Minutes of Executive Committee

November 1, 1937.

The Executive Committee of the Board of Regents of Western Kentucky State Teachers College met in the office of the President at 4:00 P.M. Monday, November 1, 1937. Present—President Garrett, Mrs. Drake and Mr. Borromeo. Mr. Borromeo called the meeting to order and presided.

President Garrett reported that he had employed W. E. McPherson and M. A. Harrell as janitors, their services to be used in the Cherry Hall, at a salary of $60.00 per month.

The following motion was offered by Mrs. Drake, seconded by President Garrett and unanimously passed:

"Whereas: President Garrett has employed W. E. McPherson and M. A. Harrell as janitors at a salary of $60.00 per month.

NOW BE IT RESOLVED: That said action of the President be approved and hereby affirmed.

President Garrett introduced the following resolution which was seconded by Mrs. Drake and unanimously passed:

"BE IT RESOLVED: Since the construction and equipment of Henry Hardin Cherry Hall is nearing completion and has reached a point where the cost of the construction and equipment can be ascertained, that the amount due the attorneys, Rodes and Harlan and R. D. Stites, be paid in amount not to exceed 1/3 of the cost of construction and equipment and subject to a credit of $3,000.00 which has been previously paid.

President Garrett also reported that he had been working on a budget proposal for the coming bi-annual period and had requested through the Board of Higher Education a yearly appropriation of $400,000.00, of which $60,000.00 would be for capital improvements and $10,000.00 would be for maintenance. That he would later call a meeting of the Board of Regents and make his report to them.

The following resolution was offered by Mrs. Drake, properly seconded and unanimously passed:

"RESOLVED: That the action of President Garrett in requesting a state appropriation of $400,000.00 per year be approved."
The following resolution was introduced by Mrs. Drake, seconded by President Garrett and, after discussion, was unanimously passed:

WHEREAS: The use of Vanmeter Hall by organizations not affiliated with the College would often interfere with college programs and add to the expense of the College by reason of light, heat, and extra janitor service; and,

WHEREAS: A former Board of Regents confronted with this question adopted a resolution setting a fee of $50.00 per occasion, by organizations other than those connected with the College.

NOW BE IT RESOLVED: That this resolution and the terms set forth in it be adhered to.

President Garrett discussed with the members of the Committee the finances of the new building P.W.A. Project Ky-1043-R, and submitted a statement of the condition as of October 15, 1937. This being a statement of all the contracts entered into, including the change orders and items of contingent liabilities. The report is copies in full and as follows:

Cost of Project Ky-1043-R

October 15, 1937.

Contract No. 1 Rommel Brothers, including four change orders $33,611.96

Contract No. 2 Struck Co., including 11 change orders which accounts for chimes and tablets but not landscaping 305,367.09

Contract No. 3 Montgomery-Ward and 5 change orders 51,733.19

Contract No. 4 Central School Supply Co. 60,554.08

Contract No. 5 Central School Supply Co. 7,673.97

Landscaping, change order estimated 24,003.00

Total $482,931.19
Future Cost - Not yet adjudicated

Montgomery-Ward Co. excavations due to delay $1,836.00
Struck Co. excavations due to delay 230.00
Struck Co. winter damages claimed 3,186.00
Montgomery-Ward excavation on storm sewer 800.00
Extra Equipment to be let shortly 11,500.00
Misc. Letter drop, names on doors, equip. installation, etc. (estimated) 1,000.00
Extra landscaping, roads, etc. (estimated) 2,205.00 20,717.00

Construction and equipment cost $503,660.19

Brinton B. Davis, Architect 30,007.00
Henry Wright, Architect 2,800.00
Ky-Tenn,Light & Power Co. 498.90
Interest during Construction 13,857.57
Insurance 1,520.00
Legal expense 5,300.00
Preliminary expense 976.59

57,960.26

Total Cost to October 15 $561,620.45

Contingent Liability.

Controversy with Geo. H. Rommel over contract No. 1.

President Garrett reported that due to the fact that the college was maintaining nine automobiles, including trucks in use on campus and farm, that gasoline and oil bill was quite an item. That this had previously been purchased from one firm in Bowling Green who had billed these purchases at straight retail price and the Frankfort officials had called his attention that this material should be bought at a less price; that other institutions either maintained their own tanks and bought at wholesale or bought from firms making the best price. After discussion the President was directed to arrange to make this purchase from a reputable firm, handling standard gasoline and oil and offering the best terms.

There being no further business the Committee adjourned.

Chairman

Secretary