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Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

Council of Academic Deans

January 6, 1975

- I. Registration - Dr. House
- II. Budget Preparation - Program and Position Projections
- III. American Association of Higher Education Meeting
- IV. Trends in Graduate Enrollment - Dr. Gray
- V. Course Fee Reduction for Part-time Faculty?
- VI. Sabbatical Leave Applications from Department Heads
- VII. Faculty Evaluations (by Department Heads and Deans) -
Due on February 12, 1975?
- VIII. Proposal for WKU Sponsorship of Research Trips to
University Libraries in Our Region
- IX. Appointment of Committee on Goals and Purposes
- X. Proposed Revisions of Standards One, Two, and Five
- XI. Other Business

MINUTES

COUNCIL OF ACADEMIC DEANS

January 6, 1975

The Council of Academic Deans met on Monday, January 6, 1975, at 10:00 a. m. in the Office of Academic Affairs. Present were Deans Cravens, Jenkins, Mounce, Hourigan, Sandefur, Russell, Hardin, Gray, Chelf, Corts, Sutton, Davis, and Dr. House.

Dr. House discussed the up-coming registration period.

Dr. Cravens asked the deans to meet with him within the next week or so to discuss program and position projections related to budget preparations. Priorities within each college will need to be established.

Dr. Gray discussed national and local trends in graduate enrollment. He reviewed for the deans four tables taken from a recent study indicating changes in graduate school enrollment by types of institution from 1973 to 1974.

The deans commented on the possibility of Western granting a one-half registration fee for part-time faculty members who might take a course for credit. Guidelines will be drawn up and be brought back to the deans for their consideration.

Dr. Cravens discussed the possibility of the deans attending meetings of the Board of Regents. The deans commented on how this might be beneficial to the university.

The deans evaluated Sabbatical Leave Applications submitted by three department heads. After Deans Mounce, Russell and Sandefur commented on these proposals, the deans voted on the three applications. Dr. Cravens will make recommendations concerning these proposals to President Downing.

The deans agreed that the evaluations of faculty members by department heads and deans will be due in the Office of Academic Affairs on February 12, 1975. The evaluation forms will be sent to the college deans' offices by January 16.

The deans discussed Mr. Bill Weaver's proposal for Western Kentucky University sponsorship of research trips to university libraries in our region. Drs. Cravens, Davis and Gray will work out procedures for these trips.

Dr. Cravens asked the college deans to recommend college representatives to a university committee on goals and purposes.

Proposed revisions of the Southern Association's Standards One, Two, and Five were distributed to the deans for their information.

The meeting adjourned at 11:50 a. m.


James L. Davis