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UA3/3/1 Memo Re: United Student Committee & Human Relations Forum

Charles Keown

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MEMORANDUM TO: President Kelly Thompson

SUBJECT: "United Student Committee"
"Human Relations Forum"

The United Student Committee, a group made up of approximately twenty five students, began meeting on an informal basis in November 1967. I learned about the group through Mr. Winky Menser shortly after the Christmas Holidays. This group has been seeking recognition as a University club since the middle of January having submitted a petition and a proposed constitution to Associated Students.

The constitution has been returned to the student group for revision in three areas:

1. preamble
2. statement of purpose
3. re-statement of membership qualifications

I met with Dr. Beck, Mr. Ewalt, and Mr. Ryan (listed by the group as advisors) February 22 and voiced my concern for this organization.

I raised a good many questions as to the group's purpose, leadership, and etc. and tried to determine how interested they were in working with the group. They all seemed very interested; however, Dr. Beck would not be able to serve as an advisor because he is out of town frequently. He indicated that he would be willing to work with the group anytime he was on campus. Mr. Ewalt and Mr. Ryan consider themselves as advisors to the group.

A second meeting was held in this office February 28. It was attended by Dr. Beck, Mr. Ewalt, Mr. Winky Menser, Mr. Mike McDaniel, and the chairman of the petitioning group, Miss Carolyn Kure. Among the topics discussed:

1. Purpose - The organization is interested in promoting better human relations among persons of different races, creeds, and national origin. Its program will be designed to bring about better relationships.
2. Name of Organization - It was suggested in the meeting that the name be changed from United Student Committee to a more appropriate name such as Human Relations Club.

3. Preamble, Purpose, and Membership - It was generally agreed in the meeting that the preamble would be changed, membership qualifications would be changed as earlier requested, and that the purpose would be more clearly stated.

The petitioning group is to submit their revised constitution to Associated Students for consideration Thursday, March 15.

I would like to discuss this matter with you between now and Tuesday of next week if possible.

Charles A. Keown
Dean of Student Affairs
PREAMBLE

We, the students of Western Kentucky University—in order to form a more perfect relationship among and between the students—do, hereby establish this constitution as a foundation of the following ideas and ideals:

ARTICLE I

PURPOSE: To promote better relationships and associations between the students of Western Kentucky University regardless of race, creed, color, or national origin.

ARTICLE II

MEMBERSHIP

Section I: The membership of this organization being constituted of those students of Western Kentucky University and those associated in the community who, having shown an interest in fostering the afore-mentioned relationships, have taken steps necessary for membership.

Section II: All members shall attend meetings on a regular basis. Three successive unexcused absences shall result in forfeiture of membership rights and privileges and absences may be excused upon a majority vote of the membership.

Section III: All members must be active participants in organizational functions.

ARTICLE III

OFFICERS AND ELECTIONS

Section I: The officiating body shall consist of a President, a Vice-President, a Secretary and a Treasurer.

Section II: Duties of Officers.

A. President—The chief functions of the office of the Presidency shall be the following:
   1. To preside over meetings,
   2. To call special meetings when needed, and
   3. To act as chief spokesman of the organization. He shall also have the power to appoint ad hoc committees.

B. Vice-President—Shall assume the powers and activities of the President upon the event of his absence. He shall also be in charge of membership procedures.

C. Secretary—Among the responsibilities of the Secretary shall be the duties of:
   1. Recording the minutes of all meetings,
   2. Responding to all correspondences; and
   3. Recording the constituent membership of the organization.
D. Treasurer- The affairs of this office shall consist of the recording of all financial affairs and records.

Section III: Election and Terms of Officers and Offices.
A. All members shall be eligible for office.
B. Election shall be decided by a vote of 50% plus one vote of all regular present and voting members.
C. Elections shall take place on the second Tuesday in May.
D. Terms of officers and offices shall consist of one calendar year beginning the second week in September.

ARTICLE IV

COMMITTEES

Section I: No permanent committees, but ad hoc committees will be formed as needed.  

ARTICLE V

MEETINGS

Section I: Frequency- Regular business meetings shall consist of bi-monthly sessions with special meetings being subject to call by the President after reasonable notice is given to the membership.

Section II: Quorum- Before any business can be transacted a quorum of 50% of the membership must be present.

Section III: Order of business for this organization shall be:
- Call to order
- Reading and approval of minutes
- Reading and approval of Treasurer’s report
- Reports of ad hoc committees
- Unfinished business
- New business
- Announcements
- Adjournment

ARTICLE VI

FINANCES

Section I: The finances of this organization shall come from dues.

ARTICLE VII

AMENDING AND SUSPENDING

Section I: This constitution may be amended by a two-thirds vote of the members present and voting at a meeting at which there is a quorum.
Section II: Standing rules may be rescinded at any meeting by a majority vote of the members present.

BY - LAWS

ARTICLE I - DUES
Dues paid within one month of acceptance of membership within the organization. It shall be in the amount of one dollar a semester. Any member failing to pay dues as required shall lose his privileges of voting at meetings until such dues are paid.

ARTICLE II - MEETINGS
Meetings shall be as described in the Constitution.

ARTICLE III - ELECTIONS
Section I: Order of Election - The candidate for this election shall be elected to office in the following order:
A. President
B. Vice-President
C. Secretary
D. Treasurer
Section II: The candidates shall be presented at the meeting prior to election date.

ARTICLE IV - ROBERT'S RULES OF ORDER
All points of Parliamentary procedure not specifically stated in the By-Laws or Constitution shall be covered by Robert's Rules of Order.