MINUTES OF ADJOURNED MEETING OF BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY
August 6, 1970

The Board of Regents of Western Kentucky University met in an
adjourned regular meeting on August 6, 1970, at 10 a.m., CDT, in the
Regents Conference Room, Administration Building, on the campus of the
University, Bowling Green, Kentucky, pursuant to a due adjournment of the
regular meeting of such Board held on July 17, 1970, as shown by the minutes
of that meeting.

The meeting opened with a prayer of invocation by Mr. John R. Lyne.

The following members were present:

Dr. W. R. McCormack, Vice Chairman
Dr. Coy E. Ball
Dr. J. T. Gilbert
Mr. John R. Lyne
Mr. Albert G. Ross
Mr. Joe L. Travis

Absent were Mr. Wendell P. Butler, Chairman; Mr. Hugh Poland;
and Dr. H. E. Shadowen.

Also present were Dr. Dero G. Downing, President; Dr. Raymond L.
Cravens, Vice President for Academic Affairs and Dean of the Faculties;
Mr. Paul B. Cook, Assistant to the President; Miss Georgia Bates, Secretary
to the Board; Mr. Harry K. Largen, Director of Business Affairs and Finance
and Treasurer; and Mr. Stuart S. Billington, representative of Stein Bros. &
Boyce, Fiscal Agent.

The minutes of the meeting held on July 17, 1970, were presented
by the Vice Chairman. Dr. Gilbert moved, with a second by Dr. Ball, that
the minutes be adopted without a reading inasmuch as all members had previ-
ously received copies and they were found to be in order. The motion carried
unanimously.

It was explained that it was in order for the Board to consider and
take action upon proposals which had been received for the purchase of Revenue
Bond Anticipation Notes. Thereupon, each proposal was carefully considered.
Upon such consideration it was apparent that acceptable proposals had been
received for such Notes in the aggregate amount of $7,000,000 and that Notes
to that amount should be sold.

Thereupon, Mr. Travis introduced, caused to be read, and moved
the immediate adoption of a resolution as follows:

A RESOLUTION ACCEPTING THE BEST BID OR BIDS FOR THE
PURCHASE OF $7,000,000 PRINCIPAL AMOUNT OF REVENUE
BOND ANTICIPATION NOTES OF THE BOARD OF REGENTS OF
WESTERN KENTUCKY UNIVERSITY, ESTABLISHING THE
INTEREST RATE OR RATES, DESIGNATING THE PAYING AGENT
AND SPECIFYING THE DENOMINATIONS IN WHICH SUCH NOTES
SHALL BE ISSUED.

BE IT RESOLVED by the Board of Regents of Western Kentucky
University as follows:

Section 1. The actions of the Commissioner of Finance of Kentucky,
the Treasurer of the University and the Fiscal Agent on behalf of the
Board of Regents of Western Kentucky University and on behalf of the
State Property and Buildings Commission in soliciting the submission
of proposals by more than three responsible lenders for the purchase
of Revenue Bond Anticipation Notes of the Board of Regents of the
University are hereby approved, adopted, ratified and confirmed as
constituting compliance with the requirements of Section 56.513 of the
Kentucky Revised Statutes.

Section 2. Upon receipt and consideration of purchase proposals
for the $7,000,000 principal amount of Revenue Bond Anticipation Notes
authorized on July 17, 1970, by the Board of Regents, it is hereby
determined that acceptable proposals have been received and should be
accepted at this time in the aggregate principal amount of $7,000,000.

