Cuthbertson express himself as representing the Board of Regents which he did. During this talk Mr. Cuthbertson also made some recommendations and statements endorsing the same suggestions as made or intimated in the talk of President Cherry.

Upon the motion of Dr. Stickles, duly seconded and unanimously passed, the faculty endorsed in full the statements which had been made pledging themselves to cooperate in every way.

Announcement was made in a general way concerning permission of students to attend K.E.A. Whether or not they should go for Friday, the day of the excursion, was left in the hands of the individual teachers all understanding that the school would be closed on Friday and that students and teachers would have an opportunity to go on the special train leaving Bowling Green before daylight on that morning.

The meeting then adjourned.

WESTERN KENTUCKY STATE TEACHERS COLLEGE

**"A STUDY OF THE COST OF TEXTBOOKS AND SUPPLIES"**

June 1, 1932

COMMITTEE: W. J. Craig, Chairman  
A. C. Burton  
M. L. Billings  
J. L. Hall

WESTERN KENTUCKY STATE TEACHERS COLLEGE

H. H. Cherry, President

Bowling Green, Kentucky

## A Study of the Cost of Textbooks and Supplies

June 1, 1932

(Prices given are for books and supplies if bought new)

<u>DEPARTMENT</u>		Number of Course	Cost books, supplies	Cost semester hour		Cost books, supplies	Cost semester hour		Cost books, supplies	Cost semester hour		BOOKS and SUPPLIES	BOOKS, SUPPLIES and LABORATORY FEE.
ART	100	.25	.08	1.75	.58	102B	2.30	.76	3.80	1.26			
	101	4.05	1.35			200	0	0	1.50	.50			
	102A	1.15	.38	2.65	.88	201	0	0	1.50	.50			
			Average	cost per semester hour for department							.43	.74	
AGRICULTURE	101	2.00	1.00			212	2.50	.83					
	103	1.85	1.28	4.85	1.16	214	1.75	.58	2.75	.91			
	110	2.75	.91	3.75	1.25	215	2.50	1.25	3.50	1.75			
	111	3.95	1.31			220	3.10	.77					
	115	3.50	1.18	4.50	1.50	221	3.15	1.05					
	201	.35	.17	1.35	.67	226	3.50	1.75	4.50	2.25			
	204	.35	.07	3.35	1.07	302A	3.10	1.03					
	208	.35	.07	3.35	1.07	316	3.10	1.03					
	210	3.75	1.25			Average	cost per semester hour for department				.91	1.29	
BIOLOGY	100	3.30	1.65			220	5.15	1.03	10.15	2.03			
	101	0	0			222	7.10	1.78	11.10	2.12			
	102A	0	0			225	4.80	2.40	6.80	3.40			
	201	1.85	.92			227	2.55	1.77					
	202	1.50	1.50			227	3.45	1.72					
	204	3.30	.66	4.30	.86	300	3.00	.75	7.00	2.33			
	205	4.60	.92	9.60	1.92	301A	3.45	1.72	5.45	2.72			
	210	3.00	.60	8.00	1.60	321	5.30	1.32	9.30	3.32			
	211	3.00	.60	8.00	1.60	325	3.50	1.75	5.50	2.75			
	215	4.80	1.60	7.80	2.60	Average	cost per semester hour for department				1.19	2.28	
CHEMISTRY	100	3.90	.78	8.90	1.78	202	2.65	.53	7.65	1.53			
	101	.60	.12	5.60	1.12	203	4.20	1.05	9.20	2.30			
	200	2.50	.50	7.50	1.50	301	5.60	1.12	10.60	2.12			
	201	2.95	.59	7.95	1.59	302	.30	.06	5.30	1.06			
			Average	cost per semester hour for department							.59	1.62	

