2010

UA58/2 Graduate Studies & Research - Graduate Council

WKU University Archives

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Biographical/Historical Note: Created in 1967, the Graduate Council originally reported through the Academic Council, to the University administration and the Board of Regents until about 1988 when it then began to report through the University Senate to the Provost's Office / Vice President for Academic Affairs. Its goals were to:

1. Establish policy for graduate student admission and continuance, for graduate academic standards, and for granting of graduate assistantships.

2. Maintain continuing flow of information and recommendations between the Graduate Council and the administrator of Graduate Studies, and faculties, and the central administration.

3. Maintain a continuing review and evaluation of graduate programs and standards, the administration of graduate programs, and the substantive effectiveness of the Graduate Council.

4. Approve Western or adjunct faculty members for membership on the Graduate Faculty.

5. Recommend initiation or changes of graduate courses and programs subject to requisite approval by the Academic Council, central administration, or Board of Regents.

6. Approve degree candidates for graduation.

The Graduate Council has general supervision and control over all matters of graduate instruction, including admission and degree requirements, curricula, Graduate Faculty membership, and general academic regulations. [http://www.wku.edu/graduate/index]

Description: Records created by and about the Graduate Council. Series include meeting minutes, graduate lists and GRE statistics.

Subseries 1. Meeting Minutes, 1967-present
Meeting minutes of the Graduate Council. The council meets monthly through the school year and provides a forum for the discussion and development of the curricula, policies and degree programs for the School of Graduate Studies & Research.
Meeting agendas are typically arranged as follows:

I. Consideration of meeting minutes
II. Committee Reports
   A. Graduate Student Research Committee
   B. Joint Doctoral Committee
III. New Business
   A. New Course Proposals
   B. Existing Course Revisions
   C. Approvals
   D. Recommendations for Graduate Faculty Membership
   E. Candidates for Masters' and Specialists Degrees
IV. Other Business

Subseries 2. Graduate Lists, 1975-present

Lists of graduate students created by the Graduate Council.

Dates: 1967-present

Subject Analytics:
Graduate School (WKU)
Graduate Studies & Research (WKU)
Western Kentucky University

Accession Information: These records were transferred to the WKU Archives upon its creation.

Access Restrictions: Confidential information regarding faculty and students will be redacted before presenting records to researchers.

Preferred Citation: UA58 Graduate Studies & Research, Series 2. Graduate Council, WKU Archives, Kentucky Library & Museum, Bowling Green, Kentucky, USA.

### UA58.2

**Records**

**Date**

**Series**

**Linked to UA58**

**Title**

UA58. Graduate Studies & Research Series. 2. Graduate Council

**Collection**

WKU Archives

**Scope & Content**

Records created by and about the Graduate Council. Series include meeting minutes, graduate lists and GRE statistics.

### Container List

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### UA58.2.1

**Records**

**Date**

**Subseries**

**Linked to UA58.2**

**Title**

UA58. Graduate Studies & Research Series. 2. Graduate Council Subseries 1. Meeting Minutes

**Collection**

WKU Archives

**Scope & Content**

Meeting minutes of the Graduate Council. The council meets monthly through the school year and provides a forum for the discussion and development of the curricula, policies and degree programs for the School of Graduate Studies & Research.

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   A. Graduate Student Research Committee  
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   B. Existing Course Revisions  
   C. Approvals  
   D. Recommendations for Graduate Faculty Membership  
   E. Candidates for Masters' and Specialists Degrees  
IV. Other Business

### Container List

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**Description**

Academic Council (WKU)  
Agriculture (WKU). Proposal for Graduate Programs  
Class of 1967 (WKU)  

**Subjects**

Meetings  
Curriculum
College of Education & Behavioral Sciences (WKU)
College of Education Curriculum Committee (WKU)
Counselor Education Programs Proposal Master of Public Service in Counseling
Gordon Ford College of Business (WKU)
Home Economics (WKU)
Master of Business Administration Committee (WKU)
Master of Public Service (WKU)
Minton, John
Ogden College of Science & Technology (WKU)
Page, Tate
Physical Education & Recreation (WKU). Proposed Major in Park & Recreation Administration
Physical Education & Recreation (WKU). Proposed Major in Physical Education, Master of Science in
Physical Education
Potter College of Arts & Letters (WKU)
Proposal for Master of Public Service Degree Program
Stroube, W.H.
Teacher Education Committee (WKU)