Section 3. The Revenue Bond Anticipation Notes in the aggregate
principal amount of $7,000,000 are hereby awarded and sold to the bid-
der or bidders at the price or prices and bearing interest at the rate or
rates and in the denomination or denominations named by the bidder or
bidders, it having been provided in the Invitation to Submit Proposal that
if the denomination or denominations are not named in the bid or bids
they will be furnished within such time as the Commissioner of Finance
may allow, as follows:
$6,000,000
Bache & Company, Inc.
36 Wall Street
New York, New York 10005

$1,000,000
F. L. Dupree & Company
502 Security Trust Building
Lexington, Kentucky 40507

<table>
<thead>
<tr>
<th>Name and Address of Successful Bidder</th>
<th>Price</th>
<th>Interest Rate or Rates</th>
<th>Denomination or Denominations to be Named by Bidder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bache &amp; Company, Inc.</td>
<td>99.90%</td>
<td>6.02%</td>
<td>(To be named)</td>
</tr>
<tr>
<td>$1,000,000</td>
<td>99.75%</td>
<td>$250,000 @ 5.14%</td>
<td>(To be named)</td>
</tr>
<tr>
<td>F. L. Dupree &amp; Company</td>
<td>250,000 @ 5.40%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>502 Security Trust Building</td>
<td>250,000 @ 5.60%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lexington, Kentucky 40507</td>
<td>250,000 @ 5.75%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 4. The largest dollar amount for such Notes having been awarded to Bache & Company, Inc., New York, New York, it is hereby determined that in accordance with the nomination of such purchaser the place of payment of the principal of and interest on all of the aforesaid Notes shall be the principal office of The Kentucky Trust Company, in the City of Louisville, Kentucky, 40201, and the printer may be instructed to prepare the Notes accordingly.

Section 5. The Notes shall be executed on behalf of the Board of Regents and on behalf of the State Property and Buildings Commission in the manner set forth in the resolution authorizing such Notes. They shall be tendered to the purchasers thereof at a financial institution to be designated by the Commissioner of Finance of Kentucky on September 14, 1970, provided, however, if, despite efforts to deliver on the date of the Notes, there should be unavoidable delay, such Notes shall be delivered as soon as possible thereafter, and the purchasers shall be required to pay accrued interest to delivery. The Commissioner of Finance of Kentucky is authorized to give an official receipt to each purchaser and to make deposit of the proceeds of such Notes in the manner set forth in the aforesaid authorizing resolution.

Section 6. This resolution shall be in full force and effect from and after its adoption, and an authenticated copy may be delivered to each purchaser as evidence of the award made.

Such motion was seconded by Mr. Ross. Upon a vote being taken upon such motion and upon a call of the roll, the result was as follows:

Aye: McCormack, Ball, Gilbert, Ross, Travis

Nay: None
Thereupon, it was declared that the resolution had been duly adopted and was in full force and effect.

President Downing reviewed action of the Board in 1965 which created two vice presidencies. As the scope of the position of Vice President for Academic Affairs continues to expand, he stated that the need was recognized for the broadening of responsibility under this position and that recommendations pertinent thereto would be presented later in the meeting. With reference to the strengthening of other areas of the administrative structure of the University, he presented to the Board the following recommendations:

1. The naming of Dr. John D. Minton, Dean of the Graduate College, as Vice President for Administrative Affairs (the position held by Dr. Downing at the time of his elevation to the presidency). Designated areas of responsibility would include the Dean of Student Affairs, the Dean of Public Affairs and Public Relations, Administrative Staff Officer for University-School Relations, the Director of Alumni Affairs and Placement Services, the Director of the Computer Center, and the Director of Athletics.

2. The naming of Mr. Harry K. Largen as Vice President for Business Affairs. Designated areas of responsibility would include the Physical Plant Administrator, the Director of Personnel Services, the Director of Purchasing, Director of Accounts and Budgetary Control, and the Auxiliary Enterprises Administrator.

3. Change in title of Mr. Bradford D. Mutchler from Administrative Staff Officer for University-School Relations to Director of University-School Relations. In this new responsibility, Mr. Mutchler would be charged with all aspects of the program, including school visitation and pre-admission counseling.

The President reviewed the areas of responsibility in which these gentlemen had served the University and elsewhere, with special emphasis on their competency, ability, and dedication.

