Call to Order
The faculty Senate meeting was called to order by chair Marvin Leavy at 3:34 pm. George Vourvopoulos substituted for Wieb Van Der Meer. Absent without alternates were Jim Brown, Mary Cobb, John Crenshaw, Lynn Newhart, Earl Pearson, Charles Smith, David Stiles, and Joyce Wilder.
Chair Leavy welcomed new members to the faculty Senate, noting that three new members have been added since August.

Consideration of the Minutes
The minutes from the April 28 meeting were corrected to indicate that Senator Eugene Evans was present at that meeting; they were approved as corrected.

Report of Faculty Regent (Ray Mendel)
Regent Mendel reported that the Board of Regents has met twice since the Senate was last in session, and that other matters have come up. Mendel stated there are four major issues:

1) Information control: Issues are emerging behind the scenes concerning budget revision, which reflect poor communication and attempts by some to control information. Regent Mendel believes that regents should meet in the Regents' room, not in less accessible places. He also objects to requests that regents should ask the President to obtain information that they might need, rather than the regents going directly to the source, and that others should communicate with the regents only through the President or Chairman of the Board. Mendel was concerned about the restructuring of the Board, resulting from the annual election of new members and addition of the staff representative and new chair (Earl Fisher). He was disappointed not to be assigned to the finance committee, but more disturbed that all three regents representing WKU (faculty, staff, student) were placed on the same standing committee (Academic) without contact with other regents. He feels that the University should be represented on all committees, and that this is an example of information control.
Mendel referred to Western XXI as encouraging free and open expression and an open point of view.

2) Special budget committee formed by the Board of Regents: This is an extremely important event. Regent Mendel has been working behind the scenes to examine spending trends in the budget, since that says a good deal about what we value and think important.
The board has set up a special budget sub-committee which will meet next Monday, September 12, at 3:30. Faculty are encouraged to attend and to have input in the way that this
information is evaluated and distributed.
He warned the faculty that gains in salary can be quickly reversed.

3) WKU Foundation: Regent Mendel stated, "I hope you know more about this than I do." The President has initiated efforts to form an umbrella organization, independent of the University, with College Heights Foundation and the Athletic Foundation under it. It sounds good -- to encourage the private sector to give to the University -- if properly administered. Mendel is concerned about control, accountability, and operating policies, however. He stated a specific problem with the salary for the Vice President of Institutional Advancement, stating that the Board approved one salary, but then that amount was increased by $20,000. He was also concerned that an administrative fee will be assessed for all money raised through the Foundation, including the annual phonauton.

4) Raising Western to a New Level document: This document contains many good things and is to be commended for that. But Mendel noted that it focuses only on the problems dealing with faculty and with students -- we should recognize that there are problems dealing with administration as well. Mendel stated that decentralization is a major tenet of Total Quality Management, but this document promotes centralized administration. He suggested that the Senate has an opportunity to respond to the document and might want to look at department analyses rather than wait till they have been passed to a higher level.

Regent Mendel then answered several questions from senators.

Reports of Standing Committees

A. Executive Committee (Marv Leavy):
Chair Leavy filled in the remaining gaps on committee rosters: Mary Ellen Miller to Professional Responsibilities and Concerns, Dorsey Grice to Academic Affairs, and David Keeling, chair of Fiscal Affairs. Every committee now has at least 5 members with at least one representative from each college, except for Professional Responsibilities and Concerns, which still needs an Ogden College senator.
Leavy summarized some of his philosophy concerning the proper role of the Faculty Senate. The Senate should serve as a vigilant force in asserting and defending the faculty voice and providing a pipeline to the President. It should concentrate on matters where its members have some degree of control. It also has a mission to facilitate ethical collegiality.
The Senate has been asked to respond to reports prepared for submission for NCAA accreditation. Fiscal Affairs committee has been asked to respond to the report concerning fiscal integrity and Academic Affairs will respond to the report on academic integrity.
The faculty handbook is being updated and clarified. The changes that Leavy has seen are generally cosmetic and grammatical changes, rather than substantive changes.

Vice Chair Larry Snyder has prepared a log of all resolutions passed in 1993-1994, which will be distributed by the Faculty Senate Newsletter. One resolution, passed April 14, is to reevaluate the process by which courses and faculty are evaluated; this has been passed on to the Professional Responsibilities and Concerns committee.

The Executive Committee is extending an invitation to Steve Catron and Vice-President Rutledge to appear at the October 13 Senate meeting to answer questions concerning the WKU Foundation. These questions will be submitted to them in time for them to prepare for the meeting.

Leavy reported on representatives to University committees. Ed Counts has been appointed and Greg Mills reappointed to the Athletic Committee. The Executive Committee will supply names to the President for the Budget Committee.

B. By-Laws, Amendments, and Elections (Erika Brady for Joyce Wilder):

Three resignations have created vacancies which have been filled since the April meeting. According to the constitution, each position can be filled with the individual who received the next highest number of votes for that position. All three new members have at-large positions: John Bruni, Psychology, for the College of Education and Behavioral Science (through 1996); Lowell Shank, Chemistry, for Ogden College of Science, Technology and Health (through 1995); John Long, Philosophy and Religion, for Potter College of Arts, Humanities and Social Sciences (through 1995).

C. Professional Responsibilities and Concerns (Roy Cabaniss):

Senator Cabaniss would like to meet with the committee to begin looking at concerns; they are soliciting feedback from all senators on such topics as faculty evaluation. Senators can send messages by e-mail or hard copy.

D. Faculty Status and Welfare (Eileen Williams):

The committee has been charged with looking at the annual salary and may continue to look at insurance. Senator Williams will contact members about their first meeting. Chair Leavy mentioned that coffee is now available in the Faculty House.

E. Academic Affairs (Larry Caillouet):

Senator Caillouet was on the committee that prepared the Academic Integrity Report for the NCAA report. The "Moving to a Higher Level" document is the main item on the committee's plate. The committee welcomes responses to that and other issues.

F. Fiscal Affairs (David Keeling):

Senator Keeling was introduced as the newly selected chair of the committee.
G. Senate Communications (Bart White):

The committee will produce the Senate Newsletter as soon as possible. It should include not only minutes of the meetings but also commentary and opinion. They welcome the comments of others. The log from 1993-94 will be included in the next newsletter, so that we can look at this to get an idea of what has been addressed and can suggest other areas. The right number of Newsletters will be mailed to each department senator to be stuffed into department members' mailboxes.

Old Business

There was no old business.

New Business

A. Election of Coalition of Senate and Faculty Leadership (COSFL) representative:

The first state-wide meeting is scheduled for September 17 in Louisville. Typically, each university has two representatives. Marvin Leavy has agreed as Senate Chair to serve in the Chair position, but nominations were needed for the other positions. In response to a question about what COSFL does, former representative Charles Bussey said the committee meets to discuss state-wide issues and to learn what is happening on other campuses.

Dorsey Grice nominated Charles Bussey. Motion was seconded and Grice was elected by acclamation. William Traugott nominated Larry Snyder for the other position; motion seconded. Joan Krenzin moved that nominations cease and Larry Snyder be elected by acclamation. Motion seconded and passed.

B. Senate Responses To "New Level" Proposal:

Items will be subdivided and the relevant portions assigned to committees for Professional Responsibilities and Concerns, Faculty Status and Welfare, and Academic Affairs. These committees will examine the document and prepare responses for the next Faculty Senate meeting; they are open to comments.

Fred Murphy brought a resolution from the Executive Committee (shown at end of minutes) and distributed copies of the resolution. Senator Murphy read the resolution and moved that it be accepted; seconded. Because this is a matter of urgency, Murphy moved that we accept the resolution with one reading. Chair Leavy endorsed and approved the request to discuss and vote on the resolution at one meeting; the university-wide committee charged with implementing the plan will probably be appointed before the next Senate meeting on October 13. Senator Grice suggested that requesting "significant" faculty representation on the committee might need clarification. Nancy Baird proposed an amendment that we replace "significant" with "at least half"; seconded. Amendment carried 20-11. Proposal passed as amended.

C. Other New Business:

None.
Announcements

The Faculty Senate office has been moved to Cravens 600, telephone 745-5325, with an answering machine which has a message telling office hours. Members are welcome to contact officers personally: Marvin Leavy, President; Larry Snyder, Vice President; Joan Krenzin, Parliamentarian; or Sylvia Pulliam, Secretary.

Bylaws state that if a member misses three meetings without alternate representation, they will be removed from the Senate. Department Senators should get an alternate from their department and at-large Senators from their college.

In response to comments about faculty identification cards with pictures of Big Red, it was announced that John Osborne is currently preparing a new prototype ID card.

Dorsey Grice moved for adjournment. Meeting was adjourned at 5:00 pm.