<u>DEPARTMENT</u>								
		Number of Course	Cost books, supplies	Cost semester hour				
ECONOMICS	101	2.75	.91					
	105	3.70	1.85	Cost books, supplies laboratory fee				
	108	2.75	.91					
	110	3.70	1.85	Cost semester hour, books, supplies, laboratory fee				
	200	3.60	1.20					
	201	3.70	1.23					
			Average cost per	semester hour for	250	3.70	1.23	
					300	3.70	1.23	
					302	1.85	.92	
					305	2.75	1.37	
					315	3.70	1.23	
					415A	2.30	1.13	
								Average cost per semester hour for department 1.25
EDUCATION	100A	2.00	.66					
	101	1.65	.82					
	210A	1.85	.62					
	210B	2.30	.77					
	211	1.85	.62					
	212	2.20	.73					
	213A	1.85	.62					
	213B	1.75	.58					
	220	1.65	.55					
	231	1.85	.62					
	240	2.60	.86					
	250	2.20	.73					
	260	.90	.45					
	264	1.65	.55					
			Average cost per	semester hour for	270	1.65	.55	
					280	2.30	.76	
					320	1.20	.40	
					324	2.10	.70	
					330A	2.60	.86	
					354	3.45	1.15	
					356	3.10	1.03	
					360	2.10	1.70	
					380	2.40	.80	
					440	3.20	1.06	
					442	2.30	1.13	
					456A	2.20	1.10	
					456B	1.25	.62	
					470	2.55	.85	
								Average cost per semester hour for department .78
ENGLISH	101A	4.25	1.41					
	101B	4.25	1.41					
	102	6.15	2.05					
	201	.55	.18					
	202A	2.30	.76					
	202B	3.20	1.60					
	203	3.70	1.23					
	204A	1.20	.50					
	204B	2.30	1.13					
	205	3.00	1.00					
	206	1.40	.45					
	207	3.10	1.55					
	208	3.45	1.72					
	209	1.75	.58					
	210	2.75	.91					
	300	2.55	.85					
	301	2.85	.95					
	302	1.25	.67					
	303	3.95	1.31					
			Average cost per	semester hour for	304	1.60	.80	
					305	3.90	1.30	
					306	5.35	2.68	
					307	2.20	1.10	
					308	5.20	1.73	
					309	2.90	1.45	
					310	.75	.37	
					311	3.70	1.23	
					312	4.60	1.53	
					313	1.45	.72	
					315	2.75	1.37	
					316	2.40	.80	
					317	5.15	1.71	
					318	4.60	1.53	
					400	0	0	
					401	0	0	
					402	2.30	.70	
					403	0	0	
								Average cost per semester hour for department 1.06
								BOOKS and SUPPLIES
								BOOKS, SUPPLIES and LABORATORY FEE.

DEPARTMENT	Number of Course	Cost books, supplies		Cost semester hour		Cost books, supplies laboratory fee	Cost semester hour, books, supplies, laboratory fee	Number of Course	Cost books, supplies		Cost books, supplies laboratory fee		Books and SUPPLIES
		Cost	books,	Cost	semester				Cost	books,	Cost	books,	
GEOGRAPHY	101	6.15		2.05		7.15		2.38	251	.50	.16	2.50	.83
	102	5.60		1.86		6.60		2.20	281	5.60	1.86	7.60	2.53
	105	3.20		1.06		4.20		1.60	291	.50	.16	2.50	.83
	111	5.00		1.00		10.00		2.00	351	3.25	1.08	5.25	2.41
	121	.25		.05		5.25		1.05	362	4.35	1.45	6.35	2.15
	211	3.50		1.80					363	4.00	1.33	6.00	2.00
	219	5.00		1.25		10.00		2.50	364	2.95	.98	4.95	1.68
	221	.60		.20		2.60		.86	371	4.30	1.08	6.30	1.75
	231	.60		.20		2.60		.86					
		Average cost per		semester hour for department								1.03	1.70
HISTORY	100	2.75		.91					300	2.20	1.10		
	101	3.00		1.00					301	0	0		
	102	2.95		.98					302	1.35	.45		
	103	3.10		1.03					305	3.20	1.06		
	104	3.70		1.23					306	3.45	1.15		
	200	3.45		1.15					307	3.70	1.23		
	204	1.65		.55					308	3.45	1.15		
	209	4.40		1.46					313	3.20	1.06		
	210	4.40		1.46					314	3.45	1.72		
	212	3.45		1.72					400	0	0		
	213	3.45		1.72					401	0	0		
	214	3.70		1.85					402	0	0		
	217	4.60		1.80					403	3.45	1.15		
	220	0		0					404	0	0		
		Average cost per		semester hour for department								.96	
HOME ECONOMICS	100	6.20		2.06		11.20		3.73	207	.10	.05	2.10	1.05
	101	1.60		.53		2.60		.86	209	.25	.12		
	102	1.00		.50		1.50		1.00	213	.60	.30		
	103	5.30		2.65		6.30		3.15	217	.50	.25	1.50	.75
	105	.25		.12		2.25		1.12	230	1.35	.45	2.35	.75
	106	1.50		.75					300	.05	.01		
	107	6.35		3.17		7.35		3.67	302	5.65	1.86	9.65	3.20
	109	.50		.25		1.50		.75	303	2.50	.83	3.50	1.16
	200	3.75		1.87		6.75		3.38	304	.05	.01		
	201	1.60		.53		2.60		.86	306	0	0		
	202	.75		.38					308	1.00	.33	4.00	1.66
	203	1.15		.39		2.15		.71	312	2.15	1.08		
	204	3.30		1.65					317	.05	.01		
	206	3.30		1.10		9.30		3.10	318	1.89	.63		
		Average cost per		semester hour for department								.78	1.81