MF Box 1  WKU Graduate Council  1978  Meeting Minutes

Description  Academic Council (WKU)
            Biology (WKU)
            Co-Operative Education (WKU)
            Economics (WKU)
            Educational Administration, Leadership & Research (WKU)
            Folk Studies & Anthropology (WKU)
            Geography & Geology (WKU)
            Gordon Ford College of Business (WKU)
            Graduate Studies & Research (WKU)
            History (WKU)
            Home Economics (WKU)
            Library Science (WKU)
            Mathematics & Computer Science (WKU)
            Music (WKU)
            Philosophy & Religion (WKU)
            Psychology (WKU)
            Public Administration (WKU)
            Regents (WKU)
            Sociology (WKU)

Box 1  10  WKU Graduate Council  1968, Jan. - Feb.  Meeting Minutes

Description  Academic Council (WKU)
            Application for Admission to WKU Graduate School
            Class of 1968 (WKU)
            Committee on Preparation of Master's Theses (WKU)
            Cravens, Raymond
            Crowe, Crawford
            Dobson, Wayne
            Economics (WKU)
            Education (WKU)
            Elementary Education
            Guidelines for the Preparation of Master's Theses
            History (WKU)
            Master of Public Service Regional Development Option
            Minton, John
            Modern Languages (WKU). Department of Foreign Languages Proposed Graduate Programs in Spanish
            Modern Languages (WKU). Department of Foreign Languages: Proposed Graduate Courses
            Page, Tate
            Proposal for an M.A. and M.A.C.T. in Humanities
            Proposed Change in the Graduate Bulletin
            Research Tool Requirements for M.A. and M.S. Degree Programs
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Description  Class of 1970 (WKU)
Education (WKU)
English (WKU)
Graduate Faculty List 1970-71
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Interpretation of the Foreign Language Ability Requirement of the Graduate College, as it Applies to Foreign Students Whose First Language is not English
Mathematics (WKU)
Modern Languages (WKU)
Ogden College of Science & Technology Curriculum Committee (WKU)
Page, Tate
Physical Education & Recreation (WKU)
Speech & Theatre (WKU) Proposed Graduate Program in Speech
Teacher Education Committee (WKU)

Box 1  16  WKU Graduate Council  1969 Fall  Meeting Minutes

Description  Biology (WKU)
Education (WKU)
English (WKU)
Geography & Geology (WKU)
Government (WKU)
History (WKU)
Home Economics (WKU)
Hourigan, William
Library Science (WKU)
Martin, Vernon
Minton, John
Page, Tate
Philosophy (WKU)
Sociology (WKU)
Teacher Education Committee (WKU)
Teaching Load
The Graduate Council: Rules of Procedure

Box 1  14  WKU Graduate Council  1969 Spring  Meeting Minutes

Description  Academic Council (WKU)
Biology (WKU)
Capps, Randall
Class of 1969 (WKU)
College of Education Curriculum Committee (WKU)
Education (WKU). Proposal for Reading Courses
English (WKU)
Gordon Ford College of Business (WKU)
Home Economics (WKU)
Library Science (WKU)
Minton, John
Modern Languages (WKU). Proposal for Master of Arts in Education: Major in German
Music (WKU)
Page, Tate
Physical Education & Recreation (WKU)
Psychology (WKU)
Recommended Curriculum for Teachers of Junior High/Middle School Leading to the Master of Arts Degree and a Standard Junior High School Certificate
Sabbatical Leave Advisory Committee (WKU)
Speech & Theatre (WKU)
Suggested Outline for Curriculum Modification
Teacher Education Committee (WKU)
Wood, Willson

