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## UA3/1/1 Coordinating Committee Meeting Minutes

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Frankfort, Kentucky  
June 2, 1932

The first meeting of the Coordinating Committee, which was authorized by the Kentucky Educational Commission at a meeting held May 16, 1932, was held in Parlor E of the Capital Hotel, June 2, 1932, Frankfort, Kentucky. The Committee convened at 10:00 A. M. with the following members present:

Dr. H. L. Donovan, President of the Eastern Kentucky State Teachers College, Richmond, Kentucky

Dr. L. M. Chamberlin, Professor of Education, University of Kentucky, Lexington, Kentucky

Dr. H. H. Hill, Superintendent of City Schools, Lexington, Kentucky

Dr. R. E. Jagers, staff member of the State Department of Education, Frankfort, Kentucky

Mr. James W. Cammack, Jr., staff member of the State Department of Education, Frankfort, Kentucky

Honorable James H. Richmond, Superintendent of Public Instruction and Chairman of the Kentucky Educational Commission, was not present at the Committee meeting but had luncheon with the members.

It was unanimously agreed that Mr. Cammack act as Chairman of the Committee in the absence of Superintendent Richmond.

In order to familiarize the members of the Coordinating Committee with the proceedings of the Kentucky Educational Commission, the minutes of the Commission meeting held on May 16, 1932, were read.

Mr. Cammack stated that \$1,000 of the \$5,000 appropriation had been received from the General Education Board for the work of the Kentucky Educational Commission, that \$1,500 of the \$7,500 appropriation of the Kentucky Education Association for the Commission and \$100 of the \$500 appropriation of the Kentucky Negro Education Association for the same purpose had been requested from the boards of directors of the two associations.

It was moved by Dr. Hill, seconded by Dr. Chamberlain, that Superintendent Richmond serve as Chairman of the Coordinating Committee. The motion was put by the Acting Chairman and carried unanimously.

It was moved by President Donovan, seconded by Dr. Chamberlain, that  
(1) the minutes of the meetings of the Coordinating Committee be kept,  
(2) that there be an Executive Committee of the Coordinating Committee

with full authority to act for the Coordinating Committee and that it be composed of Superintendent Richmond, Dr. Chamberlain, and Mr. Cammack, and (3) that the Coordinating Committee meet upon call of the Chairman. The motion was put by the Acting Chairman and carried unanimously.

It was moved by Dr. Jagers, seconded by Dr. Hill, that Mr. Cammack serve as Secretary of the Coordinating Committee and of the Executive Committee, and that in the absence of Superintendent Richmond he serve as Chairman.

After a discussion of the work of the Educational Commission and the nature of the work of the Coordinating Committee, it was decided that it should be recommended to the Commission that the necessary expenses of the Coordinating Committee and other committees and subcommittees authorized by the Commission be borne out of the Commission funds. It was agreed that all committee meetings be authorized by the Coordinating Committee and that the chairman of the three major production committees authorize and approve expenditures of members of their committees.

The Committee discussed a paper entitled "Suggested Organization of the Work of the Coordinating Committee", which was presented by Mr. Cammack. During this discussion it was agreed that the general plan of organization approved by the Commission should be followed, that certain phases of the Commission's work be undertaken as soon as possible, and that the Committee hold a second meeting early in August to project its plan of work. It was brought to the Committee's attention that Drs. Hill and Jagers would be out of the State until that time. The Committee agreed that its work would be facilitated by the appointment of the remaining members of the Committees on Aims, Purposes, and Objectives; Organization and Control; and Finance. It was moved by Dr. Jagers, seconded by Dr. Chamberlain, that Superintendent Richmond be requested to appoint these members as soon as possible, subject to the approval of the Commission, and that the members appointed be designated to serve as chairmen of certain subcommittees. The motion was put by the Acting Chairman and carried unanimously.

The Committee recessed at 12:15 for luncheon. At that time Superintendent Richmond joined the group and a brief resume of the Committee's proceedings was presented to him. Superintendent Richmond expressed himself as being willing to recommend to the Commission the committee personnels suggested by the Coordinating Committee. The Committee reconvened at 1:15 at the same place and with the same group present as at the morning session with the exception of Dr. Hill.

There followed a general discussion of the personnel of the different production committees, and it was agreed that Superintendent Richmond

be requested to appoint the following persons as members of the committees, subject to the approval of the Commission, and that persons be notified at once of their appointments:

- I. Committee on Aims, Purposes, and Objectives of Education, of which President Donovan is Chairman -
  - (a) Mr. W. L. Matthews, Western Kentucky State Teachers College, Bowling Green, and also Chairman of the Elementary Subcommittee;
  - (b) Mr. M. E. Ligon, Professor of Education, University of Kentucky, Lexington, and also Chairman of the Secondary Subcommittee;
  - (c) Mr. John Howard Payne, President, Morehead State Teachers College, Morehead, and also Chairman of the Subcommittee on Higher Education.
  
- II. Committee on Organization and Control, of which Dr. Jagers is Chairman -
  - (a) Mr. J. B. Holloway, University of Kentucky, Lexington, and also Chairman of the Subcommittee on Administration;
  - (b) Dr. C. A. Rubado, Supervisor in Charge of Elementary Schools, Louisville, and also Chairman of the Subcommittee on Curriculum;
  - (c) Mr. D. Y. Dunn, County Superintendent of Fayette County, Lexington, and also Chairman of the Subcommittee on Personal;
  - (d) Mr. J. W. Brooker, member of the State Department of Education, Frankfort, and also Chairman of the Subcommittee on Housing.
  
- III. Committee on Finance, of which Dr. Hill is Chairman -
  - (a) Dr. H. H. Hill, Superintendent of City Schools, Lexington, and also Chairman of the Subcommittee on School Costs;
  - (b) Professor James W. Martin, University of Kentucky, Lexington, and also Chairman of the Subcommittee on Financial Support;
  - (c) Mr. F. D. Peterson, member of the State Department of Education, Frankfort, and also Chairman of the Subcommittee on Financial Administration.

Following a brief discussion of the work of the Aims committees, President Donovan stated that he desired to have his Committee meet at an early date, and that it would probably be necessary for this Committee to hold two or three meetings before the next Commission meeting. President Donovan was authorized by the Coordinating Committee to call as many meetings of his Committee as he deems necessary. Dr. Jagers presented an outline of the proposed work of the Committee on Organization and Control, and following this discussion he was authorized to call such meetings of his Committee as he deems necessary.

It was moved by Dr. Chamberlain, seconded by Dr. Jagers, that the Committee adjourn. The motion was put by the Acting Chairman, carried unanimously, and the Coordinating Committee adjourned at 8:10 P. M.

(Signed) James H. Richmond, Chairman

(Signed) James W. Cannack, Jr., Secretary

Approved: August 23, 1932