Dr. Gilbert moved approval of the President's recommendations as
outlined above. The motion was seconded by Mr. Travis. Following discussion, the roll call vote was as follows:

**Aye:** McCormack, Ball, Gilbert, Ross, Travis

**Nay:** None

Dr. Minton was invited to join the meeting and along with Mr. Largen was congratulated by the Board.

The next item on the agenda was the presentation of the following recommendations to the President from the Vice President for Academic Affairs and Dean of the Faculties—the result of studies, conferences, etc., with the Council of Deans, the Academic Council, Department Heads, and the President. The full report, having been distributed to the Board members, follows in condensed form:

1. **Establishment of new majors and minors**
   a. Graduate major in speech under the Master of Arts in Education degree.
   b. Undergraduate majors in health education and health and safety education.
   c. Undergraduate minor in computer science.

Following discussion, Mr. Ross moved for approval of the new instructional programs as outlined above. The motion was seconded by Dr. Gilbert and carried unanimously.

2. **Expansion of student membership on the Academic Council**
   a. Student membership on the Academic Council would be be considered as a special membership category in that the term of office and the privileges of the students would be different from that of other members.
   b. Student members would have full rights of membership but would not vote on matters pertaining to faculty only or to individual students or classes of students.
   c. The student membership on the Academic Council would be as follows:
(1) One elected student representative from each college would be authorized which at the present time would provide six members in this category.

(2) By virtue of their office, the president and vice president of the Associated Students, presently associate members of the Academic Council, would become regular student members.

(d) The following qualifications would apply to student members:

(1) Have earned a minimum of 60 semester hours credit.

(2) Have minimum grade point average of 2.75.

(3) Have earned at least one semester of residence credit at Western.

(4) Be a major in a department of the college he proposes to represent.

e. Student members would be elected according to guidelines set by the Rules Committee of the Academic Council.

Following lengthy discussion, Dr. Ball moved that the president and vice president of Associated Students be approved for student membership on the Academic Council and that the six elected student representatives (one from each college of the University) be approved as associate members of the Academic Council. The motion was seconded by Dr. Gilbert. There being no further discussion, the motion carried with Mr. Travis dissenting.

3. Policy on notification of non-reappointment to non-tenured faculty

a. Notice of non-reappointment, or of intention not to recommend reappointment to the Board of Regents, shall be given in writing by the University in accordance with the following guidelines:

(1) Not later than March 1 of the first academic year of service, if the appointment expires at the end of the year; or, if a one-year appointment terminates during an academic year, at least three months in advance of its termination.
(2) Not later than December 15 of the second academic year of service, if the appointment expires at the end of that year.

(3) After two or more years of service, the faculty member will be given at least twelve months' notice of probable non-reappointment. Not later than December 15, he will be notified of the final decision of his appointment status.

Following full discussion, Mr. Travis moved that notice of non-reappointment, or of intention not to recommend reappointment to the Board of Regents, be given in writing by the University to all non-tenured faculty not later than March 1, with the exception of one-year appointments which terminate during the academic year—the date of notification being at least three months in advance of termination of services. The motion was seconded by Dr. Gilbert and carried unanimously.

4. Reorganization of instructional area of engineering technology to departmental status

Following discussion and upon the President's recommendation, Dr. Gilbert moved for the creation of a Department of Engineering Technology within the Ogden College of Science and Technology, effective August 15, 1970. The motion was seconded by Mr. Ross and carried unanimously.