Box 1

Description
Agriculture (WKU)
Basic Guidelines for the Establishment of a Graduate Faculty
Bryant, Clifton
Business (WKU)
Class of 1968 (WKU)
Fifth Year Non-Degree Programs for Teachers
Graduate Faculty List 1968-69
Home Economics (WKU)
Hourigan, William
Minton, John
Page, Tate
Psychology (WKU)
Report of the Committee on Transfer, Extension Study & Residence (WKU)
Sociology (WKU)
Teacher Education Committee (WKU)

WKU Graduate Council 1968 July-Dec. Meeting Minutes
### 1999 Meeting Minutes

**Box 1**

- **Description**: Academic Council (WKU), Communication (WKU), Curriculum, Division of Extended Learning & Outreach (WKU), Education & Behavioral Sciences (WKU), English as a second language, Geography & Geology (WKU), Graduate Studies & Research (WKU), Library Science (WKU), Mathematics & Computer Science (WKU), Modern Languages (WKU), Nursing (WKU), Public Health (WKU), Women's Studies (WKU)

- **Subjects**: Meetings, Curriculum

- **Box**: 33-41

- **Year**: 1999

### 2000, Feb.-April Meeting Minutes

**Box 1**

- **Description**: Academic Council (WKU), Communication (WKU), Curriculum, Education & Behavioral Sciences (WKU), Graduate Studies & Research (WKU), Library Science (WKU), Mathematics & Computer Science (WKU), Modern Languages (WKU), Nursing (WKU), Public Health (WKU)

- **Subjects**: Meetings, Curriculum

- **Box**: 42-44

- **Year**: 2000, Feb.-April

### 1970 Fall Meeting Minutes

**MF Box 1**

- **Description**: Academic Council (WKU), Subjects, Meetings, Microfilms, Curriculum

- **Subjects**: Biology (WKU), Council of Academic Deans (WKU), Curriculum, Education & Behavioral Sciences (WKU), English (WKU), Graduate Studies & Research (WKU), History (WKU), Home Economics (WKU), Mathematics & Computer Science (WKU)

- **Box**: 1970 Fall

- **Year**: 1970 Fall
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Description: 101 Graduate Schools Which Stipulate Foreign Language Requirements for Entrance to Master's or Doctoral Programs
Admission to Candidacy for a Master's Degree
Application for Foreign Language Examination
Art (WKU)
Basic Guidelines for the Establishment of a Graduate Faculty, multiple drafts
Biology (WKU)
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Chemistry (WKU)
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Composition of College Curriculum Committees
Composition of Graduate Committee
Composition of Teacher Education Committee
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Engineering Physics
English (WKU)
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Foreign Language Requirements for the Master of Arts Degree
Graduate Faculty List
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Hourigan, William
Jenkins, William
Joint Doctoral Program Between the State Colleges & the University of Kentucky
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Music (WKU)
Page, Tate
Physical Education (WKU)
Potter College Curriculum Committee
Proposed Regulations Concerning Graduate Studies in the Ogden College of Science & Technology
Russell, Marvin
Terrell, Paul
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Description: Academic Council
Agriculture (WKU)
Biology (WKU)
Chemistry (WKU)
Class of 1967 (WKU)
Cravens, Raymond
Dobson, ?
Early Childhood Education
Education (WKU)
English (WKU)
English (WKU). Proposal to the Graduate Council
Evans, Eugene
Excerpts from the American Association of Collegiate Schools of Business Standards for Masters Program
Accreditation
Format of Degrees to be Offered
General Regulations for All Master's Degrees
General Requirements for Master's Degrees
General University Degrees
Geography & Geology (WKU)
George Peabody - Western Kentucky University Joint Doctoral Program, Ed.D.
Guidelines that Must be Considered by a Department in Developing a Graduate Program
Hays, ?,
Hislop, Robert
History (WKU)
Jenkins, William
Masters of Business Administration (WKU)
Minton, John
Page, Tate
Physical Education (WKU)
Proposal for Graduate Programs in Biology
Proposal for Graduate Programs in Chemistry
Proposals Approved by the Graduate Council
Sociology (WKU)
Stroube, W.H.
Suggested Organization for Graduate Regulations
Teacher Education Committee
Thomason, Hugh

