

# **Brian W. Kuster**

## **EDUCATION**

**Masters of Arts in Education: Educational Leadership,  
Student Personnel Services**  
Western Kentucky University

**Bachelor of Science - Finance**  
Western Kentucky University

## **EXPERIENCE**

**July 1999 to Present, Executive Director, WKU Student Life Foundation, Inc.**

Concurrent with duties as Director of Housing and Residence Life, responsible to the Board of Directors of a 501 3 (c) non-profit corporation whose mission is to facilitate the re-capitalization, renovation and new construction of the student residential facilities at Western Kentucky University. Directly oversaw the investment of over \$150 million dollars in renovations and new construction. Negotiated two tax exempt bond issues for a combined total of \$91 million dollars and construction loan of \$12.5 million dollars.

**July 1998 to Present, Director of Housing and Residence Life, Western Kentucky University.**

Responsible for the overall direction of a comprehensive housing system consisting of 15 residence halls and two apartment complexes with a capacity of 5,400 students with 34 professional staff, 6 clerical staff, 70 maintenance and housekeeping staff, and 250 student staff. Directly supervises, Director of Housing Operations, Associate Director for Residence Life, 2 Assistant Directors for Residence Life, Accounting Manager, Coordinator for Planning/Assessment and an Office Coordinator. Other duties, as the Chief Housing Officer include: strategic and fiscal planning, coordinating departmental recruitment and retention initiatives, and providing leadership in developing new student learning opportunities for the residential students. Direct oversight of renovation and new construction projects to enhance the residential environment in the residential facilities. Member of the University Crisis Management Team which provides leadership during times of crisis.

**July 1997 to July 1998, Director of Residence Life, Western Kentucky University.**

Directly responsible for the day to day operation of the department of Residence Life which consists of a 5400 bed system with 18 residence halls, 4 Area Coordinators, 25 professional hall directors and over 225 paraprofessional staff. Leader of 9 person leadership team for the department. Responsibilities include: direct supervision of 4 Area Coordinators; professional staff recruitment, training, development and evaluation; strategic planning; departmental forecasting and budgeting; student staff recruitment, selection and development; administration of the student staff payroll; Responsible for creating and maintaining effective working relationships with Public Safety, Counseling Center, Student Health Service, Financial Aid and Minority Student Support Services. Also responsible for creating and maintaining a positive rapport with parents, community, student organizations and other external constituencies.

**June 1991 to June 1997, Assistant Director of Residence Life, Western Kentucky University.** Member of five person leadership team for the department. Directly responsible for assisting in the day to day operation of the department of Residence Life. Responsibilities include: professional staff recruitment; forecasting and budgeting; student staff recruitment, selection and development; administration of the student staff payroll; coordinator of campus programming; and training for and maintenance of microcomputers in staff resource room. Responsible for creating and maintaining effective working relationships with Public Safety, Counseling Center, Student Health Service, Financial Aid and Minority Student Support Services. Also responsible for creating and maintaining a positive rapport with parents, community, student organizations and other external constituencies

**July 1989 to June 1997, Coordinator of Residential Judicial Affairs, Western Kentucky University.**

Concurrent with Residence Life duties, responsible for the judicial affairs regarding residential students. Accomplishments include: refining of creative sanctioning and community service components of the system. Worked closely with Public Safety, Counseling Center and the Dean of Student Life to effectively resolve student conduct issues. Maintain mainframe judicial database and analyze data and generate reports.

**September 1989 to December 1990, Acting Director of Residence Life, Western Kentucky University**

During the educational leave of the Director of Residence Life, responsible for the selection, training, evaluation, and supervision of an assistant department head, a departmental secretary, 27 professional residence hall staff and 225 student staff for a 5400 bed system containing 18 residence halls. Directly responsible for creating the opportunity and environment to facilitate student development through programming efforts, through the operation of hall government, through the residence hall judicial system and through day to day interaction with the residence hall staff. Responsible for administration of the departmental budget including purchasing, fiscal planning, and student payroll. Responsible for crisis intervention and management, and conflict resolution.

**July 1985 to July 1989 - Residence Hall Director, Western Kentucky University.**

Responsible for the total operation of a variety of residence halls including a 400 bed all male facility that housed the football team and a 27 story residence hall housing in excess of 900 male residents. Direct responsibilities for selection, training, and supervision of a staff including two assistant directors (professional staff), four community advisors, 23 resident assistants, and a freshman retention staff. Other responsibilities included programming, discipline, comprehensive counseling and referral and crisis intervention.

**TEACHING EXPERIENCE**

**January 1993 to May 1993, Instructor, Fundamental Helping Skills For the Resident Assistant, Counseling 250, Western Kentucky University.**

Responsible for designing teaching plan and classroom instruction for 25 to 30 students. Topics

ranged from history of residence halls to programming to cults on college campuses.

**August 1997 to December 2001, Instructor, Freshman Seminar, UC 101, Western Kentucky University.**

Responsible for designing teaching plan and classroom instruction for 20 to 25 students. The Freshman Seminar is designed to assist students in their transition into college life. Topics include study skills, alcohol and other drug issues, developing relationships in and out of the classroom, and weekly journal articles.