5. Personnel appointments and changes in status

a. Elevation of Dr. Henry Hardin from Associate Dean to Dean of Academic Services, effective August 16, 1970.

b. Appointment of Dr. Carl Chelf as Associate Dean for Instruction, effective August 16, 1970. Dr. Chelf is currently Assistant Dean for Faculty Programs.

c. Appointment of Dr. James Davis as Associate Dean of the Faculties, effective August 16, 1970. Dr. Davis would continue his present assignment as Head of the Department of Geography and Geology until such time as a replacement could be made.

d. Elevation of Dr. Ronnie Sutton from Assistant Dean to Associate Dean for Student Scholastic Development, effective August 16, 1970.
e. Appointment of Mr. Lynn Greeley as Assistant Dean for Administrative and Technical Services in the Ogden College of Science and Technology, effective August 16, 1970. Mr. Greeley is currently Director of Technical Services in that college.

f. Naming of Dr. Boyce Tate as Acting Head of the new Department of Engineering Technology, effective August 16, 1970. Mr. Tate is currently Interim Director of Engineering Technology Programs.

g. Elevation of Dr. Randall Capps from Acting Head to Head of the Department of Speech and Theatre, effective August 16, 1970.

Upon the President's recommendation, Dr. Gilbert moved for approval of the personnel appointments and changes in status. The motion was seconded by Dr. Ball and, following discussion, carried unanimously.

A proposed policy statement on "Policy and Procedure for Non-University Speakers" was presented by Dr. Downing. He read excerpts from a letter of transmittal from Dr. Lowell H. Harrison, Chairman of the University-wide Speakers Policy Committee, which indicated the depth of study by the committee in the formulation of its recommendations. While approving in principle and spirit the policy statement, it was the consensus of the Board that more time was needed for study and refinement. After further discussion, Mr. Travis moved that the proposal be tabled for action at the next meeting. The motion was seconded by Dr. Gilbert and carried unanimously. The Vice Chairman requested that the Board's appreciation be conveyed to Dr. Harrison and his committee for the time and efforts that have been devoted to the assignment.

A listing of personnel changes subsequent to the meeting of the Board on July 17, 1970, was presented as an exhibit. Upon the recommendation of the President, Dr. Ball moved for acceptance and approval of the listing which follows:
**PERSONNEL CHANGES**

(Unless otherwise indicated, the effective date is August 16, 1970)

**NEW FACULTY**

<table>
<thead>
<tr>
<th>Name</th>
<th>College or Department</th>
<th>Salary</th>
<th>Effective Date and Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miss Diane Carol Rice</td>
<td>College of Applied Arts and Health</td>
<td>$ 8,700</td>
<td></td>
</tr>
<tr>
<td>Miss Amy Cawley</td>
<td>College of Applied Arts and Health</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Mrs. Kay Carr</td>
<td>College of Applied Arts and Health</td>
<td>6,600</td>
<td></td>
</tr>
<tr>
<td>Mr. John Pisarkiewicz, Jr.</td>
<td>College of Education</td>
<td>10,750</td>
<td></td>
</tr>
<tr>
<td>Mrs. Carolyn Hauk</td>
<td>Elementary Education</td>
<td>7,600</td>
<td>One-year appointment</td>
</tr>
<tr>
<td>Mrs. Beve Leonard</td>
<td>Physical Education and Recreation</td>
<td>1,875</td>
<td>Part time for fall semester</td>
</tr>
<tr>
<td>Mrs. Lois Layne</td>
<td>Psychology</td>
<td>5,650</td>
<td>Part time; $5,950 with doctorate</td>
</tr>
<tr>
<td>Mrs. Sue R. Mahurin</td>
<td>Biology</td>
<td>5,500</td>
<td>Assistant instructor and laboratory technician</td>
</tr>
<tr>
<td>Dr. Otto Bluh</td>
<td>Biology</td>
<td>17,000</td>
<td>Also Department of Physics</td>
</tr>
<tr>
<td>Mrs. Virginia Hanks</td>
<td>Mathematics</td>
<td>7,560</td>
<td></td>
</tr>
<tr>
<td>Mr. Mingo Scott, Jr.</td>
<td>History</td>
<td>1,000</td>
<td>Part time; teaching &quot;American Negro History Since 1900&quot;; fall semester</td>
</tr>
<tr>
<td>Mr. Keith A. Jackson</td>
<td>Mass Communications</td>
<td>8,300</td>
<td></td>
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<tr>
<td>Mr. C. William Platt</td>
<td>Mass Communications</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Mrs. Jane Forgy</td>
<td>Speech and Theatre</td>
<td>5,500</td>
<td>January 13, 1971; second semester</td>
</tr>
<tr>
<td>Dr. Robert L. Rees</td>
<td>Academic Services</td>
<td>15,250</td>
<td>Also College of Education; straight 12 months' basis</td>
</tr>
<tr>
<td>Mr. A. Ferdinand Engel</td>
<td>Library Services</td>
<td>10,500</td>
<td>Head acquisitions librarian; straight 12 months' basis</td>
</tr>
</tbody>
</table>
FACULTY REASSIGNMENT

