Minutes of a Second Special Meeting
of the
Board of Regents of Western Kentucky State Teachers College,
September 29, 1938.

3:00 O’Clock

A special meeting of the Board of Regents of Western Kentucky
State Teachers College was held in the Kentucky Hotel, Louisville,
Kentucky, at 3:00 P.M., Thursday, September 29, 1938, in accordance with
the following call, a copy of which is on file:

---

A special meeting of the Board of Regents of
Western Kentucky State Teachers College is hereby
called to convene at the Kentucky Hotel in Louisville,
Kentucky, at 3:00 P.M., Thursday, September 29, 1938,
for the purpose of transacting any and all business
that may come before the Board.

(Signed) H. W. Peters, Superintendent
Public Instruction.

---

Also filed with the Call is the following Consent

To Meeting:

We, the undersigned members of the Board of
Regents of Western Kentucky State Teachers College,
being present in person at the place and time
designated in the above Call respectively accept
notice of the above Call and waive all informalities
or irregularities in same this September 29th, 1938.

Charles L. Dawson
P. J. Pentecost

(Signed) E. H. Bannister
Mrs. I. W. Drake
H. W. Peters

---

The special meeting was called to order by the Chairman,
H. W. Peters.

President Garrett, who was acting as Secretary, requested
the ratification of minutes of the Executive Committee meetings which
had not been previously approved. These minutes were read. It was
moved by Judge Dawson, seconded by Mr. Borromeo, that the minutes of
the Executive Committee meeting on June 20, 1938, be approved and
ratified. Motion carried. They are recorded below:

Minutes of Executive Committee
Meeting on June 20, 1938.

The Executive Committee of the Board of Regents
of Western Kentucky State Teachers College met in the
President's office on the afternoon of June 20, 1938.
There were present Mrs. Drake, Mr. Borromeo, and
President Garrett. Mr. Borromeo presided.

Mr. Morris Ingram, architect for the Music Hall
project, was asked to come before the Committee; and
he stated that due to the fall in the ground at the
site of this project, it was found desirable to con-
struct a sub-basement; that it has now found most
desirable to extend the walls of a portion of the
third floor which would give space for several more
rooms. He suggested that this be finished in the rough
at this time; that, in order to complete the project
properly with retaining walls and walks, it would be
necessary to construct a conduit and run heating mains
from the central heating plant so that the building
could be properly heated. He stated that he had talked
the matter over with the WPA authorities and had pre-
pared estimates and completed forms to file with WPA
asking for extension of time, the labor, and approxi-
mately $2300.00 in steam pipe and connections in order
to complete the enlarged project. However, it would
be necessary for the school to bear part of the expense.

After a discussion by the members of the committee
President Garrett offered the following resolution which
was seconded by Mrs. Drake and upon roll call unanimously
adopted:

WHEREAS: It has been found necessary
and desirable in the construction of the Music
Hall project, due to the location and fall in
the grade of the ground, to construct a sub-
basement;

AND WHEREAS: It has been found most
desirable that a portion of the third floor
be extended and finished in a rough condition;
and that the grading, walks, and retaining
walls together with the heating connections
be completed in order to make this project useful for the purpose for which it was intended.

AND WHEREAS: It has been ascertained that WPA funds are available which will permit WPA to furnish approximately $2300.00 in heating mains and materials and supplying the larger part of the labor required for the completion of this project;

NOW BE IT RESOLVED: That President Paul Jarrett be hereby authorized to request the WPA authorities for an extension of time on this project, to furnish or cause to be furnished the WPA authorities the proper requisition or forms showing in detail the work proposed and in order to meet the cost of these increases and changes that the sum of $8000.00 be hereby appropriated and set aside to meet this institution's proportional cost of said changes and additions in order that this project be brought to a successful conclusion.

President Jarrett explained that the preliminary work on remodeling and enlarging the heating plant was being done by the Engineering Department of the University of Kentucky and that plans and specifications were now ready and in shape to receive bids for the work. After some discussion, Mrs. Drake offered the following motion, which was seconded by President Jarrett and upon roll call unanimously adopted:

BE IT RESOLVED: That James H. Graham, Dean of the College of Engineering of the University of Kentucky and his authorized agents, be authorized to proceed with the plans and specifications and the requesting of bids for the improvement of the College Heights heating plant; and that President Jarrett be authorized to request Mr. Howard, as Director of the State Division of Purchases and Public Property of the Department of Finance, to proceed with the purchasing and contracting for the materials and labor necessary to carry out the plans and specifications of Dean Graham; that President Jarrett be further authorized
to sign the proper requisition or requisitions necessary for the purpose of carrying on and completing this work.

