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UA3/6 Informational Notes

WKU President's Office

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REPORT ON MEETING OF THE BOARD OF REGENTS

The quarterly meeting of the Board of Regents was held on November 1, 1980. Mrs. Patsy Judd, Mayor of Burkesville, took the oath of office replacing Tom Emberton. Dr. William G. Buckman began his third term as faculty regent.

The Board approved the first phase of a development plan for the University. Steps are being taken to implement the plan. It should provide dividends to the University in the next five years and should have substantial impact over the next 20 years. John Sweeney, Director of Development, is responsible for the implementation of the program. He will be pleased to receive assistance from faculty and staff members regarding the program.

The Board approved the Associate of Science Degree program in coal technology in the Department of Chemistry. The program will be submitted to the Council on Higher Education for consideration.

BUDGET NOTES

The budget reductions necessitated by the $2,222,100 reduction in state appropriation for 1980-81 have been made. The impact of the reductions is experienced in subtle ways in some departments and in more outward ways by others.

We are now focusing on two additional budgetary matters:

1. The preparation of the 1981-82 Operating Budget

2. Planning for the preparation of the 1982-84 Biennial Budget Request

The timing of the preparation of the Operating Budget for 1981-82 is dependent upon action to be taken at the state level. We have been advised that there will be a reduction of $987,600 in 1981-82. This is in addition to the $2,222,100 in the current year.

The Department of Finance will make an assessment of the state revenue picture at the beginning of the new calendar year. The Secretary has indicated that the Department will evaluate the state income picture at that time. It should be emphasized that the
only thing we know at this time is that the state appropriation has been reduced by $3,209,700 over the biennium.

The uncertainty regarding the elements in the revenue portion of the budget may delay the timetable for the preparation of the budget. In the meantime we are carefully evaluating the current budget in an attempt to reallocate resources in the 1981-82 budget.

The staff of the Council will soon schedule meetings with representatives from the institutions to develop a format for the 1982-84 biennial budget request. The Council may consider the process at the January, 1981, Council meeting.

As additional information becomes available on these two topics, it will be communicated to deans and department heads. Instructions for the preparation of the 1981-82 Operating Budget will be distributed in December or January.

COMMITTEE ON HIGHER EDUCATION IN KENTUCKY'S FUTURE

The Chairman of the Council on Higher Education has appointed a committee to study higher education in Kentucky. The Committee is composed of thirty-two outstanding citizens of Kentucky. It is chaired by Mr. Edward Prichard, a Frankfort attorney who has had a significant involvement with higher education in Kentucky.

The Committee is expected to work for a year or more in regular meetings either as a whole or in subcommittees. Its first task will be to explore the trends and conditions which will affect Kentucky over the next twenty years—the economy, the changing nature of Kentucky's population, energy, and so forth—and move from there to recommendations about how our higher education institutions might be prepared to deal with this future. The Committee's report will provide the general framework for the more detailed plans affecting each institution in Kentucky.

I have met with the Committee on two occasions. Dr. Elmer Gray made a presentation before a subcommittee of the group. We are in the process of preparing a presentation to the Committee dealing with Western Kentucky University. I will have an opportunity to make this presentation in the early part of 1981.

THANKSGIVING HOLIDAYS

Offices will close at 4:00 p.m. on November 26 and reopen at 8:00 a.m. on December 1.

INTERIM BETWEEN FALL AND SPRING SEMESTERS AND CHRISTMAS HOLIDAYS

Vacation

The offices will close at 4:30 p.m. on December 19 and reopen at 8:00 a.m. on December 29. Offices will also be closed January 1 and 2.
Interim Between Fall and Spring Semesters (Continued)

The Department of Public Safety will be staffed throughout the period, and emergencies and security matters should be reported in the usual manner.

Office Hours Schedule

Office hours will be from 8:00 a.m. to 4:00 p.m. for the periods December 29-31 and January 5-9.

Food Services

The cafeterias in Garrett and Downing will close after the noon meal on December 19. The grill in the Downing University Center will be open from 10:30 a.m. to 1:00 p.m. December 29-31 and January 5-9.

December Paydays

December 15 - Faculty personnel and graduate assistants on the mid-month payroll
December 19 - Faculty and staff normally paid at the end of the month
December 19 - Personnel normally paid biweekly
December 31 - Personnel paid semimonthly

FLOWER FUND

The last time contributions were solicited for the University Flower Fund was February 21, 1979. Since then, 79 expressions of sympathy have been made. (These were either flowers or contributions to scholarship funds.) As you may have guessed, the fund is depleted.

Attached is an envelope for your convenience in contributing to the Flower Fund. We are suggesting that administrative staff and faculty contribute $4.00 and that other employees contribute $2.00.

Many of you have helped by calling the President's Office when you had information about individuals or families who were bereaved. We appreciate this help and encourage you to continue to do so.

DISTRIBUTION OF CHRISTMAS CARDS

For the convenience of faculty and staff, seasonal greeting cards may be distributed on campus through the campus courier service.
HOLIDAY GREETINGS

Greeting cards from the President of Western to the entire campus will not be distributed this year. This will result in a savings in printing costs and postage.

I am taking this opportunity to convey holiday greetings to you and your family from the Zacharias family. We hope you have the happiest holidays ever.