Minutes of Meeting of Board of Regents

July 16, 1889.

A meeting of the Board of Regents of Western Kentucky State Teachers College was held in the President's Office at 2:00 P.M. Tuesday, July 16, 1889. Present—Judge Pentecost, Mrs. H. P. Drake, and Mr. E. J. Borromeo. Mr. Borromeo, as vice-chairman, presided. President Garrett stated that Mr. J. M. Ingram, Architect, Mr. Connley, representing the Public Works Administration, and a representative of the Remington-Rand Company were available; and they were invited to meet with the Board.

Stearrett Cuthbertson was elected to act as Secretary of this meeting.

President Garrett stated that at a meeting of the Board held on June 10 a contract had been awarded the Remington-Rand Company of Cleveland, Ohio, for the furnishing of certain items of Furniture and Equipment for the Kentucky Building Library. That this contract had been awarded subject to the approval of the P.W.A. and that they had refused to approve same for the reason that only one bid had been submitted at that time and it became necessary to re-advertise for bids, which he had done. Whereupon Judge Pentecost offered the following motion which was seconded by Mrs. Drake:

"WHEREAS: At a meeting of this Board held on June 10 a bid was received and accepted by this Board for the furnishing of certain items of Furniture and Equipment for the Library of the Kentucky Building, same being subject to the approval of the Public Works Administration and the same being rejected by the P.W.A.

BE IT HEREBY RESOLVED BY THIS BOARD: That the action taken in that occasion with reference to the acceptance of the former bid be and is now rescinded; that the action of President Paul L. Garrett, in receiving notice of the rejection of this bid by the P.W.A., in re-advertising for bids to be opened and considered at this meeting, be hereby approved and ratified, and that all bids received pursuant to this advertisement be now received, opened, and considered.

Upon roll call Judge Pentecost, Mrs. Drake, and Mr. Borromeo, all voting in the affirmative, the motion was declared adopted."
Upon the adoption of this resolution Mr. J. M. Ingram, Architect, stated that three bids had been received and asked those present if all bids were in, if there was any objection to the procedure, and if any one had been denied the right to bid. There being no objections on the part of the bidders, Judge Pentecost offered the following resolution, which was seconded by Mrs. Drake:

"WHEREAS: Pursuant to advertisement, bids for the furnishing of furniture and equipment for the Kentucky Building have been received from the following bidders:

Globe-Veranieke Company of Cincinnati, Ohio,
Kaplund Bros., Inc., of Syracuse, N. Y.,
Remington-Rand Inc. of Cleveland, Ohio.

and said bids have been duly opened and publicly read:

NOW, THEREFORE, BE IT RESOLVED: That bids listed in the preamble hereof be filed and presented to J. M. Ingram, Consulting Architect, and that the said J. M. Ingram be hereby directed forthwith to tabulate said bids and, at the earliest practicable moment, report to this Board his findings as to the lowest and best bid.

Upon roll call Judge Pentecost, Mrs. Drake, and Mr. Bercaye, all voting in the affirmative, the resolution was declared by the Chairman as adopted.

Whereupon Mr. Ingram together with Mr. Constley tabulated the three bids and reported that the bid of:

Kaplund Bros., Inc. amounted to $630.10. However, this firm did not submit bid bond or certified check and stated they could not furnish the items specified in the time limit.

Globe-Veranieke Company amounted to $567.75, and that firm submitted certified check on Norwood Savings Bank of Norwood, Ohio, for $235.00.

Remington-Rand Inc. amounted to $417.65 and this firm submitted certified check on Marine Trust Company, Buffalo, New York, for $300.00.

That they had found the bid of Remington-Rand Inc. of Cleveland, Ohio, to be the lowest and best bid and recommended its acceptance.
Upon receiving this report, Judge Pentecost offered the following motion which was seconded by Mrs. Drake:

"THAT J. V. Ingram, Consulting Architect, pursuant to a resolution heretofore adopted, has tabulated and considered all bids heretofore received for the furnishing of furniture and equipment for the Kentucky Building and has duly made his recommendations to this Board of Regents, and it appearing from said recommendations and report that Remington-Rand Inc. of Cleveland, Ohio, is the lowest and best bidder for the furnishing of said furniture and equipment, in the sum of $4315.55 and that this Board, after considering said report and recommendations and all bids heretofore filed, finds that the bid of Remington-Rand Inc., of Cleveland, Ohio, is the lowest and best bid.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WESTERN KENTUCKY STATE TEACHERS COLLEGE, AS FOLLOWS:

Section 1. That the bid of Remington-Rand Inc., of Cleveland, Ohio, for the furnishing of furniture and equipment for the Kentucky Building, in the sum of $4315.55, is hereby accepted, determined, and declared to be the lowest and best bid; however, this award shall not be effective until the awardee shall have been notified in writing by the President, Paul L. Garrett, of Western Kentucky State Teachers College. That upon the awardee being so notified in writing, a contract for the furnishing of said materials, as heretofore prescribed by the plans, specifications, and contract documents, shall be forthwith executed for the furnishing of said furniture and equipment.

Section 2. That Paul L. Garrett, President of Western Kentucky State Teachers College, is hereby authorized and directed to execute said contract in the name of and for and on behalf of the Board of Regents of Western Kentucky State Teachers College.

Upon roll call Judge Pentecost, Mrs. Drake, and Mr. Borromeo, all voting in the affirmative, the Chairman declared the motion adopted.

The following motion was offered by Mrs. Drake and seconded by Judge Pentecost:
BE IT RESOLVED: That Miss Florence Schneider, Bursar, be hereby authorized and directed to transfer from the Class Room Construction Account to the Kentucky Building Construction Account the sum of $470.62.

Upon roll call Judge Pentecost, Mrs. Drake, and Mr. Ferro, all voting in the affirmative, the motion was declared adopted.

President Garrett stated that he had employed:

Miss Eleanor Donharit, as substitute for Miss Sette in the library at a salary of $100.00 per month.

Miss Norma Lagana to substitute for Miss Gibbs in Training School music for year 1939-40 at a salary of $100.00 per month.

Miss Betty Sherwell to continue her work in Training School for the summer.

Miss Mary Popper to teach languages in Training School at a salary of $125.00 per month.

Miss Edith Wines as part-time employee in Registrar’s office at salary of 25 cents per hour.

Miss Amelia Miller, salary raised from 20 cents to 25 cents per hour.

Mrs. Drake moved that this action of President Garrett be endorsed and ratified and motion was seconded by Judge Pentecost. Upon roll call, Judge Pentecost, Mrs. Drake, and Mr. Ferro, all voting in the affirmative, the motion was declared adopted.

Mrs. Drake offered the following motion, seconded by Judge Pentecost:

BE IT RESOLVED: That it having been ascertained that the bid of Leo-Nernieke Company of Cincinnati, Ohio, was not the lowest and best bid for the furnishing of furniture and equipment for the Kentucky Building, that their certified check drawn on the Norwood Savings Bank of Norwood, Ohio, be returned to them.

Upon roll call Judge Pentecost, Mrs. Drake, and Mr. Ferro, all voting in the affirmative, the motion was declared adopted.
President Garrett presented the minutes of the Board meeting of June 13 and upon motion offered by Judge Pontecco, seconded by Mrs. Drake the minutes were adopted as read.

There being no further business presented the Board adjourned.

Vice-Chairman

Secretary pro tem

Minutes of Board Meeting

September 12, 1932.

The Board of Regents met in special session, at the call of State Superintendent Harry W. Peters in response to a request from President Garrett, in the office of President Garrett at 4:00 o'clock September 13, 1932. There were present Superintendent Peters, Mr. Borrone, Mrs. Drake, and officials connected with the erection of the Kentucky Building. The Board was called to order by Superintendent Peters, the roll was called, and President Garrett then stated the purpose of the meeting.

The following resolution was read and, upon announcement from the contractor that the few minor changes to be made before the building is entirely completed will be done immediately, it was upon motion of Mr. Borrone with a second from Mrs. Drake unanimously adopted:

A Resolution Accepting The Work
Under Contract 1, Docket Ky.1360-F
Kentucky Building

WHEREAS J. H. Ingram, consulting Architect,
has reported to this Board of Regents that the work under Contract 1, Kentucky Building, Docket Kentucky 1360-F, has been completed in accordance with plans and specifications and recommends that the work be accepted; and