Box 1 7 WKU Graduate Council 1967, June - July Meeting Minutes

Description Subjects Curriculum
Agriculture (WKU). Proposal for Graduate Programs
Broach, B.W.
Business (WKU). Proposal for Master of Business Administration Degree
Class of 1967 (WKU)
Crowe, Crawford
Dobson, Wayne
Economics (WKU)
Education (WKU)
Geography (WKU). Proposal for Graduate Programs
Government (WKU). Proposal for Master of Arts Program
Home Economics (WKU)
Master of Public Service
Mathematics (WKU). Proposal for Graduate Programs
Minton, John
Music (WKU)
Music (WKU). Proposed Master of Music (in Applied Music) Degree
Page, Tate
Physical Education & Recreation (WKU). Proposed Major in Physical Education; Master of Science in
Physical Education
Physics (WKU). Proposed Master of Science Degree in Physics
Proposal for Master of Public Service Degree Program
Six, N.F.
Thomason, Hugh

Box 1 9 WKU Graduate Council 1967, Fall Meeting Minutes

Description Subjects Meetings
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Page, Tate
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Proposed Graduate Courses in Professional Education
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Sociology (WKU)
Sociology (WKU). Master of Arts Program
Box 1  11  WKU Graduate Council  1968, March  Meeting Minutes

Description  Application for Examination in Foreign Languages Master of Arts Degree
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Education (WKU)
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Page, Tate
Psychology (WKU), Master of Arts Program
Report of the Subcommittee on Research Tool Requirements for the M.A. and M.S. Degree Programs
Teacher Education Committee (WKU)

Box 1  12  WKU Graduate Council  1968, May  Meeting Minutes

Description  Academic Council (WKU)
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Carpenter, Howard
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Music (WKU)
Page, Tate
Proposal to Expand Offerings in Graduate Education Core Program
Reed, John
Report of the Committee on Transfer, Extension Study, and Residence (WKU)
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MF Box 1  WKU Graduate Council  1974  Meeting Minutes

Description  Academic Council (WKU)
Accounting (WKU)
Chemistry (WKU)
Communication (WKU)
Division of Extended Learning & Outreach (WKU)
Economics (WKU)
Education & Behavioral Sciences (WKU)
Folk Studies & Anthropology (WKU)
Geography & Geology (WKU)
Graduate Studies & Research (WKU)
History (WKU)
Home Economics (WKU)
International Programs (WKU)
Philosophy & Religion (WKU)
Theatre & Dance (WKU)

MF Box 1  WKU Graduate Council  1975  Meeting Minutes

Description  Academic Council (WKU)
Agriculture (WKU)
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Art (WKU)
Biology (WKU)
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Communication (WKU)
Education & Behavioral Sciences (WKU)
MF Box 1  WKU Graduate Council  1976  Meeting Minutes

Description  Academic Council (WKU)
Accounting (WKU)
Agriculture (WKU)
Biology (WKU)
Communication (WKU)
Education & Behavioral Sciences (WKU)
Folk Studies & Anthropology (WKU)
Government (WKU)
Graduate Studies & Research (WKU)
Kentucky Educational Television, KET
Mathematics & Computer Science (WKU)
Modern Languages (WKU)
Physical Education (WKU)
Sociology (WKU)
Theatre & Dance (WKU)

MF Box 1  WKU Graduate Council  1977  Meeting Minutes

Description  Academic Council (WKU)
Accounting (WKU)
Biology (WKU)
Business (WKU)
Communication (WKU)
Council of Graduate Schools in the United States, CGS
Education & Behavioral Sciences (WKU)
Faculty
Folk Studies & Anthropology (WKU)
Gordon Ford College of Business (WKU)
Graduate Studies & Research (WKU)
Modern Languages (WKU)
Music (WKU)
Philosophy & Religion (WKU)
Psychology (WKU)
Public Service Institute (WKU)
Theatre & Dance (WKU)