<u>DEPARTMENT</u>	Number of Course		Cost books, supplies	Cost semester hour	Cost books, supplies laboratory fee	Cost semester hour books, supplies, laboratory fee	Number of Course	Cost books, supplies	Cost semester hour	Cost books, supplies laboratory fee	Cost semester hour books, supplies, laboratory fee	BOOKS and SUPPLIES	BOOKS, SUPPLIES and LABORATORY FEE
INDUSTRIAL ARTS	102	.75	.56				201B	2.85	.95	3.35			
	103	1.50	.38	2.25	.56		202	2.75	.91		1.12		
	106	3.30	1.10				203	1.85	.46				
	108	2.00	.66	2.75	.91		204	2.75	1.91				
	109	2.00	.66	2.75	.91		301	4.45	1.48				
	110	5.80	1.93	7.30	2.43		302	6.30	2.10	7.80	2.60		
	200	4.45	1.48				303	0	0				
	201A	3.35	.75				304	2.75	.91				
	Average cost per		semester hour for		department					1.02	1.42		
LATIN	100A	1.30	.26				204	1.85	.62				
	100B	1.65	.33				204	1.95	.68				
	101	1.90	.38				205	1.65	.53				
	103	1.80	.36				206	0	0				
	105	1.50	.49				300	1.50	.50				
	106	1.50	.59				300	1.75	.58				
	107	1.50	.49				301	1.70	.52				
	108	1.65	.45				301	1.95	.65				
	109	1.95	.94				302	1.50	.50				
	110	1.85	.94				302	1.70	.85				
	111	1.05	.54				303	1.50	.50				
	201	1.85	.94				304	1.70	.85				
	202	1.95	.97				304	3.30	1.10				
	203	2.00	1.05				Average cost per		semester hour for		department		.61
LIBRARY SCIENCE	100	.40	.40				303A	4.00	1.33				
	201A	3.10	1.55				303B	4.00	1.33				
	201B	3.10	1.55				305	0	0				
	202	3.40	1.13				306	0	0				
	204A	0	0				307	3.15	1.55				
	204B	0	0				308	0	0				
	Average cost per		semester hour for		department								.74
MATH.	100	1.35	.45				201	1.70	.85				
	101	.65	.21				202	1.85	.62				
	102	1.85	.46				204	2.80	.56				
	103	3.50	.83				301	1.85	.92				
	104	3.70	1.23				302	2.80	1.40				
	105	1.05	.52				303	2.10	.70				
	Average cost per		semester hour for		department								.73

DEPARTMENT	Number of Course	Cost books, supplies		Cost semester hour books, supplies, laboratory fee	Cost semester hour books, supplies and laboratory fee	Number of Course	Cost books, supplies		Cost semester hour books, supplies and laboratory fee	Cost semester hour books, supplies and laboratory fee	(French) .57 (German) .93 .66	BOOKS and SUPPLIES	BOOKS, SUPPLIES and LABORATORY FEE
		Cost	Course				Cost	Course					
MODERN LANGUAGES	101	2.50	.50			201	1.10	.36					
	102	2.30	.46			202	2.45	.81					
	103	1.55	.51			203	1.95	.65					
	104	1.85	.62			204	3.25	1.08					
	200	.50	.17			102	3.30	.66					
	101	2.40											
	103	3.30	1.65										
Average cost per semester hour for department													
MUSIC	100	1.55	.77			205	1.85	.92					
	101	1.85	.92			210	.90	.45					
	102	.90	.45			211	.90	.45					
	103	2.05	.68			308	1.65	.83					
	104	0	0			309	.50	1.00					
	106	.90	.45			310	1.40	1.40					
	107	.90	.45			312	.50	.25					
	118	.50	1.00			314	1.90	.68					
Average cost per semester hour for department													.67
PENMANSHIP	101	.87	.92			102	1.50	.50					
			Average cost per semester hour for department										.71
PHYSICS	100	4.47	.87	9.47	1.89	201	6.30	1.26	11.30	2.26			
	101	4.50	1.50	7.50	2.50	300	2.35	.78	4.35	1.11			
	102	2.32	.77	5.32	1.77	301	3.25	1.08	4.25	1.41			
	200	6.30	1.26	11.30	2.26	303	4.60	2.30					
			Average cost per semester hour for department				1.23						
PSYCHOLOGY	102	2.55	.85			308	1.85	.92					
	207	2.50	.86			309	1.95	.97					
	305	1.15	.67			318	3.00	1.50					
	306	1.15	.67			319	0	0					
	307	1.85	.92										
			Average cost per semester hour for department										.90
PHYSICAL EDUCATION	100A	3.35	4.70			123	2.60	2.60					
	100B	2.35	4.70			250	2.75	.91					
	101A	2.35	4.70			255	2.15	1.07					
	101B	2.35	4.70			355	2.00	.66					
	115	1.65	.82			112	5.00	5.00					
	101A	3.56	7.00			113	3.50	3.50					
	101B	3.56	7.00			114	3.75	3.75					
	105	3.50	3.50			207	.30	.30					
	108	3.25	3.25			308	3.25	3.25	(Women) 4.00	3.42			
	110	3.50	3.50										
Average cost per semester hour for department													
TOTAL			Average cost per semester hour for college									.98	1.59