**CONSULTANT**

Provided consultation to Texas A&M, College Station, with the planned renovation of 10 Corps of Cadet residence halls. Fall 2010

**Certified Myers-Briggs Administrator**

Certified through the Center for the Application of Psychological Type (APT) to administer and interpret Myers-Briggs Type Indicator (MBTI).

**PROFESSIONAL AFFILIATIONS**

American College and University Housing Officers-International (ACUHO-I) 1985-present

American College Personnel Association (ACPA) 1997 - present

Association for Student Judicial Affairs (ASJA) 1989 to 2007

National Association of Student Personnel Administrators (NASPA) 1988 to present

Southeastern Association of Housing Officers (SEAHO) 1987 to present

Southern Association of College Student Affairs (SACSA) 1990 to present

**PROFESSIONAL DEVELOPMENT AND TRAINING**

WKU Toppers at Sea – June 2014

ACUHO-I Global Housing Summit – Hong Kong, China, January 2009

ACUHO-I China Study Tour, January 2009

ACUHO-I 21<sup>st</sup> Century Project, St. Petersburg, FL, February 2008

ACUHO-I Australia Study Tour, April 2001

ACUHO-I New Chief Housing Officer Training, 1999

ACUHO-I, 2nd Annual Computerization of Housing Offices Conference, Phoenix, AZ, 1987

ACPA, Annual National Conference, 1997 thru 2000, 2007

ASJA, Annual National Conference, 1991 thru 1997, 2002, 2008

Campus Judicial Affairs Training Institute, Bowling Green State University, 1993

Leadership for the 90's - Western Kentucky University, 1992 - 1994

The National Meeting on Alcohol, Other Drugs & Violence Prevention in Higher Education,  
U.S. Dept. of Education, 1996 and 1997.

NASPA, Annual National Conference, 1991, 1992, 1994, 1996, 1997, 2000, 2007, 2010

SEAHO, Annual Regional Conference, 1987 - 2014

SACSA, Annual Regional Conference, 1990 thru 2015

Myers Briggs Type Inventory Institute, St. Louis University, St. Louis, MO, July 1990.

## **PRESENTATIONS**

US Trends in Student Housing: Renovation Strategies and Technology. Australian Association of College University Housing Officers; Woolagong, NSW, Australia, 2001

Identifying and Understanding Gangs on Campus: The Student Affairs Challenge. SACSA: Dayton Beach, FL, 1995

We Have Lift Off: Creating a First-Year Student Transition Program. SACSA: Dayton Beach, FL, 1995

Understanding Gangs On College Campuses: The Leadership Challenge. SACSA: Idea Exchange, Nashville, TN, 1994

Western Kentucky University's Computerized Housing System. SEAHO: Atlanta, GA. 1987.

Resident Assistant Training Module, University of Southern Indiana, 1991, 1992, 1994

The Fundamentals of DOS for Project AIMS, WKU 1991

Computer Education Series for Department of Residence Life Professional Staff Workshops, WKU 1988 to 1996

Suicide Prevention for the Department of Sociology Lecture Series, WKU, Dec. 1991

Assertiveness Training, Department of Residence Life, Paraprofessional Staff Training, WKU 1985 to present

Dealing With Difficult People for Department of Residence Life, Paraprofessional Staff Training, WKU 1985 to 1996

How to Survive in College, Orientation for College Freshman, WKU 1989 to 1997

Myers-Briggs Type Inventory Analysis, Department of Residence Life, WKU 1990 to 1996

What Men Need to Know About Rape, Department of Residence Life, WKU, 1992-1996

## **PUBLICATIONS**

Schlinsog, J. A., and Kuster, B. W. "New Ideas for Funding Residence Hall Renovations." *ACUHO-I Talking Stick*, 2002, 19(5), 13-18.

## **UNIVERSITY COMMITTEES**

Campus Master Plan Committee, 2001 - present

Crisis Management Team, 1998 - present

Student Affairs and Campus Services Staff Development Committee, 2001-2007

Alcohol Task Force, 1999

New Residence Halls Construction Committee, 1989-1991

Renovation of Residence Halls Committee, 1988-1994

Student Computing Committee, 1997

Selection Committee, Director of Financial Aid, 1991

Interview Committees, Assistant Director of Minority Student Support Services, 1994; Director of University Counseling Center, 1986; Director of University Counseling Center, 2007

Measles Task Force, 1990-1992

FIPSE Grant - Steering Committee 1989-1997

Computer Education Committee 1987-1989

Sexual Assault Task Force, 1989-1990

Students Involvement in Athletics Committee, 1991

Homecoming Committee, 1990 to 1997

### **NATIONAL & REGIONAL COMMITTEES**

State Coordinator for Career Development, NASPA, 1996 - 1997

Finance Committee, ASJA, 1996 - 1997

Technology Committee, ASJA, 1994, 1996 - 1997

Strategic Planning Committee, ASJA, 1994, 1996

Safety and Security Committee, SACSA, 1991 to 1993

### **PUBLIC SERVICE**

Rotary International

Consulted on Computerization of Offices, BRASS Inc. - Spouse Abuse Center

Assertiveness Training, University of Southern Indiana

Introduction and Applications to the Use of the Myers-Briggs Type Indicator, Department of Continuing Education, Department of Speech Communication, SCOM 161.