Box 1  19  WKU Graduate Council  1997 Jan  Meeting Minutes

Description  Academic Council (WKU)
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Burch, Barbara
Committee to Study Relationship Between Academic Council and Graduate Council (WKU)
Gray, Elmer
Poe, Retta
Villar, Ingrid
Wilkins, Deborah

Box 1 20 WKU Graduate Council 1997 June Meeting Minutes
Description
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Computer Science (WKU)
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Public Health (WKU)
Report of the Rules Committee

Box 1 21 WKU Graduate Council 1997 June Meeting Minutes
Description
Anderson, Charles
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Burch, Barbara
Educational Leadership (WKU)
Educational Testing Service. Guidelines for the Use of GRE Scores
Gray, Elmer
Martray, Carl
Nursing (WKU)
Ogden College of Science & Technology Graduate Committee (WKU)
Physical Education & Recreation (WKU)
Teacher Education Committee (WKU)
WKU Graduate Alumni Survey Spring 1997

Box 1 22 WKU Graduate Council 1997 Oct. Meeting Minutes
Description
Bullen, Angela
Business (WKU)
Computer Science (WKU)
Education (WKU)
Evans, Sam
Gray, Elmer
Nursing (WKU)
Ogden College of Science & Technology Graduate Committee (WKU)

Box 1 23 WKU Graduate Council 1997 Dec. Meeting Minutes
Description
Academic Council (WKU)
Biology (WKU)
Burch, Barbara
Computer Literacy Committee (WKU)
Computer Science (WKU)
Economics (WKU)
Education (WKU)
English (WKU)
Folk Studies (WKU)
History (WKU)
Jennings, Michael. Some Give Low Rating to Graduate Programs, LCJ, nd
Syverson, Peter. 1996 CGS/GRE Survey Data Reveal Decrease in Graduate Enrollment, Communicator, 10/1997
The Graduate School of America
Description
Academic Council (WKU)
Agriculture (WKU)
Biology (WKU)
Economics (WKU)
Education & Behavioral Sciences (WKU)
English (WKU)
Graduate Studies & Research (WKU)
History (WKU)
Music (WKU)
Physical Education (WKU)
Physics & Astronomy (WKU)
Sociology (WKU)
Theatre & Dance (WKU)

Description
Academic Council (WKU)
Agriculture (WKU)
Biology (WKU)
Business (WKU)
Chemistry (WKU)
Educational Administration, Leadership & Research (WKU)
English (WKU)
Folk Studies & Anthropology (WKU)
Geography & Geology (WKU)
Graduate Studies & Research (WKU)
History (WKU)
Mathematics & Computer Science (WKU)
Modern Languages (WKU)
Psychology (WKU)
Sociology (WKU)

Description
Academic Council (WKU)
Agriculture (WKU)
Biology (WKU)
Communication (WKU)
Economics (WKU)
Education & Behavioral Sciences (WKU)
Description
Academic Council (WKU)
Biology (WKU)
Communication (WKU)
Education & Behavioral Sciences (WKU)
Educational Administration, Leadership & Research (WKU)
English (WKU)
Faculty
Gordon Ford College of Business (WKU)
Graduate Studies & Research (WKU)
Home Economics (WKU)
Mathematics & Computer Science (WKU)
Physical Education (WKU)
Psychology (WKU)
Southern Regional Education Board, SREB
University of Louisville

1985 Meeting Minutes

1986 Meeting Minutes

1987 Meeting Minutes
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|                | Health & Human Services (WKU)  
|                | Mathematics & Computer Science (WKU)  
|                | Modern Languages (WKU)  
|                | Philosophy & Religion (WKU) |

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**UA58.2.2**

**Records**

**Level**

Records

**Subseries**

Linked to UA58.2

**Title**

UA58. Graduate Studies & Research Series. 2. Graduate Council 2. Graduate Lists

**Collection**

WKU Archives

**Scope & Content**

Lists of graduate students created by the Graduate Council.

**Container List**

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Box 2  1-18  WKU Graduate Council  1994-1999  Graduate Lists

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Box 2  19  WKU Graduate Council  1932-1972  List of Theses

Subjects  Student works