President Jarrott stated that he was very anxious to complete the Kentucky Building as soon as possible; that he had reasons to believe that, if we made an application to the PWA authorities to make the completion of this building a PWA project, it might be successful. He further stated that plans and specifications had been drawn by Captain Davis; however, now it was found necessary to make a number of changes in the plans as originally drawn and that the services of an architect would be required to make these changes and also to supervise the construction. Mr. Ingram, being present, was asked to state what his charges would be in case he is retained as architect of this project. He stated that his charges would be 5% of those changes or additions to the original plans and 2% for the supervision of work under plans as drawn by Captain Davis. After discussion, Mrs. Drake offered the following motion which was seconded by President Jarrett and upon roll call unanimously adopted:

RESOLVED: That Mr. Maurice Ingram be authorized to proceed with making sketches of suggested changes in the plans and specifications of the Kentucky Building and to make an estimate of the cost of completion of this project and that he then submit to this committee a contract relative to architectural charges for the approval or disapproval of this Committee.

There being no further business, the Committee adjourned to meet upon the call of the President.

E. J. Borromeo
Chairman

Sterett Guthbertson
Secretary

It was moved by Judge Pentecost, seconded by Judge Dawson, that the minutes of the Executive Committee meeting on August 26, 1935, be ratified and approved. Motion carried. These minutes follow:
Minutes of the Executive Committee
of the Board of Regents of Western
Kentucky State Teachers College.

August 26, 1933.

The Executive Committee of Western Kentucky State
Teachers College met in the President's office, August 26,
1933.

Present: Mrs. Drake, President Garrett, and Mr.
Grissom. Mr. Grissom presided.

President Garrett nominated Dr. Wad Surpater for
election as a member of the Chemistry Department at a
salary of $350.00 per month beginning September 1, 1933.
Motion made by Mrs. Drake that Dr. Surpater be elected
at the salary suggested. Mr. Garrett seconded the
motion. Upon roll call all members voted in the affirmative.
The motion was declared adopted.

President Garrett discussed with the Committee
the completion of the Kentucky Building, stating that
he had filed the necessary application papers with the
Atlanta office and that the papers were now in Washington.
He said that he had requested a grant of $36,000.00 which
together with $10,000.00 provided in cash by the College
Heights Foundation together with $54,200.20 from the
appropriation made by the General Assembly would be
sufficient to complete the building.

President Garrett stated that funds were exhausted
for the TM Music Building project and he had been notified
that work would stop August 27. A request was filed several
weeks previously for additional grant to finish the build-
ing and to dig the trench and lay the pipe from the Music
Building to the Heating Plant together with grant in the
amount of about $9000 for purchase of pipe. Mr. Garrett
of the TM was of the opinion that this request would be
heard from in a few days.

There being no further business, the Committee
adjourned the meeting called by the President.

[Signatures]

It was moved by Judge Pentecost, seconded by Judge Dawson,
that the minutes of the Executive Committee meeting on September 7, 1933,
be ratified and approved. Motion carried. These minutes follow:
Minutes of the Executive Committee of the Board of Regents of Western Kentucky State Teachers College.

September 7, 1938.

The Executive Committee of Western Kentucky State Teachers College met in the President's office, September 7, 1938.

Present: Mrs. Drake, President Garrett, and Mr. Borrome.

President Garrett recommended that football should be discontinued at the Training School and a more extensive program of physical education be instituted stating that it seemed especially undesirable that a training school in connection with a teachers' college should emphasize football for a few boys rather than a physical education program for the entire student body. He called attention to the small squad available and the physical hazard involved in interscholastic competition with schools having larger and older squads. On motion of Mrs. Drake, seconded by President Garrett, it was unanimously voted to drop competitive football as a sport in the Training School.

Moved by President Garrett, seconded by Mrs. Drake, the contract be approved with L. M. Bostic for plastering at the Training School not to exceed §1740 and in the Home Economics Building not to exceed §1680. The vote was as follows: Mrs. Drake, yes; President Garrett, yes; Mr. Borrome, yes.

It was moved by Mrs. Drake, seconded by President Garrett that the contract be approved with Rex Lancaster for placing a fifteen-year bonded built-up roof on the Industrial Arts Building for the sum of §786.25. The vote was as follows: Mrs. Drake, yes; President Garrett, yes; Mr. Borrome, yes.

Moved by Mrs. Drake, seconded by President Garrett that L. T. Smith be authorized to employ labor to do such repointing of buildings as he judges to be necessary, the total cost not to exceed §750. The vote was as follows: Mrs. Drake, yes; President Garrett, yes; Mr. Borrome, yes.

The matter of the failure of the chimes to operate was discussed. President Garrett was directed through further correspondence with the Standard Electrical Time
Company to call their attention to the failure of their equipment.

The meeting was adjourned.