Ogden College of Science and Technology

Agriculture:
Dr. Elmer Gray $ 16,800 Special professorship on straight
12 months' basis

SECRETARIAL AND CLERICAL STAFF

Business Affairs:
Mrs. Sharon A. Mooney 3,696 July 22, 1970; purchasing clerk

Computer Center:
Mrs. Deborah W. Burch 3,900 August 1, 1970; key punch operator

College Heights Bookstore:
Mrs. Minnie Price 3,420 August 1, 1970; general clerk
Mrs. Shirley A. Jones 3,420 August 1, 1970; general clerk

LEAVE OF ABSENCE

Bowling Green College of Commerce

Accounting:
Mr. Mohamed S. Eisa 1970-71 school year; work toward
doctoral degree

RESIGNATIONS

Bowling Green College of Commerce

Economics:
Dr. Robert L. Brite August 31, 1970

College of Education

Physical Education and Recreation:
Mr. Clemens Brigl August 31, 1970

Academic Services

Audio-Visual Service Center:
Mr. James E. Sanders August 31, 1970

SALARY ADJUSTMENTS

(Resulting from appointments and assignments of additional responsibility
as noted previously in these minutes)

Vice President for
Administrative Affairs:
Dr. John D. Minton 26,108 Adjusted from $24,108

Vice President for
Business Affairs:
Mr. Harry K. Largen 21,700 Adjusted from $19,700

Director of University-
School Relations
Mr. Bradford D. Mutchler 14,000 Adjusted from $13,400
<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Effective Date and Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Academic Services:</td>
<td>$21,500</td>
<td>Adjusted from $20,500</td>
</tr>
<tr>
<td>Dr. Henry Hardin</td>
<td></td>
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<tr>
<td>Associate Dean for Instruction:</td>
<td>$18,300</td>
<td>Adjusted from $17,300</td>
</tr>
<tr>
<td>Dr. Carl Chelf</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Dean of the Faculties:</td>
<td>$20,048</td>
<td>Adjusted from $19,048</td>
</tr>
<tr>
<td>Dr. James Davis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Dean for Student Scholastic Development:</td>
<td>$17,680</td>
<td>Adjusted from $16,680</td>
</tr>
<tr>
<td>Dr. Ronnie Sutton</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Dean for Administrative and Technical Services, Ogden College of Science and Technology:</td>
<td>$17,668</td>
<td>Adjusted from $16,828</td>
</tr>
<tr>
<td>Mr. Lynn Greeley</td>
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</table>

The motion was seconded by Mr. Ross; and following discussion, the roll call vote was as follows:

Aye: McCormack, Ball, Gilbert, Ross, Travis
Nay: None

In other business, the Board heard a report from the President regarding the establishment of an annual $3,000 scholarship by the Big Rivers Rural Electric Cooperative Corporation of Henderson, Kentucky. Dr. Gilbert moved for acceptance of the scholarship, with an expression of the Board's appreciation being conveyed to the donor. The motion was seconded by Mr. Travis and carried unanimously.

There being no further business to come before the meeting, a motion was made, seconded, and unanimously carried that the meeting adjourn. The group then moved to the Executive Room of the Paul L. Garrett Student Center for luncheon.

Vice Chairman

Secretary