Respectfully submitted by Sylvia Clark Pulliam

Resolution passed:

WHEREAS:
The Faculty Senate is in agreement with the President that the faculty be afforded the fullest possible participation in considering a "New Level" of quality for Western Kentucky University:

BE IT RESOLVED THAT:

1. The Faculty Senate requests that the President furnish the Senate with one copy of each of the College-level responses and each of the Vice-Presidents' responses to the "New Level" proposal as soon after October 15 as possible.

2. The Faculty Senate requests that faculty comprise at least one half of the university-wide committee appointed by the President which will be charged with preparing a "final plan" for advancing Western Kentucky University to a "New Level".
Questions Prepared by the Faculty Senate, Fiscal Affairs Committee, relating to the WKU Foundation.

Foundation Organization:

1. Please explain the rationale for establishing the Foundation as a private entity.

2. What are the mechanisms for generating the list of candidates for nomination to the Board of Trustees? How are these candidates vetted? Is there any oversight procedure concerning candidate nomination?

3. What mechanisms are in place to insure that the "such other [meeting] place as approved by a majority vote" of the Board is accessible to all interested persons?

4. Will all faculty members have access to the Board meetings?

5. Will there be term limits for members of the Board Nominating Committee? If not, why not?

6. How are the relationships between the Foundation, HAF, and CHF defined?

7. The President is chair of the committee that nominates the individual who will be in charge of the Foundation, and he is an ex-officio member of the WKU-F committee. Is this a conflict of interest?

8. Why do none of the University units with substantial assets, such as the Departments of Accounting, Agriculture, or Journalism, have representation on the board of directors?

Foundation Administration:

1. Please outline the Foundation's short- and long-term strategies for fund-raising activities.

2. Do you have information regarding Foundation administration policies at other universities? If yes, would you provide the details regarding that information to the Faculty Senate?

3. Please describe the mechanisms for external administrative and financial supervision, other than a CPA firm.

4. Please describe the proposed management hierarchy. What benchmarks are used for salary, benefits, and other performance-based remuneration?

5. Please describe what short- and medium-term fund performance goals have been established for the Foundation.
6. Assuming potential donors are identified, who decides which group (Foundation, HAF, or CHF) solicits the donation?

7. When donations are earmarked for a specific departmental unit, what percentage of that donation does the unit actually receive? Will each departmental unit receive the full benefit of each donation (i.e. capital plus earnings) or some other portion?

8. Many charitable organizations provide overhead cost data to interested parties. Will overhead information be made available to those donors who specifically request such data?

Financial Management of the Foundation:

1. Please describe the procedures for selecting an independent Certified Public Accounting firm for the annual audit of the Foundation. Who will prepare the accounting records?

2. Please identify and describe all reports developed by the Foundation providing programmatic and financial information. Which, if any, of these reports is confidential? Which of these reports is open to public/faculty/staff disclosure and scrutiny? What is the basis for determining report confidentiality? If confidential information does exist, who are the parties that decide issues of confidentiality surrounding Foundation activities?

3. What is the proposed fee structure for the administration of funds by the WKU Foundation?

4. Do you have information regarding Foundation fee policies at other universities? If yes, would you provide the details regarding that information to the Faculty Senate?

5. Will the proposed fees apply to funds raised by others prior to the establishment of the WKU Foundation? If fees are required to transfer such funds to the Foundation, will such fees be applied only to funds received after the establishment of the Foundation?

6. If rumors are true that the Foundation's fees will be substantial (such as 1% of the principal and 50% of earnings), why should University units be required to use the Foundation, as they should be able to retain more of their funds by managing money within the University unit?

7. Will various units within the University, some of which have made significant efforts at establishing development funds, be required to transfer previously raised funds to the WKU Foundation?
8. Will investment assets transferred to the Foundation be transferred at current market value or at historical cost? If fees are charged on funds transfers, will those fees be on the current market value of an asset or on its original book value?

9. What are the criteria for external fund investment? Please describe any consideration given to investing in companies that pursue environmentally friendly policies or that avoid investments in arenas that could violate basic human rights.

10. Please describe what overhead percentage the Foundation has budgeted for the first fiscal year and identify any non-recurring charges. What internal mechanisms are in place to contain excessive overhead costs?

11. Who decides how unrestricted money is spent? Who determines the appropriateness of spending? With what level of specificity will spending be reported, and with what frequency? Who will have access to spending reports?

12. With what specificity will the recipients of benefits (funds) from the Foundation be identified?

13. Are there safeguards to assure that some individual or group who receives a benefit does not disguise it in some way so that it looks like other income or spending?

14. Is it possible to supplement faculty salaries from the Foundation (e.g., administration and athletic salaries)?

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