Paul L. Garrett  
President

Sterrett Cuthbertson  
Chairman

It was moved by Judge Pentecost, seconded by Mr. Borrone, that minutes of the Board of Regents meeting of May 21, 1938, be approved. Motion carried.

It was moved by Judge Pentecost, seconded by Mr. Borrone, that the minutes of the Board of Regents meeting of July 11, 1938, be approved. Motion carried.

President Garrett recommended that the following salaries and salary changes be made effective as of September 1, 1938, according to the following list:

<table>
<thead>
<tr>
<th>NAME</th>
<th>OLD RATE</th>
<th>NEW RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lois Almond</td>
<td>62.50</td>
<td>75.00</td>
</tr>
<tr>
<td>Chester N. Channon</td>
<td>160.00</td>
<td>166.66</td>
</tr>
<tr>
<td>Mary Chisholm</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>B. C. Cole</td>
<td>150.00</td>
<td>187.50</td>
</tr>
<tr>
<td>Elizabeth Combs</td>
<td>68.75</td>
<td>85.00</td>
</tr>
<tr>
<td>James P. Cornett</td>
<td>200.00</td>
<td>216.66</td>
</tr>
<tr>
<td>Hugh Crowder</td>
<td>25.00</td>
<td>75.00</td>
</tr>
<tr>
<td>J. R. Griffin</td>
<td>208.33</td>
<td>228.00</td>
</tr>
<tr>
<td>Nettie Harrison</td>
<td>68.75</td>
<td>75.00</td>
</tr>
<tr>
<td>Weldon Hart</td>
<td>152.38</td>
<td>171.43</td>
</tr>
<tr>
<td>V. T. Hornback</td>
<td>150.00</td>
<td>166.66</td>
</tr>
<tr>
<td>Lillian Johnson</td>
<td>50.00</td>
<td>115.00</td>
</tr>
<tr>
<td>Martha Grendorf</td>
<td>68.75</td>
<td>75.00</td>
</tr>
<tr>
<td>Grace Overby</td>
<td>62.50</td>
<td>75.00</td>
</tr>
<tr>
<td>Janice Pace</td>
<td>68.75</td>
<td>75.00</td>
</tr>
<tr>
<td>Gertrude Raymond</td>
<td>125.00</td>
<td>135.00</td>
</tr>
<tr>
<td>Mrs. Hazel Perry</td>
<td>200.00</td>
<td>216.66</td>
</tr>
<tr>
<td>Mabel Rudisill</td>
<td>133.33</td>
<td>150.00</td>
</tr>
<tr>
<td>Carolyn T. Seward</td>
<td>125.00</td>
<td>130.00</td>
</tr>
<tr>
<td>Betty Shimwell</td>
<td>175.00</td>
<td>200.00</td>
</tr>
<tr>
<td>E. B. Stansbury</td>
<td>250.00</td>
<td>250.00</td>
</tr>
<tr>
<td>Ward Sumpter</td>
<td>75.00</td>
<td>85.33</td>
</tr>
<tr>
<td>Marie Temple</td>
<td>175.00</td>
<td>208.33</td>
</tr>
<tr>
<td>W. L. Terry</td>
<td>150.00</td>
<td>200.00</td>
</tr>
<tr>
<td>Orba Traylor</td>
<td>68.75</td>
<td>75.00</td>
</tr>
</tbody>
</table>
It was moved by Judge Dawson, seconded by Mr. Borrone, that these salaries and salary changes become effective according to the President's recommendation. The vote was as follows: Judge Dawson, yes; Judge Pentecost, yes; Mr. Borrone, yes; Mrs. Drake, yes; Mr. Peters, yes.

Upon motion of Mr. Borrone, with a second from Judge Pentecost, that the meeting be adjourned, the motion was unanimously carried. Chairman Peters declared the meeting adjourned.

MINUTES OF THE BOARD OF REGENTS

December 23, 1938.

The Board of Regents of Western Kentucky State Teachers College met in the President's Office on the afternoon of December 23, 1938. Present—Chairman Harry W. Peters, Mrs. W. F. Drake, Mr. E. J. Borrone, and President Garrett. Miss Nettie McLean, the Secretary of the Board being out of the city, Sterett Cuthbertson was elected to act as Secretary for the meeting.

Chairman Peters called the meeting to order promptly at 2:30 p.m. and presented a copy of the notice calling this meeting which he had mailed to each of the members. Said notice is verified as follows:

Mr. F. J. Borrone, Judge Charles E. Lawson, Maysville, Ky.
Mrs. W. F. Drake, 1233 State St., Bowling Green, Ky.
Judge F. J. Pentecost, Henderson, Ky.

MEMBERS OF THE BOARD OF REGENTS OF THE WESTERN KENTUCKY STATE TEACHERS COLLEGE: