MINUTES
COUNCIL OF COMMITTEE CHAIRS
June 4, 1980

The meeting was called to order at 1:32 PM in the Executive Room of Garrett Conference Center by Don W. Bailey, Chairman of Faculty Senate IV. Those present were: Don Bailey, Bob Blann, Pat Bowen, Dick Cantrell, Connie Foster, Joe Glaser, Pauline Jones, Joanne Powell, and Craig Taylor. Absent were: John Long, Chuck Henrikson, and Bill Leonard.

Chairman Bailey opened the meeting by introducing the newly elected officers of the Senate: Pat Bowen, Vice-Chair; Connie Foster, Secretary-Treasurer; Parliamentarian, John Long, Absent. Discussion about the plans for scheduled meetings in the fall and spring semesters followed the introductions. The Council will meet on the Wednesday before the first and third Thursday of each month during both the fall and spring semesters. At these meetings, especially on the first Wednesday, the committee chairpersons will present materials for an agenda for the Senate meeting and these will be distributed to the other Senators for their review a week before the Senate meeting. Chairman Bailey has a schedule prepared for these Council meetings and it is as follows:

**FALL 1980**
- September 3rd and 17th
- October 1st and 15th
- November 5th and 19th
- December 3rd

**SPRING 1981**
- January 12th and 21st
- February 4th and 18th
- March 4th and 18th -- dependent upon Spring Break being a week later
- April 1st and 15th
- May (April 29th -- on this date, if graduation is changed from May 16th to May 9th) and May 6th

The meetings will begin at 3:00 PM and last approximately one hour in the Executive Room of Garrett Conference Center. The Council will be notified of any changes in the schedule or place and time of a meeting.

Chairman Bailey distributed an article from the Courier Journal about a commission involved in long-range planning for higher education in Kentucky. This is very important to Western as we make an attempt to look to the future. There are professional people on this commission and they will have a lot to say about where we go.
A telephone chain, designed by Pat Bowen, was given to the members of the Council. The purpose of this telephone chain is to lessen the burden of calling people. There are two corrections to this list:

Don Bailey--Office Phone--3696
Ron Roberts--Home Phone--782-0420

Chairman Bailey suggested that each committee of the Faculty Senate hold a meeting during the summer to determine what areas to tackle and what areas not to tackle to be ready to start in the fall. He said that he would be happy to attend anytime at these committee meetings.

Craig Taylor raised a question about presidential requests for appointments to other committees: Does the recommendation come to the Senate first, or to the Executive Committee which reports back to the Senate? Discussion followed.

The committee chairs were asked to give reports or plans their committees were working on for Faculty Senate IV:

Executive Committee--Pat Bowen--The use of this committee is emphasized as a steering committee role in making the agenda for Faculty Senate meetings.

By-Laws, Amendments and Elections--Bill Leonard(absent)--This committee will be busy putting together an updated copy of the constitution. There are numerous additions to the present one.

Academic Affairs--Joe Glaser--This committee will be meeting this summer to view major areas of concern.

Faculty Status and Welfare--Charles Henrickson(absent)--Chairman Bailey suggested that this committee continue the study begun by Jim Parks, since this will be a significant year for WKU.

Fiscal Affairs--Dick Cantrell--No plans have been made but the committee will meet to observe its responsibilities.

Institutional Goals and Planning--Bob Blann--This committee will attempt to sort out "what our goals are and in whose mind." Later in the summer, the President of WKU will be asked for his ideas on the matter.

Professional Responsibilities and Concerns--Joanne Powell--Areas of concentration for this committee center around the procedure relating to the university policy on grants. The responsibilities of the faculty person in the role as a scholar and a teacher will also be studied.

Communications--Pauline Jones--This committee will continue to publish the Faculty Senate Newsletter. Meeting deadlines and informing the faculty about Senate business will be two major goals for the committee to reach.
University Committees--Craig Taylor--Projects for this committee's work will include (1) consideration for the colleges to put different weight on promotions and etc... (2) a survey to find out why or why not people are reluctant to serve on committees.

Chairman Bailey made a few comments about his meeting with President Zacharias. The President has offered the support of his office to the Senate and the help of the Senate was offered to the President.

The meeting adjourned at 2:53 PM.