SUMMARY

--Comparative Cost by Departments--

<u>Non-Laboratory Courses</u>		<u>Laboratory Courses</u>	
<u>Dept.</u>	<u>Cost per se. hr.</u>	<u>Dept.</u>	<u>Cost per se. hr.</u>
Art	.43	Art	.74
Chemistry	.59	Agriculture	1.29
Latin	.61	Industrial Arts	1.42
Modern Languages	.66	Chemistry	1.62
Penmanship	.71	Geography	1.70
Music	.67	Home Economics	1.81
Mathematics	.73	Physics	1.89
Library Science	.74	Biology	2.23
Education	.78	Average for College 1.59	
Home Economics	.78		
Psychology	.90		
Agriculture	.91		
History	.96		
Industrial Arts	1.02		
Geography	1.03		
English	1.06		
Biology	1.19		
Physics	1.23		
Economics	1.25		
Physical Education	3.42		

Average for College....98

(COMPARATIVE COST OF INDIVIDUAL COURSES)

<u>Ten Highest</u>			<u>Ten Highest</u>		
English	306	\$2.68	Biology	225	\$3.40
Biology	225	2.40	Biology	321	3.32
Ind. Arts	302	2.10	Biology	325	2.75
English	102	2.05	NOTE; Courses in Home		
Geog.	101	2.05	Economics and		
Geog.	102	1.86	Physical Education		
Ind. Arts	110	1.93	are omitted from		
Economics	105	1.85	this comparison.		
History	214	1.85			
Agri.	226	1.75			
<u>Ten Lowest</u>			<u>Ten Lowest</u>		
Geog.	121	.05	Art	200	.50
Chemistry	302	.06	Art	201	.50
Agri.	204	.07	Ind. Arts	103	.56
Agri.	208	.07	Art	100	.58
Geog.	251	.16	Agri.	201	.67
Geog.	291	.16	Geog.	251	.83
English	201	.18	Geog.	291	.83
Geog.	221	.20	Geog.	221	.86
Geog.	231	.20	Biology	204	.86
Math.	101	.21	Art	102A	.88

The following courses are given without any cost to the student: Art, 200, and 201; History, 220, 301, 400, 401, 402 and 404; Library Science, 204A, 204B, 305, 306, and 308; English, 400, 401 and 403; Music, 104; Psychology, 319; Latin, 206; Home Economics, 306 and Biology, 101 and 102A.

Member K El  
Mr Bellings made written  
Memorandum  
More Salaries  
2<sup>00</sup>

Dr Hise  
Dept Stationery  
moved + Second  
adopt

32 hr Cert College Ele

Prepared by El Council  
adopt corrections as branch

by ~~Ex~~ Currie Coons.

~~Mr Craig about~~  
Prog of clubs

## Faculty Meeting

September 26, 1932.

The faculty met in the Little Theater, and the meeting was called to order by President Cherry who made some general statements concerning the opening of school and the enrollment for the fall semester.

The membership for the K.E.A. and the Third District Teachers Association was brought up. Mr. Billings made a motion that the faculty be enrolled as a unit in both organizations, and that the membership fee of \$2.00 be deducted from the March salaries. The motion was seconded and carried.

Dr. Grise made a statement concerning departmental stationery. A motion was made and carried that each department buy own stationery and use uniform heading which has been approved by the committee, and the stationery can be printed at the Industrial Arts Shop. Dr. Grise reported the requirements for the thirty-two hour college elementary certificate prepared by the executive council. A motion was made and seconded adopting the corrections made by the Curricula Committee.

Mr. W. J. Craig spoke about the meetings of the clubs and the use of the Cedar House in a general way. Also presented the study of the cost of textbooks and supplies which report was furnished by the committee who has been working up this material. The report is attached.